

AD-A161 102

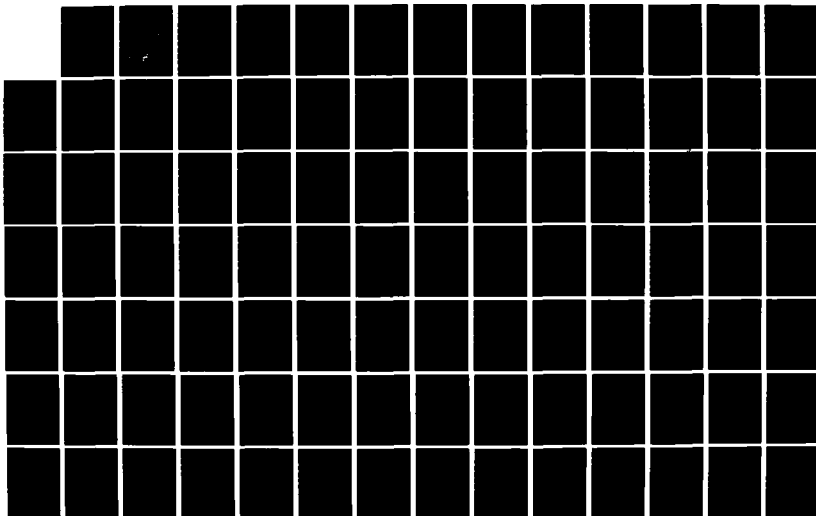
TRAINING EXTRACT AFSC 791X0 PUBLIC AFFAIRS(U) AIR FORCE  
OCCUPATIONAL MEASUREMENT CENTER RANDOLPH AFB TX SEP 85

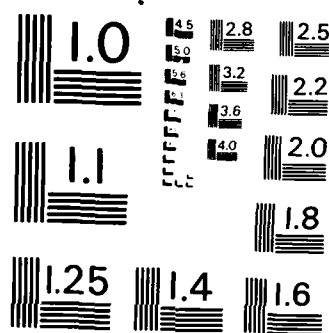
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UNCLASSIFIED

F/G 5/9

NL





MICROCOPY RESOLUTION TEST CHART  
NATIONAL BUREAU OF STANDARDS-1963-A

AD-A161 102

UNITED STATES AIR FORCE

TRAINING EXTRACT

AFSC 791X0

PUBLIC AFFAIRS

AFPT: 90-791-279

OSR DATE: SEPTEMBER, 1985

OCCUPATIONAL SURVEY BRANCH  
USAF OCCUPATIONAL MEASUREMENT CENTER  
RANDOLPH AFB TEXAS 78150

FILE FILE COPY

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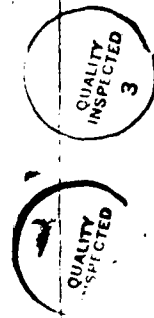
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Accession For	
NTIS	□
DTIC	□
U.S. GPO	□
By	
Date	
For	
A-1	





## STS 791XD MATCHED WITH OCCUPATIONAL SURVEY DATA

STS 791XD, PUBLIC AFFAIRS CAREER LADERS (DATED OCT 1983), IS PRESENTED BELOW WITH MATCHED JOB INVENTORY TASKS AND OCCUPATIONAL SURVEY DATA.

USE OF STS FACPRY PRINTOUTS: STS ITEMS ARE LISTED BETWEEN THE DOTTED LINES, WITH MATCHED TASKS LISTED BELOW AND SURVEY DATA PRINTED TO THE RIGHT OF EACH TASK. THESE DATA CAN BE USED TO VALIDATE STS CONTENT AND CODE LEVELS AT UTILIZATION AND TRAINING WORKSHOPS. JOB INVENTORY TASKS TO BE EMPHASIZED WITHIN EACH STS AREA CAN ALSO BE IDENTIFIED USING THIS PRINTOUT. IN ADDITION TASKS WHICH WERE NOT MATCHED WITH STS ITEMS ARE LISTED IN THE "TASKS NOT REFERENCED" SECTION IN DESCENDING ORDER TRAINING EMPHASIS.

THESE TASKS CAN BE USED TO IDENTIFY NEW AREAS WHICH MAY WARRANT INCLUSION IN FUTURE STS'S. FOR A MORE DETAILED EXPLANATION OF TRAINING EMPHASIS AND TASK DIFFICULTY RATINGS, SEE THE NARRATIVE OCCUPATIONAL SURVEY REPORT, OR FOR ASSISTANCE PHONE USAFOMC/OMYO AT AUTOVON 487-5811.

## VECTOR TYPE CODES:

- (T) = 3 TIME SPENT BY ALL MEMBERS
- (M) = 3 MEMBERS PERFORMING
- (F) = TASK FACTOR
- (D) = DICHOTOMOUS SET
- (B) = 3 TIME SPENT BY MEMBERS PERFORMING
- (-) = PROGRAM GENERATED VECTOR

NO	TYPE	VECTOR	MEAN	-	SD	DESCRIPTION
1	D	TNGEMP	1.83	1.85		TRAINING EMPHASIS RATINGS 791XD
2	M	1STJOB		80		791XD AIRMEN WITH 1-24 MOS TAFMS
3	M	1STEML		137		791XD AIRMEN WITH 1-48 MOS TAFMS
4	M	791 50		228		DAFSC 79150 AIRMEN
5	M	791 70		199		DAFSC 79170 AIRMEN
6	F	TSMDIF	5.00	1.00		AFSC 791XX TASK DIFFICULTY RATINGS

HIGH IN TRAINING EMPHASIS = 3.68+

STS 791XO MATCHED WITH OCCUPATIONAL SURVEY DATA

STS 791XO, PUBLIC AFFAIRS CAREER LEADERS (DATED OCT 1983), IS  
 PRESENTED BELOW WITH MATCHED JOB INVENTORY TASKS AND OCCUPATIONAL SURVEY  
 DATA.

USE OF STS FACPR1 PRINTOUTS: STS ITEMS ARE LISTED BETWEEN THE DOTTED LINES,  
 WITH MATCHED TASKS LISTED BELOW AND SURVEY DATA PRINTED TO THE RIGHT OF EACH  
 TASK. THESE DATA CAN BE USED TO VALIDATE STS CONTENT AND CODE LEVELS AT  
 UTILIZATION AND TRAINING WORKSHOPS. JOB INVENTORY TASKS TO BE EMPHASIZED  
 WITHIN EACH STS AREA CAN ALSO BE IDENTIFIED USING THIS PRINTOUT. IN  
 ADDITION TASKS WHICH WERE NOT MATCHED WITH STS ITEMS ARE LISTED IN  
 THE "TASKS NOT REFERENCED" SECTION IN DESCENDING ORDER TRAINING EMPHASIS.  
 THESE TASKS CAN BE USED TO IDENTIFY NEW AREAS WHICH MAY WARRANT  
 INCLUSION IN FUTURE STS'S. FOR A MORE DETAILED EXPLANATION OF TRAINING  
 EMPHASIS AND TASK DIFFICULTY RATINGS, SEE THE NARRATIVE OCCUPATIONAL SURVEY  
 REPORT, OR FOR ASSISTANCE PHONE USAFOMC/OMYO AT AUTOVON 487-5811.

D TSK	TITLES	TNG EMP	1ST JOB	1ST ENL	791 50	791 70	TSK DIE
		=0=	(M)	(M)	(M)	(M)	(F)

001 STS 791XO PUBLIC AFFAIRS SPECIALTY DATED  
 OCTOBER 1983

002 1. AIR FORCE CAREER PROGRAM

003 1A. AIRMAN CLASSIFICATION SYSTEM A B C

004 1B. PUBLIC AFFAIRS CAREER FIELD A B C

005 1C. DUTIES OF AFS'S 79130/50/70 A B C

006 1D. PROGRESSION IN AFS 791XO A B C

007 2. SECURITY

TNG 1ST 1ST 791 791 TSK  
FMP JOB EML SO 70 DIF  
#D\* (M) (M) (F)

O TSM TITLES

008 2A. COMMUNICATIONS SECURITY (CONSEC)

009 2A(1). PREVENT SECURITY VIOLATIONS B 2B 3C

010 2A(2). OBSERVE SECURITY PRECAUTIONS B 2B 3C  
INVOLVED IN COMMUNICATIONS

011 2B. OPERATIONS SECURITY (OPSEC)

012 2B(1). BACKGROUND AND HISTORY OF OPSEC A A A

013 2B(2). DEFINITION OF OPSEC A A A

014 2B(3). RELATIONSHIP OF OPSEC TO OTHER SECURITY PROGRAMS SUCH AS COMSEC, INFORMATION SECURITY, AND PHYSICAL SECURITY A B C

015 2B(4). COMMON OPSEC VULNERABILITIES A B C

016 2B(5). OPSEC SIGNIFICANCE OF UNCLASSIFIED DATA A B C

TNG 1ST 1ST 791 791 TSK  
EMP JOB ENL 50 70 DIF  
000 (M) (M) (F)

0 TSK TITLES

017 2816). SPECIFIC OPSEC VULNERABILITIES OF B B C  
AFSC 791X0

018 3. AIR FORCE OCCUPATIONAL SAFETY AND  
HEALTH (AFOSH) PROGRAM

019 3A. HAZARDS OF AFSC 791X0 A B C

020 3B. AFOSH STANDARDS FOR AFSC 791X0 - B C

021 3C. APPLY SAFETY PRECAUTIONS 2B/B 3B 4C

B 41 IMPLEMENT SAFETY PROGRAMS

022 3D. ESTABLISH SAFETY PROCEDURES - B C

A 23 PLAN SAFETY PROGRAMS

023 3E. EVALUATE SAFETY PROGRAMS - B C

C 85 EVALUATE SAFETY PROGRAMS

024 3F. PROCEDURES FOR ACCIDENT REPORTING B/- C C

025 4. PARTICIPATE IN USAF GRADUATE EVALUA- 1A/A 2B 2B  
TION PROGRAM

1.28 5.0 4.4 8.3 26.6 4.01

1.07 2.5 2.9 7.5 21.1 4.83

.89 2.5 2.9 6.6 19.6 4.21

TNG  
EMP  
\*D\*

1ST  
JOB  
(M)

1ST  
ENL  
(M)

791  
50  
(M)

791  
70  
(M)

TSK  
DIF  
(F)

TITLES

026 S. ADMINISTRATIVE MANAGEMENT

027 SA. ESTABLISH AND MAINTAIN FILES

E 132 MAINTAIN ADMINISTRATIVE FILES

B 34 DIRECT MAINTENANCE OF ADMINISTRATIVE FILES

C 68 EVALUATE ADMINISTRATIVE FORMS, FILES, OR PROCEDURES

2.46  
1.56  
1.26

5.0  
1.2  
3.7

2.9  
1.5  
3.6

9.2  
7.9  
7.0

28.6  
30.7  
28.6

4.99  
4.35  
4.88

028 SA11). ESTABLISH AND MAINTAIN COPRESPON-  
DENCE FILES

029 SA12). ESTABLISH AND MAINTAIN PUBLICA-  
TIONS FILES

E 140 MAINTAIN INTERNAL INFORMATION FILES

E 134 MAINTAIN AIR FORCE PUBLICATION INDEXES

A 19 ESTABLISH PUBLICATION LIBRARIES

4.26  
1.81  
1.56

22.5  
2.5  
3.7

23.4  
1.5  
2.2

25.4  
2.2  
5.3

28.6  
7.0  
13.1

3.72  
4.13  
4.76

030 SA13). ESTABLISH AND MAINTAIN REFERENCE  
FILES

D 114 ESTABLISH STUDY REFERENCE FILES

1.15

1.2

2.9

4.8

10.1

4.69

031 SA14). ESTABLISH AND MAINTAIN RESEARCH  
FILES

032 SA15). ESTABLISH AND MAINTAIN SPEAKERS/  
ENGAGEMENTS FILES

033 SA16). ESTABLISH AND MAINTAIN BIOGRAPHIES  
FILES

TNG 791 791 TSK  
FMP 50 70 DIF  
#0\* (M) (M) (F)

D TSK TITLES

034 SA171. ESTABLISH AND MAINTAIN PHOTOS 1R/A 2B 3C  
FILES

035 SB111. DEVELOP WORK METHODS - 2B 4C

A 8 DEVELOP WORK METHODS OR PROCEDURES 3.72 25.0 29.9 39.9 59.8 5.95

036 SB121. IMPROVE WORK METHODS - 2B 4C

037 SC111. DEVELOP WORK PRIORITIES 1A 2B 4C

A 6 DETERMINE WORK PRIORITIES 4.43 35.0 42.3 53.9 70.4 5.32  
A 25 PLAN WORK ASSIGNMENTS 3.43 23.7 27.0 36.8 55.3 5.15  
C 60 ANALYZE WORKLOAD REQUIREMENTS 2.72 9.3 10.9 17.1 41.2 6.17

038 SC121. IMPROVE WORK PRIORITIES 1A 2B 4C

039 SD111. CHECK QUALITY CONTROL OF ALL INFORMATION MATERIAL FOR SECURITY 1A 3C 4C

G 244 REVIEW SCRIPTS, SPEECHES, OR PA MATERIALS FOR SECURITY, SENSITIVITY, POLICY, PROPRIETY, EDITORIALIZING, OR LABEL 3.74 15.0 16.1 17.5 28.6 6.24

040 SD121. CHECK QUALITY CONTROL OF ALL INFORMATION MATERIAL FOR ACCURACY 1A 3C 4C

041 SD131. CHECK QUALITY CONTROL OF ALL INFORMATION MATERIAL FOR PROPRIETY 1A 3C 4C

TNR	1ST	1ST	701	791	TSM
EMP	JOB	ENL	50	70	DIF
AD*	(M)	(M)	(M)	(M)	(F)

O TSM TITLES

042 SE. PERSONNEL

043 SE11). ORIENT NEWLY ASSIGNED PEOPLE - 28 4C

A 2 ASSIGN SPONSORS FOR NEWLY ASSIGNED PERSONNEL

.98	1.2	.7	6.6	31.7	2.23
-----	-----	----	-----	------	------

044 SE12). EVALUATE INDIVIDUAL PERFORMANCE - 28 4C

C 72 EVALUATE COMPLIANCE WITH PERFORMANCE STANDARDS  
A 12 ESTABLISH PERFORMANCE STANDARDS FOR SUBORDINATES  
C 91 INDORSE AIRMAN PERFORMANCE REPORTS (APR)

2.67	2.5	2.9	13.6	38.7	5.88
2.26	2.5	3.6	15.8	49.2	5.73
1.67	1.2	.7	2.6	17.6	5.21

045 SE13). CONDUCT ON-THE-JOB TRAINING - 28 4C

D 102 CONDUCT OJT  
D 108 DETERMINE OJT TRAINING REQUIREMENTS  
D 115 EVALUATE OJT TRAINEES  
D 121 PLAN OJT  
D 119 IMPLEMENT OJT PROGRAMS  
D 112 DIRECT OR IMPLEMENT OJT PROGRAMS  
D 100 ASSIGN ON-THE-JOB TRAINING (OJT) TRAINERS

3.74	5.0	5.8	21.1	45.2	5.97
2.63	1.2	.7	6.8	30.7	5.35
2.63	3.7	2.9	13.2	34.7	5.47
2.54	2.5	2.2	10.1	28.1	5.90
2.13	2.5	2.2	8.8	22.6	5.65
1.89	2.5	2.2	9.6	32.2	5.75
.93	1.2	.7	1.3	20.6	4.29

046 SF. PLANS

047 SF11). COORDINATE PUBLIC AFFAIRS ACTIVI- 18 28 3C  
TIES WITH ALL INTERESTED ORGANIZATIONS

A 10 ESTABLISH LIAISON WITH LOCAL COMMANDERS  
B 47 MANAGE PUBLIC AFFAIRS ACTIVITIES  
C 61 BRIEF COMMANDERS AND STAFF PERSONNEL ON THE STATUS OF  
HISTORICAL OR PUBLIC AFFAIRS PROGRAMS

2.61	15.0	17.5	23.2	40.2	5.07
2.46	5.0	5.8	16.2	50.8	6.46
2.00	3.7	5.1	14.9	36.7	5.30

048 SF12). WRITE ACCIDENT PLANS, EMERGENCY - 28 4C  
PLANS AND ANNEXES TO PLANS

D T	TITLES	TNG EMP AD*	1ST JOB (M)	1ST ENL (M)	791 50 (M)	791 70 (M)	TSK DIF (F)
F 20	PREPARE OR MAINTAIN A DISASTER RESPONSE KITS FOR ON-SCENE, NEWS MEDIA CENTERS OR COMMAND POSTS	3.94	6.3	8.8	13.2	37.2	5.48
A 20	REVIEW PLANS	1.72	1.2	2.2	7.5	38.2	4.63
A 20	ESTABLISH OR MAINTAIN PLANS, OPERATIONS ORDERS, OR ANNEXES	1.37	1.2	.7	8.8	37.7	5.82
B 20	DRAFT DIRECTIVES OR SUPPLEMENTS TO EXISTING DIRECTIVES OTHER THAN OI OR SOP	1.35	1.2	1.5	2.2	20.1	6.26
A 20	WRITE PLANS OR ANNEXES	1.31	1.2	.7	5.3	30.7	6.46
A 20	PREPARE UNIT EMERGENCY PLANS	1.04	1.2	.7	2.6	22.1	5.82
C 20	EVALUATE UNIT EMERGENCY PLANS	.81	1.2	.7	1.8	20.6	5.29

049 5611). PREPARE EQUIPMENT AND SUPPLIES A/- 28 40  
BUDGETS

A 4	DETERMINE REQUIREMENTS FOR SPACE, PERSONNEL, EQUIPMENT, OR SUPPLIES	1.43	5.0	5.1	12.7	53.8	5.21
E 103	PREPARE REQUESTS FOR EXPENDITURE OF FUNDS, SUCH AS PRINTING OR SUPPLY FUNDS	1.37	5.0	5.1	9.6	33.2	5.78

C 71 EVALUATE BUDGET OR FINANCIAL REQUIREMENTS 1.00 1.2 1.5 6.6 41.7 7.10

050 5612). SUBMIT EQUIPMENT AND SUPPLIES A/- 28 40  
REQUESTS

A 9 DRAFT BUDGET OR FINANCIAL REQUIREMENTS 1.63 2.5 2.2 8.3 41.2 7.58

051 5613). MAINTAIN EQUIPMENT AND SUPPLIES A/- 28 40  
ACCOUNTS

052 6. NEWSWRITING

053 6A111A1). COLLECT AND PREPARE MEETINGS 28 3C 4D  
NEWS

A 15	ESTABLISH PROCEDURES FOR COLLECTING AND EVALUATING NEWS AND FEATURE ITEMS	5.83	2A.7	35.0	46.9	43.2	5.02
G 239	ESTABLISH PROCEDURES FOR COLLECTING NEWS MATERIALS, SUCH AS STRINGERS OR ASSIGNED BEATS	4.80	33.7	34.3	33.3	25.6	5.25



O TSM	TITLES	TMC	1ST	1ST	791	791	TSK
		FMP	JOB	ENL	SD	70	DIF
		40*	(M)	(M)	(M)	(M)	(F)
G 251	TAKE NOTES AT MEETINGS OR ON-SCENE EVENTS FOR PUBLIC AFFAIRS USE	4.50	56.3	51.1	47.8	57.3	4.32

054 6A(1)(B). COLLECT AND PREPARE EVENTS NEWS 2B 3C 4D

055 6A(2)(A). CONDUCT RESEARCH FOR MESSAGES 2B 3C 4D

F 218	RESEARCH MATERIALS FOR INTERVIEWS	4.87	52.5	49.6	46.1	42.2	5.01
G 243	RESEARCH FILES OR LIBRARIES FOR INFORMATIONAL MATERIALS	4.30	32.5	29.9	32.9	33.7	4.74
D 107	DEMONSTRATE HOW TO LOCATE TECHNICAL INFORMATION	3.04	5.0	8.8	15.8	30.2	4.17

056 6A(2)(B). CONDUCT RESEARCH FOR STAFF PAPERS 2B 3C 4D

057 6A(2)(C). CONDUCT RESEARCH FOR NEWS FILES 2B 3C 4D

058 6A(2)(D). CONDUCT RESEARCH FOR LIBRARIES 2B 3C 4D

059 6B(1). WRITE NEWS RELEASES 2B 3C 4D

060 6B(2). WRITE NEWS STORIES 2B 3C 4D

G 260	WRITE NEWS STORIES	7.54	86.2	83.2	78.9	68.3	5.69
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061 6B(3). WRITE SPORTS STORIES 2B 3C 4D

G 268	WRITE SPORTS STORIES	6.22	67.5	62.0	49.1	24.6	5.22
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D TSM TITLES TNG 1ST 1ST 791 791 TSM  
FMP J08 ENL 50 70 DIF  
\*D\* (M) (M) (F)

062 68(4). WRITE FEATURES 2R 3C 4D

G 256 WRITE FEATURES 6.9R 85.0 82.5 78.9 61.8 6.11

063 68(5). WRITE EDITORIALS 1A 3C 4D

G 266 WRITE SPECIAL COLUMNS OR EDITORIALS 5.07 26.2 25.5 27.6 27.1 6.32  
G 240 GHOST-WRITE EDITORIALS 3.50 8.7 14.6 23.2 30.7 6.26

064 68(6). WRITE SPECIAL COLUMNS 2B 3C 4D

G 266 WRITE SPECIAL COLUMNS OR EDITORIALS 5.07 26.2 25.5 27.6 27.1 6.32

065 68(7). WRITE MAGAZINE ARTICLES 2B 3C 4D

066 68(8). WRITE CAPTIONS 2B 3C 4D

067 68(9). WRITE OUTLINES 2B 3C 4D

G 262 WRITE PHOTO OUTLINES 7.15 88.7 83.2 80.7 65.3 4.61

068 6C. EDIT

G 235 EDIT NEWSPAPER COPY 6.87 71.2 68.6 61.4 46.2 5.46  
G 234 EDIT MEDIA RELEASES 6.07 23.7 24.8 29.8 44.2 5.40

069 6C(1). DETERMINE NEWS VALUE 2B 3C 4D

070 6C(2). EVALUATE POSSIBLE MARKETS 2B 3C 4D

G 231 DETERMINE USE OF PUBLIC AFFAIRS MATERIALS 4.67 26.2 29.2 33.3 57.8 5.10

TNG 791 791 TSK  
FMP 50 70 DIF  
#D# (M) (M) (F)

D TSK TITLES

071 6C13). EDIT COPY

R 229 CHECK STYLE CORRECTNESS USING AIR FORCE OR MAJOR COMMAND  
(MAJCOM) HISTORICAL DIRECTIVES

2.20 16.2 18.2 22.4 19.1 5.09

072 6C13)(A). CHECK STYLE USING THE ASSOCIATED 3C 4C 4D  
PRESS STYLEBOOK AND LABEL MANUAL

G 230 CHECK STYLE CORRECTNESS USING ASSOCIATED PRESS STYLEBOOK  
AND LABEL MANUAL

6.72 83.7 81.0 78.1 70.9 4.84

073 6C13)(B). USE CORRECT COPY-EDIT SYMBOLS 3C 4C 4D

H 291 PROOFREAD COPY

G 253 USE COPY EDITING/PROOFREADING SYMBOLS

7.26 81.3 75.9 69.3 57.3 5.10  
6.30 75.0 74.5 71.1 65.8 3.99

074 6C13)(C). CHECK GRAMMAR 3C 4C 4C

075 6C13)(D). ENSURE COMESIVENESS 2B 3C 4C

076 6C13)(E). EVALUATE LENGTH 2B 3C 4C

077 6C14)(A). LOCALIZE REWRITE 2B 3C 4D

G 245 REWRITE COPY TO COMBINE STORIES OR CHANGE STORY EMPHASIS

6.31 65.0 64.2 60.1 39.7 5.44

078 6C14)(B). UPDATE REWRITE 2B 3C 4D

G 246 REWRITE COPY TO UPDATE ARTICLES

6.44 67.5 65.7 63.6 46.2 5.05

TNG  
FMP  
#D\*1ST  
JOB  
(M)1ST  
ENL  
(M)791  
50  
(M)791  
70  
(M)TSK  
DIF  
(F)

## TITLES

D TSK

079 6C(4)(C). REORGANIZE REWRITE 28 3C 4D

080 6C(4)(D). COMBINE REWRITE 28 3C 4D

081 7. PHOTOJOURNALISM

082 7A(1). PLAN PHOTO ASSIGNMENTS WITH SUB- 28 4C 4D

## JECTS

083 7A(2). COORDINATE PHOTO ASSIGNMENTS WITH 28 4C 4D  
BASE PHOTO LAB084 7A(3). SCHEDULE PHOTO ASSIGNMENTS PHOTO- 28 3C 4D  
GRAPHER

F 101 INITIATE WORK ORDERS FOR PHOTOGRAPHIC SUPPORT 4.31 70.0 67.9 75.0 75.4 2.76

085 7A(4). ASSIST AT PHOTO ASSIGNMENTS SCENE 28 3C 4D

6 228 ADVISE PHOTOGRAPHERS ON PHOTO SELECTION OR PHOTO 6.00 73.7 73.0 71.5 65.3 5.07  
ARRANGEMENT086 7A(5). CROP PHOTO ASSIGNMENTS PROOFS FOR 28 3C 4D  
PROCESSING087 7B(1). SHOOT OTHER PUBLIC AFFAIRS PHOTOS 28 3C 4C  
SUBJECT/EVENT (WITH 35MM CAMERA)

O TSK	TITLES	TMS	1ST	1ST	791	791	TSK
		EMP	JOB	ENL	50	70	DTF
		ADP	(M)	(M)	(M)	(M)	(F)

N 468	OPERATE STILL CAMERAS	3.67	55.0	51.8	55.7	56.8	4.91
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D88	YB121. ARRANGE OTHER PUBLIC AFFAIRS	28	3C	4C
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PHOTOS PROCESSING

D89	7C11). DEVELOP AAVS PROJECTS PLAN	28	3C	4C
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D90	7C12). COORDINATE AAVS PROJECTS IDEAS	28	3C	4C
-----	---------------------------------------	----	----	----

D91	7C13). REQUEST AAVS PROJECTS ASSISTANCE	28	3C	4C
-----	-----------------------------------------	----	----	----

D92	7C14). PROVIDE AAVS PROJECTS SUPPORT	28	3C	4C
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093 8. INTERNAL INFORMATION

094 8A. NEWSPAPERS, BASE GUIDES, MAPS AND  
YEARBOOKS

H 276	DESIGN BASE GUIDE LAYOUTS	3.93	8.7	6.6	10.1	20.6	6.19
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095 8A11). MECHANICS OF EDITING

F 175	COORDINATE WITH AGENCIES OR INDIVIDUALS TO COMPLETE ASSIGNMENTS	4.80	32.5	38.0	45.2	54.3	4.90
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D TSN TITLES TNG 1ST 1ST 791 791 TSM  
EMP J08 ENL 50 70 DIF  
#D# (M) (M) (F)

096 8A111(A). REVIEW LOCAL COPY 28 3C 4D

H 296 REVIEW OR SELECT NEWS SERVICE MATERIAL AND OTHER STORY  
INPUTS FOR PUBLICATIONS 5.63 47.5 47.4 45.6 33.7 4.86

097 8A111(B). REVIEW AFIS MATERIAL 28 3C 4D

G 232 EDIT HEADLINES 6.69 61.2 59.1 53.5 42.7 5.01  
H 296 REVIEW OR SELECT NEWS SERVICE MATERIAL AND OTHER STORY 5.63 47.5 47.4 45.6 33.7 4.86  
INPUTS FOR PUBLICATIONS  
H 298 UPDATE NEWSPAPER DISTRIBUTION LISTS 4.04 38.7 35.8 34.6 24.6 3.29  
C 79 EVALUATE NEWSPAPER DISTRIBUTION PROCEDURES 3.94 11.2 17.5 28.5 36.7 3.82  
H 299 WRITE CRITIQUES ON UNIT COMMANDER'S CALL PRESENTATIONS 2.94 7.5 8.8 14.5 24.6 4.51

098 8A111(C). REVIEW AFNS MATERIAL 28 3C 4D

G 242 LOCALIZE NEWS SERVICE MATERIALS 6.07 65.0 60.6 54.4 34.7 4.39  
H 296 REVIEW OR SELECT NEWS SERVICE MATERIAL AND OTHER STORY 5.63 47.5 47.4 45.6 33.7 4.86  
INPUTS FOR PUBLICATIONS

099 8A111(D). GUIDELINE COPY 28 3C 4D

H 282 MARK INSTRUCTIONS, SUCH AS TYPE SIZE OR COLUMN WIDTH,  
ON COPY OR PHOTOS 5.60 63.7 62.0 54.8 34.7 4.37

100 8A111(E). CROP PHOTOS 28 3C 4D

G 248 SELECT AND CROP PHOTOS FOR STORIES 6.67 77.5 75.9 68.0 45.2 4.70  
H 282 MARK INSTRUCTIONS, SUCH AS TYPE SIZE OR COLUMN WIDTH,  
ON COPY OR PHOTOS 5.69 63.7 62.0 54.8 34.7 4.37  
F 209 PREPARE VISUALS FOR PUBLICATION 2.72 12.5 11.7 15.4 19.6 5.11

101 8A111(F). MAINTAIN MASTER COPY LOG 28 3C 4D

102 8A111(G). PLAN LAYOUT 28 3C 4D

H 289 PREPARE PAGE GUIMMIES 6.85 56.3 55.5 49.6 34.2 5.53

TNG 1ST 1ST 791 791 TSK  
 EMP JOB ENL 50 70 DJF  
 \*D\* (M) (M) (F)

6 201 PLAN NEWSPAPER LAYOUTS  
 M 277 DESIGN NEWSPAPER LAYOUTS

TITLES

103 BA111(M). WRITE HEADLINES 28 3C 4D

6 258 WRITE HEADLINES

6.83 78.7 71.5 59.2 42.7 4.88

104 BA111(J). PROOFREAD GALLEYS USING CORRECT SYMBOLS 28 3C 4D

M 291 PROOFREAD COPY

7.24 81.3 75.9 69.3 57.3 5.10

105 BA111(J). MONITOR MAKEUP AT PRINTING PLANT 28 3C 4D

M 274 COORDINATE PRINTING OPERATIONS, INCLUDING ADVERTISEMENT PLACEMENTS AND COPY FLOW

4.04 21.2 22.6 24.1 17.6 5.32

106 BA111(M). REVIEW AD-TO-COPY RATIO AND PLACEMENT 28 3C 4D

M 276 COORDINATE PRINTING OPERATIONS, INCLUDING ADVERTISEMENT PLACEMENTS AND COPY FLOW

4.04 21.2 22.6 24.1 17.6 5.32

C 67 EVALUATE AD-TO-COPY RATIOS

3.94 11.2 14.6 17.1 14.6 4.31

107 BA111(L). DISTRIBUTE NEWSPAPERS/PUBLICATIONS 28 3C 4D

M 272 ARRANGE FOR OR DELIVER NEWSPAPERS TO LOCAL DISTRIBUTION POINTS

3.67 48.7 40.1 36.4 24.6 3.31

108 BA111(M). MAINTAIN FUTURE STORY AND COMING EVENTS LOG 28 3C 4D

TNS  
EMP  
\*D\*

1ST  
JOB  
(M)

1ST  
ENL  
(M)

791  
50  
(M)

791  
70  
(M)

TSK  
DIF  
(F)

O TSK TITLES

109 0A11110). OPERATE WORD PROCESSING EQUIP- - 3C 4D

MENT

F 195 OPERATE WORD PROCESSING EQUIPMENT  
F 194 OPERATE VIDEO DISPLAY TERMINALS (VDT)

4.74  
3.33

16.2  
10.0

24.1  
16.1

28.5  
17.5

37.7  
20.6

6.19  
4.76

110 0A11110). OPERATE CATV EQUIPMENT - 2B/- 3C 4D

111 0A(2). RESPONSIBILITIES OF SUPERVISING

B 51 SUPERVISE BASE NEWSPAPER OR GUIDE PROGRAMS  
B 49 SUPERVISE APPRENTICE PUBLIC AFFAIRS SPECIALISTS  
(AFSC 79130)

4.59  
4.09

8.7  
2.5

10.2  
2.2

19.3  
8.3

37.2  
20.1

6.05  
5.79

B 55 SUPERVISE PUBLIC AFFAIRS SPECIALISTS (AFSC 79150)

2.56

1.2

2.9

14.9

39.7

5.54

112 0A(2)(A). ESTABLISH PROCEDURES TO COLLECT 2B/- 4C 4D  
AND EVALUATE NEWS

M 297 SELECT MATERIALS FOR PUBLICATION  
B 39 ESTABLISH DEADLINES  
C 81 EVALUATE PROCEDURES USED IN COLLECTING, EVALUATING, OR  
DISSEMINATING INFORMATION MATERIALS

5.94  
4.60  
3.20

45.0  
25.0  
6.3

43.8  
33.6  
9.5

39.5  
46.1  
18.9

34.2  
55.3  
36.2

5.12  
4.51  
5.12

113 0A(2)(B). REVIEW ALL COPY FOR SECURITY 2B/- 4C 4D  
ADHERENCE AND EDITORIAL POLICY

A 16 ESTABLISH PROCEDURES FOR REVIEW OF MATERIAL FOR COMPLIANCE  
WITH LOCAL, HOST COUNTRY, OR AIR FORCE POLICY  
A 15 ESTABLISH PROCEDURES FOR REVIEW OF MATERIAL FOR  
COMPLIANCE WITH SECURITY REGULATIONS

3.31  
2.61

7.5  
5.0

9.5  
6.6

13.6  
11.8

26.6  
25.6

5.84  
5.16

114 0A(2)(C). DRAFT PUBLISHER CONTRACTS - 3C 4C

M 281 DRAFT CONTRACTS OR AGREEMENTS FOR PRINTING  
F 178 DRAFT PUBLISHER CONTRACTS OR AGREEMENTS

2.30  
2.07

2.5  
1.2

4.4  
2.2

11.8  
11.8

22.1  
22.1

6.79  
6.66



C TSM	TITLES	TNG EMP #D*	1ST JOB (M)	1ST ENL (M)	791 50 (M)	791 70 (M)	TSK DIF (F)
115	8A(2)(D). PERFORM QUALITY CONTROL AT PRINTING PLANT		28/-	4C	4D		
R 35	DIRECT NEWSPAPER MAKEUP AT PRINTING PLANTS	5.48	28.7	35.0	37.7	29.6	5.61
F 197	PERFORM QUALITY CONTROL AT PRINTING PLANTS	4.22	20.0	23.4	23.2	24.1	5.36
C 84	EVALUATE PUBLISHER PERFORMANCE	4.06	6.3	10.2	20.6	30.2	5.64
116	8A(2)(E). MONITOR NEWSPAPER REVIEW PROGRAM -		3C	4D			
H 295	REVIEW NEWSPAPER LAYOUTS	6.13	47.5	46.0	43.4	35.2	5.33
C 65	CRITIQUE NEWSPAPERS, MAGAZINES, OR NEWS RELEASES	3.98	16.2	14.6	18.0	35.2	5.93
H 288	PREPARE CRITQUES OF UNIT NEWSPAPER OR MAGAZINES	2.50	3.7	2.9	7.0	14.1	5.96
117	8A(2)(F). CONDUCT READERSHIP SURVEYS		2B/-	3C	4D		
F 203	PREPARE AUDIENCE OR READERSHIP SURVEYS	3.94	5.0	8.8	15.8	17.6	6.41
F 165	ANALYZE AUDIENCE OR READERSHIP SURVEYS	3.78	8.7	10.9	21.9	22.1	6.25
118	8A(2)(G). MONITOR UNIT PUBLIC AFFAIRS REPRESENTATIVE PROGRAM		2B/-	3C	4D		
A 14	ESTABLISH PROCEDURES FOR LIAISON WITH UNIT PUBLIC AFFAIRS REPRESENTATIVES (UPAR)	4.22	13.7	19.7	29.4	38.2	4.80
119	8B. ADDITIONAL COMMUNICATIONS TOOLS						
120	8B(1). UNIT COMMANDER'S CALL						
H 280	DISTRIBUTE COMMANDER'S CALL TOPICS	2.85	10.0	8.8	14.0	24.1	3.12
121	8B(1)(A). ASSIST COMMANDER		2B/-	4C	4D		
H 287	PREPARE COMMANDER'S CALL TOPICS	3.50	11.2	10.2	17.1	27.6	4.75

# SYS 791XO MATCHED WITH OCCUPATIONAL SURVEY DATA

FAC111 PAGE 19

OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (ATC) RANDOLPH AFB TX

O TSK	TITLES	TNG FMP #D*	1ST JOB (M)	1ST ENL (M)	791 50 (M)	791 70 (M)	TSK DIF (F)
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122 081118). MONITOR AND EVALUATE PROGRAM 28/- 4C 4D

H 296 REVIEW COMMANDERS' CALLS FOR REQUIRED ACTIVITIES 3.20 7.5 8.0 13.6 27.1 4.35

123 08121. PLAN UNIT OPEN HOUSE 28 3C 4D

A 17 ESTABLISH PROCEDURES FOR SPECIAL EVENTS, SUCH AS OPEN HOUSES 2.44 10.0 10.2 15.8 28.1 6.60

H 285 MONITOR SQUADRON OPEN HOUSE PROGRAMS 1.94 8.7 5.8 9.6 18.6 3.76

124 08131. HOLD BRIEFINGS FOR FAMILY MEMBERS 28 3C 4D

125 0814). SUPPORT SPOUSE COUNCILS 28 3C 4D

126 0815). MAINTAIN FAMILY CORRESPONDENCE PROGRAM 28 3C 4D

H 284 MONITOR FAMILY CORRESPONDENCE PROGRAM 2.20 5.0 3.6 8.8 19.1 3.61

127 0816). USE BULLETIN BOARDS TO DISPLAY INFORMATION 28 3C 4D

H 286 PREPARE BULLETIN BOARDS OR SIGN BOARDS 2.20 10.0 10.9 14.0 16.1 3.60

128 0817). ESTABLISH INFORMATION CENTERS AND READING ROOMS 28 3C 4D

129 0818). OPERATE STRAIGHTTALK CENTER 28 3C 4D

H 270 ADMINISTER COMMANDER'S STRAIGHT-TALK LINES 3.15 7.5 5.8 7.9 12.6 5.13

TNG  
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JOB  
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(M)

TSK  
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(F)

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FILES

130 8C(1). MISSION OF ARMED FORCES RADIO AND TELEVISION (AFRT) A B C

131 8C(2). RESPONSIBILITIES OF ARMED FORCES RADIO AND TELEVISION (AFRT) A B C

132 8C(3). PROCEDURES OF ARMED FORCES RADIO AND TELEVISION (AFRT) A B C

133 8D(1). PREPARE BIOGRAPHIES 2B/- 3C 4C

G 25W WRITE BIOGRAPHIES OF AIR FORCE PERSONNEL OR OTHER DIGNITARIES 3.22 11.2 10.2 20.2 36.2 5.34

134 8D(2). DISTRIBUTE BIOGRAPHIES 2B/- 3C 4C

135 9. MEDIA RELATIONS

136 9A. RELEASING INFORMATION

137 9A(1). GENERAL RELEASE POLICY A B C

J 353 REVIEW MEDIA RELATIONS POLICY 1.80 3.7 5.1 10.5 23.1 5.95

138 9A(2). RELEASE OF CLASSIFIED INFORMATION A B C

YNG 1ST 1ST TSK  
FMP JOB ENL DIF  
\*D\* (M) (M) (F)

C TSK TITLES

139 9A(1). FREEDOM OF INFORMATION ACT A B C

140 9A(4). PRIVACY ACT A B C

141 9A. MAINTAIN MEDIA LIAISON

J 332 COORDINATE NEWS MEDIA INTERVIEWS

142 9B(1). ESTABLISH AND MAINTAIN LIAISON 2B 3C 4D  
WITH LOCAL, REGIONAL AND NATIONAL MEDIA

143 9B(2). MAINTAIN CURRENT MEDIA CONTACT 2B 3C 4D  
LISTS

144 9B(3). PREPARE AND DISTRIBUTE "24-HOUR 2B 3C 4D  
ON-CALL ROSTER"

E 146 MAINTAIN UNIT ROSTERS OF ADDITIONAL DUTY PUBLIC AFFAIRS  
REPRESENTATIVES

145 9B(4). ARRANGE INTERVIEWS 2B 3C 4D

146 9B(5). ESCORT MEDIA 2B 3C 4D

J 339 ESCORT NEWS MEDIA REPRESENTATIVES

147 9B(6). PROVIDE NEWS MEDIA/LAW ENFORCEMENT 2B 3C 4D  
BRIEFINGS

3.70 12.5 13.9 19.7 35.2 5.93

3.10 11.2 10.9 14.5 24.6 2.09

5.00 37.5 40.9 49.6 54.3 4.71

TAC 1ST 1ST 791 TSK  
FMP JOB ENL 50 70 DIF  
EUM (M) (M) (F)

J 329 CONDUCT ACCIDENT AND SERIOUS INCIDENT BRIEFINGS

149 98(7). SET UP PRESS CENTER 28 3C 4D

J 356 SET UP PRESS CENTERS

3.56 17.5 17.5 16.7 23.6 5.50

149 98(8). CONDUCT NEWS CONFERENCE 28 3C 4D

J 333 COORDINATE PRESS CONFERENCES

2.83 2.5 5.1 9.2 15.1 6.53

150 9C. RESPOND TO QUERIES

J 352 RESPOND TO NEWS MEDIA INQUIRIES  
E 142 MAINTAIN MEDIA RELATIONS FILES  
H 292 RESPOND TO RUMOR CONTROL SITUATIONS

5.39 31.3 31.4 39.0 57.2 5.69  
4.26 10.0 11.7 18.0 23.1 3.79  
4.24 16.2 21.2 24.6 41.2 5.47

151 9C(1). RESPOND TO QUERIES: RECEIVE 28 3C 4D

152 9C(2). RESPOND TO QUERIES: DOCUMENT 28 3C 4D

J 337 DOCUMENT NEWS MEDIA INQUIRES

4.44 20.0 24.1 34.6 50.8 4.08

153 9C(3). RESPOND TO QUERIES: COORDINATE 28 3C 4D

J 334 COORDINATE REPLIES TO NEWS MEDIA INQUIRIES

4.54 17.5 19.7 29.4 48.7 5.63

154 9C(4). RESPOND TO QUERIES: ANSWER 28 3C 4D

J 338 DRAFT REPLIES TO NEWS MEDIA INQUIRIES

4.60 15.0 17.5 26.8 48.7 5.81

155 9C(5). RESPOND TO QUERIES: FILE 28 3C 4D

STS 791X0 MATCHED WITH OCCUPATIONAL SURVEY DATA

TNG	1ST	1ST	701	791	TSK
FMP	JOB	ENL	50	70	OIF
*D*	(M)	(M)	(M)	(M)	(F)

D TSK TITLES

156 90. PROVIDE NEWS MATERIAL

J 340 FORWARD PROMOTIONAL MATERIAL ON MILITARY EVENTS TO MEDIA OUTLETS	3.81	13.7	16.1	22.4	32.7	3.96
W 278 DEVELOP INFORMATION MATERIALS FOR PUBLICATIONS, SUCH AS FACT SHEETS, SPEECHES, OR BIOGRAPHIES	3.44	7.5	9.5	20.2	31.2	5.83

157 90(1). PROVIDE NEWS MATERIAL: NEWS 28 3C 4D

158 90(2). PROVIDE NEWS MATERIAL: PHOTOS 28 3C 4D

159 90(3). PROVIDE NEWS MATERIAL: PRESS KITS 28 3C 4D

160 90(4). PROVIDE NEWS MATERIAL: SCRIPTS 28 3C 4D

161 90(5). PROVIDE NEWS MATERIAL: AUDIO TAPES 28 3C 4D

162 90(6). PROVIDE NEWS MATERIAL: FILMS 28 3C 4D

163 90(7)(A). PROVIDE NEWS MATERIAL: ACCIDENT 28 3C 4D  
/INCIDENT RELEASE INFORMATION - NUCLEAR

164 90(7)(B). PROVIDE NEWS MATERIAL: ACCIDENT 28 3C 4D  
/INCIDENT RELEASE INFORMATION - NON-NUCLEAR

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JOB ENL  
(M) (M)

791 791  
50 70  
(M) (M)

TSM  
DIF  
(F)

D TSM TITLES

165 90(7)(C). PROVIDE NEWS MATERIAL: ACCIDENT 2R 3C 4D  
/INCIDENT RELEASE INFORMATION - RADIO-  
LOGICAL

166 90(7)(D). PROVIDE NEWS MATERIAL: ACCIDENT 2R 3C 4D  
/INCIDENT RELEASE INFORMATION - COMPOSIT  
FIBER

167 90(7)(E). PROVIDE NEWS MATERIAL: ACCIDENT 2R 3C 4D  
/INCIDENT RELEASE INFORMATION - NON-AIR  
FORCE DEATHS

168 90(7)(F). PROVIDE NEWS MATERIAL: ACCIDENT 2R 3C 4D  
/INCIDENT RELEASE INFORMATION - PROPERTY  
DAMAGE

169 90(7)(G). PROVIDE NEWS MATERIAL: ACCIDENT 2R 3C 4D  
/INCIDENT RELEASE INFORMATION - AIRCRAFT

1 316 PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COM-  
MUNITIES IN RESOLVING PROBLEMS CAUSED BY AIRCRAFT MISHAPS

170 90(8). PROVIDE NEWS MATERIAL: DISASTER 2B 3C 4D  
RELIEF INFORMATION

171 90(9). PROVIDE NEWS MATERIAL: HUMANI-  
TARIAN MISSIONS INFORMATION

1.81 6.3 4.4 3.5 7.0 7.35

TNG  
EMP  
\*D\*

1ST 1ST  
JOB ENL  
(M) (M)

791 791  
50 70  
(M) (M)

TSK  
DIF  
(F)

O TSK TITLES

172 90(10). PROVIDE NEWS MATERIAL: FACT SHEETS 28 3C 4D

173 9E. SUPPORT NATIONAL STORY PROGRAM

G 259 WRITE MAGAZINE STORIES

174 9E(1). DEVELOP STORY IDEAS 28 3C 4D

J 345 PREPARE NATIONAL STORY IDEAS  
J 335 DEVELOP NATIONAL FEATURE STORY PROGRAM IDEAS AND SYNOPSIS

175 9E(2). SUBMIT IN CORRECT FORMAT 28 3C 4D

J 345 PREPARE NATIONAL STORY IDEAS  
J 335 DEVELOP NATIONAL FEATURE STORY PROGRAM IDEAS AND SYNOPSIS

176 9E(3). FOLLOW PROPER CHANNELS 28 3C 4D

177 9E(4). RECOMMEND POSSIBLE MARKETS 28 3C 4D

178 9E(5). REVIEW COMPLETED ARTICLES 28 3C 4D

J 354 REVIEW NATIONAL STORY IDEAS  
J 344 PREPARE CRITIQUES OF N.W. RELEASES AND NATIONAL STORIES

179 9E(6). PERFORM SYNOPSIS FOLLOWUP 28 3C 4D

5.30 15.0 22.6 27.6 28.6 6.17

5.19 20.0 22.6 27.6 30.2 5.85  
4.81 17.5 20.4 26.3 28.6 6.10

5.19 20.0 22.6 27.6 30.2 5.85  
4.81 17.5 20.4 26.3 28.6 6.10

2.10 8.7 10.2 16.7 25.1 5.35  
2.06 1.2 2.2 2.2 9.5 5.25





TNG 1ST 1ST 791 791 TSK  
FMP JOB ENL 50 70 DIF  
#D# (M) (M) (F)

D 75K TITLES

188 961111B). PROVIDE HOMETOWN NEWS RELEASE 28 3C 4D  
ON CIVILIANS

189 961111C). PROVIDE PHOTOS 28 3C 4D

190 961111D). PROVIDE TAPED INTERVIEWS 28 3C 4D

191 96121). MAINTAIN RELEASE LOG 28 3C 4D

E 241 MAINTAIN LOGS, SUCH AS HOMETOWN NEWS RELEASES, BASE  
TOURS, NEWSPAPER, OR PRODUCTION LOGS  
J 342 MAKE ENTRIES IN THE HOMETOWN NEWS RELEASE LOGS

192 96131). REQUEST HOMETOWN NEWS TEAM 28 3C 4D

193 10. COMMUNITY RELATIONS

194 10A. SUPPORT OBJECTIVES

195 10A11). INCREASE PUBLIC AWARENESS 28 3C 4D

196 10A12). INSPIRE PATRIOTISM AND MILITARY SERVICE 28 3C 4D

5.24 52.5 54.7 56.6 51.3 3.11  
4.06 23.7 24.8 28.1 31.7 2.52

YNG	1ST	1ST	791	TSK
FMP	JOB	ENL	5C	7C
404	(M)	(M)	(M)	(F)

SYS 79140 MATCHED WITH OCCUPATIONAL SURVEY DATA

O TSM TITLES

197 10A(3). FOSTER GOOD RELATIONS WITH ALL 2B 3C 4D

PUBLICS

198 10A(4). MAINTAIN GOOD REPUTATION 2B 3C 4D

199 10A(5). SUPPORT AIR FORCE RECRUITING 2B 3C 4D

200 10B(1). INTERNAL

201 10B(1)(A). MAINTAIN LIAISON WITH ACTIVE 2B/A 3C 4D  
DUTY202 10B(1)(B). MAINTAIN LIAISON WITH 2B/A 3C 4D  
NATIONAL GUARD203 10B(1)(C). MAINTAIN LIAISON WITH AIR 2B/A 3C 4D  
FORCE RESERVE204 10B(1)(D). MAINTAIN LIAISON WITH CAREER 2B/A 3C 4D  
CIVILIAN EMPLOYEES205 10B(1)(E). MAINTAIN LIAISON WITH 2B/A 3C 4D  
SERVICE ACADEMY CADETS

TNG 701 791 TSK  
EMP 50 70 DIF  
\*0\* (M) (M) (F)

TITLES

D TSK

206 10B111(F). MAINTAIN LIAISON WITH ROTC 2B/A 3C 4D  
AUXILIARY AND CADETS

207 10B111(G). MAINTAIN LIAISON WITH 2B/A 3C 4D  
RETIRED MILITARY AND FAMILIES

208 10B12). EXTERNAL

I 306 MAINTAIN BACKGROUND FILES ON COMMUNITY GROUPS OR INDIVIDUALS

209 10B121(A). MAINTAIN LIAISON WITH 2B/A 3C 4D  
GENERAL PUBLIC

210 10B121(B). MAINTAIN LIAISON WITH 2B/A 3C 4D  
COMMUNITY ORGANIZATIONS

211 10B121(C). MAINTAIN LIAISON WITH PRO- 2B/A 3C 4D  
FESSIONAL ORGANIZATIONS

212 10B121(D). MAINTAIN LIAISON WITH CIVIC 2B/A 3C 4D  
LEADERS

213 10B121(E). MAINTAIN LIAISON WITH 2B/A 3C 4D  
GOVERNMENT OFFICIALS

4.58

11.8

12.5

8.0

2.96

TNG 1ST 1ST TSM  
EMP JOB ENL OIF  
=D= (M) (M) (F)

STS 791X0 MATCHED WITH OCCUPATIONAL SURVEY DATA

C TSM TITLES

214 10R(2)11F, MAINTAIN LIAISON WITH 2B/A 3C 4D  
CONGRESS

215 10C(1), COORDINATE REQUESTS ON AIRCRAFT 2B/- 3C 4D  
DISPLAYS

216 10C(2), COORDINATE REQUESTS ON FLYOVERS 2B/- 3C 4D  
(OFF-BASE)

217 10C(3), COORDINATE REQUESTS ON AERIAL 2B/- 3C 4D  
REVIEW (ON-BASE)

218 10C(4), COORDINATE REQUESTS ON THUNDER- 2B/- 3C 4D  
BIRDS

219 10C(5), COORDINATE REQUESTS ON ORIEN- 2B/- 3C 4D  
TATION FLIGHTS

J 325 ARRANGE FOR NEWS MEDIA ORIENTATION FLIGHTS

220 10C(6), COORDINATE REQUESTS ON PUBLIC 2B/- 3C 4D  
AFFAIRS AIRLIFT

221 10C(7), COORDINATE REQUESTS ON HUMANI- 2B/- 3C 4D  
TARIAN AIRLIFT

2.9\* 5.0 5.1 9.8 16.6 6.17

TNR 1ST 1ST 701 791 TSK  
FMP JNB FNL 50 70 DIF  
\*0\* (M) (M) (M) (F)

TITLES

222 10C181. COORDINATE REQUESTS ON AIR 28/- 3C 4D  
FORCE ART

F 103 MAINTAIN AIR FORCE ART COLLECTION

54 6.3 7.3 5.7 7.5 4.00

223 10C191. COORDINATE REQUESTS ON AIR 28/- 3C 4D  
FORCE MUSEUM

F 185 MAINTAIN MUSEUMS

22 1.2 1.5 1.8 2.0 6.95

224 10C110. COORDINATE REQUESTS ON AIR 28/- 3C 4D  
FORCE ORIENTATION GROUP

225 10C111. COORDINATE REQUESTS ON NON- 28/- 3C 4D  
MEDIA REQUESTS FOR INFORMATION

F 220 RESPOND TO INQUIRIES FROM SOURCES OTHER THAN NEWS MEDIA  
I 302 COORDINATE REPLIES TO CIVILIAN INQUIRIES WITH APPROPRIATE AGENCIES

5.20 31.3 29.9 43.9 56.3 5.20  
3.93 25.0 20.4 26.8 32.7 4.98

226 10C121. COORDINATE REQUESTS ON NON- 28/- 3C 4D  
MEDIA SONIC BOOM COMPLAINTS

F 221 RESPOND TO SONIC BOOM OR NOISE COMPLAINTS  
I 315 PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES IN RESOLVING PROBLEMS CAUSED BY AIRCRAFT NOISE

4.30 20.0 21.2 27.2 31.7 5.19  
2.33 6.3 8.0 12.7 13.1 6.87

227 100. SUPPORT SPEAKERS AND PUBLIC APPEARANCE BUREAU

228 10D11. ARRANGE FOR SPEAKERS 28/A 3C 4D

I 322 RESPOND TO REQUESTS FOR SPEAKERS  
I 324 SET UP SPEAKER ENGAGEMENTS

4.13 15.0 15.3 25.4 25.1 4.04  
4.04 12.5 10.9 18.0 16.6 4.63

TSM TITLES

TNC  
FMP  
\*0\*

1ST 1ST  
JOB ENL  
(M) (M)

791 791  
50 70  
(M) (M)

TSK  
DIF  
(F)

229 100(2). HELP SPEAKERS PREPARE MATERIAL 2R/A 3C 4D

I 307 MAINTAIN SPEAKER BUREAU FILES

4.53

230 100(3)(A). ASSIST WITH AUDIOVISUAL EQUIP- 2R/- 3C 4D  
MENT: PUBLIC ADDRESS SPEAKER SYSTEM

F 190 OPERATE AUDIOVISUAL EQUIPMENT  
F 192 OPERATE PUBLIC ADDRESS SYSTEMS  
F 210 PREPLAN AUDIOVISUAL MISSION REQUIREMENTS

3.62  
3.04  
5.42

231 100(3)(B). ASSIST WITH AUDIOVISUAL EQUIP- 2R/- 3C 4D  
MENT: OVERHEAD PROJECTOR

3.62  
3.04  
5.42

232 100(3)(C). ASSIST WITH AUDIOVISUAL EQUIP- 2R/- 3C 4D  
MENT: 35MM SLIDE PROJECTOR

F 193 OPERATE SLIDE PROJECTORS

2.89

233 100(3)(D). ASSIST WITH AUDIOVISUAL EQUIP- 2R/- 3C 4D  
MENT: 16MM MOVIE PROJECTOR

M 424 LOAD OR UNLOAD 16MM FILM PROJECTORS

3.09

234 100(3)(E). ASSIST WITH AUDIOVISUAL EQUIP- 2R/- 3C 4D  
MENT: VTR EQUIPMENT

235 100(4). REVIEW SPEECHES AND PRESENTATIONS 2R/- 3C 4D

I 309 MAKE ENTRIES IN SPEAKER OR BRIEFING LOGS  
F 208 PREPARE PRESENTATION VISUALS

2.95  
4.89

236 100(5). ARRANGE ENGAGEMENTS 2R/- 3C 4D

O TSK TITLES

TNR 1ST 1ST 791 791 TSK  
EMP JOB ENL 50 70 DIF  
#0# (M) (M) (F)

I 322 RESPOND TO REQUESTS FOR SPEAKERS

I 324 SET UP SPEAKER ENGAGEMENTS

I 320 PROVIDE MATERIALS FOR SPEAKER ENGAGEMENTS, SUCH AS  
ORGANIZATION BACKGROUND MATERIALS OR VISUAL AIDS

4.13 15.0 15.3 25.4 25.1 4.04  
4.04 12.5 10.9 18.0 16.6 4.63  
2.87 11.2 9.5 18.9 18.6 4.60

237 1DE. COORDINATE TOURS, OPEN HOUSES AND  
SPECIAL EVENTS

236 1DE111A1. SUPPORT MAJCOM CIVIC LEADER 2B/- 3C 4D  
TOUR PROGRAM

I 318 PREPARE PROMOTIONAL MATERIAL ON MILITARY EVENTS OF  
INTEREST TO AREA COMMUNITIES

3.54 11.2 12.4 15.8 22.1 5.30

239 1DE111B1. SUPPORT BASE TOURS 2B/- 3C 4D

I 300 CONDUCT BASE TOURS OTHER THAN IN-HOUSE ORGANIZATIONAL  
TOURS

4.50 27.5 27.7 31.6 26.1 4.84

I 317 PLAN BASE TOURS OTHER THAN IN-HOUSE ORGANIZATIONAL TOURS

I 310 MAKE ENTRIES ON BASE TOUR LOGS

3.69 17.5 15.3 19.3 20.6 5.40  
3.46 22.5 17.5 19.3 20.6 2.91

240 1DE111C1. SUPPORT BASE OPEN HOUSES 2B/- 3C 4D

I 313 PARTICIPATE IN PLANNING OPEN HOUSE ACTIVITIES

3.19 15.0 14.6 17.5 22.1 5.66

241 1DE111D1. SUPPORT OFF-BASE EVENTS 2B/- 3C 4D

I 304 COORDINATE USE OF AIR FORCE EQUIPMENT OR EXHIBITS IN  
COMMUNITY EVENTS

3.17 16.2 12.4 14.9 21.6 5.40

242 1DE121A1. ARRANGE CORRESPONDENCE 2A 3C 4D

I 321 RESPOND TO REQUESTS FOR BASE TOURS

I 318 PREPARE PROMOTIONAL MATERIAL ON MILITARY EVENTS OF  
INTEREST TO AREA COMMUNITIES

4.07 23.7 22.6 27.2 25.1 3.94  
3.54 11.2 12.4 15.8 22.1 5.30



TNG  
EMP  
\*0\*

1ST  
JGR  
(M)

791  
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(M)

TSK  
DIF  
(F)

D TSM TITLES

243 10E(2)(B). ARRANGE COORDINATION 2A 3C 4D

I 303 COORDINATE TOURS WITH BASE OR COMMUNITY AGENCIES

4.30 21.2 19.7 24.1 28.6 4.90

244 10E(2)(C). ARRANGE PARTICIPATION 2A 3C 4D

I 301 COORDINATE PARTICIPATION OF BASE PERSONNEL IN COMMUNITY ACTIVITIES

3.37 15.0 13.9 18.9 23.6 5.61

245 10E(2)(D). ARRANGE DISPLAYS 2A 3C 4D

246 10E(2)(E). ARRANGE DEMONSTRATIONS 2A 3C 4D

I 305 INITIATE OR EVALUATE FLYOVER OR AERIAL DEMONSTRATION REQUESTS

2.20 6.3 5.1 7.5 12.6 5.79

247 10E(2)(F). ARRANGE ORIENTATIONS 2A 3C 4D

I 319 PREPARE REQUESTS FOR MILITARY ORIENTATION FLIGHTS OF DISTINGUISHED PERSONS, ROTC CADETS, OR CIVIL AIR PATROL CADETS

2.30 10.0 8.6 9.6 15.1 5.50

248 10E(2)(G). ARRANGE PUBLICITY 2A 3C 4D

249 10E(2)(H). ARRANGE COLOR GUARDS 2A 3C 4D

250 10E(2)(I). ARRANGE MARCHING UNITS 2A 3C 4D

251 10E(2)(J). ARRANGE BANDS (NAMED AND NUMBERED) 2A 3C 4D

STS 791XO MATCHED WITH OCCUPATIONAL SURVEY DATA

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TMC  
EMP  
+DE

D TSK TITLES

TASKS NOT REFERENCED

F 219 RESPOND TO DISASTER SITUATIONS OF DISASTER PREPAREDNESS EXERCISES  
G 261 WRITE NEWS SUMMARIES  
F 172 COORDINATE ACTIVITIES AND STORIES INTERNALLY  
F 202 PLAN TOURS  
G 233 EDIT MAGAZINE COPY  
J 349 PROVIDE NEWS RELEASES AND NEWS BEEPERS FOR RADIO, TV, AND PRINT MEDIA  
H 290 PREPARE TEMPORARY NEWS SHEETS FOR SPECIAL EVENTS  
F 226 WRITE INTERVIEW QUESTIONS FOR AUDIO, VIDEO PROGRAMS, OR PRINT MEDIA  
J 346 PREPARE PRESS KITS  
E 139 MAINTAIN FILES OF PAST EDITIONS OF BASE NEWSPAPERS  
F 176 COORDINATE WITH TECHNICAL ADVISORS ON THE ACCURACY OF STORY OR HISTORICAL MATERIALS  
F 224 SCHEDULE INTERVIEWS  
J 343 MAKE ENTRIES IN THE MEDIA NEWS RELEASE LOGS  
F 174 COORDINATE PRODUCTION OF ART WORK OTHER THAN PHOTOS WITH GRAPHICS SHOPS  
G 255 WRITE FACT SHEETS  
J 326 ARRANGE FOR NEWS MEDIA TOURS  
F 177 DOCUMENT INQUIRIES FROM INTERNAL OR EXTERNAL SOURCES OTHER THAN NEWS MEDIA

C 96 WRITE APP

F 180 GATHER PHOTO AND NEGATIVES  
G 257 WRITE GENERAL CORRESPONDENCE, SUCH AS LETTERS, POINT PAPERS, OR STAFF SUMMARY SHEETS

J 327 BRIEF AIR FORCE PERSONNEL PRIOR TO MEDIA INTERVIEWS ON NEWS MEDIA INTERESTS AND TECHNIQUES  
H 271 ADMINISTER COMMANDER'S TELEPHONE ACTION LINES  
F 169 COMPILE DATA FOR PUBLIC AFFAIRS MONTHLY ACTIVITY REPORTS  
H 275 DELIVER NEWSPAPER COPY TO PRINTERS  
F 171 CONDUCT IN-HOUSE ORGANIZATIONAL TOURS  
J 341 MAINTAIN NEWS MEDIA DISTRIBUTION LISTS  
F 167 MAINTAIN PHOTO AND NEGATIVES FILES  
H 293 REVIEW BASE GUIDE LAYOUTS  
J 355 REVIEW PRINT MEDIA FOR ARTICLES OF INTEREST TO COMMANDER AND STAFF

G 252 TRANSCRIBE TAPED INTERVIEWS  
E 135 MAINTAIN COMMUNITY RELATIONS FILES  
J 336 DOCUMENT INCLUSIVE TIMES AND AGENCIES INVOLVED IN ESCORT OF NEWS MEDIA REPRESENTATIVES  
A 5 DETERMINE TARGET AUDIENCES FOR DISTRIBUTION OF INFORMATIONAL PRODUCTS

F 167 ASSEMBLE SLIDES FOR TAPE OR SLIDE PRESENTATIONS  
F 200 PLAN MAGAZINE LAYOUTS  
N 466 OPERATE ELECTRONIC FLASH SYSTEMS  
H 279 DISPLAY PUBLIC AFFAIRS MATERIALS IN HIGH TRAFFIC AREAS

"VERY HIGH" IN TRAINING EMPHASIS

HIGH IN TRAINING EMPHASIS RATINGS

ABOVE AVERAGE IN TRAINING EMPHASIS RATINGS

1 STD DEVIATION ABOVE MEAN TWO EMPHASIS

791 791 TSM  
50 70 DIF  
(M) (M) (FI)

50.0	49.2	50.0	53.3	5.88
32.5	32.1	33.3	21.1	5.32
38.7	42.3	48.7	50.3	4.49
21.2	18.2	25.0	26.6	4.61
5.0	11.7	15.4	23.6	5.58
16.2	19.0	25.0	38.7	5.51
8.7	8.0	13.2	18.1	5.30
53.7	48.9	43.4	41.2	5.37
16.2	16.8	24.1	41.2	4.49
47.5	46.0	42.5	25.6	2.28
31.2	32.1	33.8	31.2	5.00
65.0	65.7	61.0	50.8	3.85
17.5	19.0	25.0	37.7	2.65
27.5	27.7	34.2	40.2	4.19
8.7	10.9	21.1	29.1	5.45
11.2	11.7	15.4	28.6	5.97
15.0	14.6	20.2	35.7	4.29
1.2	2.2	17.1	48.2	6.15
56.3	51.8	56.6	49.7	2.96
20.0	25.5	40.4	60.3	5.47
7.5	1.9	18.9	32.7	5.43
13.7	13.1	10.1	12.6	4.04
15.0	14.6	24.6	39.7	4.48
46.2	43.1	36.4	22.6	2.28
13.7	13.9	19.3	21.6	4.20
12.5	14.6	19.3	28.1	3.37
45.0	46.7	45.6	33.2	3.43
7.5	5.8	13.2	23.1	5.57
16.2	14.6	17.1	29.1	4.11
42.5	35.8	33.3	28.1	4.46
10.0	8.0	13.6	16.6	4.40
3.7	8.0	14.5	22.6	4.82
12.5	14.6	29.4	48.7	5.60
17.5	13.9	25.0	33.2	4.49
5.0	4.4	8.8	13.1	6.39
27.5	29.9	31.1	33.7	4.31
10.0	13.1	18.4	21.6	3.59

## STS 791XO MATCHED WITH OCCUPATIONAL SURVEY DATA

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D TSK	TITLES	TNG FMP *D*	1ST JOB (M)	1ST ENL (M)	791 SO (M)	791 70 (M)	TSK CIF (F)
G 247	REWRITE GENERAL CORRESPONDENCE, SUCH AS LETTERS, POINT PAPERS, OR STAFF SUMMARY SHEETS	2.91	15.0	13.9	21.1	39.7	5.42
N 467	OPERATE EXPOSURE METERS	2.93	22.5	23.4	23.7	24.1	4.48
F 225	SECURE CLASSIFIED MATERIALS	2.91	6.3	3.6	7.5	25.6	3.94
J 351	PROVIDE STILL PHOTOGRAPHS, VIDEO TAPE, OR MOTION PICTURES FOR CIVILIAN NEWS BROADCASTS	2.91	8.7	9.5	14.9	23.6	5.04
F 179	GATHER COLOR SLIDES	2.87	20.0	19.7	31.6	40.7	3.13
F 204	PREPARE BRIEFINGS	2.85	12.5	13.1	23.2	33.2	6.00
D 110	DEVELOP OR MAINTAIN TRAINING RECORDS, CHARTS, OR GRAPHS	2.81	2.5	2.2	14.5	38.2	5.04
D 103	CONDUCT PROFICIENCY OR QUALIFICATION TRAINING	2.67	1.2	2.9	9.2	26.1	5.69
D 106	COUNSEL TRAINEES ON TRAINING PROGRESS	2.65	3.7	2.9	13.2	28.6	5.19
J 328	BRIEF COMMANDERS ON PUBLIC REACTIONS TO AIR FORCE ACTIVITIES	2.64	2.5	2.9	9.2	23.6	6.21
N 469	OPERATE VARIABLE FOCAL LENGTH (200M) LENSES	2.65	38.7	35.8	36.0	41.7	4.68
M 283	MONITOR DISTRIBUTION PROCEDURES FOR PUBLIC AFFAIRS PRODUCT, SUCH AS THE AIRMAN MAGAZINE, POLICY LETTERS, OR LITHOGRAPH	2.59	16.2	12.4	17.5	30.2	3.61
F 170	CONDUCT AUDIENCE SURVEYS	2.56	2.5	5.1	11.4	10.1	6.15
F 186	MAINTAIN OR DISTRIBUTE LITHOGRAPH SERIES	2.54	26.2	27.0	29.4	38.7	3.03
F 214	REQUEST CLEARANCE OF COPYRIGHT MATERIALS	2.54	5.0	6.6	8.3	12.1	4.28
M 273	ASSIST WITH AND PROVIDE INFO MATERIALS FOR INDIVIDUALIZED NEWCOMER TREATMENT AND ORIENTATION (INTRO) PROGRAM	2.54	15.0	13.9	16.2	22.6	3.73
R 32	COUNSEL PERSONNEL ON PERSONAL OR MILITARY RELATED PROBLEMS	2.52	1.2	5.1	19.3	55.3	5.99
I 308	MAKE ARRANGEMENTS FOR LUNCHEONS OR ON-BASE MEETING FOR CIVILIAN GROUPS	2.52	17.7	10.2	12.3	13.6	5.07
F 211	PUBLICIZE DV VISITS OR SIGNIFICANT EVENTS INVOLVING BASE PERSONNEL, SUCH AS NOTICES POSTED ON MARQUES	2.46	18.8	21.2	24.1	21.6	4.15
F 184	MAINTAIN COLOR SLIDES FILES	2.41	10.0	10.9	20.2	21.6	3.50
G 237	EDIT SPEECHES	2.35	3.7	5.1	5.7	13.6	5.82
G 250	SELECT SLIDES FOR TELEVISION	2.33	7.5	7.3	7.5	10.6	4.53
I 312	PARTICIPATE IN BASE COMMUNITY COUNCIL SPONSORED EVENTS	2.30	6.3	5.1	6.1	12.6	4.03
F 188	MAINTAIN PUBLIC AFFAIRS MONTHLY ACTIVITY REPORTS	2.28	6.0	2.9	7.5	27.6	3.55
G 265	WRITE SCRIPTS FOR TAPE OR SLIDE PRESENTATIONS	2.20	5.0	4.4	7.0	10.6	6.11
G 267	WRITE SPEECHES	2.15	3.7	3.6	5.3	10.6	7.12
B 45	INTERPRET POLICIES, DIRECTIVES, OR PROCEDURES FOR SUBORDINATES	2.11	1.2	2.9	13.6	47.7	5.50
B 46	INVENTORY EQUIPMENT, TOOLS, OR SUPPLIES	2.11	5.0	6.6	16.2	48.2	3.73
F 173	COORDINATE MISSION REQUIREMENTS WITH CUSTOMERS	2.11	6.3	5.8	7.5	14.1	5.01
F 166	ARRANGE FOR MAILING OF SHIPMENT OF EQUIPMENT, SUPPLIES, OR MATERIALS	2.07	12.5	11.7	17.5	38.2	4.44
F 216	REQUEST CONSENT AGREEMENTS OR RELEASES FROM PERSONNEL INTERVIEWED OR APPEARING IN PRODUCTIONS	2.06	6.3	8.0	8.3	8.5	3.69
E 151	PREPARE AND MAINTAIN AF FORMS 302 (ROOM OR AREA SECURITY INSPECTION RECORD)	2.02	6.3	5.1	7.5	21.1	2.56
E 156	PREPARE AND SUBMIT AFTH-ACTION REPORTS ON SPECIAL ACTIVITIES	1.96	2.5	5.1	12.7	35.7	5.50
G 263	WRITE RADIO SCRIPTS	1.94	6.3	8.8	7.0	6.0	5.80
G 241	GHOST-WRITE SPEECHES	1.93	2.5	3.6	5.7	11.6	5.93
F 168	CATALOG AND LABEL AUDIOVISUAL MATERIALS	1.91	8.7	5.6	10.1	10.6	3.63

ABOVE AVERAGE IN TRAINING EMPHASIS RATINGS

STS 79140 MATCHED WITH OCCUPATIONAL SURVEY DATA

OCCUPATIONAL ANALYSTS PROGRAM  
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D	O	TASK	TITLES	AVERAGE IN TRAINING EMPHASIS RATINGS					OCCUPATIONAL ANALYSTS PROGRAM				
				TNG	EMP	#D#	1ST	1ST	JOB	ENL	791	791	TSK
							(M)	(M)	(M)	(M)	(M)	(M)	(F)
			J 350 PROVIDE SCRIPTS OR AUDIO TAPES FOR USE IN CIVILIAN NEWS OR FEATURE BROADCASTS	1.87			2.5	5.1	6.1	5.5	5.76		
			C 83 EVALUATE PUBLIC AFFAIRS PRODUCTS FOR AWARDS	1.83			5.0	8.0	17.5	33.7	5.87		
			G 236 EDIT RADIO SCRIPTS	1.83			6.3	8.0	6.1	6.5	5.31		
			G 249 SELECT AND CROP PHOTOS FOR TELEVISION	1.83			1.2	2.9	1.8	3.0	5.10		
			N 460 CHANGE CAMERA LENSES	1.81			37.5	36.5	39.0	41.2	3.41		
			N 470 PERFORM OPERATIONAL CHECKS OF STILL CAMERA EQUIPMENT OR ACCESSORIES	1.81			32.5	27.0	27.2	36.7	4.41		
			D 117 EVALUATE PROGRESS OF STUDENTS	1.80			2.5	2.2	8.3	16.1	5.17		
			R 37 DIRECT UTILIZATION OF EQUIPMENT	1.78			1.2	1.5	5.7	30.7	4.76		
			R 40 IMPLEMENT COST-REDUCTION PROGRAMS, SUCH AS FRAUD, WASTE, AND ABUSE	1.78			2.5	1.5	4.8	24.1	4.51		
			I 323 SELECT AIR FORCE VIDEO MATERIALS FOR RELEASE TO CIVILIANS OTHER THAN NEWS MEDIA PERSONNEL	1.78			6.3	5.1	5.3	9.5	4.85		
			G 264 WRITE REPORTS ON PUBLIC AFFAIRS ACTIVITIES FOR HISTORICAL PURPOSES	1.74			1.2	1.5	3.5	12.1	5.49		
			F 182 INSPECT CONDITION OF FILMS	1.70			8.7	6.6	10.1	11.1	3.16		
			F 198 PERFORM QUALITY CONTROL ON TAPE OR SLIDE PRESENTATIONS	1.70			6.3	5.1	7.5	15.6	4.85		
			D 118 EVALUATE TRAINING METHODS OR TECHNIQUES	1.67			1.2	1.5	6.1	21.6	5.95		
			B 42 IMPLEMENT SECURITY PROGRAMS	1.65			3.7	2.2	4.8	24.6	4.39		
			F 215 REQUEST CLEARANCES FOR PERSONNEL TO APPEAR ON RADIO, TELEVISION, OR IN MOTION PICTURE PRODUCTIONS	1.63			3.7	5.8	8.3	10.6	4.17		
			G 238 EDIT TELEVISION SCRIPTS	1.63			3.7	3.6	2.6	4.5	5.61		
			I 311 PARTICIPATE IN BASE COMMUNITY COUNCIL MEETINGS	1.61			6.3	5.1	3.1	4.5	3.23		
			A 21 PLAN BRIEFINGS	1.59			8.7	9.5	21.5	36.2	5.55		
			C 90 EVALUATE WORK SCHEDULES	1.59			1.2	2.2	7.0	26.1	4.89		
			E 143 MAINTAIN PROGRAM BULLETINS	1.59			3.7	2.2	5.3	12.1	2.31		
			F 223 SCHEDULE BRIEFINGS	1.54			11.2	10.2	18.4	29.1	3.83		
			N 461 CLEAN CAMERAS OR ACCESSORIES	1.54			22.5	19.0	22.4	24.6	4.08		
			A 20 ESTABLISH UNIT ORGANIZATIONAL POLICIES, OFFICE INSTRUCTIONS (OJ), OR STANDING OPERATING PROCEDURES (SOP)	1.52			3.7	3.6	16.7	48.2	5.87		
			J 331 COORDINATE ARRIVAL OF CIVILIAN PRESS AGENCY BY HELICOPTERS	1.50			.0	2.2	4.4	4.5	6.28		
			N 457 ARRANGE TRANSPORTATION OF BASE PHOTOGRAPHERS OR ELECTRONIC FIELD PRODUCTION (EFP) OPERATORS OR EQUIPMENT	1.48			21.2	22.6	27.2	35.2	3.71		
			I 314 PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES UNDER THE DEFENSE COMMUNITY SERVICE PROGRAM	1.44			2.5	1.5	.9	1.5	6.15		
			J 348 PREPARE REQUEST FOR PRESS HELICOPTER LANDING CLEARANCES	1.44			1.2	1.5	2.6	4.5	5.93		
			C 63 CONDUCT STAFF ASSISTANCE VISITS	1.43			1.2	.7	4.8	14.6	6.09		
			A 3 COORDINATE PROTOCOL ACTIVITIES	1.41			7.5	6.6	15.4	28.1	5.94		
			C 69 EVALUATE ALERT OR EMERGENCY PROCEDURES	1.41			1.2	2.2	5.3	28.1	5.68		
			E 154 PREPARE AND MAINTAIN CLASSIFIED RECORDS	1.41			1.2	.7	1.3	11.6	5.50		
			F 155 PREPARE AND MAINTAIN OP FORMS 62 (SAFE OR CAPINET SECURITY RECORD)	1.41			1.2	1.5	.9	7.0	3.27		
			N 473 PERFORM PREVENTIVE MAINTENANCE ON STILL CAMERAS OR ACCESSORIES	1.41			8.7	8.8	10.5	15.1	4.68		
			B 33 DIRECT DEVELOPMENT OR MAINTENANCE OF STATUS BOARDS, GRAPHS, OR CHARTS	1.37			2.5	2.2	8.3	22.6	3.90		
			E 147 MAKE ENTRIES ON AF FORMS 80 (FILES MAINTENANCE AND DISPOSITION PLAN)	1.31			3.7	2.9	6.6	15.6	4.12		

STS 791XO MATCHED WITH OCCUPATIONAL SURVEY DATA

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D TSK	TITLES	TMC FMP *D*	1ST JOB (M)	1ST ENL (M)	791 50 (M)	791 70 (M)	TSK DTF (F)
E 152	PREPARE AND MAINTAIN AF FORMS 310 (DOCUMENT RECEIPT AND DESTRUCTION CERTIFICATE)	1.31	1.2	.7	.4	9.5	3.55
C 77	EVALUATE JOB DESCRIPTIONS	1.30	1.2	1.5	5.3	17.6	5.23
C 78	EVALUATE MAINTENANCE OR USE OF WORKSPACE, EQUIPMENT, OR SUPPLIES	1.30	2.5	3.6	8.8	33.2	5.27
D 122	PROCUR TRAINING AIDS, SPACE, OR EQUIPMENT	1.30	2.5	2.2	3.9	19.1	4.56
A 24	PLAN SECURITY PROGRAMS	1.26	1.2	.7	2.2	20.6	5.36
R 44	INITIATE PERSONNEL ACTION REQUESTS	1.26	3.7	2.9	4.4	30.7	4.53
C 87	EVALUATE SUGGESTIONS	1.26	5.0	5.1	8.8	28.1	4.79
A 1	ASSIGN PERSONNEL TO DUTY POSITIONS	1.24	2.5	1.5	6.1	32.2	4.03
C 75	EVALUATE INDIVIDUALS FOR PROMOTION, DEMOTION, OR RECLASSIFICATION	1.24	1.2	.7	4.8	22.6	6.22
C 92	PREPARE WISAP OR INCIDENT REPORTS	1.24	1.2	2.2	2.2	9.5	5.07
E 153	PREPARE AND MAINTAIN AF FORMS 502 (PERSONS RESPONSIBLE FOR STORAGE FACILITY/CONTAINER)	1.27	1.2	.7	.4	5.5	3.22
G 269	WRITE TELEVISION SCRIPTS	1.22	2.5	1.5	1.8	3.5	6.37
E 148	MAKE ENTRIES ON AF FORMS 82 (FILES DISPOSITION CONTROL LABEL)	1.10	3.7	2.9	5.3	13.1	3.96
F 205	PREPARE CLASSIFIED MATERIALS FOR MAILING	1.10	1.2	.7	.4	4.0	5.22
B 43	IMPLEMENT SUGGESTION PROGRAMS	1.15	3.7	3.6	6.1	17.1	3.99
F 212	READ AND DETERMINE SCRIPT REQUIREMENTS	1.15	3.7	2.9	3.1	6.5	5.52
A 7	DEVELOP ORGANIZATIONAL CHARTS	1.11	3.7	3.6	4.8	18.1	3.96
C 98	WRITE STAFF STUDIES, SURVEYS, OR SPECIAL REPORTS	1.11	3.7	2.2	7.9	25.6	6.81
D 113	DIRECT OR IMPLEMENT TRAINING PROGRAMS OTHER THAN OUT	1.09	1.2	.7	4.4	19.6	5.52
L 395	RECORD "BEEPER"/RADIO NEWS REPORTS	1.07	2.5	4.4	5.7	5.5	4.76
C 73	EVALUATE CROSS TRAINEE APPLICANTS	1.06	1.2	.7	2.2	10.6	5.65
E 158	PREPARE AND SUBMIT INPUT FOR MONTHLY STATION ACTIVITY REPORTS	1.04	6.3	4.4	3.9	8.0	5.43
D 116	EVALUATE OUT TRAINERS	1.02	1.2	.7	.9	15.1	5.56
E 131	COMPILE PUBLIC AFFAIRS PERSONNEL DIRECTORIES	1.02	2.5	2.2	.9	12.1	3.84
A 29	WRITE JOB DESCRIPTIONS	1.00	1.2	.7	3.9	24.1	4.98
C 86	EVALUATE SECURITY PROGRAMS	1.00	1.2	.7	2.6	17.1	4.75
C 93	REVIEW DRAFT OF CHAPTERS, MANUSCRIPTS, OR TECHNICAL PAPERS	1.00	1.2	2.2	4.8	11.6	6.09
E 150	PREPARE AND MAINTAIN AF FORMS 12 (ACCOUNTABLE CONTAINER RECEIPT)	1.00	1.2	.7	.9	5.5	3.31
F 213	READ CITATIONS FOR AWARD OR RETIREMENT CEREMONIES	.98	2.5	2.9	3.9	9.0	2.92
F 199	PLAN BOOK LAYOUTS	.96	2.7	2.2	3.9	8.5	5.33
D 120	IMPLEMENT TRAINING PROGRAMS OTHER THAN OUT	.94	1.2	.7	3.9	15.6	5.36
R 36	DIRECT OR SUPERVISE RADIO OR TELEVISION OPERATION ACTIVITIES	.93	2.5	2.2	1.8	5.0	7.02
E 144	MAINTAIN QUARTERLY HISTORICAL SERVICES OR QUERIES LOGS	.93	2.5	2.2	3.5	4.0	2.90
B 31	CONDUCT STAFF MEETINGS	.91	3.7	3.6	6.6	15.6	4.33
E 162	PREPARE REQUESTS FOR ADMINISTRATIVE, TECHNICAL, OR HISTORICAL INFORMATION	.89	3.7	2.9	3.9	10.1	4.58
F 196	PACK OR UNPACK REMOTE EQUIPMENT	.89	2.7	2.2	1.3	4.0	3.74
A 18	ESTABLISH PROGRAMMING GUIDELINES FOR RADIO OR TELEVISION BROADCASTS	.87	2.5	1.5	2.2	4.0	6.09
C 76	EVALUATE INSPECTION REPORTS OR PROCEDURES	.85	1.2	1.5	3.9	25.6	5.60

D TSK	TITLES	TNG FMP Q00	1ST JOB (M)	1ST FNL (M)	791 50 (M)	791 70 (M)	TSK CIF (F)
D 125	WRITE TEST QUESTIONS	.81	1.2	.7	.4	5.5	6.06
D 126	WRITE TRAINING REPORTS	.81	1.2	.7	2.6	6.0	5.28
N 462	COMPUTE DPTH OF FIELD OR HYPERFOCAL DISTANCES	.81	12.5	13.1	17.5	19.1	4.83
B 52	SUPERVISE CIVILIAN PERSONNEL	.81	1.2	.7	1.3	9.0	5.93
C 80	EVALUATE PROCEDURES FOR STORAGE, INVENTORY, OR INSPECTION OF PROPERTY ITEMS	.81	5.0	3.6	9.6	27.6	4.22
N 464	MOUNT CAMERAS ON TRIPODS, SHOULDER PODS, BODY BRACES, OR PISTOL GRIPS	.80	13.7	10.2	13.2	17.6	3.39
F 189	MAINTAIN UNIT OR MAJOR COMMAND (MAJCOM) DISPLAYS	.76	2.5	1.5	2.6	5.5	4.46
L 393	PERFORM RADIO SPOT ANNOUNCEMENTS	.74	3.7	3.6	6.1	3.0	5.45
N 476	SELECT EQUIPMENT, ACCESSORIES, OR SUPPLIES FOR ASSIGNMENT	.74	11.2	9.5	8.8	14.6	4.64
A 28	SCHEDULE LEAVES OR PASSES	.60	1.2	2.2	8.8	41.7	3.26
E 159	PREPARE AND SUBMIT WORKLOAD FACTOR REPORTS	.60	1.2	.7	1.1	4.5	5.99
A 22	PLAN LAYOUT OF FACILITIES	.67	2.5	1.5	3.1	23.1	5.61
F 217	REQUEST CONSENT AGREEMENTS OR RELEASES FROM PERSONNEL INTERVIEWED AS PART OF ORAL HISTORY INTERVIEWS	.65	2.5	2.2	1.8	1.0	3.80
F 222	REVIEW MATERIALS FOR DOWNGRADING OR DECLASSIFICATION	.65	1.2	.7	2.2	9.5	5.89
C 62	CONDUCT JOB APPLICANT INTERVIEWS	.63	1.2	.7	.0	7.5	5.59
C 95	SELECT INDIVIDUALS FOR SPECIALIZED TRAINING	.63	1.2	.7	1.8	17.6	5.14
D 111	DEVELOP RESIDENT COURSE OR CAREER DEVELOPMENT COURSE (CDC) CURRICULUM MATERIALS	.63	1.2	.7	.4	1.0	7.34
B 57	SUPERVISE PUBLIC AFFAIRS TECHNICIANS (AFSC 79170)	.61	1.2	.7	.4	10.6	5.42
L 378	CONDUCT RADIO INTERVIEWS	.61	1.2	1.5	.9	1.0	5.90
C 97	WRITE CIVILIAN PERFORMANCE RATINGS OR SUPERVISORY APPRAISALS	.57	1.2	.7	.0	2.0	6.21
E 136	MAINTAIN CURRENT OR FUTURE UNIT HISTORY RESEARCH FILES	.57	2.5	2.2	3.5	3.5	4.96
E 130	COMPILE MONTHLY STATION ACTIVITY	.56	3.7	2.2	2.6	3.0	5.58
E 160	PREPARE QUARTERLY HISTORICAL SERVICES OR QUERIES REPORTS	.56	1.2	.7	2.2	5.5	4.69
D 105	CONDUCT TRAINING CONFERENCES	.48	2.5	2.2	2.6	5.0	6.18
M 423	LOAD OR UNLOAD SLIDES INTO OR FROM SLIDE DRUMS	.48	5.0	6.6	7.5	6.0	2.50
D 124	SCORE TESTS	.46	1.2	.7	.4	4.0	3.10
E 161	PREPARE REPORTS ON USE OF AUDIO MATERIALS	.46	2.5	1.5	.4	1.5	4.74
L 383	EDIT OR SPICE AUDIO TAPES	.44	1.2	1.5	.9	2.5	4.35
L 390	PERFORM AS RADIO ANNOUNCER	.44	2.5	3.6	2.2	2.5	5.70
M 400	ADAPT COPY OR SCRIPT FOR VIDEO PRESENTATIONS	.44	3.7	2.2	1.3	3.0	5.89
B 50	SUPERVISE APPRENTICE RADIO AND TELEVISION (ITV) BROADCASTING SPECIALISTS (AFSC 79131)	.43	1.2	.7	.0	1.0	5.97
M 434	OPERATE VIDEOTAPE RECORDERS OR PLAYBACK UNITS	.43	1.2	2.2	3.1	6.5	4.41
O 480	ARRANGE PHOTOGRAPHIC COVERAGE OF HISTORICAL EVENTS	.41	13.7	18.2	14.0	16.1	3.97
D 109	DETERMINE RESIDENT COURSE TRAINING REQUIREMENTS	.41	1.2	.7	.4	9.5	5.70
E 157	PREPARE AND SUBMIT AFTO FORMS 349 (MAINTENANCE DATA COLLECTION RECORD)	.41	1.2	.7	.0	.5	4.45
L 375	CLEAN AUDIO RECORDING OR PLAYBACK HEADS	.41	1.2	1.5	1.3	3.0	3.15
L 392	PERFORM AS RADIO NEWSCASTER	.41	2.5	2.9	1.8	1.0	6.08
M 446	PERFORM TELEVISION SPOT ANNOUNCEMENTS	.41	1.2	.7	.0	1.5	5.66
N 465	OPERATE EFP EQUIPMENT	.41	1.2	.7	.0	2.0	5.81
C 66	ENDORSE CIVILIAN PERFORMANCE REPORTS	.30	1.2	.7	.0	.0	5.40
L 386	OPERATE AUDIO RECORDERS	.39	5.0	5.8	5.7	9.0	3.90

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D. TSK	TITLES	TNG EMP *0*	1ST JOB (M)	1ST ENL (M)	791 50 (M)	791 70 (M)	TSK DIF (F)
L 397	SELECT BACKGROUND MUSIC OR SOUND EFFECTS FOR RADIO OR TV PRODUCTIONS	.30	1.2	.7	.9	1.5	4.93
R 40	SUPERVISE APPRENTICE HISTORIAN SPECIALISTS (AFSC 79132)						
D 123	REVIEW CURRICULUM CHANGES FOR TRAINING COURSES	.37	1.2	.7	.0	1.0	5.31
K 357	CATALOG AND LABEL ARMED FORCES RADIO AND TELEVISION SERVICE (AFRTS) PROGRAMMING MATERIALS	.37	1.2	.7	1.3	4.0	5.38
L 396	SELECT AND PLACE MICROPHONES	.37	1.2	.7	.4	.5	4.32
N 459	ASSEMBLE SOUND TRACK SEQUENCES	.37	2.5	2.2	1.8	1.5	4.50
L 374	ADAPT COPY OF SCRIPT FOR RADIO PRESENTATIONS	.37	1.2	.7	.0	1.0	5.49
M 438	PERFORM AS TELEVISION NEWSCASTER	.35	3.7	3.6	2.6	4.0	5.76
F 191	OPERATE PORTABLE ELECTRICAL GENERATORS	.35	2.5	1.5	.0	1.0	6.75
L 382	DUPPLICATE AUDIO TAPES	.33	1.2	.7	.9	1.5	3.93
M 406	CONDUCT TELEVISION INTERVIEWS	.33	1.2	1.5	2.2	2.5	3.40
M 418	EDIT OR SPICE VIDEO MATERIALS	.32	2.5	1.5	.9	2.0	6.32
C 82	EVALUATE PROCEDURES USED IN COLLECTING, EVALUATING, MAINTAINING, OR DISSEMINATING HISTORICAL MATERIALS	.32	1.2	.7	.4	2.5	5.19
D 99	ADMINISTER TESTS	.30	1.2	.7	.9	3.5	5.59
L 398	SELECT MUSIC FOR RADIO BROADCASTS	.30	1.2	.7	1.8	10.1	3.87
C 94	REVIEW HISTORICAL REPORTS FOR COMPLETENESS OR CLARITY	.30	1.2	.7	1.3	2.0	5.00
K 360	CONDUCT OR PARTICIPATE IN RADIO OR TV BROADCAST PREPLANNING CONFERENCES	.28	2.5	1.5	1.8	2.0	5.95
K 369	PERFORM INVENTORY OF AFRTS PROGRAM MATERIAL	.28	2.5	1.5	1.8	1.5	5.34
L 384	OPERATE AUDIO CONSOLES	.28	1.2	.7	.0	.0	4.38
M 413	DETERMINE LIGHTING EQUIPMENT AND ACCESSORIES	.28	1.2	1.5	1.8	3.0	4.92
N 477	SET UP EFP EQUIPMENT	.28	1.2	.7	.9	2.0	5.24
M 425	OPERATE CHARACTER GENERATORS	.26	1.2	1.5	.4	1.0	4.62
M 436	PERFORM AS TELEVISION ANNOUNCER	.26	2.5	2.2	.9	2.5	5.14
M 442	PERFORM OPERATOR MAINTENANCE ON 16MM FILM PROJECTORS	.26	2.5	1.5	.0	2.0	6.07
R 56	SUPERVISE PUBLIC AFFAIRS SUPERINTENDENT (AFSC 79199)	.26	2.5	1.5	2.2	1.5	4.59
C 64	CRITIQUE MONOGRAPHS, CHRONOLOGIES, SPECIAL REPORTS, OR HISTORY REPORTS	.24	1.2	.7	.0	.0	4.61
C 74	EVALUATE HISTORY PRODUCTS FOR AWARDS	.24	1.2	.7	1.8	5.5	6.01
K 365	DETERMINE SELECTION, TIMING, AND SEQUENCING OF AUDIO-VISUAL MATERIAL FOR POSTPRODUCTION EDITING	.24	1.2	.7	.0	.5	6.39
L 389	PERFORM AS NARRATOR	.24	1.2	.7	.0	1.5	6.24
L 394	PREPARE RADIO OR TV DAILY OPERATION LOGS	.24	2.5	2.9	2.6	5.0	5.21
M 443	PERFORM OPERATOR MAINTENANCE ON 35MM SLIDE PROJECTORS	.24	1.2	.7	.4	.5	5.13
D 104	CONDUCT RESIDENT COURSE CLASSROOM TRAINING	.22	3.7	2.2	3.1	3.0	4.45
F 227	WHITE INTERVIEW QUESTIONS FOR ORAL HISTORY INTERVIEWS	.22	1.2	1.5	.9	1.5	6.30
K 363	COORDINATE REMOTE RADIO/TV COVERAGE OF SPECIAL EVENTS	.22	7.5	4.4	1.8	2.0	5.39
M 419	ENSURE PROPER APPEARANCE OF TALENT	.22	2.5	1.5	2.6	3.5	6.12
N 471	PERFORM OPERATOR MAINTENANCE ON EFP EQUIPMENT	.22	1.2	.7	.4	2.5	3.70
D 101	ASSIGN RESIDENT COURSE INSTRUCTORS	.20	.0	.0	.0	1.0	5.03
K 361	COORDINATE DISPOSITION OF AFRTS PROGRAM MATERIALS	.20	1.2	.7	.0	.5	4.62
M 449	PREPARE SHOOTING OUTLINES OR SHOT LISTS	.20	2.5	1.5	.4	.5	4.51
M 450	PREPARE VISUAL AIDS FOR TELEVISION BROADCASTS	.20	1.2	.7	.0	1.5	5.13
N 458	ASSEMBLE FILMED OR TAPED SEQUENCES	.19	1.2	.7	.0	1.5	5.29
K 358	CLEAN FILM, RECORD, OR VIDEOTAPE	.17	1.2	.7	.9	2.0	5.44
			1.2	.7	.4	1.0	3.56

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D TSM	TITLES	TNG FMP *0*	1ST J08 (M)	1ST EML (M)	791 50 (M)	791 70 (M)	TSK OIF (F)
M 359	CONDUCT OR PARTICIPATE IN RADIO OR TV BROADCAST CRITIQUE	.17	1.2	.7	.4	1.5	5.04
M 415	DIRECT TELEVISION PRODUCTIONS	.17	1.2	.7	.0	1.0	7.39
M 431	OPERATE REMOTE VIDEOTAPE RECORDER (VTR) CONTROLS	.17	1.2	.7	.0	3.0	4.26
M 432	OPERATE VIDEO CONSOLES	.17	1.2	.7	.0	1.5	5.89
M 441	PERFORM OPERATOR MAINTENANCE ON VIDEO RECORDERS OR PLAYBACK UNITS	.17	1.2	.7	.0	1.5	4.99
E 145	MAINTAIN RADIO OR TV BROADCASTINGS RELATED FILES	.15	6.3	3.6	1.8	1.0	4.19
M 364	DESIGN PRODUCTION AIDS	.15	1.2	.7	.0	1.0	5.98
L 388	OPERATE TURNABLES	.15	2.5	1.5	2.2	4.0	3.20
M 429	OPERATE REMOTE PORTABLE TELEVISION CAMERAS OR RECORDERS	.15	1.2	.7	.4	2.5	5.56
M 445	PERFORM PREOPERATIONAL CHECKS ON VIDEO CASSETTE MACHINES	.15	1.2	.7	.9	3.5	4.51
M 454	SET UP TV STUDIO LIGHTING	.15	1.2	.7	.0	.0	6.05
M 475	REVIEW STOCK FILMS, VIDEOTAPES, OR SOUND TRACKS	.15	1.2	.7	2.6	4.0	3.89
E 138	MAINTAIN FILES OF ADDITIONAL DUTY HISTORIAN APPOINTMENTS	.13	1.2	.7	.0	1.0	3.31
M 362	COORDINATE MAINTENANCE OF RADIO OR TV EQUIPMENT	.13	1.2	.7	.0	2.0	5.23
M 366	ENSURE AVAILABILITY OF LOCALLY PRODUCED PROGRAM MATERIALS	.13	3.7	2.2	1.3	1.0	4.93
L 377	CONDUCT RADIO BROADCAST PRODUCTION MEETINGS	.13	1.2	.7	.0	.0	4.80
L 380	DIRECT AUDIO TAPE EDITING	.13	1.2	1.5	.4	1.0	5.13
L 381	DIRECT RADIO PRODUCTIONS	.13	2.5	2.2	.4	.0	5.91
M 404	CONDUCT OR PARTICIPATE IN TELEVISION PRODUCTION CRITIQUE	.13	1.2	.7	.0	1.5	5.50
M 410	CREATE VIDEO STORY BOARDS	.13	1.2	.7	.0	.0	5.51
M 411	DESIGN SETS	.13	1.2	.7	.0	.5	6.04
M 451	PROGRAM CHARACTER GENERATORS	.13	2.5	1.5	.4	1.5	5.79
C 89	EVALUATE UNIT HISTORIES	.11	1.2	1.5	1.8	1.5	5.01
M 368	MAINTAIN RECORDS OF USE OF LIBRARY MATERIAL	.11	1.2	.7	.4	.5	3.89
M 370	PREPARE OR MAINTAIN CONTINUITY BOOKS	.11	1.2	.7	.4	.5	4.86
M 371	PREPARE OR MAINTAIN MASTER SCHEDULES	.11	1.2	.7	.0	.0	5.82
L 385	OPERATE AUDIO PATCH PANELS	.11	1.2	.7	1.3	1.0	4.57
L 399	SELECT RADIO PROGRAM MATERIAL OTHER THAN MUSIC	.11	1.2	.7	1.8	1.0	5.16
M 405	CONDUCT OR PARTICIPATE IN TELEVISION PRODUCTION PREPLANNING CONFERENCES	.11	2.5	1.5	.9	2.0	5.70
M 416	DIRECT VIDEOTAPE EDITING	.11	1.2	.7	.4	1.5	6.54
M 456	WRITE VIDEOTAPE SYNOPSIS	.11	1.2	.7	.0	.0	4.54
O 528	WRITE SPECIAL HISTORICAL REPORTS, MONOGRAPHS, OR CHRONOLOGIES TO DOCUMENT UNUSUAL EVENTS	.11	1.2	.7	1.3	.5	7.15
B 58	SUPERVISE RADIO AND TV BROADCASTING SPECIALISTS (AFSC 79151)	.00	1.2	.7	.0	4.5	5.99
B 59	SUPERVISE RADIO AND TV BROADCASTING TECHNICIANS (AFSC 79171)	.00	1.2	.7	.0	1.0	5.65
C 70	EVALUATE ARMED FORCES RADIO AND TELEVISION (AFRT) STATION OPERATIONS OR MAINTENANCE	.09	1.2	.7	.0	.0	6.50
M 372	RECEIVE OR SHIP AFRT PROGRAM MATERIAL	.00	1.2	.7	.4	.5	4.14
M 401	ADVISE DIRECTORS ON PROGRAM ELEMENTS, SUCH AS AVAILABILITY OF CAMERA SHOTS OR PROGRAM TIMING	.09	1.2	.7	.0	.5	5.74
M 452	SELECT TELEVISION PROGRAM MATERIALS	.00	2.5	1.5	.0	.5	5.41
M 453	SELECT TV VISUALS	.00	2.5	1.5	.4	.0	5.33



D TSK	TITLES	TNG EMP AD*	1ST JOB (M)	1ST ENL (M)	701 50 (M)	791 70 (M)	TSW OIF (F)
M 463	MARK FILM FOR OPTICAL EFFECTS, SUCH AS FADES OR DISSOLVES	.00	1.2	1.5	.4	.0	4.97
B 53	SUPERVISE HISTORIAN SPECIALISTS (AFSC 79152)	.07	1.2	.7	.0	.5	5.00
R 54	SUPERVISE HISTORIAN TECHNICIANS (AFSC 79172)	.07	1.2	.7	.0	.5	4.76
M 435	PERFORM AS FLOOR MANAGER	.07	2.5	1.5	.0	1.5	4.41
M 439	PERFORM GRIP DUTIES, SUCH AS PULLING CABLES OR CHANGING GRAPHICS	.07	1.2	.7	.0	1.0	3.16
N 472	PERFORM OPERATOR MAINTENANCE ON FILM EDITING EQUIPMENT	.07	.0	.0	.0	.0	4.51
O 509	PROOFREAD HISTORICAL REPORTS	.07	2.5	2.2	3.1	2.0	5.65
O 510	RESEARCH HISTORICAL ARCHIVES	.07	2.5	1.5	1.3	2.0	5.50
O 511	RESEARCH ORGANIZATIONAL FILES, LIBRARIES, OR ARCHIVES FOR HISTORICALLY SIGNIFICANT DOCUMENTS	.07	1.2	.7	1.8	2.0	6.29
O 512	RESEARCH READ FILES FOR HISTORICALLY SIGNIFICANT DOCUMENTS	.07	1.2	.7	.9	.5	5.92
F 206	PREPARE DISPLAYS FOR MUSEUMS	.04	1.2	.7	2.2	1.5	5.99
L 391	PERFORM AS RADIO MODERATOR OR MASTER OF CEREMONIES (MC)	.06	1.2	.7	.0	.0	6.31
M 417	Duplicate VIDEO TAPES	.06	1.2	.7	.9	3.0	3.58
N 474	PREPARE SOUND RECORDING OR MIXING CUE SHEETS	.04	.0	1.5	1.8	.5	5.02
N 478	SET UP ELECTRICAL RELAY BOXES	.04	1.2	.7	.0	1.0	4.41
K 367	MAINTAIN AFRTS SHIPPING DOCUMENT RECORDS	.02	1.2	.7	.4	.0	4.10
K 373	REVIEW AFRT STATION PROGRAMS FOR CONTENT, QUALITY, OR TITLING	.02	1.2	.7	.0	.0	5.59
L 376	CONDUCT ON-SITE SURVEYS OF REMOTE RADIO BROADCAST LOCATIONS	.02	1.2	.7	.0	.0	4.70
L 379	COORDINATE RADIO SUBJECT-MATTER TREATMENT WITH TECHNICAL ADVISORS	.02	1.2	.7	.4	.0	5.29
L 387	OPERATE REMOTE AUDIO SYSTEMS	.02	1.2	.7	.0	.0	4.53
M 402	CHANGE BULBS IN LIGHTING FIXTURES	.02	3.7	2.2	.4	3.0	2.72
E 127	ANNOTATE AND SUBMIT AFRTS FORMS 60 (RADIO PROGRAM INDEX)	.00	1.2	.7	.0	.0	4.49
E 128	ANNOTATE AND SUBMIT DD FORMS 2137 (AFRTS OUTLET/NETWORK REGISTRATION)	.00	1.2	.7	.0	.0	6.07
E 129	COMPLETE HISTORICAL PERSONNEL DIRECTORIES	.00	1.2	.7	.0	.5	4.32
E 133	MAINTAIN AFRTS FORMS 60 (RADIO PROGRAM INDEX)	.00	1.2	.7	.0	.5	4.04
M 403	CONDUCT ON-SITE SURVEYS OF REMOTE VIDEO BROADCAST LOCATIONS	.00	1.2	.7	.0	1.0	5.31
M 407	CONDUCT TELEVISION PRODUCTION MEETINGS	.00	1.2	.7	.0	.5	5.48
M 408	CONSTRUCT SETS	.00	1.2	.7	.0	.0	5.70
M 409	COORDINATE TELEVISION SUBJECT-MATTER TREATMENT WITH TECHNICAL ADVISORS	.00	2.5	1.5	.0	.5	5.77
M 412	DETERMINE ELECTRICAL REQUIREMENTS FOR ARTIFICIAL LIGHTING	.00	1.2	.7	.0	1.5	5.51
M 414	DETERMINE SELECTION, TIMING, AND SEQUENCING OF VIDEO MATERIALS FOR TELEVISION POSTPRODUCTION EDITING	.00	1.2	.7	.0	1.5	6.56
M 420	INSPECT CONDITION OF VIDEO MATERIALS	.00	1.2	.7	.9	2.5	3.34
M 421	INSTRUCT CREWS ON PRODUCTION REQUIREMENTS PRIOR TO TAPING OR FILMING	.00	1.2	.7	.0	1.0	4.80
M 422	INSTRUCT TALENT	.00	1.2	.7	.0	2.5	4.64
M 426	OPERATE ELECTRONIC TIME CODE GENERATORS	.00	1.2	.7	.0	.0	4.88
M 427	OPERATE FOLLOW SPOTLIGHTS	.00	1.2	.7	.0	.0	3.45
M 428	OPERATE LIGHTING CONTROL PANELS	.00	1.2	.7	.0	.5	4.50
M 430	OPERATE REMOTE TELECINE CONTROLS	.00	1.2	.7	.0	.0	4.17

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D TSK	TITLES	TNG FMP *D*	1ST JOB (M)	1ST ENL (M)	791 50 (M)	791 70 (M)	TSK DIF (F)
M 433	OPERATE VIDEO PATCH PANELS	.00	1.2	.7	.4	.5	4.61
M 437	PERFORM AS TELEVISION MODERATOR OR MASTER OF CEREMONIES (MC)	.00	1.2	.7	.0	.5	6.63
M 440	PERFORM ON CAMERA IN ACTING ROLES	.00	1.2	.7	.4	.5	6.32
M 444	PERFORM PREDETERMINED CHECKS OF TELEVISION CAMERA EQUIPMENT OR ACCESSORIES	.00	1.2	.7	.0	2.0	4.42
M 447	PLACE STUDIO EQUIPMENT OR PROPS IN STORAGE	.00	1.2	.7	.0	1.0	2.99
M 448	PREPARE MECHANICAL SPECIAL EFFECTS, OTHER THAN LIGHTING EFFECTS, FOR TELEVISION	.00	1.2	.7	.0	.5	5.79
M 455	SLATE VIDEOTAPE	.00	1.2	.7	.4	1.0	3.05
O 479	ARRANGE FOR REPRODUCTION OF HISTORICAL PRODUCTS	.00	3.7	3.6	3.5	3.0	3.91
O 481	ASSEMBLE HISTORICAL NARRATIVE AND SUPPORTING DOCUMENT VOLUMES	.00	.0	.7	1.8	2.5	5.41
O 482	CONDUCT INTERVIEWS TO SUPPLEMENT HISTORICAL MATERIALS	.00	2.5	4.4	1.8	3.5	5.71
O 483	COORDINATE FINAL REVIEWS OF HISTORICAL REPORTS WITH STAFF PERSONNEL	.00	.0	.0	.9	1.0	4.99
O 484	DETERMINE SOLUTIONS TO LINEAGE AND HONOR PROBLEMS	.00	.0	.0	.4	.5	6.18
O 485	DRAFT CHARTS OR GRAPHS TO ILLUSTRATE HISTORICAL DATA	.00	1.2	1.5	1.3	1.5	5.45
O 486	EDIT HISTORICAL NARRATIVES	.00	.0	1.5	3.5	1.0	6.31
O 487	ESTABLISH PROCEDURES FOR COLLECTING HISTORICAL MATERIALS	.00	.0	.0	.9	1.0	5.73
O 488	INTERVIEW UNIT COMMANDER OR KEY PERSONNEL TO OBTAIN A PERSPECTIVE OF HISTORICAL EVENTS	.00	1.2	4.4	2.6	2.0	5.60
O 489	MARK HISTORICAL REPORTS TO REFLECT SECURITY CLASSIFICATION	.00	.0	.7	.9	.5	5.37
O 490	MICROFILM HISTORICAL MATERIALS	.00	.0	.0	.4	.5	4.59
O 491	PREPARE APPENDICES FOR HISTORICAL REPORTS	.00	.0	.7	.9	1.0	5.47
O 492	PREPARE BIBLIOGRAPHIES FOR HISTORICAL REPORTS	.00	1.2	.7	.4	.5	5.44
O 493	PREPARE CHRONOLOGIES FOR HISTORICAL REPORTS	.00	1.2	.7	.9	.5	5.19
O 494	PREPARE DISTRIBUTION LIST FOR HISTORICAL PRODUCTS	.00	1.2	1.5	.9	.5	3.49
O 495	PREPARE DOCUMENTS FOR INCLUSION IN SUPPORTING DOCUMENT VOLUMES	.00	1.2	1.5	1.8	.5	4.96
O 496	PREPARE FOOTNOTES FOR HISTORICAL REPORTS	.00	1.2	1.5	1.3	1.0	5.20
O 497	PREPARE FRONT COVERS AND BACK COVERS FOR HISTORICAL REPORTS	.00	1.2	1.5	.9	.5	3.79
O 498	PREPARE GAZETEERS FOR HISTORICAL REPORTS	.00	1.2	.7	.4	.0	4.73
O 499	PREPARE GLOSSARIES FOR HISTORICAL REPORTS	.00	1.2	.7	.4	.5	4.52
O 500	PREPARE INDICES FOR HISTORICAL REPORTS	.00	1.2	.7	.4	.0	4.81
O 501	PREPARE LINEAGE AND HONORS DATA FOR HISTORICAL REPORTS	.00	1.2	.7	.4	1.0	4.93
O 502	PREPARE LIST OF ILLUSTRATIONS FOR HISTORICAL REPORTS	.00	1.2	.7	.4	.5	4.02
O 503	PREPARE LIST OF SUPPORTING DOCUMENTS FOR HISTORICAL REPORTS	.00	1.2	1.5	1.8	1.0	4.20
O 504	PREPARE MONOGRAPHS OR EXPANDED CHRONOLOGIES	.00	1.2	.7	.4	.5	6.22
O 505	PREPARE OR ASSEMBLE TOPICAL FILES ON MAJOR PROBLEMS, EVENTS, OR SUBJECTS	.00	1.2	.7	.4	1.0	5.69
O 506	PREPARE SECURITY MARKINGS FOR HISTORICAL REPORTS	.00	1.2	.7	.9	.5	4.95
O 507	PREPARE TABLE OF CONTENTS FOR HISTORICAL REPORTS	.00	1.2	.7	.9	.5	4.04
O 508	PREPARE TITLE PAGES FOR HISTORICAL REPORTS	.00	1.2	.7	.9	.5	3.55
O 513	RESPOND TO HIGHER HEADQUARTERS CRITICAL REVIEWS OF HISTORY	.00	1.2	.7	.4	1.0	5.32
O 514	SCREEN OR PRESERVE UNIT OR STAFF HISTORICAL MATERIALS	.00	1.2	.7	.9	1.5	5.44

O TSM	TITLES	ING EMP 000	1ST JOB (M)	1ST ENL (M)	791 50 (M)	791 70 (M)	TSM DIF (F)
0 515	SELECT BIOGRAPHICAL DATA FOR USE IN HISTORICAL REPORTS	000	1.2	1.5	.9	1.0	5.26
0 516	SELECT DOCUMENTS FOR USE IN PREPARING HISTORICAL REPORTS	000	.0	1.5	2.6	1.5	6.46
0 517	SELECT OR VERIFY AUTHENTICITY OF SUPPORTING DOCUMENTS	000	.0	.7	1.3	1.0	6.49
0 518	SELECT PHOTOGRAPHS FOR USE IN HISTORICAL REPORTS	000	2.5	2.9	2.6	1.0	5.18
0 519	SELECT TOPICS FOR COVERAGE IN HISTORICAL REPORTS	000	2.5	2.2	1.3	1.5	6.38
0 520	TAKE NOTES AT MEETINGS OR EVENTS FOR HISTORICAL DOCUMENTATION	000	1.2	.7	.4	.5	4.69
0 521	TYPE DRAFT COPIES OF HISTORICAL REPORTS	000	3.7	3.6	1.8	2.0	5.65
0 522	TYPE FINAL COPIES OF HISTORICAL REPORTS	000	3.7	2.9	1.3	1.0	6.42
0 523	WRITE ABSTRACTS FOR HISTORICAL REPORTS	000	1.2	1.5	.9	.5	5.32
0 524	WRITE CRITIQUES OF SUBORDINATE UNIT HISTORIES	000	1.2	.7	.9	.0	6.73
0 525	WRITE FOREWORDS FOR HISTORICAL REPORTS	000	2.5	1.5	.9	.5	5.43
0 526	WRITE NARRATIVES FOR HISTORICAL REPORTS	000	.0	1.5	2.2	.5	7.41
0 527	WRITE QUESTIONS FOR USE IN OBTAINING HISTORICAL INFORMATION	000	1.2	.7	.9	1.0	5.68
P 529	ARRANGE FOR BINDING HISTORICAL REPORTS	000	1.2	1.5	.9	.5	4.00
P 530	BIND HISTORICAL REPORTS	000	1.2	1.5	1.3	.5	4.08
P 531	DESTROY CLASSIFIED DOCUMENTS NOT KEPT IN HISTORICAL ARCHIVES	000	1.2	1.5	.9	.5	4.50
P 532	EVALUATE INDIVIDUAL REQUESTS FOR HISTORICAL INFORMATION	000	.0	.0	.4	1.0	4.82
P 533	INSPECT MICROFILM TO INSURE INFORMATION IS RETRIEVABLE	000	1.2	.7	.4	.0	4.36
P 534	MAINTAIN HISTORICAL ARCHIVES	000	.0	1.5	2.6	.5	4.87
P 535	MAINTAIN HISTORICAL FILES	000	.0	2.2	1.6	1.0	4.76
P 536	MAINTAIN HISTORICAL READY REFERENCE FILES FOR RESPONSE TO FREQUENTLY ASKED QUESTIONS	000	1.2	2.2	1.8	1.5	5.02
P 537	MAINTAIN MICROFILM	000	1.2	1.5	.3	.5	3.79
P 538	PROVIDE STAFF WITH "CROSS-TELL" OF OTHER HISTORICAL MATERIALS	000	1.2	.7	.4	.0	4.75
P 539	RESPOND TO INQUIRIES FOR HISTORICAL INFORMATION	000	5.0	4.4	4.4	3.0	5.16

STS 791X0 FIRST TERM MAJCOM GROUP COMPARISON

STS 791X0, PUBLIC AFFAIRS CAREER LADDERS (DATED OCTOBER 1983), IS PRESENTED BELOW WITH MATCHED JOB INVENTORY TASKS AND OCCUPATIONAL SURVEY DATA.

USE OF STS FACPRNT PRINTOUTS: STS ITEMS ARE LISTED BETWEEN THE DOTTED LINES, WITH MATCHED TASKS LISTED BELOW AND SURVEY DATA PRINTED TO THE RIGHT OF EACH TASK. THESE DATA CAN BE USED TO VALIDATE STS CONTENT AND CODE LEVELS AT UTILIZATION AND TRAINING WORKSHOPS. JOB INVENTORY TASKS TO BE EMPHASIZED WITHIN EACH STS AREA CAN ALSO BE IDENTIFIED USING THIS PRINTOUT. IN ADDITION, TASKS WHICH WERE NOT MATCHED WITH STS ITEMS ARE LISTED IN THE "TASKS NOT REFERENCED" SECTION IN DESCENDING ORDER OF FIRST-TERM TRAINING EMPHASIS RATINGS. THIS PRINTOUT CAN BE USED TO COMPARE MAJCOM DIFFERENCES AND HELP DECIDE IF TASKS SHOULD BE INCLUDED IN FUTURE STS'S OR PLACED IN MAJCOM JPG'S. ALSO, THIS PRINTOUT MAY ASSIST IN DEVELOPING FOLLOW-ON FTD COURSES AND MAJCOM TRAINING PACKAGES.

VECTOR TYPE CODES:

(T) = 3 TIME SPENT BY ALL MEMBERS

(M) = 3 MEMBERS PERFORMING

(F) = TASK FACTOR

(D) = DICHOTOMOUS SET

(B) = 3 TIME SPENT BY MEMBERS PERFORMING

(-1) = PROGRAM GENERATED VECTOR

NO TYPE VECTOR MEAN - SD DESCRIPTION HIGH IN TRAINING EMPHASIS = 3.68+

NO	TYPE	VECTOR	MEAN	-	SD	DESCRIPTION
1	D	TNGEMP	1.83	1.85		TRAINING EMPHASIS RATINGS 791X0
2	M	ISTENL	137			791X0 AIRMEN WITH 1-48 MOS TAFMS
3	M	USAFE	13			1-48 MOS TAFMS IN 791X0 ASSIGNED TO USAF
4	M	ATC	20			1-48 MOS TAFMS IN 791X0 ASSIGNED TO ATC
5	M	MAC	19			1-48 MOS TAFMS IN 791X0 ASSIGNED TO MAC
6	M	PACAF	10			1-48 MOS TAFMS IN 791X0 ASSIGNED TO PACAF
7	M	SAC	35			1-48 MOS TAFMS IN 791X0 ASSIGNED TO SAC
8	M	TAC	17			1-48 MOS TAFMS IN 791X0 ASSIGNED TO TAC
9	F	TSMDIF	5.00	1.00		AFSC 791XX TASK DIFFICULTY RATINGS

STS 791X0, PUBLIC AFFAIRS CAREER LADDERS (DATED OCTOBER 1983), IS PRESENTED BELOW WITH MATCHED JOB INVENTORY TASKS AND OCCUPATIONAL SURVEY DATA.

USE OF STS FACPRT PRINTOUTS: STS ITEMS ARE LISTED BETWEEN THE DOTTED LINES, WITH MATCHED TASKS LISTED BELOW AND SURVEY DATA PRINTED TO THE RIGHT OF EACH TASK. THESE DATA CAN BE USED TO VALIDATE STS CONTENT AND CODE LEVELS AT UTILIZATION AND TRAINING WORKSHOPS. JOB INVENTORY TASKS TO BE EMPHASIZED WITHIN EACH STS AREA CAN ALSO BE IDENTIFIED USING THIS PRINTOUT. IN ADDITION, TASKS WHICH WERE NOT MATCHED WITH STS ITEMS ARE LISTED IN THE "TASKS NOT REFERENCED" SECTION IN DESCENDING ORDER OF FIRST-TERM TRAINING EMPHASIS RATINGS. THIS PRINTOUT CAN BE USED TO COMPARE MAJCOM DIFFERENCES AND HELP DECIDE IF TASKS SHOULD BE INCLUDED IN FUTURE STS'S OR PLACED IN MAJCOM JPG'S. ALSO, THIS PRINTOUT MAY ASSIST IN DEVELOPING FOLLOW-ON FTD COURSES AND MAJCOM TRAINING PACKAGES.

D	TSK	TITLES	TNG	1ST	USA	ATC	MAC	PAC	SAC	TAC	1SM
			EMP	ENL	FE	(M)	(M)	AF	(M)	(M)	DIF
			*00	(M)	(M)						(F)

001 STS 791X0 PUBLIC AFFAIRS SPECIALTY DATED  
OCTOBER 1983

002 1. AIR FORCE CAREER PROGRAM

003 1A. AIRMAN CLASSIFICATION SYSTEM

004 1B. PUBLIC AFFAIRS CAREER FIELD

005 1C. DUTIES OF AFS'S 79130/50/70

006 1D. PROGRESSION IN AFS 791X0

007 2. SECURITY

TSK EMP EHL USA ATC MAC PAC SAC TAC TSK  
D TSK TITLES (M) (M) (M) (M) (M) (F)

008 2A. COMMUNICATIONS SECURITY (COMSEC)

009 2A11. PREVENT SECURITY VIOLATIONS B 2B 3C

010 2A12. OBSERVE SECURITY PRECAUTIONS B 2B 3C  
INVOLVED IN COMMUNICATIONS

011 2B. OPERATIONS SECURITY (OPSEC)

012 2B11. BACKGROUND AND HISTORY OF OPSEC A A A

013 2B12. DEFINITION OF OPSEC A A A

014 2B13. RELATIONSHIP OF OPSEC TO OTHER SECURITY PROGRAMS SUCH AS COMSEC, INFORMATION SECURITY, AND PHYSICAL SECURITY A B C

015 2B14. COMMON OPSEC VULNERABILITIES A B C

016 2B15. OPSEC SIGNIFICANCE OF UNCLASSIFIED DATA A B C

D	TSM	TITLES	TNR	FMP	1ST	USA	ATC	MAC	PAC	SAC	TAC	TSK
			#D*	EHL	(M)	FE	(M)	(M)	AF	(M)	(M)	(F)

017 28(6). SPECIFIC OPSEC VULNERABILITIES OF AFSC 791X0 B B C

018 3. AIR FORCE OCCUPATIONAL SAFETY AND HEALTH (AFOSH) PROGRAM

019 3A. HAZARDS OF AFSC 791X0 A B C

020 3B. AFOSH STANDARDS FOR AFSC 791X0 - B C

021 3C. APPLY SAFETY PRECAUTIONS 2B/B 3B 4C

B 41 IMPLEMENT SAFETY PROGRAMS 1.2R 4.4 .0 15.0 10.5 .0 2.9 .0 4.01

022 3D. ESTABLISH SAFETY PROCEDURES - B C

A 23 PLAN SAFETY PROGRAMS 1.07 2.9 .0 .0 10.5 .0 2.9 5.9 4.83

023 3E. EVALUATE SAFETY PROGRAMS - B C

C 85 EVALUATE SAFETY PROGRAMS .80 2.9 .0 .0 10.5 .0 2.9 5.9 4.21

024 3F. PROCEDURES FOR ACCIDENT REPORTING B/- C C

025 4. PARTICIPATE IN USAF GRADUATE EVALUATION PROGRAM 1A/A 2B 2R

D TSK	TITLES	TNG	1ST	USA	ATC	MAC	PAC	SAC	TAC	TSK
		EMP	ENL	FE	(M)	(M)	AF	(M)	(M)	DIF
		OD*	(M)	(M)						(F)

026 5. ADMINISTRATIVE MANAGEMENT

027 5A. ESTABLISH AND MAINTAIN FILES

E 132 MAINTAIN ADMINISTRATIVE FILES

B 34 DIRECT MAINTENANCE OF ADMINISTRATIVE FILES

C 68 EVALUATE ADMINISTRATIVE FORMS, FILES, OR PROCEDURES

2.46	2.9	.0	5.0	.0	5.7	.0	4.99
1.56	1.5	.0	.0	.0	5.7	.0	4.35
1.26	1.6	.0	5.0	.0	10.0	.0	4.88

028 5A11). ESTABLISH AND MAINTAIN CORRESPONDENCE FILES

029 5A12). ESTABLISH AND MAINTAIN PUBLICATIONS FILES

E 140 MAINTAIN INTERNAL INFORMATION FILES

E 134 MAINTAIN AIR FORCE PUBLICATION INDEXES

A 19 ESTABLISH PUBLICATION LIBRARIES

4.24	23.4	15.4	40.0	21.1	10.0	14.3	29.4	3.72
1.81	1.5	.0	.0	5.3	.0	2.9	.0	4.13
1.56	2.2	.0	.0	.0	.0	2.9	11.8	4.76

030 5A13). ESTABLISH AND MAINTAIN REFERENCE FILES

D 134 ESTABLISH STUDY REFERENCE FILES

1.15	2.9	7.7	.0	5.3	.0	5.7	.0	4.69
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031 5A14). ESTABLISH AND MAINTAIN RESEARCH FILES

032 5A15). ESTABLISH AND MAINTAIN SPEAKERS/ENGAGEMENTS FILES

033 5A16). ESTABLISH AND MAINTAIN BIOGRAPHIES FILES



TNG 1ST USA ATC MAC PAC SAC TAC TSM  
FMP ENL FE (M) (M) (M) (M) (F)  
#0# (M) (M) (M) (M) (F)

D TSM TITLES

034 SA(7). ESTABLISH AND MAINTAIN PHOTOS 1B/A 2B 3C

FILES

035 SB(1). DEVELOP WORK METHODS - 2B 4C

A 8 DEVELOP WORK METHODS OR PROCEDURES 3.72 29.9 15.4 30.0 26.3 20.0 37.1 29.4 5.95

036 SB(2). IMPROVE WORK METHODS - 2B 4C

037 SC(1). DEVELOP WORK PRIORITIES 1A 2B 4C

A 6 DETERMINE WORK PRIORITIES 4.43 42.3 30.8 55.0 31.6 50.0 48.6 47.1 5.32  
A 25 PLAN WORK ASSIGNMENTS 3.43 27.0 7.7 35.0 36.8 20.0 22.9 47.1 5.15  
C 60 ANALYZE WORKLOAD REQUIREMENTS 2.72 10.9 7.7 20.0 10.5 10.0 17.1 .0 6.17

038 SC(2). IMPROVE WORK PRIORITIES 1A 2B 4C

039 SD(1). CHECK QUALITY CONTROL OF ALL INFORMATION MATERIAL FOR SECURITY 1A 3C 4C

G 244 REVIEW SCRIPTS, SPEECHES, OR PA MATERIALS FOR SECURITY, SENSITIVITY, POLICY, PROPRIETY, EDITORIALIZING, OR LIREL 3.74 16.1 15.4 10.0 26.3 10.0 31.4 5.9 6.24

040 SD(2). CHECK QUALITY CONTROL OF ALL INFORMATION MATERIAL FOR ACCURACY 1A 3C 4C

041 SD(3). CHECK QUALITY CONTROL OF ALL INFORMATION MATERIAL FOR PROPRIETY 1A 3C 4C

D TSK	TITLES	TNG EMP *D*	IST EPIL (M)	USA FE (M)	ATC (M)	MAC (M)	PAC AF (M)	SAC (M)	TAC (M)	TSK DIF (F)
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042 SE. PERSONNEL

043 SE(11). OPENTY NEWLY ASSIGNED PEOPLE - 2B 4C

A 2 ASSIGN SPONSORS FOR NEWLY ASSIGNED PERSONNEL

044 SE(12). EVALUATE INDIVIDUAL PERFORMANCE - 2B 4C

C 72 EVALUATE COMPLIANCE WITH PERFORMANCE STANDARDS  
A 12 ESTABLISH PERFORMANCE STANDARDS FOR SUBORDINATES  
C 91 INDOSE AIRMAN PERFORMANCE REPORTS (APR)

045 SE(13). CONDUCT ON-THE-JOB TRAINING - 2B 4C

D 102 CONDUCT OJT  
D 108 DETERMINE OJT TRAINING REQUIREMENTS  
D 115 EVALUATE OJT TRAINEES  
D 121 PLAN OJT  
D 119 IMPLEMENT OJT PROGRAMS  
D 112 DIRECT OR IMPLEMENT OJT PROGRAMS  
D 100 ASSIGN ON-THE-JOB TRAINING (OJT) TRAINERS

046 SF. PLANS

047 SF(11). COORDINATE PUBLIC AFFAIRS ACTI- 1B 2B 3C  
TIES WITH ALL INTERESTED ORGANIZATIONS

A 10 ESTABLISH LIAISON WITH LOCAL COMMANDERS  
B 47 MANAGE PUBLIC AFFAIRS ACTIVITIES  
C 61 BRIEF COMMANDERS AND STAFF PERSONNEL ON THE STATUS OF  
HISTORICAL OR PUBLIC AFFAIRS PROGRAMS

048 SF(12). WRITE ACCIDENT PLANS, EMERGENCY - 2B 4C  
PLANS AND ANNEXES TO PLANS

D TSK	TITLES	TNG FMP DU	1ST FIL (M)	USA FE (M)	ATC (M)	MAC AF (M)	PAC (M)	SAC (M)	TAC (M)	TSK DIF (F)
F 207	PREPARE OR MAINTAIN A DISASTER RESPONSE KITS FOR ON-SCENE, NEWS MEDIA CENTERS OR COMMAND POSTS	3.94	6.8	23.1	10.0	5.3	10.0	11.4	.0	5.48
A 27	REVIEW PLANS	1.72	2.2	7.7	.0	.0	.0	5.7	.0	4.63
A 11	ESTABLISH OR MAINTAIN PLANS, OPERATIONS ORDERS, OR ANNEXES	1.37	.7	.0	.0	.0	.0	2.9	.0	5.82
B 3A	DRAFT DIRECTIVES OR SUPPLEMENTS TO EXISTING DIRECTIVES OTHER THAN OI OR SOP	1.34	1.5	.0	.0	.0	.0	2.9	.0	6.26
A 30	WRITE PLANS OR ANNEXES	1.31	.7	.0	.0	.0	.0	2.9	.0	6.46
A 26	PREPARE UNIT EMERGENCY PLANS	1.06	.7	.0	.0	.0	.0	2.9	.0	5.82
C 88	EVALUATE UNIT EMERGENCY PLANS	.81	.7	.0	.0	.0	.0	2.9	.0	5.29

049 5G(1). PREPARE EQUIPMENT AND SUPPLIES A/- 28 40  
 BUDGETS

A 4	DETERMINE REQUIREMENTS FOR SPACE, PERSONNEL, EQUIPMENT, OR SUPPLIES	1.44	5.1	.0	5.0	5.3	.0	5.7	5.9	5.21
E 163	PREPARE REQUESTS FOR EXPENDITURE OF FUNDS, SUCH AS PRINTING OR SUPPLY FUNDS	1.37	5.1	.0	5.0	5.3	.0	8.6	5.9	5.78
C 71	EVALUATE BUDGET OR FINANCIAL REQUIREMENTS	1.00	2.5	.0	.0	5.3	.0	2.9	.0	7.10

050 5G(2). SUBMIT EQUIPMENT AND SUPPLIES A/- 28 40  
 REQUESTS

A 9	DRAFT BUDGET OR FINANCIAL REQUIREMENTS	1.63	2.2	.0	.0	5.3	.0	2.9	5.9	7.58
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051 5G(3). MAINTAIN EQUIPMENT AND SUPPLIES A/- 28 40  
 ACCOUNTS

052 6. NEWSWRITING

053 6A(1)(A). COLLECT AND PREPARE MEETINGS 28 3C 40  
 NEWS

A 13	ESTABLISH PROCEDURES FOR COLLECTING AND EVALUATING NEWS AND FEATURE ITEMS	5.83	35.0	30.8	40.0	52.6	30.0	28.6	52.9	5.02
G 239	ESTABLISH PROCEDURES FOR COLLECTING NEWS MATERIALS, SUCH AS STRINGERS OR ASSIGNED BEATS	4.89	34.3	38.5	35.0	47.4	40.0	14.3	29.4	5.25

SIS 791X0 FIRST TERM MAJCOM GROUP COMPANION

OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (AIC) RANDOLPH AFB TX

FACILITY PAGE 53

D TSM TITLES  
TNF 1ST USA ATC MAC PAC SAC TAC TSK  
FMP ENL FE AF  
\*DU\* (M) (M) (M) (M) (F)

G 251 TAKE NOTES AT MEETINGS OR ON-SCENE EVENTS FOR PUBLIC AFFAIRS USE  
4.59 51.1 69.2 50.0 63.2 40.0 48.6 47.1 4.32

054 6A(1)(B). COLLECT AND PREPARE EVENTS NEWS 2B 3C 4D

055 6A(2)(A). CONDUCT RESEARCH FOR MESSAGES 2B 3C 4D

F 218 RESEARCH MATERIALS FOR INTERVIEWS  
G 243 RESEARCH FILES OR LIBRARIES FOR INFORMATIONAL MATERIALS  
D 107 DEMONSTRATE HOW TO LOCATE TECHNICAL INFORMATION

4.83 49.6 84.6 60.0 57.9 30.0 34.3 58.8 5.01  
4.39 29.9 46.2 35.0 42.1 30.0 28.6 17.6 4.74  
3.04 8.8 0 10.0 10.5 10.0 5.7 11.8 4.17

056 6A(2)(B). CONDUCT RESEARCH FOR STAFF PAPERS 2B 3C 4D

057 6A(2)(C). CONDUCT RESEARCH FOR NEWS FILES 2B 3C 4D

058 6A(2)(D). CONDUCT RESEARCH FOR LIBRARIES 2B 3C 4D

059 6B(1). WRITE NEWS RELEASES 2B 3C 4D

060 6B(2). WRITE NEWS STORIES 2B 3C 4D

G 260 WRITE NEWS STORIES

7.54 83.2 92.3 100.0 94.7 90.0 74.3 82.4 5.69

061 6B(3). WRITE SPORTS STORIES 2B 3C 4D

G 268 WRITE SPORTS STORIES

6.22 62.0 76.9 75.0 68.4 60.0 68.6 58.8 5.22

TNG 1ST USA ATC MAC PAC SAC TAC TSK  
EMP ENL FF AF (M) (M) (M) (M) (F)  
QDA (M)

D TSK TITLES

062 68(4). WRITE FEATURES 28 3C 4D

G 256 WRITE FEATURES 6.98 82.5 92.3 55.0 100.0 90.0 71.4 76.5 6.11

063 68(5). WRITE EDITORIALS 1A 3C 4D

G 266 WRITE SPECIAL COLUMNS OR EDITORIALS 5.07 25.5 30.8 35.0 26.3 30.0 22.9 17.6 6.32  
G 240 GHOST-WRITE EDITORIALS 3.50 14.6 7.7 5.0 31.6 20.0 17.1 11.8 6.26

064 68(6). WRITE SPECIAL COLUMNS 2B 3C 4D

G 266 WRITE SPECIAL COLUMNS OR EDITORIALS 5.07 25.5 30.8 35.0 26.3 30.0 22.9 17.6 6.32

065 68(7). WRITE MAGAZINE ARTICLES 2B 3C 4D

066 68(8). WRITE CAPTIONS 2B 3C 4D

067 68(9). WRITE OUTLINES 2B 3C 4D

G 262 WRITE PHOTO OUTLINES 7.15 83.2 84.6 95.0 89.5 90.0 77.1 88.2 4.61

068 6C. EDIT

G 235 EDIT NEWSPAPER COPY 6.87 68.6 69.2 85.0 78.9 70.0 65.7 70.6 5.46  
G 234 EDIT MEDIA RELEASES 6.07 24.8 46.2 25.0 26.3 20.0 17.1 35.3 5.40

069 6C(1). DETERMINE NEWS VALUF 2B 3C 4D

070 6C(2). EVALUATE POSSIBLE MARKETS 2B 3C 4D

G 231 DETERMINE USE OF PUBLIC AFFAIRS MATERIALS 4.67 29.2 30.8 35.0 31.6 10.0 37.1 29.4 5.10

D TSK	TITLES	TNG	1ST	USA	ATC	MAC	PAC	SAC	TAC	TSK
		EMP	ENL	FE	(M)	(M)	AF	(M)	(M)	(F)
		#D*	(M)							

071 6C(3). EDIT COPY

6 229 CHECK STYLE CORRECTNESS USING AIR FORCE OR MAJOR COMMAND  
(MAJCOM) HISTORICAL DIRECTIVES

072 6C(3)(A). CHECK STYLE USING THE ASSOCIATED JC 4C 4D  
PRESS STYLEBOOK AND LABEL MANUAL

6 230 CHECK STYLE CORRECTNESS USING ASSOCIATED PRESS STYLEBOOK  
AND LABEL MANUAL

073 6C(3)(B). USE CORRECT COPY-EDIT SYMBOLS 3C 4C 4D

H 291 PROOFREAD COPY  
6 253 USE COPY EDITING/PROOFREADING SYMBOLS

074 6C(3)(C). CHECK GRAMMAR 3C 4C 4D

075 6C(3)(D). ENSURE COMESTIVENESS 2B 3C 4C

076 6C(3)(E). EVALUATE LENGTH 2B 3C 4C

077 6C(4)(A). LOCALIZE REWRITE 2B 3C 4D

6 245 REWRITE COPY TO COMBINE STORIES OR CHANGE STORY EMPHASIS

078 6C(4)(B). UPDATE REWRITE 2A 3C 4D

6 246 REWRITE COPY TO UPDATE ARTICLES

6.72	81.0	84.6	90.0	94.7	90.0	71.4	88.2	4.84
7.26	75.9	76.9	95.0	89.5	80.0	68.6	76.5	5.10
6.39	74.5	84.6	80.0	73.7	80.0	65.7	88.2	3.99
6.31	64.2	69.2	70.0	73.7	60.0	62.9	64.7	5.44
6.44	65.7	53.8	85.0	89.5	60.0	65.7	58.8	5.05

TNG 1ST USA ATC MAC PAC SAC TAC TSK  
FMP ENL FE (M) (M) (M) (M) (M) (F)  
\*D\*

D TSK TITLES

079 6C1411C1. REORGANIZE REWRITE 2R 3C 4D

080 6C1411D1. COMBINE REWRITE 2R 3C 4D

081 7. PHOTOJOURNALISM

082 7A111. PLAN PHOTO ASSIGNMENTS WITH SUB- 2R 4C 4D  
JECTS

083 7A121. COORDINATE PHOTO ASSIGNMENTS WITH 2R 4C 4C  
BASE PHOTO LAB

084 7A131. SCHEDULE PHOTO ASSIGNMENTS PHOTO- 2R 3C 4C  
GRAPHER

F 181 INITIATE WORK ORDEPS FOR PHOTOGRAPHIC SUPPORT

085 7A141. ASSIST AT PHOTO ASSIGNMENTS SCENE 2R 3C 4D

G 228 ADVISE PHOTOGRAPHERS ON PHOTO SELECTION OR PHOTO  
ARRANGEMENT

086 7A151. CROP PHOTO ASSIGNMENTS PROOFS FOR 2R 3C 4D  
PROCESSING

087 7B111. SHOOT OTHER PUBLIC AFFAIRS PHOTOS 2R 3C 4C  
SUBJECT/EVENT (WITH 35MM CAMERA)

85.0 73.7 80.0 57.1 70.6 2.76

84.0 80.0 84.2 80.0 68.6 76.5 5.07

TNG	1ST	USA	ATC	MAC	PAC	SAC	TAC	TSK
FMP	ENL	FE	(M)	(M)	AF	(M)	(M)	DIF
WD*	(P)	(M)	(M)	(M)	(M)	(M)	(M)	(F)
3.67	51.8	53.8	65.0	57.9	20.0	57.1	58.8	4.91

TITLES

N 468 OPERATE STILL CAMERAS

088 7B(2). ARRANGE OTHER PUBLIC AFFAIRS 2B 3C 4C  
PHOTOS PROCESSING

089 7C(1). DEVELOP AAVS PROJECTS PLAN 2B 3C 4C

090 7C(2). COORDINATE AAVS PROJECTS IDEAS 2B 3C 4C

091 7C(3). REQUEST AAVS PROJECTS ASSISTANCE 2B 3C 4C

092 7C(4). PROVIDE AAVS PROJECTS SUPPORT 2B 3C 4C

093 8. INTERNAL INFORMATION

094 8A. NEWSPAPERS, BASE GUIDES, MAPS AND  
YEARBOOKS

H 276 DESIGN BASE GUIDE LAYOUTS

095 8A(1). MECHANICS OF EDITING

F 175 COORDINATE WITH AGENCIES OR INDIVIDUALS TO COMPLETE  
ASSIGNMENTS



D TSK	TITLES	TMC	IST	USA	ATC	MAC	PAC	SAC	TAC	TSK
		FMP	FHL	FE	(M)	(M)	(M)	(M)	(M)	(F)
		40	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(F)

096 BAIL(A). REVIEW LOCAL COPY 28 3C 4D

H 296 REVIEW OR SELECT NEWS SERVICE MATERIAL AND OTHER STORY  
INPUTS FOR PUBLICATIONS 5.63 47.4 61.5 55.0 52.6 40.0 45.7 58.8 4.86

097 BAIL(B). REVIEW AFIS MATERIAL 28 3C 4D

G 232 EDIT HEADLINES 6.69 59.1 53.8 75.0 73.7 50.0 60.0 64.7 5.01  
H 296 REVIEW OR SELECT NEWS SERVICE MATERIAL AND OTHER STORY 5.63 47.4 61.5 55.0 52.6 40.0 45.7 58.8 4.86  
INPUTS FOR PUBLICATIONS  
H 298 UPDATE NEWSPAPER DISTRIBUTION LISTS 4.04 35.8 46.2 40.0 36.8 30.0 34.3 41.2 3.29  
C 79 EVALUATE NEWSPAPER DISTRIBUTION PROCEDURES 3.98 17.5 30.8 20.0 21.1 10.0 14.3 23.5 3.82  
H 299 WRITE CRITIQUES ON UNIT COMMANDER'S CALL PRESENTATIONS 2.94 8.8 7.7 .0 15.8 20.0 17.1 .0 4.51

098 BAIL(C). REVIEW AFNS MATERIAL 28 3C 4D

G 242 LOCALIZE NEWS SERVICE MATERIALS 6.07 60.6 53.8 60.0 84.2 80.0 60.0 76.5 4.39  
H 296 REVIEW OR SELECT NEWS SERVICE MATERIAL AND OTHER STORY 5.63 47.4 61.5 55.0 57.6 40.0 45.7 58.8 4.86  
INPUTS FOR PUBLICATIONS

099 BAIL(D). GUIDELINE COPY 28 3C 4D

H 282 MARK INSTRUCTIONS, SUCH AS TYPE SIZE OR COLUMN WIDTH,  
ON COPY OR PHOTOS 5.69 62.0 69.2 75.0 84.2 40.0 60.0 64.7 4.37

100 BAIL(E). CROP PHOTOS 28 3C 4D

G 248 SELECT AND CROP PHOTOS FOR STORIES 6.67 75.9 84.6 85.0 89.5 90.0 74.3 76.5 4.70  
H 282 MARK INSTRUCTIONS, SUCH AS TYPE SIZE OR COLUMN WIDTH,  
ON COPY OR PHOTOS 5.69 62.0 69.2 75.0 84.2 40.0 60.0 64.7 4.37  
F 209 PREPARE VISUALS FOR PUBLICATION 2.72 11.7 15.4 15.0 15.8 10.0 8.6 17.6 5.11

101 BAIL(F). MAINTAIN MASTER COPY LOG 28 3C 4D

102 BAIL(G). PLAN LAYOUT 28 3C 4D

H 249 PREPARE PAGE DUMMIES 6.85 55.5 61.5 60.0 63.2 30.0 62.9 64.7 5.53

D TSK	TITLES	TNR EMP #D*	1ST ENL (M)	USA FE (M)	ATC (M)	MAC AF (M)	PAC (M)	SAC (M)	TAC (M)	TSK DIF (F)
F 201	PLAN NEWSPAPER LAYOUTS	6.83	59.1	61.5	85.0	73.7	40.0	54.3	58.8	6.28
H 277	DESIGN NEWSPAPER LAYOUTS	6.65	63.5	53.8	85.0	78.9	50.0	62.9	64.7	6.27

103 8A111(H). WRITE HEADLINES 28 3C 4D

G 258 WRITE HEADLINES 6.83 71.5 76.9 95.0 89.5 60.0 65.7 76.5 4.88

104 8A111(I). PROOFREAD GALLEYS USING CORRECT SYMBOLS 28 3C 4D

H 291 PROOFREAD COPY 7.26 75.9 76.9 95.0 89.5 80.0 68.6 76.5 5.10

105 8A111(J). MONITOR MAKEUP AT PRINTING PLANT 28 3C 4D

H 274 COORDINATE PRINTING OPERATIONS, INCLUDING ADVERTISEMENT PLACEMENTS AND COPY FLOW 4.04 22.6 30.8 30.0 15.8 10.0 25.7 35.3 5.32

106 8A111(K). REVIEW AD-TO-COPY RATIO AND PLACEMENT 28 3C 4D

H 274 COORDINATE PRINTING OPERATIONS, INCLUDING ADVERTISEMENT PLACEMENTS AND COPY FLOW 4.04 22.6 30.8 30.0 15.8 10.0 25.7 35.3 5.32

C 67 EVALUATE AD-TO-COPY RATIOS 3.94 14.6 7.7 15.0 21.1 10.0 17.1 17.6 4.31

107 8A111(L). DISTRIBUTE NEWSPAPERS/PUBLICATIONS 28 3C 4D

H 272 ARRANGE FOR OR DELIVER NEWSPAPERS TO LOCAL DISTRIBUTION POINTS 3.67 40.1 53.8 55.0 31.6 40.0 40.0 52.9 3.31

108 8A111(M). MAINTAIN FUTURE STORY AND COMING EVENTS LOG 28 3C 4D

SYS 791XD FIRST TERM MAJCOM GROUP COMPARISON

OCCUPATIONAL ANALYSIS PROGRAM  
USAFOPC (ATC) RANDOLPH AFB TX

FAC114 PAGE 6C

D TSM	TITLES	TNG	IS	USA	ATC	MAC	PAC	SAC	TAC	TSM
		FMP	EMI	FE	(M)	(M)	AF	(M)	(M)	(F)
		MD*	(M)	(M)						

109 BA111(M). OPERATE WORD PROCESSING EQUIP- - 3C 4D  
MENT

F 195 OPERATE WORD PROCESSING EQUIPMENT 4.74 24.1 38.5 10.0 36.8 20.0 5.7 11.2 6.19  
F 194 OPERATE VIDEO DISPLAY TERMINALS (VDI) 3.33 16.1 7.7 20.0 26.3 10.0 14.3 .0 4.76

110 BA111(O). OPERATE CATV EQUIPMENT 28/- 3C 4D

111 BA121. RESPONSIBILITIES OF SUPERVISING

B 51 SUPERVISE BASE NEWSPAPER OR GUIDE PROGRAMS 4.59 10.2 7.7 15.0 15.8 10.0 11.4 5.9 6.05  
B 49 SUPERVISE APPRENTICE PUBLIC AFFAIRS SPECIALISTS 4.06 2.2 .0 5.0 .0 2.9 5.9 5.79  
(AFSC 79130)  
B 55 SUPERVISE PUBLIC AFFAIRS SPECIALISTS (AFSC 79150) 2.56 2.9 .0 5.0 .0 5.7 5.9 5.54

112 BA121(A). ESTABLISH PROCEDURES TO COLLECT 28/- 4C 4D  
AND EVALUATE NEWS

M 297 SELECT MATERIALS FOR PUBLICATION 5.94 43.8 69.2 50.0 47.4 20.0 42.9 52.9 5.12  
B 39 ESTABLISH DEADLINES 4.69 33.6 38.5 25.0 42.1 30.0 40.0 47.1 4.51  
C 81 EVALUATE PROCEDURES USED IN COLLECTING, EVALUATING, OR 3.20 9.5 .0 20.0 10.5 10.0 11.4 5.9 5.12  
DISSEMINATING INFORMATION MATERIALS

113 BA121(B). REVIEW ALL COPY FOR SECURITY 28/- 4C 4D  
ADHERENCE AND EDITORIAL POLICY

A 16 ESTABLISH PROCEDURES FOR REVIEW OF MATERIAL FOR COMPLIANCE 3.31 9.5 15.4 5.0 5.3 10.0 11.4 11.8 5.84  
WITH LOCAL, HOST COUNTRY, OR AIR FORCE POLICY  
A 15 ESTABLISH PROCEDURES FOR REVIEW OF MATERIAL FOR 2.61 6.6 15.4 .0 5.3 10.0 8.6 5.9 5.16  
COMPLIANCE WITH SECURITY REGULATIONS

114 BA121(C). DRAFT PUBLISHER CONTRACTS - 3C 4C

M 281 DRAFT CONTRACTS OR AGREEMENTS FOR PRINTING 2.30 4.4 7.7 .0 10.5 .0 5.7 5.9 6.79  
F 178 DRAFT PUBLISHER CONTRACTS OR AGREEMENTS 2.07 2.2 .0 .0 10.5 .0 2.9 .0 6.66

# ST5 791X0 FIRST TERM MAJCOM GROUP COMPARISON

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OCCUPATIONAL ANALYSIS PROGRAM  
(USAFOMC (ATC) RANDOLPH AFB TX

TNR 1ST USA ATC MAC PAC SAC TAC TSM  
EMP ENL FE (M) (M) (M) (M) (M) (F)  
#D\* (M)

## TITLES

115 BA(2)(D). PERFORM QUALITY CONTROL AT 28/- 4C 4D  
PRINTING PLANT

B 35 DIRECT NEWSPAPER MAKEUP AT PRINTING PLANTS  
F 197 PERFORM QUALITY CONTROL AT PRINTING PLANTS  
C 84 EVALUATE PUBLISHER PERFORMANCE

5.44 35.0 46.2 25.0 47.4 30.0 31.4 52.9 5.61  
4.22 23.4 53.8 20.0 21.1 .0 28.6 29.4 5.36  
4.06 10.2 23.1 5.0 15.8 .0 11.4 17.6 5.64

116 BA(2)(E). MONITOR NEWSPAPER REVIEW PROGRAM - 3C 4D

H 295 REVIEW NEWSPAPER LAYOUTS  
C 65 CRITIQUE NEWSPAPERS, MAGAZINES, OR NEWS RELEASES  
H 288 PREPARE CRITQUES OF UNIT NEWSPAPER OR MAGAZINES

6.13 46.0 38.5 55.0 57.9 40.0 57.1 41.2 5.33  
3.94 14.6 7.7 20.0 15.8 10.0 22.9 11.8 5.93  
2.50 2.9 .0 .0 5.3 .0 2.9 5.9 5.96

117 BA(2)(F). CONDUCT READERSHIP SURVEYS 28/- 3C 4D

F 203 PREPARE AUDIENCE OR READERSHIP SURVEYS  
F 165 ANALYZE AUDIENCE OR READERSHIP SURVEYS

3.94 8.8 7.7 5.0 15.8 .0 8.6 5.9 6.41  
3.74 10.9 15.4 10.0 15.8 10.0 8.6 5.9 6.25

118 BA(2)(G). MONITOR UNIT PUBLIC AFFAIRS 28/- 3C 4D  
REPRESENTATIVE PROGRAM

A 14 ESTABLISH PROCEDURES FOR LIAISON WITH UNIT PUBLIC AFFAIRS  
REPRESENTATIVES (UPAR)

4.22 19.7 23.1 15.0 31.6 20.0 20.0 23.5 4.80

119 8B. ADDITIONAL COMMUNICATIONS TOOLS

120 8B(1). UNIT COMMANDER'S CALL

H 280 DISTRIBUTE COMMANDER'S CALL TOPICS

2.85 8.8 7.7 15.0 10.5 .0 8.6 17.6 3.12

121 8B(1)(A). ASSIST COMMANDER 28/- 4C 4D

H 287 PREPARE COMMANDER'S CALL TOPICS

3.50 10.2 15.4 15.0 15.8 .0 8.6 17.6 4.75

TNG  
EMP  
\*D\*  
IST  
EML  
(M)  
USA  
FE  
(M)  
ATC  
(M)  
MAC  
(M)  
PAC  
AF  
(M)  
SAC  
(M)  
TAC  
(M)  
TSK  
DIF  
(F)

D TSK TITLES

122 8B(1)(B). MONITOR AND EVALUATE PROGRAM 2B/- 4C 4D

H 294 REVIEW COMMANDERS' CALLS FOR REQUIRED ACTIVITIES 3.20 8.0 7.7 5.0 5.3 .0 17.1 5.9 4.35

123 8B(2). PLAN UNIT OPEN HOUSE 2B 3C 4D

A 17 ESTABLISH PROCEDURES FOR SPECIAL EVENTS, SUCH AS OPEN HOUSES 2.44 10.2 7.7 10.0 5.3 10.0 11.4 11.8 6.60

H 205 MONITOR SQUADRON OPEN HOUSE PROGRAMS 1.94 5.8 15.4 5.0 .0 11.4 5.9 3.76

124 8B(3). HOLD BRIEFINGS FOR FAMILY MEMBERS 2B 3C 4D

125 8B(4). SUPPORT SPOUSE COUNCILS 2B 3C 4D

126 8B(5). MAINTAIN FAMILY CORRESPONDENCE PROGRAM 2B 3C 4D

H 284 MONITOR FAMILY CORRESPONDENCE PROGRAM 2.20 3.6 7.7 .0 .0 5.7 5.9 3.61

127 8B(6). USE BULLETIN BOARDS TO DISPLAY INFORMATION 2B 3C 4D

H 286 PREPARE BULLETIN BOARDS OR SIGN BOARDS 2.20 10.9 15.4 15.0 .0 17.1 5.9 3.60

128 8B(7). ESTABLISH INFORMATION CENTERS AND READING ROOMS 2B 3C 4D

129 8B(8). OPERATE STRAIGHTTALK CENTER 2B 3C 4D

H 270 ADMINISTER COMMANDER'S STRAIGHT-TALK LINES 3.15 5.8 7.7 10.0 .0 11.4 5.9 5.13

STS 791X0 FIRST TERM MAJCOM GROUP COMPARISON

TNG	1ST	USA	ATC	MAC	PAC	SAC	TAC	TSM
FMP	ENL	FE	(M)	(M)	AF	(M)	(M)	DIF
#0*	(M)	(M)						(F)

TITLES

D TSM

130 8C(1). MISSION OF ARMED FORCES RADIO AND A B C  
TELEVISION (AFRT)

131 8C(2). RESPONSIBILITIES OF ARMED FORCES A B C  
RADIO AND TELEVISION (AFRT)

132 8C(3). PROCEDURES OF ARMED FORCES RADIO A B C  
AND TELEVISION (AFRT)

133 8D(1). PREPARE BIOGRAPHIES 28/- 3C 4C

6 254 WRITE BIOGRAPHIES OF AIR FORCE PERSONNEL OR OTHER  
SIGNITARIES

134 8D(2). DISTRIBUTE BIOGRAPHIES 28/- 3C 4C

135 9. MEDIA RELATIONS

136 9A. RELEASING INFORMATION

137 9A(1). GENERAL RELEASE POLICY A B C

J 353 REVIEW MEDIA RELATIONS POLICY

138 9A(2). RELEASE OF CLASSIFIED INFORMATION A B C

3.22	10.2	30.8	15.0	5.3	10.0	11.4	5.9	5.34
1.80	5.1	7.7	5.0	.0	10.0	11.4	.0	5.95

STS 791X0 FIRST TERM MAJCOM GROUP COMPARISON

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OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (ATC) RANDOLPH AFB TX

TNG 1ST USA ATC MAC PAC SAC TAC TSK  
EMP EML FF (M) (M) (M) (M) (M) (F)  
\*0\*

D TSK TITLES

139 9A(3). FREEDOM OF INFORMATION ACT A B C

140 9A(4). PRIVACY ACT A B C

141 9B. MAINTAIN MEDIA LIAISON

J 332 COORDINATE NEWS MEDIA INTERVIEWS 3.70 13.9 30.8 10.0 5.3 10.0 17.1 17.6 5.93

142 9B(1). ESTABLISH AND MAINTAIN LIAISON 28 3C 4D  
WITH LOCAL, REGIONAL AND NATIONAL MEDIA

143 9B(2). MAINTAIN CURRENT MEDIA CONTACT 28 3C 4D

LISTS

144 9B(3). PREPARE AND DISTRIBUTE "24-HOUR 28 3C 4D  
ON-CALL ROSTER"

E 146 MAINTAIN UNIT ROSTERS OF ADDITIONAL DUTY PUBLIC AFFAIRS REPRESENTATIVES 3.19 10.9 .0 10.0 10.5 20.0 14.3 11.8 2.89

145 9B(4). ARRANGE INTERVIEWS 28 3C 4D

146 9B(5). ESCORT MEDIA 28 3C 4D

J 339 ESCORT NEWS MEDIA REPRESENTATIVES 5.09 40.9 38.5 45.0 57.9 10.0 42.9 47.1 4.71

147 9B(6). PROVIDE NEWS MEDIA/LAW ENFORCEMENT 28 3C 4D  
BRIEFINGS

D	TSK	TITLES	TNG	1ST	USA	ATC	MAC	PAC	SAC	TAC	TSK
			EMP	EHL	FE	(M)	(M)	AF	(M)	(M)	(F)
J 329	CONDUCT ACCIDENT AND SERIOUS INCIDENT BRIEFINGS		3.10	5.8	.0	.0	5.3	10.0	11.4	5.9	5.47

148 9B17). SET UP PRESS CENTER 2B 3C 4D

J 356 SET UP PRESS CENTERS 3.56 17.5 7.7 15.0 31.6 10.0 22.9 11.8 5.50

149 9B18). CONDUCT NEWS CONFERENCE 2B 3C 4D

J 333 COORDINATE PRESS CONFERENCES 2.83 5.1 7.7 .0 5.3 .0 8.6 .0 6.53

150 9C. RESPOND TO QUERIES

J 352	RESPOND TO NEWS MEDIA INQUIRIES	5.30	31.4	46.2	20.0	36.8	10.0	37.1	35.3	5.69
E 142	MAINTAIN MEDIA RELATIONS FILES	4.26	11.7	23.1	5.0	5.3	20.0	17.1	11.8	3.79
M 292	RESPOND TO RUMOR CONTROL SITUATIONS	4.24	21.2	53.8	5.0	21.1	40.0	25.7	5.9	5.47

151 9C11). RESPOND TO QUERIES: RECEIVE 2B 3C 4D

152 9C12). RESPOND TO QUERIES: DOCUMENT 2B 3C 4D

J 337 DOCUMENT NEWS MEDIA INQUIRES 4.44 24.1 46.2 20.0 26.3 10.0 20.0 47.1 4.08

153 9C13). RESPOND TO QUERIES: COORDINATE 2B 3C 4D

J 334 COORDINATE REPLIES TO NEWS MEDIA INQUIRIES 4.54 19.7 30.8 15.0 15.8 10.0 28.6 23.5 5.63

154 9C14). RESPOND TO QUERIES: ANSWER 2B 3C 4D

J 338 DRAFT REPLIES TO NEWS MEDIA INQUIRIES 4.69 17.5 23.1 10.0 26.3 10.0 25.7 11.8 5.81

155 9C15). RESPOND TO QUERIES: FILE 2P 3C 4D





STS 791XO FIRST TERM MAJCOM GROUP COMPARISON

OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (ATC) RANDOLPH AFB TX

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TNG 1ST USA ATC MAC PAC SAC TAC TSK  
EMP ENL FE (M) (M) (M) (M) (M) (F)  
#D# (M)

TITLES

D TSM

165 901711C). PROVIDE NEWS MATERIAL: ACCIDENT 28 3C 4D  
/INCIDENT RELEASE INFORMATION - RADIO-  
LOGICAL

166 901711D). PROVIDE NEWS MATERIAL: ACCIDENT 28 3C 4D  
/INCIDENT RELEASE INFORMATION - COMPOSIT  
FIBER

167 901711E). PROVIDE NEWS MATERIAL: ACCIDENT 28 3C 4D  
/INCIDENT REL : INFORMATION - NON-AIR  
FORCE DEATHS

168 901711F). PROVIDE NEWS MATERIAL: ACCIDENT 28 3C 4D  
/INCIDENT RELEASE INFORMATION - PROPERTY  
DAMAGE

169 901711G). PROVIDE NEWS MATERIAL: ACCIDENT 28 3C 4D  
/INCIDENT RELEASE INFORMATION - AIRCRAFT

I 316 PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COM-  
MUNITIES IN RESOLVING PROBLEMS CAUSED BY AIRCRAFT MISHAPS

170 9018). PROVIDE NEWS MATERIAL: DISASTER 28 3C 4D  
RELIEF INFORMATION

171 9019). PROVIDE NEWS MATERIAL: HUMANI-  
TARIAN MISSIONS INFORMATION

1.81 4.4 .0 15.8 .0 5.7 5.9 7.35

# SIS 791XD FIRST TERM MAJCOM GROUP COMPARISON

FAC114 PAGE 68

OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (AIC) RANDOLPH AFB TX

TNR	1ST	USA	ATC	MAC	PAC	SAC	TAC	TSM
FMP	ENL	FE	(M)	(M)	AF	(M)	(M)	DIF
*D*	(M)	(M)		(M)	(M)	(M)	(M)	(F)

D TSK TITLES

172 90(10). PROVIDE NEWS MATERIAL: FACT 28 3C 4D

SHEETS

173 9E. SUPPORT NATIONAL STORY PROGRAM

6 259 WRITE MAGAZINE STORIES 5.30 22.6 46.2 15.0 21.1 30.0 20.0 17.6 6.17

174 9E(1). DEVELOP STORY IDEAS 28 3C 4D

J 345 PREPARE NATIONAL STORY IDEAS 5.10 22.6 46.2 25.0 5.3 10.0 31.4 17.6 5.85  
J 335 DEVELOP NATIONAL FEATURE STORY PROGRAM IDEAS AND 4.81 20.4 38.5 25.0 10.5 10.0 31.4 11.8 6.10  
SYNOPSIS

175 9E(2). SUBMIT IN CORRECT FORMAT 28 3C 4D

J 345 PREPARE NATIONAL STORY IDEAS 5.10 22.6 46.2 25.0 5.3 10.0 31.4 17.6 5.85  
J 335 DEVELOP NATIONAL FEATURE STORY PROGRAM IDEAS AND 4.81 20.4 38.5 25.0 10.5 10.0 31.4 11.8 6.10  
SYNOPSIS

176 9E(3). FOLLOW PROPER CHANNELS 28 3C 4D

177 9E(4). RECOMMEND POSSIBLE MARKETS 28 3C 4D

178 9E(5). REVIEW COMPLETED ARTICLES 28 3C 4D

J 354 REVIEW NATIONAL STORY IDEAS 2.10 10.2 15.4 10.0 .0 10.0 14.3 5.9 5.35  
J 344 PREPARE CRITIQUES OF NEW RELEASES AND NATIONAL STORIES 2.06 2.2 .0 .0 10.0 5.7 .0 5.25

179 9E(6). PERFORM SYNOPSIS FOLLOWUP 28 3C 4D

TNR	1ST	USA	ATC	MAC	PAC	SAC	TAC	TSM
FMP	ENL	FE	(M)	(M)	AF	(M)	(M)	OIF
*D*	(M)							(F)

TITLES

180 9F. CONDUCT NEWS MEDIA ORIENTATION  
FLIGHTS

J 325 ARRANGE FOR NEWS MEDIA ORIENTATION FLIGHTS 2.94 5.1 7.7 .0 5.3 10.0 8.6 5.9 6.17

181 9F(1). COORDINATE REQUESTS 28 3C 4D

J 347 PREPARE REQUEST FOR MEDIA ORIENTATION FLIGHTS 2.80 5.1 7.7 .0 10.0 11.9 5.9 5.78

182 9F(2). OBTAIN APPROVAL 28 3C 4D

183 9F(3). SEEK CLEARANCE 28 3C 4D

184 9F(4). PREPARE BRIEFINGS 28 3C 4D

185 9F(5). SUBMIT AFTER-ACTION REPORTS 28 3C 4D

186 9G. ASSIST IN HOMETOWN NEWS PROGRAM

J 330 CONDUCT HOMETOWN NEWS RELEASE PROGRAM 4.72 21.9 30.8 15.0 5.3 20.0 25.7 29.4 4.25

187 9G(1)(A). PROVIDE HOMETOWN NEWS  
RELEASES ON MI ITARY 28 3C 4D

E 164 REVIEW OR SUBMIT DD FORMS 2266 (HOMETOWN NEWS RELEASE  
DATA)

E 149 MAKE ENTRIES ON DD FORMS 2266 (INFORMATION FOR  
HOMETOWN NEWS RELEASE)

E 137 MAINTAIN DD FORMS 2266 (HOMETOWN NEWS RELEASE DATA)

5.00	27.7	38.5	20.0	5.3	30.0	25.7	47.1	3.69
4.83	21.9	30.8	15.0	5.3	30.0	22.9	35.3	3.13
4.67	23.4	30.8	10.0	5.3	30.0	22.9	35.3	3.45

OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (ATC) RANDOLPH AFB TX

TSK ENL (M) 1ST ENL (M) USA FE (M) ATC (M) MAC (M) PAC AF (M) SAC (M) TAC (M) TSK DIF (F)

D TSK TITLES

188 9G11(B). PROVIDE HOMETOWN NEWS RELEASE 28 3C 4D  
ON CIVILIANS

189 9G11(C). PROVIDE PHOTOS 28 3C 4D

190 9G11(D). PROVIDE TAPED INTERVIEWS 28 3C 4D

191 9G12). MAINTAIN RELEASE LOG 28 3C 4D

E 141 MAINTAIN LOGS, SUCH AS HOMETOWN NEWS RELEASES, BASE  
TOURS, NEWSPAPER, OR PRODUCTION LOGS  
J 342 MAKE ENTRIES IN THE HOMETOWN NEWS RELEASE LOGS

192 9G13). REQUEST HOMETOWN NEWS TEAM 28 3C 4D

193 1D. COMMUNITY RELATIONS

194 10A. SUPPORT OBJECTIVES

195 10A11). INCREASE PUBLIC AWARENESS 28 3C 4D

196 10A12). INSPIRE PATRIOTISM AND MILITARY SERVICE 28 3C 4D

TNG 157 USA ATC MAC PAC SAC TAC TSK  
EMP EHL FE (M) (M) (M) (M) (F)  
\*D\* (M) (M) (M) (M) (F)

TITLES

D TSK

197 10A13). FOSTER GOOD RELATIONS WITH ALL 28 3C 40

PUBLICS

198 10A14). MAINTAIN GOOD REPUTATION 28 3C 40

199 10A15). SUPPORT AIR FORCE RECRUITING 28 3C 40

200 10B11). INTERNAL

201 10B11(A). MAINTAIN LIAISON WITH ACTIVE 28/A 3C 40  
DUTY

202 10B11(B). MAINTAIN LIAISON WITH 28/A 3C 40  
NATIONAL GUARD

203 10B11(C). MAINTAIN LIAISON WITH AIR 28/A 3C 40  
FORCE RESERVE

204 10B11(D). MAINTAIN LIAISON WITH CAREER 28/A 3C 40  
CIVILIAN EMPLOYEES

205 10B11(E). MAINTAIN LIAISON WITH 28/A 3C 40  
SERVICE ACADEMY CADETS

TNG 1ST USA ATC MAC PAC SAC TAC TSK  
FMP EML FE AF (M) (M) (M) (M) (F)  
4D\* (M)

O TSK TITLES

206 10B11(F). MAINTAIN LIAISON WITH ROTC 2B/A 3C 4D  
AUXILIARY AND CADETS

207 10B11(G). MAINTAIN LIAISON WITH 2B/A 3C 4D  
RETIRED MILITARY AND FAMILIES

208 10B12). EXTERNAL

I 306 MAINTAIN BACKGROUND FILES ON COMMUNITY GROUPS OR INDIVIDUALS 2.96 8.0 .0 10.0 15.8 .0 8.6 11.8 4.58

209 10B121(A). MAINTAIN LIAISON WITH 2B/A 3C 4D  
GENERAL PUBLIC

210 10B121(B). MAINTAIN LIAISON WITH 2B/A 3C 4D  
COMMUNITY ORGANIZATIONS

211 10B121(C). MAINTAIN LIAISON WITH PRO- 2B/A 3C 4D  
FESSIONAL ORGANIZATIONS

212 10B121(D). MAINTAIN LIAISON WITH CIVIC 2B/A 3C 4D  
LEADERS

213 10B121(E). MAINTAIN LIAISON WITH 2B/A 3C 4D  
GOVERNMENT OFFICIALS

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O TSK	TITLES	TNG	1ST	USA	ATC	MAC	PAC	SAC	TAC	TSK
		FMP	FPL	FE	(M)	(M)	AF	(M)	(M)	DIF
		MD*	(M)	(M)						(F)

214 10B(2)(F). MAINTAIN LIAISON WITH 2B/A 3C 4D  
CONGRESS

215 10C(1). COORDINATE REQUESTS ON AIRCRAFT 2B/- 3C 4D  
DISPLAYS

216 10C(2). COORDINATE REQUESTS ON FLYOVERS 2B/- 3C 4D  
(OFF-BASE)

217 10C(3). COORDINATE REQUESTS ON AERIAL 2B/- 3C 4D  
REVIEW (ON-BASE)

218 10C(4). COORDINATE REQUESTS ON THUNDER- 2B/- 3C 4D  
BIRDS

219 10C(5). COORDINATE REQUESTS ON ORIENTA- 2B/- 3C 4D  
TION FLIGHTS

J 325 ARRANGE FOR NEWS MEDIA ORIENTATION FLIGHTS 2,94 5.1 7.7 .0 5.3 10.0 8.6 5.9 6.17

220 10C(6). COORDINATE REQUESTS ON PUBLIC 2B/- 3C 4D  
AFFAIRS AIRLIFT

221 10C(7). COORDINATE REQUESTS ON HUMANI- 2B/- 3C 4D  
TARIAN AIRLIFT



D TSM	TITLES	TNG EMP *D*	1ST EPL (M)	USA FE (M)	ATC (M)	MAC AF (M)	PAC (M)	SAC (M)	TAC (M)	TSK DIF (F)
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222 10C10). COORDINATE REQUESTS ON AIR 2B/- 3C 4D  
FORCE ART

F 183 MAINTAIN AIR FORCE ART COLLECTION .54 7.3 7.7 5.0 21.1 .0 8.6 5.9 4.00

223 10C19). COORDINATE REQUESTS ON AIR 2B/- 3C 4D  
FORCE MUSEUM

F 185 MAINTAIN MUSEUMS .22 1.5 .0 .0 .0 2.9 .0 6.95

224 10C110). COORDINATE REQUESTS ON AIR 2B/- 3C 4D  
FORCE ORIENTATION GROUP

225 10C111). COORDINATE REQUESTS ON NON- 2B/- 3C 4D  
MEDIA REQUESTS FOR INFORMATION

F 220 RESPOND TO INQUIRIES FROM SOURCES OTHER THAN NEWS MEDIA 5.20 29.9 38.5 30.0 31.6 10.0 34.3 29.4 5.20  
I 302 COORDINATE REPLYES TO CIVILIAN INQUIRIES WITH APPROPRIATE 3.93 20.4 7.7 25.0 15.8 .0 37.1 17.6 4.98  
AGENCIES

226 10C112). COORDINATE REQUESTS ON NON- 2B/- 3C 4D  
MEDIA SONIC BOOM COMPLAINTS

F 221 RESPOND TO SONIC BOOM OR NOISE COMPLAINTS 4.30 21.2 15.4 5.0 36.8 10.0 37.1 23.5 5.19  
I 315 PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COM- 2.33 8.0 .0 15.8 .0 14.3 11.8 6.87  
MUNITIES IN RESOLVING PROBLEMS CAUSED BY AIRCRAFT NOISE

227 10D. SUPPORT SPEAKERS AND PUBLIC APPEAR-  
ANCE BUREAU

228 10D11). ARRANGE FOR SPEAKERS 2B/A 3C 4D

I 322 RESPOND TO REQUESTS FOR SPEAKERS 4.13 15.3 15.4 10.0 5.3 10.0 31.4 17.6 4.04  
I 324 SET UP SPEAKER ENGAGEMENTS 4.04 10.9 7.7 .0 5.3 .0 28.6 11.8 4.63

TNR	1ST	USA	ATC	MAC	PAC	SAC	TAC	TSK
FMP	EPL	FE	(M)	(M)	AF	(M)	(M)	DIF
AD	(M)	(M)	(M)	(M)	(M)	(M)	(M)	(F)

TITLES

229 100(12). HELP SPEAKERS PREPARE MATERIAL 28/- 3C 40

I 307 MAINTAIN SPEAKER BUREAU FILES

230 100(13)(A). ASSIST WITH AUDIOVISUAL EQUIP- 28/- 3C 40  
MENT: PUBLIC ADDRESS SPEAKER SYSTEM

F 190 OPERATE AUDIOVISUAL EQUIPMENT

F 192 OPERATE PUBLIC ADDRESS SYSTEMS

F 210 PREPLAN AUDIOVISUAL MISSION REQUIREMENTS

231 100(13)(B). ASSIST WITH AUDIOVISUAL EQUIP- 28/- 3C 40  
MENT: OVERHEAD PROJECTOR

232 100(13)(C). ASSIST WITH AUDIOVISUAL EQUIP- 28/- 3C 40  
MENT: 35MM SLIDE PROJECTOR

F 193 OPERATE SLIDE PROJECTORS

233 100(13)(D). ASSIST WITH AUDIOVISUAL EQUIP- 28/- 3C 40  
MENT: 16MM MOVIE PROJECTOR

I M 424 LOAD OR UNLOAD 16MM FILM PROJECTORS

234 100(13)(E). ASSIST WITH AUDIOVISUAL EQUIP- 28/- 3C 40  
MENT: VTR EQUIPMENT

235 100(14). REVIEW SPEECHES AND PRESENTATIONS 28/- 3C 40

I 309 MAKE ENTRIES IN SPEAKER OR BRIEFING LOGS

F 208 PREPARE PRESENTATION VISUALS

236 100(15). ARRANGE ENGAGEMENTS 28/- 3C 40

3.70	13.1	15.4	5.0	5.3	.0	25.7	17.6	4.53
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4.44	23.4	23.1	10.0	21.1	10.0	28.6	47.1	3.62
2.74	11.7	23.1	10.0	10.5	.0	17.1	11.8	3.44
1.22	6.6	7.7	5.0	.0	10.0	11.4	5.9	5.42

4.30	25.5	38.5	15.0	15.8	30.0	25.7	47.1	2.89
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.83	5.8	.0	.0	5.3	.0	11.4	5.9	3.09
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3.19	10.9	7.7	5.0	10.5	.0	28.6	5.9	2.93
1.50	8.8	7.7	10.0	5.3	.0	11.4	11.8	4.49

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D TSK	TITLES	TNG	IS7	USA	ATC	MAC	PAC	SAC	TAC	TSK
		FMP	ENL	FE	(M)	(M)	(M)	(M)	(M)	DIF
		*D*	(M)	(M)						(F)
I 322	RESPOND TO REQUESTS FOR SPEAKERS	4.13	15.3	15.4	10.0	5.3	10.0	31.4	17.6	4.04
I 324	SET UP SPEAKER ENGAGEMENTS	4.04	10.9	7.7	.0	5.3	.0	28.6	11.8	4.63
I 320	PROVIDE MATERIALS FOR SPEAKER ENGAGEMENTS, SUCH AS ORGANIZATION BACKGROUND MATERIALS OR VISUAL AIDS	2.87	9.5	7.7	5.0	5.3	.0	22.9	11.8	4.60

237 10E. COORDINATE TOURS, OPEN HOUSES AND SPECIAL EVENTS

238 10E(1)(A). SUPPORT MAJCOM CIVIC LEADER TOUR PROGRAM 2B/- 3C 4D

I 318 PREPARE PROMOTIONAL MATERIAL ON MILITARY EVENTS OF INTEREST TO AREA COMMUNITIES

239 10E(1)(B). SUPPORT BASE TOURS 2B/- 3C 4D

I 300 CONDUCT BASE TOURS OTHER THAN IN-HOUSE ORGANIZATIONAL TOURS

I 317 PLAN BASE TOURS OTHER THAN IN-HOUSE ORGANIZATIONAL TOURS

I 310 MAKE ENTRIES ON BASE TOUR LOGS

240 10E(1)(C). SUPPORT BASE OPEN HOUSES 2B/- 3C 4D

I 313 PARTICIPATE IN PLANNING OPEN HOUSE ACTIVITIES

241 10E(1)(D). SUPPORT OFF-BASE EVENTS 2B/- 3C 4D

I 304 COORDINATE USE OF AIR FORCE EQUIPMENT OR EXHIBITS IN COMMUNITY EVENTS

242 10E(2)(A). ARRANGE CORRESPONDENCE 2A 3C 4D

I 321 RESPOND TO REQUESTS FOR BASE TOURS

I 318 PREPARE PROMOTIONAL MATERIAL ON MILITARY EVENTS OF INTEREST TO AREA COMMUNITIES

D TSK	TITLES	YNG	1ST	USA	ATC	MAC	PAC	SAC	TAC	ISM
		FMP	ENL	FE	(M)	(M)	AF	(M)	(M)	DIF
		*D*	(M)							(F)

243 10E(2)(B). ARRANGE COORDINATION 2A 3C 4D

I 303 COORDINATE TOURS WITH BASE OR COMMUNITY AGENCIES

4.30 19.7 15.4 20.0 15.8 .0 40.0 17.6 4.90

244 10E(2)(C). ARRANGE PARTICIPATION 2A 3C 4D

I 301 COORDINATE PARTICIPATION OF BASE PERSONNEL IN COMMUNITY ACTIVITIES

3.37 13.9 7.7 10.0 10.5 .0 28.6 17.6 5.61

245 10E(2)(D). ARRANGE DISPLAYS 2A 3C 4D

246 10E(2)(E). ARRANGE DEMONSTRATIONS 2A 3C 4D

I 305 INITIATE OR EVALUATE FLYOVER OR AERIAL DEMONSTRATION REQUESTS

2.20 5.1 .0 .0 5.3 .0 11.4 11.8 5.79

247 10E(2)(F). ARRANGE ORIENTATIONS 2A 3C 4D

I 319 PREPARE REQUESTS FOR MILITARY ORIENTATION FLIGHTS OF DISTINGUISHED PERSONS, ROTC CADETS, OR CIVIL AIR PATROL CADETS

2.30 8.8 .0 5.0 10.5 .0 17.1 17.6 5.50

248 10E(2)(G). ARRANGE PUBLICITY 2A 3C 4D

249 10E(2)(H). ARRANGE COLOR GUARDS 2A 3C 4D

250 10E(2)(I). ARRANGE MARCHING UNITS 2A 3C 4D

251 10E(2)(J). ARRANGE BANDS (NAMED AND NUMBERED) 2A 3C 4D

# SY5 791XC FIRST TERM MAJCOM GROUP COMPARISON

USA ATC MAC PAC SAC TAC TSK  
FE (M) (M) (M) (M) (M) (F)

TNG 1ST  
EMP EPL  
\*D= (M)

( TSK TITLES

## TASKS NOT REFERENCED

F 219 RESPOND TO DISASTER SITUATIONS OR DISASTER PREPAREDNESS EXERCISES

G 261 WRITE NEWS SUMMARIES  
F 172 COORDINATE ACTIVITIES AND STORIES INTERNALLY  
F 202 PLAN TOURS  
G 233 EDIT MAGAZINE COPY  
J 349 PROVIDE NEWS RELEASES AND NEWS BEEPERS FOR RADIO, TV, AND PRINT MEDIA

H 290 PREPARE TEMPORARY NEWS SHEETS FOR SPECIAL EVENTS  
F 226 WRITE INTERVIEW QUESTIONS FOR AUDIO, VIDEO PROGRAMS, OR PRINT MEDIA

J 346 PREPARE PRESS KITS  
E 139 MAINTAIN FILES OF PAST EDITIONS OF BASE NEWSPAPERS  
F 176 COORDINATE WITH TECHNICAL ADVISORS ON THE ACCURACY OF STORY OR HISTORICAL MATERIALS

F 224 SCHEDULE INTERVIEWS  
J 343 MAKE ENTRIES IN THE MEDIA NEWS RELEASE LOGS  
F 174 COORDINATE PRODUCTION OF ART WORK OTHER THAN PHOTOS WITH GRAPHICS SHOPS

G 255 WRITE FACT SHEETS  
J 326 ARRANGE FOR NEWS MEDIA TOURS  
F 177 DOCUMENT INQUIRIES FROM INTERNAL OR EXTERNAL SOURCES OTHER THAN NEWS MEDIA

C 96 WRITE APR  
F 180 GATHER PHOTO AND NEGATIVES  
G 257 WRITE GENERAL CORRESPONDENCE, SUCH AS LETTERS, POINT PAPERS, OR STAFF SUMMARY SHEETS

J 327 BRIEF AIR FORCE PERSONNEL PRIOR TO MEDIA INTERVIEWS ON NEWS MEDIA INTERESTS AND TECHNIQUES

H 271 ADMINISTER COMMANDER'S TELEPHONE ACTION LINES  
F 169 COMPILE DATA FOR PUBLIC AFFAIRS MONTHLY ACTIVITY REPORTS  
H 275 DELIVER NEWSPAPER COPY TO PRINTERS  
F 171 CONDUCT IN-HOUSE ORGANIZATIONAL TOURS  
J 341 MAINTAIN NEWS MEDIA DISTRIBUTION LISTS  
F 187 MAINTAIN PHOTO AND NEGATIVES FILES  
H 293 REVIEW BASE GUIDE LAYOUTS  
J 355 REVIEW PRINT MEDIA FOR ARTICLES OF INTEREST TO COMMANDER AND STAFF

G 252 TRANSCRIBE TAPEO INTERVIEWS  
E 135 MAINTAIN COMMUNITY RELATIONS FILES  
J 336 DOCUMENT INCLUSIVE TIMES AND AGENCIES INVOLVED IN ESCORT OF NEWS MEDIA REPRESENTATIVES

A 5 DETERMINE TARGET AUDIENCES FOR DISTRIBUTION OF INFORMATIONAL PRODUCTS

F 167 ASSEMBLE SLIDES FOR TAPE OR SLIDE PRESENTATIONS  
F 200 PLAN MAGAZINE LAYOUTS  
N 466 OPERATE ELECTRONIC FLASH SYSTEMS

H 279 DISPLAY PUBLIC AFFAIRS MATERIALS IN HIGH TRAFFIC AREAS

2 STD DEVIATIONS ABOVE MEAN TNG EMPHASIS

1 STD DEVIATION ABOVE MEAN TNG EMPHASIS

"VERY HIGH" IN TRAINING EMPHASIS

HIGH IN TRAINING EMPHASIS RATINGS

ABOVE AVERAGE IN TRAINING EMPHASIS RATINGS

5.67 48.2

5.37 32.1

5.15 42.3

4.96 18.2

4.70 11.7

4.57 19.0

4.44 8.0

4.41 48.9

4.24 16.8

4.22 46.0

4.17 32.1

4.15 65.7

4.04 19.0

3.96 27.7

3.87 10.9

3.87 11.7

3.74 14.6

3.67 2.2

3.65 51.8

3.65 25.5

3.59 10.9

3.44 13.1

3.43 14.6

3.37 43.1

3.31 13.9

3.31 14.6

3.30 46.7

3.30 5.8

3.30 14.6

3.26 35.8

3.19 8.0

3.09 8.0

3.07 14.6

3.02 13.9

3.02 4.4

3.02 29.9

2.94 13.1

61.5 60.0 47.4 40.0 65.7 29.4 5.88

39.8 15.0 42.1 30.0 37.1 35.3 5.32

53.8 55.0 36.8 20.0 42.9 29.4 4.49

15.4 20.0 15.8 .0 34.3 17.6 4.61

38.5 5.0 10.5 .0 8.6 11.8 5.58

38.5 10.0 10.5 20.0 25.7 17.6 5.51

15.4 .0 5.3 .0 8.6 5.9 5.30

53.8 60.0 73.7 30.0 34.3 64.7 5.37

30.8 5.0 15.3 10.0 22.9 23.5 4.49

53.8 80.0 52.6 20.0 48.6 35.3 2.28

53.8 40.0 31.6 10.0 20.0 41.2 5.00

84.6 70.0 73.7 70.0 51.4 70.6 3.85

46.2 15.0 5.3 20.0 14.3 35.3 2.65

23.1 50.0 36.8 20.0 20.0 23.5 4.19

15.4 15.0 5.3 10.0 11.4 17.6 5.45

23.1 5.0 10.5 10.0 17.1 11.8 5.87

30.8 15.0 21.1 10.0 11.4 5.9 4.29

.0 5.0 .0 .0 2.9 5.9 6.15

53.8 70.0 68.4 40.0 45.7 70.6 2.96

23.1 25.0 21.1 10.0 34.3 23.5 5.47

30.8 .0 5.3 10.0 17.1 11.8 5.43

15.4 15.0 21.1 20.0 11.4 11.8 4.94

23.1 15.0 26.3 .0 17.1 5.9 4.48

46.2 50.0 42.1 40.0 45.7 58.8 2.28

.0 10.0 21.1 .0 25.7 11.8 4.30

30.8 10.0 10.5 10.0 11.4 11.8 3.37

46.2 60.0 47.4 60.0 45.0 64.7 3.43

15.4 15.0 5.3 10.0 2.9 .0 5.57

30.8 5.0 10.5 10.0 17.1 23.5 4.11

38.5 35.0 52.6 40.0 25.7 35.3 4.46

.0 5.0 10.5 .0 14.3 11.8 4.40

23.1 .0 5.3 10.0 11.4 .0 4.82

23.1 15.0 5.3 20.0 20.0 17.6 5.40

23.1 15.0 10.5 10.0 17.1 11.8 4.49

7.7 5.0 .0 5.7 11.8 6.39

30.8 50.0 21.1 10.0 26.6 52.9 4.31

23.1 5.0 15.6 .0 14.3 5.9 3.59

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OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (ATC) RANDOLPH AFB TX

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D TSM	TITLES	TNR FMP *0*	1ST EHL (M)	USA FE (M)	ATC (M)	MAC (M)	PAC AF (M)	SAC (M)	TAC (M)	TSK DIF (F)
G 247	REWRITE GENERAL CORRESPONDENCE, SUCH AS LETTERS, POINT PAPERS, OR STAFF SUMMARY SHEETS	2.93	13.9	7.7	15.0	.0	10.0	22.9	11.8	5.42
N 467	OPERATE EXPOSURE METERS	2.93	23.4	30.8	40.0	10.5	10.0	17.1	41.2	4.48
F 225	SECURE CLASSIFIED MATERIALS	2.91	3.6	.0	.0	5.3	.0	5.7	5.9	3.94
J 351	PROVIDE STILL PHOTOGRAPHS, VIDEO TAPE, OR MOTION PICTURES FOR CIVILIAN NEWS BROADCASTS	2.91	9.5	15.4	.0	.0	10.0	14.3	17.6	5.04
F 179	GATHER COLOR SLIDES	2.87	19.7	30.8	20.0	26.3	10.0	14.3	17.6	3.13
F 204	PREPARE BRIEFINGS	2.85	13.1	7.7	15.0	15.8	10.0	14.3	5.9	6.00
D 110	DEVELOP OR MAINTAIN TRAINING RECORDS, CHARTS, OR GRAPHS	2.81	2.2	.0	10.0	.0	.0	2.9	.0	5.04
D 103	CONDUCT PROFICIENCY OR QUALIFICATION TRAINING	2.67	2.9	.0	.0	.0	.0	2.9	5.9	5.69
D 106	COUNSEL TRAINEES ON TRAINING PROGRESS	2.65	2.9	.0	10.0	.0	.0	2.9	.0	5.19
J 328	BRIEF COMMANDERS ON PUBLIC REACTIONS TO AIR FORCE ACTIVITIES	2.65	2.9	.0	5.0	.0	10.0	5.7	.0	6.21
N 469	OPERATE VARIABLE FOCAL LENGTH (ZOOM) LENSES	2.65	35.8	38.5	55.0	26.3	20.0	34.3	41.2	4.68
M 283	MONITOR DISTRIBUTION PROCEDURES FOR PUBLIC AFFAIRS PRODUCT, SUCH AS THE AIRMAN MAGAZINE, POLICY LETTERS, OR LITHOGRAPH	2.59	12.4	15.4	15.0	10.5	.0	14.3	23.5	3.61
F 170	CONDUCT AUDIENCE SURVEYS	2.56	5.1	7.7	5.0	5.3	.0	2.9	11.8	6.15
F 186	MAINTAIN OR DISTRIBUTE LITHOGRAPH SERIES	2.54	27.0	46.2	25.0	36.8	10.0	28.6	23.5	3.03
F 214	REQUEST CLEARANCE OF COPYRIGHT MATERIALS	2.54	6.6	.0	.0	12.5	.0	11.4	11.8	4.28
M 273	ASSIST WITH AND PROVIDE INFO MATERIALS FOR INDIVIDUALIZED NEWCOMER TREATMENT AND ORIENTATION (INTRO) PROGRAM	2.54	13.9	23.1	5.0	31.6	20.0	8.6	17.6	3.73
B 32	COUNSEL PERSONNEL ON PERSONAL OR MILITARY RELATED PROBLEMS	2.52	5.1	.0	10.0	5.3	.0	5.7	11.8	5.99
I 308	MAKE ARRANGEMENTS FOR LUNCHEONS OR ON-BASE MEETING FOR CIVILIAN GROUPS	2.52	10.2	7.7	5.0	15.8	.0	17.1	11.8	5.07
F 211	PUBLICIZE DV VISITS OR SIGNIFICANT EVENTS INVOLVING BASE PERSONNEL, SUCH AS NOTICES POSTED ON MARQUES	2.46	21.2	30.8	20.0	31.6	10.0	25.7	11.8	4.15
F 184	MAINTAIN COLOR SLIDES FILES	2.41	10.9	15.4	10.0	15.8	10.0	14.3	11.8	3.50
G 237	EDIT SPEECHES	2.35	5.1	7.7	.0	10.5	.0	8.6	5.9	5.82
G 250	SELECT SLIDES FOR TELEVISION	2.33	7.3	15.4	5.0	5.3	10.0	8.6	5.9	4.53
I 312	PARTICIPATE IN BASE COMMUNITY COUNCIL SPONSORED EVENTS	2.30	5.1	7.7	10.0	.0	.0	8.6	.0	4.03
F 188	MAINTAIN PUBLIC AFFAIRS MONTHLY ACTIVITY REPORTS	2.28	2.9	.0	5.0	.0	.0	5.7	5.2	3.55
G 265	WRITE SCRIPTS FOR TAPE OR SLIDE PRESENTATIONS	2.20	4.4	.0	5.0	10.5	.0	5.7	.0	6.11
G 267	WRITE SPEECHES	2.15	3.6	.0	.0	5.3	10.0	5.7	5.9	7.12
B 45	INTERPRET POLICIES, DIRECTIVES, OR PROCEDURES FOR SUBORDINATES	2.11	2.9	.0	.0	.0	.0	8.6	.0	5.50
B 46	INVENTORY EQUIPMENT, TOOLS, OR SUPPLIES	2.11	6.6	.0	.0	5.3	10.0	5.7	11.8	3.73
F 173	COORDINATE MISSION REQUIREMENTS WITH CUSTOMERS	2.11	5.9	7.7	15.0	5.3	10.0	.0	5.9	5.01
F 166	ARRANGE FOR MAILING OR SHIPMENT OF EQUIPMENT, SUPPLIES, OR MATERIALS	2.07	11.7	7.7	10.0	21.1	10.0	8.6	17.6	4.44
F 216	REQUEST CONSENT AGREEMENTS OR RELEASES FROM PERSONNEL INTERVIEWED OR APPEARING IN PRODUCTIONS	2.06	8.0	15.4	.0	10.5	.0	14.3	5.9	3.69
E 151	PREPARE AND MAINTAIN AF FORMS 302 (ROOM OR AREA SECURITY INSPECTION RECORD)	2.02	5.1	.0	5.0	5.3	10.0	5.7	11.8	2.56
F 156	PREPARE AND SUBMIT AFTER-ACTION REPORTS ON SPECIAL ACTIVITIES	1.96	5.1	.0	.0	.0	.0	11.4	11.8	5.50
G 263	WRITE RADIO SCRIPTS	1.94	8.8	15.4	5.0	5.3	10.0	11.4	17.6	5.80
G 241	GHOST-WRITE SPEECHES	1.91	3.6	.0	.0	10.5	.0	8.6	.0	5.93
F 168	CATALOG AND LABEL AUDIOVISUAL MATERIALS	1.91	6.6	7.7	.0	5.3	.0	8.6	17.6	3.83

ABOVE AVERAGE IN TRAINING EMPHASIS RATINGS

STS 70140 FIRST TERM MAJCOM GROUP COMPARISON

OCCUPATIONAL ANALYSIS PROGRAM  
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AVERAGE IN TRAINING EMPHASIS RATINGS

D TSM	TITLES	TMC	1ST	USA	ATC	MAC	PAC	SAC	TAC	TSK
		FMP	ENL	FE	(M)	(M)	(M)	(M)	(M)	(F)
J 350	PROVIDE SCRIPTS OR AUDIO TAPES FOR USE IN CIVILIAN NEWS OR FEATURE BROADCASTS	1.67	5.1	7.7	.0	.0	10.0	8.6	5.9	5.76
C 83	EVALUATE PUBLIC AFFAIRS PRODUCTS FOR ANAPCS	1.67	8.0	7.7	15.0	5.3	.0	8.6	11.8	5.87
G 236	EDIT RADIO SCRIPTS	1.67	8.0	15.4	5.0	5.3	.0	5.7	17.6	5.31
G 249	SELECT AND CROP PHOTOS FOR TELEVISION	1.83	2.9	.0	.0	.0	10.0	8.6	.0	5.10
N 460	CHANGE CAMERA LENSES	1.81	36.5	38.5	55.0	36.8	10.0	37.1	41.2	3.41
N 470	PERFORM OPERATIONAL CHECKS OF STILL CAMERA EQUIPMENT OR ACCESSORIES	1.81	27.0	15.4	40.0	21.1	10.0	34.3	35.3	4.41
D 117	EVALUATE PROGRESS OF STUDENTS	1.80	2.2	7.7	.0	.0	.0	2.9	.0	5.17
B 37	DIRECT UTILIZATION OF EQUIPMENT	1.78	1.5	.0	.0	.0	.0	2.9	.0	4.76
B 40	IMPLEMENT COST-REDUCTION PROGRAMS, SUCH AS FRAUD, WASTE, AND ABUSE	1.78	1.5	.0	5.0	.0	.0	2.9	.0	4.51
I 323	SELECT AIR FORCE VIDEO MATERIALS FOR RELEASE TO CIVILIANS	1.78	5.1	.0	.0	10.5	.0	11.4	5.9	4.85
G 264	WRITE REPORTS ON PUBLIC AFFAIRS ACTIVITIES FOR HISTORICAL PURPOSES	1.74	1.5	.0	.0	.0	.0	2.9	.0	5.49
F 182	INSPECT CONDITION OF FILMS	1.70	6.6	7.7	5.0	.0	.0	11.4	11.8	3.16
F 198	PERFORM QUALITY CONTROL ON TAPE OR SLIDE PRESENTATIONS	1.70	5.1	7.7	.0	5.3	.0	5.7	11.8	4.85
D 118	EVALUATE TRAINING METHODS OR TECHNIQUES	1.67	1.5	.0	5.0	.0	.0	2.9	.0	5.95
B 42	IMPLEMENT SECURITY PROGRAMS	1.65	2.2	.0	10.0	.0	.0	2.9	.0	4.39
F 215	REQUEST CLEARANCES FOR PERSONNEL TO APPEAR ON RADIO, TELEVISION, OR IN MOTION PICTURE PRODUCTIONS	1.63	5.8	7.7	.0	.0	10.0	11.4	5.9	4.7
G 238	EDIT TELEVISION SCRIPTS	1.63	3.6	.0	.0	5.3	.0	5.7	5.9	5.61
I 311	PARTICIPATE IN BASE COMMUNITY COUNCIL MEETINGS	1.61	5.1	.0	5.0	5.3	10.0	8.6	.0	3.93
A 21	PLAN BRIEFINGS	1.59	9.5	7.7	10.0	15.8	.0	8.6	11.8	5.55
C 90	EVALUATE WORK SCHEDULES	1.59	2.2	.0	5.0	5.3	.0	2.9	.0	4.89
E 143	MAINTAIN PROGRAM BULLETINS	1.58	2.2	.0	5.0	.0	.0	2.9	.0	2.31
F 223	SCHEDULE BRIEFINGS	1.56	10.2	7.7	15.0	10.5	.0	17.1	5.9	3.83
N 461	CLEAN CAMERAS OR ACCESSORIES	1.54	19.0	7.7	25.0	5.3	10.0	28.6	35.3	4.08
A 20	ESTABLISH UNIT ORGANIZATIONAL POLICIES, OFFICE INSTRUCTIONS (OII), OR STANDING OPERATING PROCEDURES (SOP)	1.52	3.6	.0	5.0	5.3	.0	5.7	.0	5.87
J 331	COORDINATE ARRIVAL OF CIVILIAN PRESS AGENCY BY HELICOPTERS	1.50	2.2	.0	.0	.0	10.0	5.7	.0	6.28
N 457	ARRANGE TRANSPORTATION OF BASE PHOTOGRAPHERS OR ELECTRONIC FIELD PRODUCTION (EFP) OPERATORS OR EQUIPMENT	1.48	22.6	30.8	.0	10.5	23.0	37.1	35.3	3.71
I 314	PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES UNDER THE DEFENSE COMMUNITY SERVICE PROGRAM	1.44	1.5	.0	.0	.0	.0	5.7	.0	6.15
J 348	PREPARE REQUEST FOR PRESS HELICOPTER LANDING CLEARANCES	1.44	1.5	.0	.0	.0	10.0	2.9	.0	5.93
C 63	CONDUCT STAFF ASSISTANCE VISITS	1.44	.7	.0	.0	.0	.0	2.9	.0	6.09
A 3	COORDINATE PROTOCOL ACTIVITIES	1.41	6.6	.0	5.0	5.3	10.0	5.7	11.8	5.94
C 69	EVALUATE ALEPT OR EMERGENCY PROCEDURES	1.41	2.2	.0	.0	.0	10.0	5.7	.0	5.68
F 154	PREPARE AND MAINTAIN CLASSIFIED RECORDS	1.41	.7	.0	.0	.0	.0	2.9	.0	5.50
E 155	PREPARE AND MAINTAIN OP FORMS 62 (SAFE OR CABINET SECURITY RECORD)	1.41	1.5	.0	.0	.0	10.0	2.9	.0	3.27
N 473	PERFORM PREVENTIVE MAINTENANCE ON STILL CAMERAS OR ACCESSORIES	1.41	8.8	7.7	15.0	.0	10.0	8.6	11.8	4.69
P 33	DIRECT DEVELOPMENT OR MAINTENANCE OF STATUS BOARDS, GRAPHS, OR CHARTS	1.37	2.2	.0	.0	.0	.0	5.7	5.9	3.90
E 147	MAKE ENTRIES ON AF FORMS 80 (FILES MAINTENANCE AND DISPOSITION PLAN)	1.31	2.9	.0	5.0	.0	10.0	2.9	5.9	4.12

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D TSK	TITLES	TNG FMP *D*	1ST ENL (M)	USA FE (M)	ATC (M)	PAC AF (M)	SAC (M)	TAC (M)	TSK DIF (F)
E 152	PREPARE AND MAINTAIN AF FORMS 310 (DOCUMENT RECEIPT AND DESTRUCTION CERTIFICATE)	1.31	.7	.0	.0	.0	2.9	.0	3.55
C 77	EVALUATE JOB DESCRIPTIONS	1.30	1.5	7.7	.0	.0	2.9	.0	5.23
C 76	EVALUATE MAINTENANCE OR USE OF WORKSPACE, EQUIPMENT, OR SUPPLIES	1.30	3.6	.0	5.0	5.3	5.7	.0	5.07
D 122	PROCURE TRAINING AIDS, SPACE, OR EQUIPMENT	1.30	2.2	.0	5.0	5.3	2.9	.0	4.56
A 24	PLAN SECURITY PROGRAMS	1.24	.7	.0	.0	.0	2.9	.0	5.38
B 44	INITIATE PERSONNEL ACTION REQUESTS	1.26	2.9	.0	.0	5.3	5.7	.0	4.53
C 87	EVALUATE SUGGESTIONS	1.26	5.1	.0	5.0	5.3	2.9	17.6	4.79
A 1	ASSIGN PERSONNEL TO DUTY POSITIONS	1.24	1.5	.0	.0	.0	5.7	.0	4.03
C 75	EVALUATE INDIVIDUALS FOR PROMOTION, DEMOTION, OR RECLASSIFICATION	1.24	.7	.0	.0	.0	2.9	.0	6.22
C 92	PREPARE MISHAP OR INCIDENT REPORTS	1.24	2.2	.0	.0	.0	2.9	.0	5.07
E 153	PREPARE AND MAINTAIN AF FORMS 502 (PERSONS RESPONSIBLE FOR STORAGE FACILITY/CONTAINER)	1.22	.7	.0	.0	.0	2.9	.0	3.22
G 269	WRITE TELEVISION SCRIPTS	1.22	1.5	.0	.0	5.3	2.9	.0	6.37
E 148	MAKE ENTRIES ON AF FORMS 82 (FILES DISPOSITION CONTROL LABEL)	1.10	2.9	.0	5.0	.0	2.9	11.8	3.96
F 205	PREPARE CLASSIFIED MATERIALS FOR MAILING	1.10	.7	.0	.0	.0	2.9	.0	5.32
B 43	IMPLEMENT SUGGESTION PROGRAMS	1.15	3.6	.0	10.0	.0	5.7	5.9	3.99
F 212	READ AND DETERMINE SCRIPT REQUIREMENTS	1.15	2.9	.0	.0	5.3	5.7	5.9	5.52
A 7	DEVELOP ORGANIZATIONAL CHARTS	1.11	3.6	.0	.0	5.3	11.4	.0	3.96
C 98	WRITE STAFF STUDIES, SURVEYS, OR SPECIAL REPORTS	1.11	2.2	.0	5.0	5.3	2.9	.0	6.81
D 113	DIRECT OR IMPLEMENT TRAINING PROGRAMS OTHER THAN OJT	1.00	.7	.0	.0	.0	5.52	.0	4.76
L 395	RECORD "BEEPER"/RADIO NEWS REPORTS	1.07	4.4	.0	.0	5.3	8.6	5.9	4.76
C 73	EVALUATE CROSS TRAINEE APPLICANTS	1.06	.7	.0	.0	.0	2.9	.0	5.65
E 158	PREPARE AND SUBMIT INPUT FOR MONTHLY STATION ACTIVITY REPORTS	1.06	4.4	.0	.0	5.3	11.4	5.9	5.43
D 116	EVALUATE OJT TRAINERS	1.02	.7	.0	.0	.0	2.9	.0	5.56
E 131	COMPILE PUBLIC AFFAIRS PERSONNEL DIRECTORIES	1.02	2.2	.0	5.0	.0	5.7	.0	3.84
A 29	WRITE JOB DESCRIPTIONS	1.00	.7	.0	.0	.0	2.9	.0	4.98
C 86	EVALUATE SECURITY PROGRAMS	1.00	.7	.0	.0	.0	2.9	.0	4.75
C 93	REVIEW DRAFT OF CHAPTERS, MANUSCRIPTS, OR TECHNICAL PAPERS	1.00	2.2	.0	.0	10.0	5.7	.0	6.09
E 150	PREPARE AND MAINTAIN AF FORMS 12 (ACCOUNTABLE CONTAINER RECEIPT)	1.00	.7	.0	.0	.0	2.9	.0	3.31
F 213	READ CITATIONS FOR AWARD OR RETIREMENT CEREMONIES	.98	2.9	.0	5.0	.0	2.9	5.9	2.92
F 199	PLAN BOOK LAYOUTS	.96	2.2	7.7	.0	5.3	2.9	.0	6.33
D 120	IMPLEMENT TRAINING PROGRAMS OTHER THAN OJT	.94	.7	.0	.0	.0	2.9	.0	5.36
B 36	DIRECT OR SUPERVISE RADIO OR TELEVISION OPERATION ACTIVITIES	.93	2.2	.0	5.0	.0	5.7	.0	7.02
E 144	MAINTAIN QUARTERLY HISTORICAL SERVICES OR QUERIES LOGS	.93	2.2	.0	.0	.0	5.7	5.9	2.90
R 31	CONDUCT STAFF MEETINGS	.91	3.6	.0	10.0	.0	5.7	.0	4.33
E 162	PREPARE REQUESTS FOR ADMINISTRATIVE, TECHNICAL, OR HISTORICAL INFORMATION	.89	2.9	.0	.0	5.3	8.6	.0	4.58
F 196	PACK OR UNPACK REMOTE EQUIPMENT	.89	2.2	.0	.0	.0	2.9	5.9	3.34
A 18	ESTABLISH PROGRAMMING GUIDELINES FOR RADIO OR TELEVISION BROADCASTS	.87	1.5	.0	5.0	.0	2.9	.0	6.09
C 76	EVALUATE INSPECTION REPORTS OR PROCEDURES	.85	1.5	7.7	.0	.0	2.9	.0	5.60



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D TSK	TITLES	TNG EMP #D*	1ST ENL (M)	USA FE (M)	ATC (M)	MAC (M)	PAC AF (M)	SAC (M)	TAC (M)	TSK DIF (F)
D 125	WRITE TEST QUESTIONS	.83	.7	.0	.0	.0	.0	2.9	.0	6.06
D 126	WRITE TRAINING REPORTS	.83	.7	.0	.0	.0	.0	2.9	.0	5.28
N 462	COMPUTE DEPTH OF FIELD OR HYPERFOCAL DISTANCES	.83	13.1	15.4	20.0	5.3	.0	14.3	17.6	4.83
B 52	SUPERVISE CIVILIAN PERSONNEL	.81	.7	.0	.0	.0	.0	2.9	.0	5.93
C 80	EVALUATE PROCEDURES FOR STORAGE, INVENTORY, OR INSPECTION OF PROPERTY ITEMS	.81	3.6	.0	5.0	5.3	10.0	2.9	5.9	4.22
N 464	MOUNT CAMERAS ON TRIPODS, SHOULDER PODS, BODY BRACES, OR PISTOL GRIPS	.80	10.2	15.4	20.0	.0	10.0	5.7	11.8	3.39
F 189	MAINTAIN UNIT OR MAJOR COMMAND (MAJCOM) DISPLAYS	.76	1.5	.0	.0	.0	.0	2.9	5.9	4.46
L 393	PERFORM RADIO SPOT ANNOUNCEMENTS	.74	3.6	7.7	5.0	5.3	.0	2.9	5.9	5.45
N 476	SELECT EQUIPMENT, ACCESSORIES, OR SUPPLIES FOR ASSIGNMENT	.74	9.5	7.7	5.0	5.3	.0	14.3	11.8	4.64
A 28	SCHEDULE LEAVES OR PASSES	.60	2.2	.0	5.0	.0	.0	2.9	.0	3.26
E 159	PREPARE AND SUBMIT WORKLOAD FACTOR REPORTS	.69	.7	.0	.0	.0	.0	2.9	.0	5.99
A 22	PLAN LAYOUT OF FACILITIES	.67	1.5	.0	.0	.0	.0	5.7	.0	5.61
F 217	REQUEST CONSENT AGREEMENTS OR RELEASES FROM PERSONNEL INTERVIEWED AS PART OF ORAL HISTORY INTERVIEWS	.65	2.2	7.7	.0	.0	.0	5.7	.0	3.80
F 222	REVIEW MATERIALS FOR DOWNGRADING OR DECLASSIFICATION	.65	.7	.0	.0	.0	.0	2.9	.0	5.89
C 62	CONDUCT JOB APPLICANT INTERVIEWS	.63	.7	.0	.0	.0	.0	2.9	.0	5.59
C 95	SELECT INDIVIDUALS FOR SPECIALIZED TRAINING	.63	.7	.0	.0	.0	.0	2.9	.0	5.14
D 111	DEVELOP RESIDENT COURSE OR CAREER DEVELOPMENT COURSE (CDC) CURRICULUM MATERIALS	.63	.7	.0	.0	.0	.0	2.9	.0	7.34
B 57	SUPERVISE PUBLIC AFFAIRS TECHNICIANS (AFSC 79170)	.61	.7	.0	.0	.0	.0	2.9	.0	5.42
L 378	CONDUCT RADIO INTERVIEWS	.61	1.5	.0	.0	.0	.0	2.9	.0	5.90
C 97	WRITE CIVILIAN PERFORMANCE RATINGS OR SUPERVISORY APPRAISALS	.57	.7	.0	.0	.0	.0	2.9	.0	6.21
E 136	MAINTAIN CURRENT OR FUTURE UNIT HISTORY RESEARCH FILES	.57	2.2	.0	.0	5.3	.0	2.9	.0	4.96
E 130	COMPILE MONTHLY STATION ACTIVITY	.56	2.2	.0	.0	.0	.0	8.6	.0	5.58
E 160	PREPARE QUARTERLY HISTORICAL SERVICES OR QUERIES REPORTS	.56	.7	.0	.0	.0	.0	2.9	.0	4.69
D 105	CONDUCT TRAINING CONFERENCES	.48	2.2	7.7	5.0	.0	.0	2.9	.0	6.18
M 423	LC'D OR UNLOAD SLIDES INTO OR FROM SLIDE DRUMS	.48	6.6	.0	.0	5.3	.0	14.3	5.9	2.50
D 124	SCORE TESTS	.46	.7	.0	.0	.0	.0	2.9	.0	3.10
E 161	PREPARE REPORTS ON USE OF AUDIO MATERIALS	.46	1.5	.0	.0	.0	.0	2.9	.0	4.74
L 383	EDIT OR SPLICE AUDIO TAPES	.44	1.5	.0	.0	.0	.0	2.9	5.9	4.35
L 390	PERFORM AS RADIO ANNOUNCER	.44	3.6	.0	.0	.0	.0	11.4	5.9	5.70
M 400	ADAPT COPY OR SCRIPT FOR VIDEO PRESENTATIONS	.44	2.2	.0	.0	5.3	.0	2.9	5.9	5.89
B 50	SUPERVISE APPRENTICE RADIO AND TELEVISION (TV) BROADCASTING SPECIALISTS (AFSC 79131)	.43	.7	.0	.0	.0	.0	2.9	.0	5.97
M 434	OPERATE VIDEOTAPE RECORDERS OR PLAYBACK UNITS	.43	2.2	.0	.0	5.3	.0	2.9	.0	4.41
O 480	ARRANGE PHOTOGRAPHIC COVERAGE OF HISTORICAL EVENTS	.43	18.2	15.4	20.0	26.3	.0	17.1	17.6	3.97
D 109	DETERMINE RESIDENT COURSE TRAINING REQUIREMENTS	.41	.7	.0	.0	.0	.0	2.9	.0	5.70
E 157	PREPARE AND SUBMIT AFTO FORMS 349 (MAINTENANCE DATA COLLECTION RECORD)	.41	.7	.0	.0	.0	.0	2.9	.0	4.45
L 375	CLEAN AUDIO RECORDING OR PLAYBACK HEADS	.41	1.5	.0	.0	.0	.0	2.9	5.9	3.15
L 392	PERFORM AS RADIO NEWSCASTER	.41	2.9	.0	5.0	.0	.0	5.7	5.9	6.08
M 446	PERFORM TELEVISION SPOT ANNOUNCEMENTS	.41	.7	.0	.0	.0	.0	2.9	.0	5.66
N 465	OPERATE EFP EQUIPMENT	.41	.7	.0	.0	.0	.0	2.9	.0	5.81
C 66	ENDORSE CIVILIAN PERFORMANCE REPORTS	.39	.7	.0	.0	.0	.0	2.9	.0	5.40
L 386	OPERATE AUDIO RECORDERS	.39	5.8	7.7	5.0	10.5	.0	2.9	5.9	3.90

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D	TSK	TITLES	TNR EMP #D#	1ST ENL (M)	USA FE (M)	ATC (M)	MAC (M)	PAC AF (M)	SAC (M)	TAC (M)	TSK DIF (F)
L	397	SELECT BACKGROUND MUSIC OR SOUND EFFECTS FOR RADIO OR TV PRODUCTIONS	.30	.7	.0	.0	.0	.0	2.9	.0	4.93
R	40	SUPERVISE APPRENTICE HISTORIAN SPECIALISTS (AFSC 79132)	.37	.7	.0	.0	.0	.0	2.9	.0	5.31
O	123	REVIEW CURRICULUM CHANGES FOR TRAINING COURSES	.37	.7	.0	.0	.0	.0	2.9	.0	5.38
K	357	CATALOG AND LABEL ARMED FORCES RADIO AND TELEVISION SERVICE (AFRTS) PROGRAMMING MATERIALS	.37	.7	.0	.0	.0	.0	2.9	.0	4.32
L	396	SELECT AND PLACE MICROPHONES	.37	2.2	.0	.0	.0	.0	2.9	5.9	4.50
N	459	ASSEMBLE SOUND TRACK SEQUENCES	.37	.7	.0	.0	.0	.0	2.9	.0	5.49
L	374	ADAPT COPY OR SCRIPT FOR RADIO PRESENTATIONS	.35	3.6	.0	5.0	5.3	.0	5.7	5.9	5.76
M	438	PERFORM AS TELEVISION NEWSCASTER	.35	1.5	.0	.0	5.3	.0	2.9	.0	6.75
F	191	OPERATE PORTABLE ELECTRICAL GENERATORS	.33	.7	.0	.0	.0	.0	2.9	.0	3.93
L	382	DUPPLICATE AUDIO TAPES	.33	1.5	.0	.0	.0	.0	2.9	5.9	3.40
M	406	CONDUCT TELEVISION INTERVIEWS	.32	1.5	.0	.0	5.3	.0	2.9	.0	6.32
M	418	EDIT OR SPLICE VIDEO MATERIALS	.32	.7	.0	.0	.0	.0	2.9	.0	5.19
C	82	EVALUATE PROCEDURES USED IN COLLECTING, EVALUATING, MAINTAINING, OR DISSEMINATING HISTORICAL MATERIALS	.30	.7	.0	.0	.0	.0	2.9	.0	5.59
D	99	ADMINISTER TESTS									
L	398	SELECT MUSIC FOR RADIO BROADCASTS	.30	.7	.0	.0	.0	.0	2.9	.0	3.87
C	94	REVIEW HISTORICAL REPORTS FOR COMPLETENESS OR CLARITY	.28	1.5	.0	5.0	.0	.0	2.9	.0	5.00
K	360	CONDUCT OR PARTICIPATE IN RADIO OR TV BROADCAST PREPLANNING CONFERENCES	.28	1.5	.0	.0	.0	.0	2.9	5.9	5.34
K	369	PERFORM INVENTORY OF AFRTS PROGRAM MATERIAL	.28	.7	.0	.0	.0	.0	2.9	.0	4.38
L	384	OPERATE AUDIO CONSOLES	.28	1.5	7.7	.0	.0	.0	2.9	.0	4.92
M	413	DETERMINE LIGHTING EQUIPMENT AND ACCESSORIES	.28	.7	.0	.0	.0	.0	2.9	.0	5.24
N	477	SET UP EFP EQUIPMENT	.28	1.5	.0	.0	.0	.0	2.9	.0	4.62
M	425	OPERATE CHARACTER GENERATORS	.26	2.2	.0	.0	.0	.0	2.9	.0	5.14
M	436	PERFORM AS TELEVISION ANNOUNCER	.26	1.5	.0	.0	5.3	.0	2.9	.0	6.07
M	442	PERFORM OPERATOR MAINTENANCE ON 16MM FILM PROJECTORS	.26	1.5	.0	.0	.0	.0	2.9	5.9	4.59
B	56	SUPERVISE PUBLIC AFFAIRS SUPERINTENDENT (AFSC 79199)	.24	.7	.0	.0	.0	.0	2.9	.0	4.61
C	64	CRITIQUE MONOGRAPHS, CHRONOLOGIES, SPECIAL REPORTS, OR HISTORY REPORTS	.24	.7	.0	.0	.0	.0	2.9	.0	6.01
C	74	EVALUATE HISTORY PRODUCTS FOR AWARDS	.24	.7	.0	.0	.0	.0	2.9	.0	6.39
K	365	DETERMINE SELECTION, TIMING, AND SEQUENCING OF AUDIO-VISUAL MATERIAL FOR POSTPRODUCTION EDITING	.24	.7	.0	.0	.0	.0	2.9	.0	6.24
L	389	PERFORM AS NARRATOR	.24	2.9	.0	5.0	.0	.0	5.7	5.9	5.21
L	394	PREPARE RADIO OR TV DAILY OPERATION LOGS	.24	.7	.0	.0	.0	.0	2.9	.0	5.13
M	443	PERFORM OPERATOR MAINTENANCE ON 35MM SLIDE PROJECTORS	.24	2.2	.0	.0	.0	.0	2.9	5.9	4.45
O	104	CONDUCT RESIDENT COURSE CLASSROOM TRAINING	.22	1.5	7.7	.0	.0	.0	2.9	.0	6.30
F	227	WRITE INTERVIEW QUESTIONS FOR ORAL HISTORY INTERVIEWS	.22	4.4	.0	.0	.0	10.0	5.7	5.9	5.39
K	363	COORDINATE REMOTE RADIO/TV COVERAGE OF SPECIAL EVENTS	.22	1.5	7.7	.0	.0	.0	2.9	.0	6.12
M	419	ENSURE PROPER APPEARANCE OF TALENT	.22	.7	.0	.0	.0	.0	2.9	.0	3.70
N	471	PERFORM OPERATOR MAINTENANCE ON EFP EQUIPMENT	.22	.0	.0	.0	.0	.0	.0	.0	5.03
D	101	ASSIGN RESIDENT COURSE INSTRUCTORS	.20	.7	.0	.0	.0	.0	2.9	.0	4.62
K	361	COORDINATE DISPOSITION OF AFRTS PROGRAM MATERIALS	.20	1.5	.0	.0	.0	.0	2.9	5.9	4.51
M	449	PREPARE SHOOTING OUTLINES OR SHOT LISTS	.20	.7	.0	.0	.0	.0	2.9	.0	5.13
M	450	PREPARE VISUAL AIDS FOR TELEVISION BROADCASTS	.19	.7	.0	.0	.0	.0	2.9	.0	5.29
N	458	ASSEMBLE FILMED OR TAPED SEQUENCES	.19	.7	.0	.0	.0	.0	2.9	.0	5.44
K	358	CLEAN FILM, RECORD, OR VIDEOTAPE	.17	.7	.0	.0	.0	.0	2.9	.0	3.56

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D TSK	TITLES	TNR EMP #D*	1ST ENL (M)	USA FE (M)	ATC (M)	MAC AF (M)	SAC (M)	TAC (M)	TSK DIF (F)
K 359	CONDUCT OR PARTICIPATE IN RADIO OR TV BROADCAST CRITIQUE SESSIONS	.17	.7	.0	.0	.0	2.9	.0	5.04
M 415	DIPECT TELEVISION PRODUCTIONS	.17	.7	.0	.0	.0	2.9	.0	7.39
M 431	OPERATE REMOTE VIDEOTAPE RECORDER (VTR) CONTROLS	.17	.7	.0	.0	.0	2.9	.0	4.26
M 432	OPERATE VIDEO CONSOLES	.17	.7	.0	.0	.0	2.9	.0	5.89
M 441	PERFORM OPERATOR MAINTENANCE ON VIDEO RECORDERS OR PLAYBACK UNITS	.17	.7	.0	.0	.0	2.9	.0	4.99
E 145	MAINTAIN RADIO OR TV BROADCASTING RELATED FILES	.15	3.6	7.7	5.0	5.3	2.9	5.9	4.39
K 364	DESIGN PRODUCTION AIDS	.15	.7	.0	.0	.0	2.9	.0	5.98
L 388	OPERATE TURNABLES	.15	1.5	.0	.0	.0	5.7	.0	3.20
M 429	OPERATE REMOTE PORTABLE TELEVISION CAMERAS OR RECORDERS	.15	.7	.0	.0	.0	2.9	.0	5.56
M 445	PERFORM PREOPERATIONAL CHECKS ON VIDEO CASSETTE MACHINES	.15	.7	.0	.0	.0	2.9	.0	4.51
M 454	SET UP TV STUDIO LIGHTING	.15	.7	.0	.0	.0	2.9	.0	4.05
N 475	REVIEW STOCK FILMS, VIDEOTAPE, OF SOUND TRACKS	.15	.7	.0	.0	.0	.0	.0	3.89
E 138	MAINTAIN FILES OF ADDITIONAL DUTY HISTORIAN APPOINTMENTS	.13	.7	.0	.0	.0	2.9	.0	3.31
K 362	COORDINATE MAINTENANCE OF RADIO OR TV EQUIPMENT	.13	.7	.0	.0	.0	2.9	.0	5.23
K 366	ENSURE AVAILABILITY OF LOCALLY PRODUCED PROGRAM MATERIALS	.13	2.2	7.7	5.0	.0	2.9	.0	4.93
L 377	CONDUCT RADIO BROADCAST PRODUCTION MEETINGS	.13	.7	.0	.0	.0	2.9	.0	4.80
L 380	DIRECT AUDIO TAPE EDITING	.13	1.5	.0	.0	.0	2.9	5.9	5.13
L 381	DIPECT RADIO PRODUCTIONS	.13	2.2	.0	5.0	.0	2.9	5.9	5.91
M 404	CONDUCT OR PARTICIPATE IN TELEVISION PRODUCTION CRITIQUE SESSIONS	.13	.7	.0	.0	.0	2.9	.0	5.50
M 410	CREATE VIDEO STORY BOARDS	.13	.7	.0	.0	.0	2.9	.0	5.51
M 411	DESIGN SETS	.13	.7	.0	.0	.0	2.9	.0	6.04
M 451	PROGRAM CHARACTER GENERATORS	.13	1.5	.0	.0	.0	2.9	.0	5.79
C 89	EVALUATE UNIT HISTORIES	.11	1.5	.0	.0	.0	5.7	.0	5.01
K 368	MAINTAIN RECORDS OF USE OF LIBRARY MATERIAL	.11	.7	.0	.0	.0	2.9	.0	3.89
K 370	PREPARE OR MAINTAIN CONTINUITY BOOKS	.11	.7	.0	.0	.0	2.9	.0	4.86
K 371	PREPARE OR MAINTAIN MASTER SCHEDULES	.11	.7	.0	.0	.0	2.9	.0	5.82
L 385	OPERATE AUDIO PATCH PANELS	.11	.7	.0	.0	.0	2.9	.0	4.57
L 399	SELECT RADIO PROGRAM MATERIAL OTHER THAN MUSIC	.11	.7	.0	.0	.0	2.9	.0	5.16
M 405	CONDUCT OR PARTICIPATE IN TELEVISION PRODUCTION PREPLANNING CONFERENCES	.11	1.5	.0	.0	.0	2.9	5.9	5.70
M 416	DIPECT VIDEOTAPE EDITING	.11	.7	.0	.0	.0	2.9	.0	6.54
M 456	WRITE VIDEOTAPE SYNOPSIS	.11	.7	.0	.0	.0	2.9	.0	4.54
O 528	WRITE SPECIAL HISTORICAL REPORTS, MONOGRAPHS, OR CHRONOLOGIES TO DOCUMENT UNUSUAL EVENTS	.11	.7	.0	.0	.0	2.9	.0	7.15
B 58	SUPERVISE RADIO AND TV BROADCASTING SPECIALISTS (AFSC 79151)	.00	.7	.0	.0	.0	2.9	.0	5.99
B 59	SUPERVISE RADIO AND TV BROADCASTING TECHNICIANS (AFSC 79171)	.00	.7	.0	.0	.0	2.9	.0	5.65
C 70	EVALUATE ARMED FORCES RADIO AND TELEVISION (AFRT) STATION OPERATIONS OR MAINTENANCE	.00	.7	.0	.0	.0	2.9	.0	6.50
K 372	RECEIVE OR SHIP AFRT PROGRAM MATERIAL	.00	.7	.0	.0	.0	2.9	.0	4.14
M 401	ADVISE DIRECTORS ON PROGRAM ELEMENTS, SUCH AS AVAILABILITY OF CAMERA SHOTS OR PROGRAM TIMING	.00	.7	.0	.0	.0	2.9	.0	5.74
M 452	SELECT TELEVISION PROGRAM MATERIALS	.00	1.5	.0	.0	5.3	2.9	.0	5.41
M 453	SELECT TV VISUALS	.00	1.5	.0	.0	5.3	2.9	.0	5.33

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D	TSK	TITLES	TNG FMP #D#	1ST EML (M)	USA FE (M)	ATC (M)	MAC AF (M)	PAC (M)	SAC (M)	TAC (M)	TSK DIF (F)
	N 463	MARK FILM FOR OPTICAL EFFECTS, SUCH AS FADES OR DISSOLVES	.00	1.5	.0	.0	.0	.0	2.9	.0	4.97
	B 53	SUPERVISE HISTORIAN SPECIALISTS (AFSC 79152)	.07	.7	.0	.0	.0	.0	2.9	.0	5.00
	B 54	SUPERVISE HISTORIAN TECHNICIANS (AFSC 79172)	.07	.7	.0	.0	.0	.0	2.9	.0	4.76
	M 435	PERFORM AS FLOOR MANAGER	.07	1.5	7.7	.0	.0	.0	2.9	.0	4.41
	M 439	PERFORM GRIP DUTIES, SUCH AS PULLING CABLES OR CHANGING GRAPHICS	.07	.7	.0	.0	.0	.0	2.9	.0	3.16
	N 472	PERFORM OPERATOR MAINTENANCE ON FILM EDITING EQUIPMENT	.07	.0	.0	.0	.0	.0	.0	.0	4.51
	O 509	PROOFREAD HISTORICAL REPORTS	.07	2.2	.0	.0	.0	.0	8.6	.0	5.65
	O 510	RESEARCH HISTORICAL ARCHIVES	.07	1.5	.0	.0	.0	10.0	2.9	.0	5.50
	O 511	RESEARCH ORGANIZATIONAL FILES, LIBRARIES, OR ARCHIVES FOR HISTORICALLY SIGNIFICANT DOCUMENTS	.07	.7	.0	.0	.0	.0	2.9	.0	6.20
	O 512	RESEARCH READ FILES FOR HISTORICALLY SIGNIFICANT DOCUMENTS	.07	.7	.0	.0	.0	.0	2.9	.0	5.92
	F 206	PREPARE DISPLAYS FOR MUSEUMS	.06	.7	.0	.0	.0	.0	2.9	.0	5.99
	L 391	PERFORM AS RADIO MODERATOR OR MASTER OF CEREMONIES (MC)	.06	.7	.0	.0	.0	.0	2.9	.0	6.31
	M 417	DUPLICATE VIDEO TAPES	.06	.7	.0	.0	.0	.0	2.9	.0	3.58
	N 474	PREPARE SOUND RECORDING OR MIXING CUE SHEETS	.06	1.5	.0	.0	.0	.0	.0	5.9	5.02
	N 478	SET UP ELECTRICAL RELAY BOXES	.06	.7	.0	.0	.0	.0	2.9	.0	4.41
	K 367	MAINTAIN AFRTS SHIPPING DOCUMENT RECORDS	.02	.7	.0	.0	.0	.0	2.9	.0	4.10
	K 373	REVIEW AFRT STATION PROGRAMS FOR CONTENT, QUALITY, OR TIMING	.02	.7	.0	.0	.0	.0	2.9	.0	5.59
	L 376	CONDUCT ON-SITE SURVEYS OF REMOTE RADIO BROADCAST LOCATIONS	.02	.7	.0	.0	.0	.0	2.9	.0	4.70
	L 379	COORDINATE RADIO SUBJECT-MATTER TREATMENT WITH TECHNICAL ADVISORS	.02	.7	.0	.0	.0	.0	2.9	.0	5.29
	L 387	OPERATE REMOTE AUDIO SYSTEMS	.02	.7	.0	.0	.0	.0	2.9	.0	4.53
	M 402	CHANGE BULBS IN LIGHTING FIXTURES	.02	2.2	.0	.0	.0	.0	5.7	5.9	2.72
	E 127	ANNOTATE AND SUBMIT AFRTS FORMS 60 (RADIO PROGRAM INDEX)	.00	.7	.0	.0	.0	.0	2.9	.0	4.49
	E 128	ANNOTATE AND SUBMIT DD FORMS 2137 (AFRTS OUTLET/NETWORK REGISTRATION)	.00	.7	.0	.0	.0	.0	2.9	.0	6.07
	E 129	COMPILE HISTORICAL PERSONNEL DIRECTORIES	.00	.7	.0	.0	.0	.0	2.9	.0	4.32
	E 133	MAINTAIN AFRTS FORMS 60 (RADIO PROGRAM INDEX)	.00	.7	.0	.0	.0	.0	2.9	.0	4.04
	M 403	CONDUCT ON-SITE SURVEYS OF REMOTE VIDEO BROADCAST LOCATIONS	.00	.7	.0	.0	.0	.0	2.9	.0	5.31
	M 407	CONDUCT TELEVISION PRODUCTION MEETINGS	.00	.7	.0	.0	.0	.0	2.9	.0	5.48
	M 408	CONSTRUCT SETS	.00	.7	.0	.0	.0	.0	2.9	.0	5.70
	M 409	COORDINATE TELEVISION SUBJECT-MATTER TREATMENT WITH TECHNICAL ADVISORS	.00	1.5	.0	.0	.0	5.3	2.9	.0	5.77
	M 412	DETERMINE ELECTRICAL REQUIREMENTS FOR ARTIFICIAL LIGHTING	.00	.7	.0	.0	.0	.0	2.9	.0	5.51
	M 414	DETERMINE SELECTION, TIMING, AND SEQUENCING OF VIDEO MATERIALS FOR TELEVISION POSTPRODUCTION EDITING	.00	.7	.0	.0	.0	.0	2.9	.0	6.56
	M 420	INSPECT CONDITION OF VIDEO MATERIALS	.00	.7	.0	.0	.0	.0	2.9	.0	3.34
	M 421	INSTRUCT CREWS ON PRODUCTION REQUIREMENTS PRIOR TO TAPING OR FILMING	.00	.7	.0	.0	.0	.0	2.9	.0	4.80
	M 422	INSTRUCT TALENT	.00	.7	.0	.0	.0	.0	2.9	.0	4.64
	M 426	OPERATE ELECTRONIC TIME CODE GENERATORS	.00	.7	.0	.0	.0	.0	2.9	.0	4.88
	M 427	OPERATE FOLLOW SPOTLIGHTS	.00	.7	.0	.0	.0	.0	2.9	.0	3.45
	M 428	OPERATE LIGHTING CONTROL PANELS	.00	.7	.0	.0	.0	.0	2.9	.0	4.50
	M 430	OPERATE REMOTE TELESCINE CONTROLS	.00	.7	.0	.0	.0	.0	2.9	.0	4.17

D TSK	TITLES	TMC EMP #D*	IST EPL (M)	USA FF (M)	ATC (M)	MAC (M)	PAC AF (M)	SAC (M)	TAC (M)	TSK DIF (F)
M 433	OPERATE VIDEO PATCH PANELS	.00	.7	.0	.0	.0	.0	2.9	.0	4.61
M 437	PERFORM AS TELEVISION MODERATOR OR MASTER OF CEREMONIES (MC)	.00	.7	.0	.0	.0	.0	2.9	.0	6.63
M 440	PERFORM ON CAMERA IN ACTING ROLES	.00	.7	.0	.0	.0	.0	2.9	.0	6.32
M 444	PERFORM PREOPERATIONAL CHECKS OF TELEVISION CAMERA EQUIPMENT OR ACCESSORIES	.00	.7	.0	.0	.0	.0	2.9	.0	4.42
M 447	PLACE STUDIO EQUIPMENT OR PROPS IN STORAGE	.00	.7	.0	.0	.0	.0	2.9	.0	2.99
M 448	PREPARE MECHANICAL SPECIAL EFFECTS, OTHER THAN LIGHTING EFFECTS, FOR TELEVISION	.00	.7	.0	.0	.0	.0	2.9	.0	5.79
M 455	SLATE VIDEOTAPE	.00	.7	.0	.0	.0	.0	2.9	.0	3.05
O 479	ARRANGE FOR REPRODUCTION OF HISTORICAL PRODUCTS	.00	3.6	.0	5.0	10.5	.0	2.9	.0	3.91
O 481	ASSEMBLE HISTORICAL NARRATIVE AND SUPPORTING DOCUMENT VOLUMES	.00	.7	.0	.0	.0	.0	.0	.0	5.41
O 482	CONDUCT INTERVIEWS TO SUPPLEMENT HISTORICAL MATERIALS	.00	4.4	.0	.0	5.3	10.0	2.9	.0	5.71
O 483	COORDINATE FINAL REVIEWS OF HISTORICAL REPORTS WITH STAFF PERSONNEL	.00	.0	.0	.0	.0	.0	.0	.0	4.99
O 484	DETERMINE SOLUTIONS TO LINEAGE AND HONOR PROBLEMS	.00	.0	.0	.0	.0	.0	.0	.0	6.18
O 485	DRAFT CHARTS OR GRAPHS TO ILLUSTRATE HISTORICAL DATA	.00	1.5	.0	5.0	.0	.0	.0	.0	5.45
O 486	EDIT HISTORICAL NARRATIVES	.00	1.5	.0	.0	.0	.0	5.7	.0	6.31
O 487	ESTABLISH PROCEDURES FOR COLLECTING HISTORICAL MATERIALS	.00	.0	.0	.0	.0	.0	.0	.0	5.73
O 488	INTERVIEW UNIT COMMANDER OR KEY PERSONNEL TO OBTAIN A PERSPECTIVE OF HISTORICAL EVENTS	.00	4.4	7.7	5.0	.0	10.0	2.9	5.9	5.60
O 489	MARK HISTORICAL REPORTS TO REFLECT SECURITY CLASSIFICATION	.00	.7	.0	.0	.0	.0	.0	.0	5.37
O 490	MICROFILM HISTORICAL MATERIALS	.00	.0	.0	.0	.0	.0	.0	.0	4.59
O 491	PREPARE APPENDICES FOR HISTORICAL REPORTS	.00	.7	.0	.0	.0	.0	.0	.0	5.47
O 492	PREPARE BIBLIOGRAPHIES FOR HISTORICAL REPORTS	.00	.7	.0	.0	.0	.0	2.9	.0	5.44
O 493	PREPARE CHRONOLOGIES FOR HISTORICAL REPORTS	.00	.7	.0	.0	.0	.0	2.9	.0	5.19
O 494	PREPARE DISTRIBUTION LIST FOR HISTORICAL PRODUCTS	.00	1.5	.0	.0	.0	.0	2.9	.0	3.49
O 495	PREPARE DOCUMENTS FOR INCLUSION IN SUPPORTING DOCUMENT VOLUMES	.00	1.5	.0	.0	.0	.0	2.9	.0	4.96
O 496	PREPARE FOOTNOTES FOR HISTORICAL REPORTS	.00	1.5	.0	.0	.0	.0	2.9	.0	5.20
O 497	PREPARE FRONT COVERS AND BACK COVERS FOR HISTORICAL REPORTS	.00	1.5	.0	.0	.0	.0	2.9	.0	3.79
O 498	PREPARE GAZETEERS FOR HISTORICAL REPORTS	.00	.7	.0	.0	.0	.0	2.9	.0	4.73
O 499	PREPARE GLOSSARIES FOR HISTORICAL REPORTS	.00	.7	.0	.0	.0	.0	2.9	.0	4.52
O 500	PREPARE INDICES FOR HISTORICAL REPORTS	.00	.7	.0	.0	.0	.0	2.9	.0	4.83
O 501	PREPARE LINEAGE AND HONORS DATA FOR HISTORICAL REPORTS	.00	.7	.0	.0	.0	.0	2.9	.0	4.93
O 502	PREPARE LIST OF ILLUSTRATIONS FOR HISTORICAL REPORTS	.00	.7	.0	.0	.0	.0	2.9	.0	4.02
O 503	PREPARE LIST OF SUPPORTING DOCUMENTS FOR HISTORICAL REPORTS	.00	1.5	.0	.0	.0	.0	2.9	.0	4.20
O 504	PREPARE MONOGRAPHS OR EXPANDED CHRONOLOGIES	.00	.7	.0	.0	.0	.0	2.9	.0	6.22
O 505	PREPARE OR ASSEMBLE TOPICAL FILES ON MAJOR PROBLEMS, EVENTS, OR SUBJECTS	.00	.7	.0	.0	.0	.0	2.9	.0	5.69
O 506	PREPARE SECURITY MARKINGS FOR HISTORICAL REPORTS	.00	.7	.0	.0	.0	.0	2.9	.0	4.95
O 507	PREPARE TABLE OF CONTENTS FOR HISTORICAL REPORTS	.00	.7	.0	.0	.0	.0	2.9	.0	4.04
O 508	PREPARE TITLE PAGES FOR HISTORICAL REPORTS	.00	.7	.0	.0	.0	.0	2.9	.0	3.55
O 513	RESPOND TO HIGHER HEADQUARTERS CRITICAL REVIEWS OF HISTORY	.00	.7	.0	.0	.0	.0	2.9	.0	5.32
O 514	SCREEN OR PRESERVE UNIT OR STAFF HISTORICAL MATERIALS	.00	.7	.0	.0	.0	.0	2.9	.0	5.44

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O TSK	TITLES	TNG EMP #0*	1ST FHL (M)	USA FE (M)	ATC (M)	MAC (M)	PAC AF (M)	SAC (M)	TAC (M)	TSK DIF (F)
0 515	SELECT BIOGRAPHICAL DATA FOR USE IN HISTORICAL REPORTS	.00	1.5	.0	.0	.0	.0	2.9	.0	5.26
0 516	SELECT DOCUMENTS FOR USE IN PREPARING HISTORICAL REPORTS	.00	1.5	.0	.0	.0	.0	.0	.0	6.46
0 517	SELECT OR VERIFY AUTHENTICITY OF SUPPORTING DOCUMENTS	.00	.7	.0	.0	.0	.0	.0	.0	6.49
0 518	SELECT PHOTOGRAPHS FOR USE IN HISTORICAL REPORTS	.00	2.9	.0	.0	5.3	.0	2.9	.0	5.18
0 519	SELECT TOPICS FOR COVERAGE IN HISTORICAL REPORTS	.00	2.2	.0	.0	5.3	.0	2.9	.0	6.38
0 520	TAKE NOTES AT MEETINGS OR EVENTS FOR HISTORICAL DOCUMENTATION	.00	.7	.0	.0	.0	.0	2.9	.0	4.69
0 521	TYPE DRAFT COPIES OF HISTORICAL REPORTS	.00	3.6	.0	.0	5.3	.0	5.7	.0	5.65
0 522	TYPE FINAL COPIES OF HISTORICAL REPORTS	.00	2.9	.0	.0	5.3	.0	5.7	.0	6.42
0 523	WRITE ABSTRACTS FOR HISTORICAL REPORTS	.00	1.5	.0	.0	.0	.0	2.9	.0	5.32
0 524	WRITE CRITIQUES OF SUBORDINATE UNIT HISTORIES	.00	.7	.0	.0	.0	.0	2.9	.0	6.73
0 525	WRITE FOREWORDS FOR HISTORICAL REPORTS	.00	1.5	.0	.0	5.3	.0	2.9	.0	5.43
0 526	WRITE NARRATIVES FOR HISTORICAL REPORTS	.00	1.5	.0	.0	.0	.0	.0	.0	7.41
0 527	WRITE QUESTIONS FOR USE IN OBTAINING HISTORICAL INFORMATION	.00	.7	.0	.0	.0	.0	2.9	.0	5.68
P 529	ARRANGE FOR BINDING HISTORICAL REPORTS	.00	1.5	.0	.0	.0	10.0	.0	5.9	4.00
P 530	BIND HISTORICAL REPORTS	.00	1.5	.0	.0	.0	.0	2.9	.0	4.08
P 531	DESTROY CLASSIFIED DOCUMENTS NOT KEPT IN HISTORICAL ARCHIVES	.00	1.5	.0	.0	.0	.0	2.9	.0	4.50
P 532	EVALUATE INDIVIDUAL REQUESTS FOR HISTORICAL INFORMATION	.00	.0	.0	.0	.0	.0	.0	.0	4.82
P 533	INSPECT MICROFILM TO INSURE INFORMATION IS RETRIEVABLE	.00	.7	.0	.0	.0	.0	2.9	.0	4.36
P 534	MAINTAIN HISTORICAL ARCHIVES	.00	1.5	.0	.0	.0	.0	2.9	.0	4.87
P 535	MAINTAIN HISTORICAL FILES	.00	2.2	.0	.0	.0	.0	2.9	5.9	4.78
P 536	MAINTAIN HISTORICAL READY REFERENCE FILES FOR RESPONSE TO FREQUENTLY ASKED QUESTIONS	.00	2.2	.0	.0	.0	.0	2.9	5.9	5.02
P 537	MAINTAIN MICROFILM	.00	1.5	.0	.0	.0	.0	2.9	.0	3.79
P 538	PROVIDE STAFF WITH "CROSS-TELL" OF OTHER HISTORICAL MATERIALS	.00	.7	.0	.0	.0	.0	2.9	.0	4.75
P 539	RESPOND TO INQUIRIES FOR HISTORICAL INFORMATION	.00	4.4	.0	.0	10.5	.0	2.9	5.9	5.16

THE PERCENT OF AFSC 791X0 TAFMS & DAFSC GRP MEMBERS WHO USE/MAINTAIN/OPERATE VARIOUS TYPES OF EQUIPMENT ARE PRESENTED UNDER THE COLUMN HEADING FOR THE APPROPRIATE GROUP. THIS PERCENT USING/MAINTAINING/OPERATING EQUIPMENT MAY BE VALUABLE IN DETERMINING THE RELEVANCY OF TRAINING AND TESTING ON OR ABOUT THESE TYPES OF EQUIPMENT.

REPORTS ON THE FOLLOWING GROUPS WERE REQUESTED

GROUP IDENTITY = SPC108	COMBINED DAFSC 79130/79150/79170 AMN	CONTAINING	472 MEMBERS.
GROUP IDENTITY = SPC170	791X0 AIRPMEN WITH 1-24 MOS TAFMS	CONTAINING	80 MEMBERS.
GROUP IDENTITY = SPC172	791X0 AIRPMEN WITH 1-48 MOS TAFMS	CONTAINING	137 MEMBERS.
GROUP IDENTITY = SPC103	DAFSC 79150 AIRPMEN	CONTAINING	228 MEMBERS.
GROUP IDENTITY = SPC104	DAFSC 79170 AIRPMEN	CONTAINING	199 MEMBERS.

VARIABLE NUMBER = V121 = ITEMS USED - AM/FM RADIO PROGRAM AUTOMATION SYSTEMS  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
TOTAL COUNTED	2	0	0	0	5
OTHER	99.8	100.0	100.0	100.0	99.5

VARIABLE NUMBER = V122 = ITEMS USED - AUDIO CONSOLES  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
TOTAL COUNTED	2.8	1.2	1.5	1.8	4.0
OTHER	97.2	98.7	98.5	98.2	96.0

VARIABLE NUMBER = V123 = ITEMS USED - AUDIO PATCH PANELS  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
TOTAL COUNTED	1.7	1.2	0.7	0.9	2.5
OTHER	98.3	98.7	99.3	99.1	97.5

VARIABLE NUMBER = V124 = ITEMS USED - AUDIO TAPE RECORDERS  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
TOTAL COUNTED	29.4	30.0	28.5	27.2	30.7
OTHER	70.6	70.0	71.5	72.8	69.3

VARIABLE NUMBER = V125 = ITEMS USED - AUTOMATED DATA PROCESSING EQUIP (ADPE/COMPUTER) (1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
TOTAL COUNTED	9.3	6.3	8.8	7.5	11.6
OTHER	90.7	93.6	91.2	92.5	88.4

VARIABLE NUMBER =V126 : ITEMS USED - BOOKBINDING MATERIALS OR EQUIPMENT  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC114
1	4.7	8.7	5.1	5.3	3.0
TOTAL COUNTED	22*	7*	7*	12*	6*
OTHER	95.3	91.2	94.9	94.7	97.0

VARIABLE NUMBER = V127 = ITEMS USED - CALCULATORS

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	41.3	35.0	35.8	36.0	46.7
TOTAL COUNTED	195*	28*	49*	82*	93*
OTHER	58.7	65.0	64.2	64.0	53.3

VARIABLE NUMBER =V120 = ITEMS USED - CABLE TV PRODUCTION EQUIPMENT  
 (1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	3.0	2.5	1.5	1.8	5.0
TOTAL COUNTED	14*	2*	2*	4*	10*
OTHER	97.0	97.5	98.5	98.2	95.0

VARIABLE NUMBER = V129 = ITEMS USED - CHARACTER GENERATORS	(1=YES 0=NO)
1	0
2	0
3	0
4	0
5	0
6	0
7	0
8	0
9	0
10	0
11	0
12	0
13	0
14	0
15	0
16	0
17	0
18	0
19	0
20	0
21	0
22	0
23	0
24	0
25	0
26	0
27	0
28	0
29	0
30	0
31	0
32	0
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167	0
168	0
169	0
170	0
171	0
172	0
173	0
174	0
175	0
176	0
177	0
178	0
179	0
180	0
181</	

	SPC108	SPC170	SPC172	SPC103	SPC104
TOTAL COUNTED	95.6	96.2	96.4	96.5	94.0
OTHER	21*	3*	5*	8*	12*
INTERVAL	4.4	3.7	3.6	3.5	6.0
ITEMS USED - SPC108					
CHARACTER GENERATORS					

VARIABLE NUMBER = V 130 = ITEMS USED - COPY MACHINES

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	73.9	68.8	72.3	68.4	80.4
TOTAL COUNTED	349*	55*	99*	156*	160*
OTHER	26.1	31.3	27.7	31.6	19.6

VARIABLE NUMBER =V131 = ITEMS USED - DICTAPHONES  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	6.1	1.2	2.2	4.4	0.5
TOTAL COUNTED	29*	1*	3*	10*	10*
OTHER	93.9	98.7	97.8	95.6	90.5

VARIABLE NUMBER =V132 = ITEMS USED - DRAFTING AND ARTIST EQUIPMENT  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	15.3	10.0	9.5	15.4	16.6
TOTAL COUNTED	72*	8*	13*	35*	33*
OTHER	84.7	90.0	90.5	84.6	83.4



VARIABLE NUMBER =V133 = ITEMS USED - ELECTRONIC COMPOSING MACHINES  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	9.1	11.2	9.5	7.5	11.1
TOTAL COUNTED	43*	9*	13*	17*	22*
OTHER	90.9	88.7	90.5	92.5	88.9

VARIABLE NUMBER =V134 = ITEMS USED - ELECTRONIC FIELD PRODUCTION (EFP) EQUIPMENT  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	.4	.0	.0	.0	1.0
TOTAL COUNTED	2*	0*	0*	0*	2*
OTHER	99.6	100.0	100.0	100.0	99.0

VARIABLE NUMBER =V135 = ITEMS USED - FILM EDITORS  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	1.3	1.2	.7	1.3	1.5
TOTAL COUNTED	6*	1*	1*	3*	3*
OTHER	98.7	98.7	99.3	98.7	98.5

VARIABLE NUMBER =V136 = ITEMS USED - FILM PROCESSING EQUIPMENT  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	2.1	1.2	.7	1.3	3.0
TOTAL COUNTED	10*	1*	1*	3*	6*
OTHER	97.9	98.7	99.3	98.7	97.0

VARIABLE NUMBER =V137 = ITEMS USED - FILM PROJECTORS, OTHER THAN TELECINE FILM CHAIN (1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	24.4	13.7	15.3	21.1	30.7
TOTAL COUNTED	115*	11*	21*	48*	61*
OTHER	75.6	86.2	84.7	78.9	69.3

VARIABLE NUMBER =V138 = ITEMS USED - FILM SPLICERS  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	1.7	1.2	.7	.9	2.5
TOTAL COUNTED	8*	1*	1*	2*	5*
OTHER	98.3	98.7	99.3	99.1	97.5

VARIABLE NUMBER =V139 = ITEMS USED - FILM STORAGE CABINETS OR RACKS  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	4.2	2.5	2.2	3.1	6.0
TOTAL COUNTED	20*	2*	3*	7*	12*
OTHER	95.8	97.5	97.8	96.9	94.0

VARIABLE NUMBER =V140 = ITEMS USED - LIGHTING DIMMERS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 3.6 2.5 1.5 2.2 6.0  
TOTAL COUNTED 17\* 2\* 2\* 5\* 12\*  
OTHER 96.4 97.5 98.5 97.8 94.0  
(1=YES 0=NO)

VARIABLE NUMBER =V141 = ITEMS USED - LIGHTING FIXTURES  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 5.7 3.7 4.4 3.9 7.5  
TOTAL COUNTED 27\* 3\* 6\* 9\* 15\*  
OTHER 94.3 96.2 95.6 96.1 92.5  
(1=YES 0=NO)

VARIABLE NUMBER =V142 = ITEMS USED - LIGHTING PATCH PANELS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 .2 .0 .0 .0 .5  
TOTAL COUNTED 1\* 0\* 0\* 0\* 1\*  
OTHER 99.8 100.0 100.0 100.0 99.5  
(1=YES 0=NO)

VARIABLE NUMBER =V143 = ITEMS USED - MICROFILM/MICROFICHE READERS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 12.5 2.5 3.6 7.9 20.6  
TOTAL COUNTED 59\* 2\* 5\* 18\* 41\*  
OTHER 87.5 97.5 96.4 92.1 79.4  
(1=YES 0=NO)

VARIABLE NUMBER =V144 = ITEMS USED - MICROFILM CAMERAS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 .2 .0 .0 .0 .5  
TOTAL COUNTED 1\* 0\* 0\* 0\* 1\*  
OTHER 99.8 100.0 100.0 100.0 99.5  
(1=YES 0=NO)

VARIABLE NUMBER =V145 = ITEMS USED - MICROFILM/MICROFICHE READER-PRINTERS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 1.1 .0 .7 .4 2.0  
TOTAL COUNTED 5\* 0\* 1\* 1\* 4\*  
OTHER 98.9 100.0 99.3 99.6 98.0  
(1=YES 0=NO)

VARIABLE NUMBER =V146 = ITEMS USED - MICROPHONE BOOMS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 1.3 1.2 .7 .9 1.5  
TOTAL COUNTED 6\* 1\* 1\* 2\* 3\*  
OTHER 98.7 98.7 99.3 99.1 98.5  
(1=YES 0=NO)

VARIABLE NUMBER =V147 = ITEMS USED - MINICAMERAS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 1.9 .0 .0 1.8 2.5  
TOTAL COUNTED 9\* 0\* 4\* 5\*  
OTHER 98.1 100.0 100.0 98.2 97.5  
(1=YES 0=NO)

VARIABLE NUMBER =V148 = ITEMS USED - OVERHEAD PROJECTORS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 34.3 16.2 18.2 29.8 43.7  
TOTAL COUNTED 162\* 13\* 25\* 68\* 87\*  
OTHER 65.7 83.7 81.8 70.2 56.3  
(1=YES 0=NO)

VARIABLE NUMBER =V149 = ITEMS USED - PORTABLE LIGHTING SYSTEMS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 1.9 .0 .0 .9 3.5  
TOTAL COUNTED 9\* 0\* 0\* 2\* 7\*  
OTHER 98.1 100.0 100.0 99.1 96.5  
(1=YES 0=NO)

VARIABLE NUMBER =V150 = ITEMS USED - PUBLIC SPEAKER SYSTEM  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 24.6 12.5 12.4 23.2 20.6  
TOTAL COUNTED 116\* 10\* 17\* 53\* 59\*  
OTHER 75.4 87.5 87.6 76.8 70.4  
(1=YES 0=NO)

VARIABLE NUMBER =V151 = ITEMS USED - RECORDED INFORMATION TELEPHONES  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 19.5 8.7 12.4 18.0 23.6  
TOTAL COUNTED 92\* 7\* 17\* 41\* 47\*  
OTHER 80.5 91.2 87.6 82.0 76.4  
(1=YES 0=NO)

VARIABLE NUMBER =V152 = ITEMS USED - REMOTE-STUDIO TRANSMITTER/RECEIVER SYSTEMS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 .6 .0 .0 .4 1.0  
TOTAL COUNTED 3\* 0\* 0\* 1\* 2\*  
OTHER 99.4 100.0 100.0 99.6 99.0  
(1=YES 0=NO)

VARIABLE NUMBER =V153 = ITEMS USED - SLIDE PROJECTORS, OTHER THAN TELECINE FILM CHAIN(1=YES 0=NO)  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
1 46.8 20.0 24.1 37.3 62.3  
TOTAL COUNTED 221\* 16\* 33\* 85\* 124\*  
OTHER 53.2 80.0 75.9 62.7 37.7  
(1=YES 0=NO)

VARIABLE NUMBER =V154 = ITEMS USED - STILL CAMERAS  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	64.8	55.0	56.2	62.3	67.3
TOTAL COUNTED	306*	44*	77*	142*	134*
OTHER	35.2	45.0	43.8	37.7	32.7

VARIABLE NUMBER =V155 = ITEMS USED - STUDIO TELEVISION CAMERAS  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	1.1	.0	.0	.0	2.5
TOTAL COUNTED	5*	0*	0*	0*	5*
OTHER	98.9	100.0	100.0	100.0	97.5

VARIABLE NUMBER =V156 = ITEMS USED - TAPE EDITORS  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	1.1	.0	.0	.0	2.5
TOTAL COUNTED	5*	0*	0*	0*	5*
OTHER	98.9	100.0	100.0	100.0	97.5

VARIABLE NUMBER =V157 = ITEMS USED - TELECINES  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	.4	.0	.0	.0	1.0
TOTAL COUNTED	2*	0*	0*	0*	2*
OTHER	99.6	100.0	100.0	100.0	99.0

VARIABLE NUMBER =V158 = ITEMS USED - TELFCOPIERS  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	19.5	3.7	7.3	15.4	28.1
TOTAL COUNTED	92*	3*	10*	35*	56*
OTHER	80.5	96.2	92.7	84.6	71.9

VARIABLE NUMBER =V159 = ITEMS USED - TELEPRINTERS (TELETYPE)  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	5.1	5.0	2.9	3.5	6.0
TOTAL COUNTED	24*	4*	4*	8*	12*
OTHER	94.9	95.0	97.1	96.5	94.0

VARIABLE NUMBER =V160 = ITEMS USED - TELFPROMPTER  
(1=YES 0=NO)

INTERVAL	SPC108	SPC170	SPC172	SPC103	SPC104
1	.0	.0	.0	.0	.0
TOTAL COUNTED	0*	0*	0*	0*	0*
OTHER	100.0	100.0	100.0	100.0	100.0

(1=YES 0=NO)

VARIABLE NUMBER =V161 = ITEMS USED - TELEVISION PROGRAM AUTOMATION SYSTEMS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104

TOTAL COUNTED  
OTHER 100.0 100.0 100.0 100.0 100.0

(1=YES 0=NO)

VARIABLE NUMBER =V162 = ITEMS USED - TURNABLES  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104

TOTAL COUNTED  
OTHER 96.0 98.7 99.3 96.9 94.5

(1=YES 0=NO)

VARIABLE NUMBER =V163 = ITEMS USED - TYPEWRITERS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104

TOTAL COUNTED  
OTHER 95.6 92.5 92.7 94.7 96.5

(1=YES 0=NO)

VARIABLE NUMBER =V164 = ITEMS USED - VARIETY HEADLINER MACHINES  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104

TOTAL COUNTED  
OTHER 66.0 71.2 74.2 89.0 80.4

(1=YES 0=NO)

VARIABLE NUMBER =V165 = ITEMS USED - VIDEO CONTROL CONSOLES  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104

TOTAL COUNTED  
OTHER 98.9 100.0 100.0 99.6 98.0

(1=YES 0=NO)

VARIABLE NUMBER =V166 = ITEMS USED - VIDEO DISPLAY TERMINALS (VDT)  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104

TOTAL COUNTED  
OTHER 83.3 85.0 83.2 82.0 83.4

(1=YES 0=NO)

VARIABLE NUMBER =V167 = ITEMS USED - VIDEOTAPE EDITING SYSTEMS  
INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104

TOTAL COUNTED  
OTHER 98.3 100.0 100.0 100.0 96.0

VARIABLE NUMBER =V168 = ITEMS USED - VIDEO PATCH PANELS  
 INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
 1 0 0 0 0 0  
 TOTAL COUNTED 100.0 100.0 100.0 100.0 100.0  
 OTHER 0 0 0 0 0

VARIABLE NUMBER =V169 = ITEMS USED - VIDEOTAPE RECORDERS  
 INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
 1 11.7 2.5 2.2 7.0 18.6  
 TOTAL COUNTED 55 3 16 37  
 OTHER 88.3 97.5 97.8 93.0 81.4

VARIABLE NUMBER =V170 = ITEMS USED - WORD PROCESSING MACHINES  
 INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
 1 34.1 20.0 24.1 28.9 43.2  
 TOTAL COUNTED 161 16 33 66 86  
 OTHER 65.9 80.0 75.9 71.1 56.8

VARIABLE NUMBER =V171 = ITEMS USED - OTHER  
 INTERVAL SPC108 SPC170 SPC172 SPC103 SPC104  
 1 1.5 1.2 .7 1.3 2.0  
 TOTAL COUNTED 7 1 1 3 4  
 OTHER 98.5 98.7 99.3 98.7 98.0

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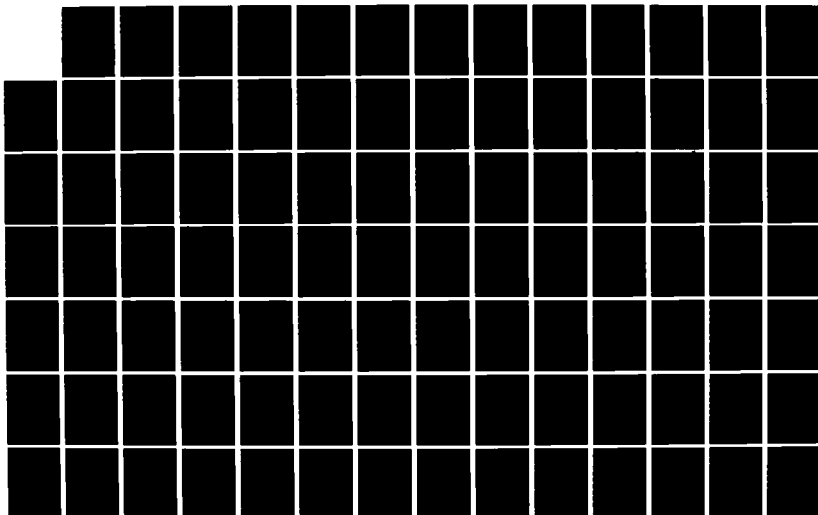
TRAINING EXTRACT AFSC 791X0 PUBLIC AFFAIRS(U) AIR FORCE  
OCCUPATIONAL MEASUREMENT CENTER RANDOLPH AFB TX SEP 85

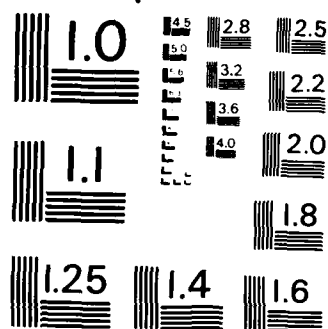
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MICROCOPY RESOLUTION TEST CHART  
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BKGRD INFO BY 791XO FIRST TERM MAJCOM (TAFMS)

THE PERCENT OF AFSC 791XO FIRST TERM MAJCOM (TAFMS) GROUP MEMBERS WHO USE/MAINTAIN/OPERATE VARIOUS TYPES OF EQUIPMENT ARE PRESENTED UNDER THE COLUMN HEADING FOR THE APPROPRIATE GROUP. THIS PERCENT USING/ MAINTAINING/OPERATING EQUIPMENT MAY BE VALUABLE IN DETERMINING THE RELEVANCY OF TRAINING AND TESTING ON OR ABOUT THESE TYPES OF EQUIPMENT.

REPORTS ON THE FOLLOWING GROUPS WERE REQUESTED

GROUP IDENTITY = SPC182	1-48 MOS TAFMS IN 791XO ASSIGNED TO USAF	CONTAINING	13 MEMBERS.
GROUP IDENTITY = SPC184	1-48 MOS TAFMS IN 791XO ASSIGNED TO ATC	CONTAINING	20 MEMBERS.
GROUP IDENTITY = SPC185	1-48 MOS TAFMS IN 791XO ASSIGNED TO MAC	CONTAINING	19 MEMBERS.
GROUP IDENTITY = SPC186	1-48 MOS TAFMS IN 791XO ASSIGNED TO PACAF	CONTAINING	10 MEMBERS.
GROUP IDENTITY = SPC187	1-48 MOS TAFMS IN 791XO ASSIGNED TO SAC	CONTAINING	35 MEMBERS.
GROUP IDENTITY = SPC188	1-48 MOS TAFMS IN 791XO ASSIGNED TO TAC	CONTAINING	17 MEMBERS.

VARIABLE NUMBER = V121 = ITEMS USED - AM/FM RADIO PROGRAM AUTOMATION SYSTEMS

INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188	(1=YES 0=NO)
1	.0	.0	.0	.0	.0	.0	
TOTAL COUNTED	0*	0*	0*	0*	0*	0*	
OTHER	100.0	100.0	100.0	100.0	100.0	100.0	

VARIABLE NUMBER = V122 = ITEMS USED - AUDIO CONSOLES

INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188	(1=YES 0=NO)
1	7.7	.0	.0	.0	2.0	.0	
TOTAL COUNTED	1*	0*	0*	0*	1*	0*	
OTHER	92.3	100.0	100.0	100.0	97.1	100.0	

VARIABLE NUMBER = V123 = ITEMS USED - AUDIO PATCH PANELS

INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188	(1=YES 0=NO)
1	.0	.0	.0	.0	2.0	.0	
TOTAL COUNTED	0*	0*	0*	0*	1*	0*	
OTHER	100.0	100.0	100.0	100.0	97.1	100.0	

VARIABLE NUMBER = V124 = ITEMS USED - AUDIO TAPE RECORDERS

INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188	(1=YES 0=NO)
1	53.8	15.0	36.8	20.0	20.0	47.1	
TOTAL COUNTED	7*	3*	7*	2*	7*	8*	
OTHER	46.2	85.0	63.2	80.0	80.0	52.9	

VARIABLE NUMBER = V125 = ITEMS USED - AUTOMATED DATA PROCESSING EQUIP (ADPE/COMPUTER) (1=YES 0=NO)

INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188	(1=YES 0=NO)
1	.0	.0	26.3	.0	.0	17.6	
TOTAL COUNTED	0*	0*	5*	0*	0*	3*	
OTHER	100.0	100.0	73.7	100.0	100.0	82.4	

VARIABLE NUMBER = V126 = ITEMS USED - BOOKBINDING MATERIALS OR EQUIPMENT  
INTERVAL

SPC182	SPC184	SPC185	SPC186	SPC187	SPC188
0	5.0	5.3	10.0	5.7	11.8
TOTAL COUNTED	0*	1*	1*	2*	2*
OTHER	100.0	95.0	94.7	90.0	88.2

(1=YES 0=NO)

VARIABLE NUMBER = V127 = ITEMS USED - CALCULATORS  
INTERVAL

SPC182	SPC184	SPC185	SPC186	SPC187	SPC188
69.2	30.0	15.8	40.0	45.7	35.3
TOTAL COUNTED	9*	6*	3*	4*	6*
OTHER	30.8	70.0	84.2	60.0	64.7

(1=YES 0=NO)

VARIABLE NUMBER = V128 = ITEMS USED - CABLE TV PRODUCTION EQUIPMENT  
INTERVAL

SPC182	SPC184	SPC185	SPC186	SPC187	SPC188
0	0	0	0	0	5.9
TOTAL COUNTED	0*	0*	0*	0*	1*
OTHER	100.0	100.0	100.0	100.0	94.1

(1=YES 0=NO)

VARIABLE NUMBER = V129 = ITEMS USED - CHARACTER GENERATORS  
INTERVAL

SPC182	SPC184	SPC185	SPC186	SPC187	SPC188
0	5.0	0	0	0	0
TOTAL COUNTED	0*	1*	0*	0*	0*
OTHER	100.0	95.0	100.0	100.0	100.0

(1=YES 0=NO)

VARIABLE NUMBER = V130 = ITEMS USED - COPY MACHINES  
INTERVAL

SPC182	SPC184	SPC185	SPC186	SPC187	SPC188
84.6	75.0	68.4	60.0	65.7	70.6
TOTAL COUNTED	11*	15*	6*	23*	12*
OTHER	15.4	25.0	40.0	34.3	29.4

(1=YES 0=NO)

VARIABLE NUMBER = V131 = ITEMS USED - DICTAPHONES  
INTERVAL

SPC182	SPC184	SPC185	SPC186	SPC187	SPC188
0	0	5.3	0	0	5.9
TOTAL COUNTED	0*	1*	0*	0*	1*
OTHER	100.0	94.7	100.0	100.0	94.1

(1=YES 0=NO)

VARIABLE NUMBER = V132 = ITEMS USED - DRAFTING AND ARTIST EQUIPMENT  
INTERVAL

SPC182	SPC184	SPC185	SPC186	SPC187	SPC188
23.1	10.0	0	10.0	11.4	5.9
TOTAL COUNTED	3*	2*	1*	4*	1*
OTHER	76.9	90.0	100.0	88.6	94.1

(1=YES 0=NO)

VARIABLE NUMBER =V133 = ITEMS USED - ELECTRONIC COMPOSING MACHINES  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
TOTAL COUNTED 0\* 20.0 5.3 0\* 11.4 5.9  
OTHER 100.0 80.0 94.7 100.0 88.6 94.1  
(1=YES 0=NO)

VARIABLE NUMBER =V134 = ITEMS USED - ELECTRONIC FIELD PRODUCTION (EFP) EQUIPMENT  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
TOTAL COUNTED 0\* 0\* 0\* 0\* 0\* 0\*  
OTHER 100.0 100.0 100.0 100.0 100.0 100.0  
(1=YES 0=NO)

VARIABLE NUMBER =V135 = ITEMS USED - FILM EDITORS  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
TOTAL COUNTED 0\* 0\* 0\* 1\* 0\* 0\*  
OTHER 100.0 100.0 100.0 90.0 100.0 100.0  
(1=YES 0=NO)

VARIABLE NUMBER =V136 = ITEMS USED - FILM PROCESSING EQUIPMENT  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
TOTAL COUNTED 0\* 0\* 0\* 0\* 2.0 0\*  
OTHER 100.0 100.0 100.0 100.0 97.1 100.0  
(1=YES 0=NO)

VARIABLE NUMBER =V137 = ITEMS USED - FILM PROJECTORS, OTHER THAN TELECINE FILM CHAIN (1=YES 0=NO)  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
TOTAL COUNTED 30.8 15.0 15.4 0\* 14.3 17.6  
OTHER 69.2 85.0 84.2 100.0 85.7 82.4

VARIABLE NUMBER =V138 = ITEMS USED - FILM SPLICERS  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
TOTAL COUNTED 0\* 0\* 0\* 0\* 2.0 0\*  
OTHER 100.0 100.0 100.0 100.0 97.1 100.0  
(1=YES 0=NO)

VARIABLE NUMBER =V139 = ITEMS USED - FILM STORAGE CABINETS OR RACKS  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
TOTAL COUNTED 0\* 0\* 5.3 0\* 2.0 5.9  
OTHER 100.0 100.0 94.7 100.0 97.1 94.1  
(1=YES 0=NO)

VARIABLE NUMBER =V140 = ITEMS USED - LIGHTING DIMMERS

INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188	(1=YES 0=NO)
1	.0	.0	.0	.0	.0	5.9	
TOTAL COUNTED	0*	0*	0*	0*	0*	1*	
OTHER	100.0	100.0	100.0	100.0	100.0	94.1	

VARIABLE NUMBER =V141 = ITEMS USED - LIGHTING FIXTURES

INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188	(1=YES 0=NO)
1	7.7	5.0	.0	.0	8.6	.0	
TOTAL COUNTED	1*	1*	0*	0*	3*	0*	
OTHER	92.3	95.0	100.0	100.0	91.4	100.0	

VARIABLE NUMBER =V142 = ITEMS USED - LIGHTING PATCH PANELS

INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188	(1=YES 0=NO)
1	.0	.0	.0	.0	.0	.0	
TOTAL COUNTED	0*	0*	0*	0*	0*	0*	
OTHER	100.0	100.0	100.0	100.0	100.0	100.0	

VARIABLE NUMBER =V143 = ITEMS USED - MICROFILM/MICROFICHE READERS

INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188	(1=YES 0=NO)
1	.0	5.0	.0	.0	.0	.0	
TOTAL COUNTED	0*	1*	0*	0*	0*	0*	
OTHER	100.0	95.0	100.0	100.0	100.0	100.0	

VARIABLE NUMBER =V144 = ITEMS USED - MICROFILM CAMERAS

INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188	(1=YES 0=NO)
1	.0	.0	.0	.0	.0	.0	
TOTAL COUNTED	0*	0*	0*	0*	0*	0*	
OTHER	100.0	100.0	100.0	100.0	100.0	100.0	

VARIABLE NUMBER =V145 = ITEMS USED - MICROFILM/MICROFICHE READER-PRINTERS

INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188	(1=YES 0=NO)
1	.0	.0	.0	.0	.0	.0	
TOTAL COUNTED	0*	0*	0*	0*	0*	0*	
OTHER	100.0	100.0	100.0	100.0	100.0	100.0	

VARIABLE NUMBER =V146 = ITEMS USED - MICROPHONE ROOMS

INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188	(1=YES 0=NO)
1	.0	.0	.0	.0	2.9	.0	
TOTAL COUNTED	0*	0*	0*	0*	1*	0*	
OTHER	100.0	100.0	100.0	100.0	97.1	100.0	

VARIABLE NUMBER =V107 = ITEMS USED - MINICAMERAS  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
1 .0 .0 .0 .0 .0 .0  
TOTAL COUNTED 100.0 100.0 100.0 100.0 100.0 100.0  
OTHER 0\* 0\* 0\* 0\* 0\* 0\*

VARIABLE NUMBER =V108 = ITEMS USED - OVER HEAD PROJECTORS  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
1 30.8 20.0 15.8 10.0 22.9 21.5  
TOTAL COUNTED 4\* 4\* 3\* 1\* 8\* 4\*  
OTHER 69.2 80.0 84.2 90.0 77.1 76.5

VARIABLE NUMBER =V109 = ITEMS USED - PORTABLE LIGHTING SYSTEMS  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
1 .0 .0 .0 .0 .0 .0  
TOTAL COUNTED 100.0 100.0 100.0 100.0 100.0 100.0  
OTHER 0\* 0\* 0\* 0\* 0\* 0\*

VARIABLE NUMBER =V150 = ITEMS USED - PUBLIC SPEAKER SYSTEM  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
1 15.4 15.0 10.5 10.0 20.0 5.9  
TOTAL COUNTED 2\* 3\* 2\* 1\* 7\* 1\*  
OTHER 84.6 85.0 89.5 90.0 80.0 94.1

VARIABLE NUMBER =V151 = ITEMS USED - RECORDED INFORMATION TELEPHONES  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
1 15.4 5.0 10.5 20.0 17.1 11.8  
TOTAL COUNTED 2\* 1\* 2\* 2\* 6\* 2\*  
OTHER 84.6 95.0 89.5 80.0 82.9 88.2

VARIABLE NUMBER =V152 = ITEMS USED - REMOTE-STUDIO TRANSMITTER/RECEIVER SYSTEMS  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
1 .0 .0 .0 .0 .0 .0  
TOTAL COUNTED 100.0 100.0 100.0 100.0 100.0 100.0  
OTHER 0\* 0\* 0\* 0\* 0\* 0\*

VARIABLE NUMBER =V153 = ITEMS USED - SLIDE PROJECTORS, OTHER THAN TELETYPE FILM CHAIN  
INTERVAL SPC182 SPC184 SPC185 SPC186 SPC187 SPC188  
1 38.5 20.0 15.8 20.0 28.6 35.3  
TOTAL COUNTED 5\* 4\* 3\* 2\* 10\* 6\*  
OTHER 61.5 80.0 84.2 80.0 71.4 64.7



BT  
 BK66D INFO BY 791XO FIRM, TERM MAJCOM (IAFMS,  
 BT

VARIABLE NUMBER = V161	= ITEMS USED	- TELEVISION PROGRAM	AUTOMATION SYSTEMS	
INTERVAL	SPC182	SPC184	SPC185	SPC186 SPC187 SPC188
1	.0	.0	.0	.0 .0 .0
TOTAL COUNTED	0*	100.0	0*	0* 0* 0*
OTHER	100.0	100.0	100.0	100.0 100.0 100.0

VARIABLE NUMBER = V162 = ITEMS USED		- TURNABLES					(1= YES 0=NO)		
INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188			
1	0	0	0	0	2.0	0			
TOTAL COUNTED	100.0	0*	0*	0*	1*	0*			
OTHER		100.0	100.0	100.0	97.1	100.0			

VARIABLE NUMBER = V163 =		ITEMS USED - TYPEWRITERS				(1=YES 0=NO)	
INTERVAL		SPC182	SPC184	SPC185	SPC186	SPC187	SPC188
1		100.0	100.0	89.5	80.0	97.1	94.1
TOTAL COUNTED		13*	20*	17*	8*	34*	16*
OTHER		.0	.0	10.5	20.0	2.9	5.9

VARIABLE NUMBER = V16* = ITEMS USED - VARIATYPE HEADLINER MACHINES							(1=YES 0=NO)	
INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188		
1	7.7	10.0	0*	0*	11.4	0*		
TOTAL COUNTED	92.3	90.0	100.0	100.0	88.6	100.0		
OTHER								

VARIABLE NUMBER = V165 = ITEMS USED - VIDEO CONTROL CONSOLES		(1=YES 0=NO)	
INTERVAL		SPC182	SPC183
1		0	0
TOTAL COUNTED		100.0	100.0
OTHER		0	0
		100.0	100.0

VARIABLE NUMBER = V166 = ITEMS USED - VIDEO DISPLAY TERMINALS (VDI)		(1=YES 0=NO)	
INTERVAL		SPC182	SPC184
1	7.7	SPC185	SPC186
		31.6	20.0
TOTAL COUNTED	1*	6*	2*
OTHER	92.3	80.0	80.0
		68.4	91.4
		SPC187	SPC188
		8.6	17.6
		3*	3*
		82.4	82.4

VARIABLE NUMBER =V167 = ITEMS USED - VIDEOTAPE EDITING SYSTEMS							(1=YES 0=NO)	
INTERVAL	SPC182	SPC184	SPC185	SPC186	SPC187	SPC188		
1	0	0	0	0	0	0		
TOTAL COUNTED	100.0	100.0	100.0	100.0	100.0	100.0		
OTHER	0	0	0	0	0	0		





POI 791XO MATCHED W/OCCUPATIONAL SURVEY DATA

POI GSABA79130, BASIC JOURNALIST COURSE (DATED AUG 1982), IS  
PRESENTED BELOW WITH MATCHED JOB INVENTORY TASKS AND OCCUPATIONAL SURVEY  
DATA.

USE OF POI FACPRT PRINTOUTS: POI OBJECTIVES ARE LISTED BETWEEN THE DOTTED  
LINES, WITH MATCHED TASKS LISTED BELOW AND SURVEY DATA PRINTED TO THE RIGHT OF  
EACH TASK. TRAINING OBJECTIVES CAN BE COMPARED WITH THE PERCENT PERFORMING,  
AND THE RELATIVE TRAINING EMPHASIS AND TASK DIFFICULTY RATINGS (SEE ATCR 52-22  
FOR CRITERIA). PERFORMANCE OBJECTIVES WHICH ARE NOT WELL SUPPORTED CAN BE  
CONSIDERED FOR REPLACEMENT WITH OBJECTIVES INVOLVING TASKS PERFORMED BY HIGHER  
PERCENTAGES OF INCUMBENTS AND RATED HIGHER IN TRAINING EMPHASIS AND TASK  
DIFFICULTY. IN ADDITION, TASKS WHICH WERE NOT MATCHED WITH POI OBJECTIVES  
ARE LISTED IN THE "TASKS NOT REFERENCED" SECTION IN DESCENDING ORDER.

THESE TASKS CAN BE USED TO IDENTIFY TASKS WHICH MAY WARRANT  
TRAINING AND WHICH CAN BE INCLUDED IN FUTURE POI'S. FOR A MORE  
DETAILED EXPLANATION OF TRAINING EMPHASIS AND TASK DIFFICULTY  
RATINGS, SEE THE NARRATIVE OCCUPATIONAL SURVEY REPORT, OR FOR ASSISTANCE  
PHONE USAFOMC/OMVO AT AUTOVON 487-5811.

VECTOR TYPE CODES:

- (T) = % TIME SPENT BY ALL MEMBERS
- (M) = % MEMBERS PERFORMING
- (F) = TASK FACTOR
- (D) = DICHOTOMOUS SET
- (B) = % TIME SPENT BY MEMBERS PERFORMING
- (-) = PROGRAM GENERATED VECTOR

NO	TYPE	VECTOR	MEMBERS/		DESCRIPTION	HIGH IN TRAINING EMPHASIS = 3.68+
			MEAN	SD		
1	D	TNGEMP	1.03	1.85	TRAINING EMPHASIS RATINGS 791XO	
2	M	1STJOB		80	791XO AIRMEN WITH 1-24 MOS TAFMS	
3	M	1STENL		137	791XO AIRMEN WITH 1-48 MOS TAFMS	
4	F	TSMDIF	5.00	1.00	AFSC 791XX TASK DIFFICULTY RATINGS	

POI 791XO MATCHED W/OCCUPATIONAL SURVEY DATA

POI GSABA79130, BASIC JOURNALIST COURSE (DATED AUG 1982), IS  
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USE OF POI FACPRT PRINTOUTS: POI OBJECTIVES ARE LISTED BETWEEN THE DOTTED  
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AND THE RELATIVE TRAINING EMPHASIS AND TASK DIFFICULTY RATINGS (SEE ATCR 52-22  
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DETAILED EXPLANATION OF TRAINING EMPHASIS AND TASK DIFFICULTY  
RATINGS, SEE THE NARRATIVE OCCUPATIONAL SURVEY REPORT, OR FOR ASSISTANCE  
PHONE USAFOMC/OMYO AT AUTOVON 987-5811.

D TSK	TITLES	TAC	EMP	AD	1ST JOB (M)	1ST ENL (M)	TSK DIF (F)
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001 BASIC JOURNALIST COURSE PROGRAM OF INSTRUCTION FOR COURSE  
570-71Q10 DATED AUGUST 1982 DEFENSE INFORMATION SCHOOL  
FT. BENJAMIN HARRISON

002 A. PRETESTING 4 HRS

003 AE-T0102. DIAGNOSTIC TESTING

004 DE-00101. TYPING TEST

005 RE-R0001. VOICE AUDITION

006 B. COMMUNITY RELATIONS 27 HRS

TSK  
DIF  
(F)

1ST 1ST  
JOB ENL  
(M) (M)

TNC  
FMP  
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O TSK TITLES

007 PE-C0101. INTRODUCTION TO COMMUNITY RELATIONS

008 PE-C0201. THE PRESIDENT

009 PE-C0301. THE CONGRESS

010 PE-C0401. THE FEDERAL COURT SYSTEM

011 PE-C0602. PUBLIC AFFAIRS OVERSEAS

012 PE-C0702. COMMUNITY RELATIONS

013 PE-C0802. COMMUNITY CONSIDERATIONS

014 PE-C0902. U.S. FOREIGN POLICY AND THE MILITARY

015 PE-C1002. THE ATLANTIC AND WESTERN EUROPE

016 PE-C1102. MEDITERRANEAN

TSG  
DIF  
(F)

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JOB ENL  
(M) (M)

TNG  
EMP  
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0 TSG TITLES

017 PE-C1202, THE MIDDLE EAST AND AFRICA

018 PE-C1301, REPORTING MINORITY AFFAIRS

019 PE-C1402, ASIA AND THE PACIFIC

020 PE-C1502, MINORITY AFFAIRS SEMINAR

021 PE-C1602, LATIN AMERICA

022 PE-C1702, THE SOVIET UNION AND EASTERN EUROPE

023 C. POLICY AND INFORMATION 19 HRS

024 PE-P0101, INTRODUCTION TO PUBLIC AFFAIRS

025 PE-P0202, INTERNAL INFORMATION

026 PE-P0501, COMMUNICATION LAW

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TITLES

027 PE-PO901. GUIDELINES FOR RELEASE OF INFORMATION

028 PE-PI001. NEWS MEDIA RELATIONS

029 PE-1101. ACCIDENTS AND INCIDENTS

030 PE-1502. PAD EXAMINATION

031 PE-P1601. PAD EXAMINATION CRITIQUE

032 PE-P1701. COMMAND POST EXERCISE (CPX) BRIEFING

033 PE-P1807. COMMAND POST EXERCISE

F 219 RESPOND TO DISASTER SITUATIONS OR DISASTER PREPAREDNESS EXERCISES 5.67 50.0 48.2 5.88

F 220 RESPOND TO INQUIRIES FROM SOURCES OTHER THAN NEWS MEDIA 5.20 31.3 29.9 5.20

034 PE-P1901. CPX CRITIQUE

035 D. SPEECH AND RESEARCH 19 HRS

036 PE-S0102. RESEARCH METHODS

O	TSM	TITLES	TNG	FMP	ED	1ST	JOB	1ST	ENL	TSM	DIF	(F)
037		PE-S0202. RESEARCH METHODS II										
6	243	RESEARCH FILES OR LIBRARIES FOR INFORMATIONAL MATERIALS	4.39			32.5	29.9			4.74		
038		PE-S0301. RESEARCH PRE-WORKSHOP										
039		PE-S0401. PUBLIC SPEAKING										
040		PE-S0505. RESEARCH WORKSHOP										
6	267	WRITE SPEECHES	2.15			3.7	3.6			7.12		
041		PE-S0601. ORIENTATION BRIEFING										
042		PE-S0701. TECHNIQUES OF AUDIO-VISUAL PRESENTATION										
F	208	PREPARE PRESENTATION VISUALS	1.50			10.0	8.8			4.89		
043		PE-S0801. USING AUDIO-VISUAL EQUIPMENT										
F	190	OPERATE AUDIOVISUAL EQUIPMENT	4.44			20.0	23.4			3.62		
044		PE-S0901. AUDIO-VISUAL PRODUCTION EQUIPMENT										
F	209	PREPARE VISUALS FOR PUBLICATION	2.72			12.5	11.7			5.11		
045		PE-S1004. ORIENTATION BRIEFING PRESENTATIONS										
F	204	PREPARE BRIEFINGS	2.85			12.5	13.1			6.00		
H	273	ASSIST WITH AND PROVIDE INFO MATERIALS FOR INDIVIDUALIZED NEWCOMER TREATMENT AND ORIENTATION (INTRO) PROGRAM	2.54			15.0	13.9			3.73		

O TSM	TITLES	TNG FMP *D*	1ST JOB (M)	1ST ENL (M)	TSM DIF (F)
A 21	PLAN BRIEFINGS	1.59	2.7	9.5	5.55

046 E. NEWSWRITING 64 HRS

047 JE-E0101. INTRODUCTION TO JOURNALISM

048 JE-E0201. DEFINITION AND EVALUATION OF NEWS

049 JE-E0302. NEWS GATHERING

G 242	LOCALIZE NEWS SERVICE MATERIALS	6.07	65.0	60.6	4.39
A 13	ESTABLISH PROCEDURES FOR COLLECTING AND EVALUATING NEWS AND FEATURE ITEMS	5.83	28.7	35.0	5.02
G 239	ESTABLISH PROCEDURES FOR COLLECTING NEWS MATERIALS, SUCH AS STRINGERS OR ASSIGNED BEATS	4.89	33.7	34.3	5.25

050 JE-E0403. INTRODUCTION TO MEDIA WRITING

051 JE-E0504. COPY EDITING

G 230	CHECK STYLE CORRECTNESS USING ASSOCIATED PRESS STYLEBOOK AND LIBEL MANUAL	6.72	83.7	81.0	4.84
G 253	USE COPY EDITING/PROOFREADING SYMBOLS	6.39	75.0	74.5	3.99

052 JE-E0604. WRITING THE LEAD #1

G 260	WRITE NEWS STORIES	7.54	86.2	83.2	5.69
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(F)

TITLES

053 JE-E0704, WRITING THE LEAD #2

6 260 WRITE NEWS STORIES

5.69

054 JE-E0804, EDITORIALS AND EDITORIAL PAGE

6 260 WRITE NEWS STORIES

5.69

055 JE-E0904, NEWS WRITING #1

6 260 WRITE NEWS STORIES

5.69

056 JE-E1004, HEADLINES #1

6 258 WRITE HEADLINES

4.88

057 JE-E1104, HEADLINES #2

6 258 WRITE HEADLINES

4.88

058 JE-E1204, NEWS WRITING #2

6 260 WRITE NEWS STORIES

5.69

059 JE-E1304, NEWS WRITING #3 (ACCIDENT)

6 260 WRITE NEWS STORIES

5.69

060 JE-E1404, NEWSWRITING & (ACCIDENT FOLLOW-UP)

6 266 WRITE SPECIAL COLUMNS OR EDITORIALS

6.32

061 F. FEATURE WRITING

61 HRS



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EMP DIF  
#D# (F)

IST IST  
JOB ENL  
(M) (M)

O TSK TITLES

062 JE-E1504. FEATURE LEADS

G 268 WRITE SPORTS STORIES

063 JE-E1603. FEATURE HEADLINES

G 258 WRITE HEADLINES

064 JE-E1707. FEATURES 1 (NEWS FEATURES)

G 256 WRITE FEATURES

065 JE-E1904. INTERVIEWING

G 248 SELECT AND CROP PHOTOS FOR STORIES

F 218 RESEARCH MATERIALS FOR INTERVIEWS

F 226 WRITE INTERVIEW QUESTIONS FOR AUDIO, VIDEO PROGRAMS, OP

PRINT MEDIA

F 224 SCHEDULE INTERVIEWS

G 252 TRANSCRIBE TAPED INTERVIEWS

066 JE-E2004. SPORTS WRITING #1

067 JE-E2204. SPORTS WRITING #2

G 268 WRITE SPORTS STORIES

068 JE-E2107. FEATURES 2 (NEWS FEATURE)

G 256 WRITE FEATURES

069 JE-E1907. FEATURES 3 (HUMAN INTEREST)

6.22 67.5 62.0 5.22

6.83 78.7 71.5 4.88

6.98 85.0 82.5 6.11

6.67 77.5 75.9 4.70

4.81 52.5 49.6 5.01

4.41 53.7 48.9 5.37

4.15 65.0 65.7 3.85

3.26 42.5 35.8 4.46

6.22 67.5 62.0 5.22

6.98 85.0 82.5 6.11

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EMP J08 ENL  
#D\* (M) (M)

I D TSK TITLES

070 JE-E2207. FEATURES 4 (HUMAN INTEREST)

G 256 WRITE FEATURES

6.98 85.0 82.5 6.11

071 JE-E2307. FEATURES 5 (NEWS STORY AND FEATURES SIDEBAR)

G 256 WRITE FEATURES

6.98 85.0 82.5 6.11

072 JE-E2408. FEATURES 6 (PERSONALITY FEATURES)

G 256 WRITE FEATURES

6.98 85.0 82.5 6.11

073 JE-E3107. FEATURES 7 (PERSONALITY FEATURES)

G 256 WRITE FEATURES

6.98 85.0 82.5 6.11

074 JE-E3504. FEATURES 8 (AUXILIARY FEATURES)

G 256 WRITE FEATURES

6.98 85.0 82.5 6.11

075 G. SERVICE UNIQUE INSTRUCTION 7 HRS

076 PE-P0301(AFI). USAF PUBLIC AFFAIRS ORGANIZATION

077 PE-P0401(AFI). USAF PUBLIC AFFAIRS OFFICE

078 PE-P0601(AFI). USAF ENLISTED PUBLIC AFFAIRS CAREER

TSM  
DIF  
(F)IST  
JOB  
(M)TNR  
FMP  
-D\*

D TSM TITLES

079 PE-P07021AF). AIR FORCE CRISIS RESPONSE

080 PE-P20011AF). USAF NEWSPAPERS AND BASE GUIDES

081 PE-P21011AF). AF UNIQUE EXAMINATION

082 M. NEWSPAPER PRODUCTION

75 MRS

083 JE-E2601. PRINTING PROCESSES

B 35 DIRECT NEWSPAPER MAKEUP AT PRINTING PLANTS

M 274 COORDINATE PRINTING OPERATIONS, INCLUDING ADVERTISEMENT  
PLACEMENTS AND COPY FLOW

M 275 DELIVER NEWSPAPER COPY TO PRINTERS

084 JE-E2804. PRINT DESIGN I

M 277 DESIGN NEWSPAPER LAYOUTS

085 JE-E2903. PRINT DESIGN II

M 289 PREPARE PAGE DUMMIES

P 201 PLAN NEWSPAPER LAYOUTS

M 277 DESIGN NEWSPAPER LAYOUTS

M 282 MARK INSTRUCTIONS, SUCH AS TYPE SIZE OR COLUMN WIDTH,  
ON COPY OR PHOTOS

086 JE-E3010. PRINT LAYOUT

M 289 PREPARE PAGE DUMMIES

G 248 SELECT AND CROP PHOTOS FOR STORIES

M 277 DESIGN NEWSPAPER LAYOUTS

5.61

5.32

2.28

5.44

4.04

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28.7

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56.3

63.7

67.5

63.5

6.85

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5.69

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59.1

63.5

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56.3

77.5

67.5

6.85

6.67

6.65

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75.9

63.5

TNG  
EMP  
#0\*1ST  
JOB  
(M)1ST  
ENL  
(M)

TITLES

D TSK

TSK  
DIF  
(F)

087 JE-E2701. PROOFREADING

088 JE-E3202. MIMEOGRAPH NEWSPAPER PRODUCTION BRIEFING

H 277 DESIGN NEWSPAPER LAYOUTS  
H 290 PREPARE TEMPORARY NEWS SHEETS FOR SPECIAL EVENTS

089 JE-E3304. OUTLINES #1

G 262 WRITE PHOTO CUTLINES

090 JE-E3308. MIMEOGRAPH NEWSPAPER

H 277 DESIGN NEWSPAPER LAYOUTS  
H 290 PREPARE TEMPORARY NEWS SHEETS FOR SPECIAL EVENTS

091 JE-E3701. MIMEO CRITIQUE

092 JE-E3401. LAYOUT CRITIQUE

093 JE-E3404. OUTLINES #2

G 262 WRITE PHOTO CUTLINES

094 JE-E3806. ELECTRONIC NEWSPAPER PRODUCTION

F 194 OPERATE VIDEO DISPLAY TERMINALS (VDT)

095 JE-E4002. NEWSPAPER PROJECT CRITIQUE

D TSK	TITLES	TNG EMP #0*	1ST JOB (M)	1ST ENL (M)	TSK DTF (F)
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## D96 JE-E413\*. NEWSPAPER PRODUCTION EXERCISES

G 235	EDIT NEWSPAPER COPY	6.87	71.2	68.6	5.46
G 232	EDIT HEADLINES	6.69	61.2	59.1	5.01
M 277	DESIGN NEWSPAPER LAYOUTS	6.65	67.5	63.5	6.27
G 246	REWRITE COPY TO UPDATE ARTICLES	6.44	67.5	65.7	5.05
G 245	REWRITE COPY TO COMBINE STORIES OR CHANGE STORY EMPHASIS	6.31	65.0	64.2	5.44
G 228	ADVISE PHOTOGRAPHERS ON PHOTO SELECTION OR PHOTO ARRANGEMENT	6.09	73.7	73.0	5.07
M 297	SELECT MATERIALS FOR PUBLICATION	5.94	45.0	43.8	5.12
M 296	REVIEW OR SELECT NEWS SERVICE MATERIAL AND OTHER STORY INPUTS FOR PUBLICATIONS	5.63	47.5	47.4	4.46
G 261	WRITE NEWS SUMMARIES	5.37	32.5	32.1	5.32
B 39	ESTABLISH DEADLINES	4.60	25.0	33.6	4.51
A 25	PLAN WORK ASSIGNMENTS	3.43	23.7	27.0	5.15
M 466	OPERATE ELECTRONIC FLASH SYSTEMS	3.02	27.5	29.9	4.31
N 469	OPERATE VARIABLE FOCAL LENGTH (ZOOM) LENSES	2.65	38.7	35.8	4.68
N 460	CHANGE CAMERA LENSES	1.81	37.5	36.5	3.41

D97 I. PHOTOJOURNALISM 55 HRS

## D98 JE-P0101. INTRODUCTION TO PHOTOJOURNALISM

## D99 JE-P0201. VISUAL COMMUNICATION

## N 462 COMPUTE DEPTH OF FIELD OR HYPERFOCAL DISTANCES

## 100 JE-P0302. CAMERA AND EXPOSURE

## N 468 OPERATE STILL CAMERAS

## N 467 OPERATE EXPOSURE METERS

## N 470 PERFORM OPERATIONAL CHECKS OF STILL CAMERA EQUIPMENT OR ACCESSORIES

## 101 JE-P0402. CAMERA AND EXPOSURE EXERCISE

## N 468 OPERATE STILL CAMERAS

0.83	12.5	13.1	4.83
3.67	55.0	51.8	4.91
2.93	22.5	23.4	4.48
1.81	32.5	27.0	4.41

3.67	55.0	51.8	4.91
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POI 791X0 MATCHED W/OCCUPATIONAL SURVEY DATA

TNR TSK  
EMP 1ST 1ST  
#D\* JOB ENL  
(M) (M) (F)

D TSK TITLES

102 JE-P0501. FILM PROCESSING

103 JE-P0602. FILM PROCESSING EXERCISE

104 JE-P0701. THE FEATURE PICTURE

105 JE-P0802. CONTACT AND PROJECTION PRINTING

106 JE-P0904. CONTACT AND PROJECTION PRINTING EXERCISE

107 JE-P1001. EXERCISE CRITIQUE

F 100 GATHER PHOTO AND NEGATIVES

108 JE-P1106. THE FEATURE PICTURE ASSIGNMENT

109 JE-P1201. PICTURE STORY

110 JE-P1303. PICTURE LAYOUT

111 JE-P1401. SHOOTING SCRIPT CRITIQUE

3.65 56.3 51.8 2.96

TNG TSM  
FMP J08 EML  
DU (M) (F)

D TSM TITLES

112 JE-P1505. PICTURE STORY SHOOTING AND PROCESSING ASSIGNMENT

113 JE-P1606. PICTURE STORY PRINTING AND LAYOUT

114 JE-P1716. FINAL EXERCISE

115 J. BROADCAST JOURNALISM 15 MRS

116 RE-W0103. FUNDAMENTALS OF BROADCAST JOURNALISM

G 263 WRITE RADIO SCRIPTS 1.94 6.3 8.8 5.80  
G 236 EDIT RADIO SCRIPTS 1.83 6.3 8.0 5.31  
G 269 WRITE TELEVISION SCRIPTS 1.22 2.5 1.5 6.37

117 RE-W0203. RADIO NEWS WRITING AND BEEPER REPORT

G 263 WRITE RADIO SCRIPTS 1.94 6.3 8.8 5.80

118 RE-W0302. RADIO FEATURE WRITING

G 263 WRITE RADIO SCRIPTS 1.94 6.3 8.8 5.80

119 RE-W0403. RADIO SPOT WRITING

G 263 WRITE RADIO SCRIPTS 1.94 6.3 8.8 5.80

120 RE-W0503. TELEVISION SPOT WRITING

G 269 WRITE TELEVISION SCRIPTS 1.22 2.5 1.5 6.37

POI 79140 MATCHED W/OCCUPATIONAL SURVEY DATA

TNG  
FMP  
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1ST 1ST  
JOB ENL  
(M) (M)

TSK  
DIF  
(F)

D TSK TITLES

121 PE-W0001. BROADCAST JOURNALISM REVIEW/CRITIQUE

122 N. ENRICHMENT 50 HRS

123 JE-00010. FACULTY COUNSELING

124 JE-00027. INDIVIDUAL STUDY

125 PE-00008. INDIVIDUAL STUDY

126 PE-00001. INDIVIDUAL STUDY

127 AE-GL102. GUEST LECTURE

128 AE-GL202. GUEST LECTURE



[illegible]

YMS  
JMP  
\*D\*

(1)	(M)	(M)
730	7M3	800
MSA	1ST	1ST

**TASKS NOT REFERENCED**

ABOVE MEANING EMPHASIS

"VERY HIGH" IN TRAINING EMPHASIS

# 'HIGH' IN TRAINING EMPHASIS

REF ID	DESCRIPTION	DATE	TIME	STATUS	REMARKS
1	291 PROOFREAD COPY	7-26	75.9	5.11	5.11
2	295 REVIEW NEWSPAPER LAYOUTS	6.11	47.5	5.33	5.33
3	234 EDIT MEDIA RELEASES	6.07	23.7	5.40	5.40
4	259 WRITE MAGAZINE STORIES	5.30	22.6	6.17	6.17
5	352 RESPOND TO NEWS MEDIA INQUIRIES	5.39	31.4	5.69	5.69
6	141 MAINTAIN LOGS, SUCH AS HOMETOWN NEWS RELEASES, BASE TOURS, NEWSPAPER, OR PRODUCTION LOGS	5.26	52.5	3.11	3.11
7	345 PREPARE NATIONAL STORY IDEAS	5.19	20.0	5.85	5.85
8	172 COORDINATE ACTIVITIES AND STORIES INTERNALLY	5.15	38.7	4.49	4.49
9	339 ESCORT NEWS MEDIA REPRESENTATIVES	5.09	37.5	4.71	4.71
10	164 REVIEW OR SUBMIT DD FORMS 2266 (HOMETOWN NEWS RELEASE DATA)	5.00	25.0	3.69	3.69
11	202 PLAN TOURS	4.96	21.2	4.61	4.61
12	149 MAKE ENTRIES ON DD FORMS 2266 (INFORMATION FOR HOMETOWN NEWS RELEASE)	4.83	22.5	3.13	3.13
13	335 DEVELOP NATIONAL FEATURE STORY PROGRAM IDEAS AND SYNOPSIS	4.81	17.5	6.10	6.10
14	175 COORDINATE WITH AGENCIES OR INDIVIDUALS TO COMPLETE ASSIGNMENTS	4.80	32.5	4.90	4.90
15	195 OPERATE WORD PROCESSING EQUIPMENT	4.74	16.2	6.19	6.19
16	330 CONDUCT HOMETOWN NEWS RELEASE PROGRAM	4.72	22.5	4.25	4.25
17	233 EDIT MAGAZINE COPY	4.70	5.0	5.58	5.58
18	338 DRAFT REPLIES TO NEWS MEDIA INQUIRIES	4.60	15.0	5.81	5.81
19	137 MAINTAIN DD FORMS 2266 (HOMETOWN NEWS RELEASE DATA)	4.67	21.2	3.45	3.45
20	231 DETERMINE USE OF PUBLIC AFFAIRS MATERIALS	4.67	26.2	5.10	5.10
21	51 SUPERVISE BASE NEWSPAPER OR GUIDE PROGRAMS	4.50	8.7	6.05	6.05
22	251 TAKE NOTES AT MEETINGS OR ON-SCENE EVENTS FOR PUBLIC AFFAIRS USE	4.50	56.3	4.32	4.32
23	300 CONDUCT BASE TOURS OTHER THAN IN-HOUSE ORGANIZATIONAL TOURS	4.50	27.5	4.84	4.84
24	349 PROVIDE NEWS RELEASES AND NEWS BEEPERS FOR RADIO, TV, AND PRINT MEDIA	4.57	16.2	5.51	5.51
25	334 COORDINATE REPLIES TO NEWS MEDIA INQUIRIES	4.54	17.5	5.63	5.63
26	337 DOCUMENT NEWS MEDIA INQUIRES	4.44	20.0	4.08	4.08
27	6 DETERMINE WORK PRIORITIES	4.43	35.0	5.32	5.32
28	303 COORDINATE TOURS WITH BASE OR COMMUNITY AGENCIES	4.30	21.2	4.90	4.90
29	181 INITIATE WORK ORDERS FOR PHOTOGRAPHIC SUPPORT	4.31	70.0	2.76	2.76
30	193 OPERATE SLIDE PROJECTORS	4.30	22.5	2.89	2.89
31	221 RESPOND TO SONIC BOOM OR NOISE COMPLAINTS	4.30	20.0	5.19	5.19
32	140 MAINTAIN INTERNAL INFORMATION FILES	4.26	22.5	3.72	3.72
33	142 MAINTAIN MEDIA RELATIONS FILES	4.26	10.0	3.79	3.79
34	292 RESPOND TO RUMOR CONTROL SITUATIONS	4.24	16.2	5.47	5.47
35	346 PREPARE PRESS KITS	4.24	16.2	4.49	4.49
36	14 ESTABLISH PROCEDURES FOR LIAISON WITH UNIT PUBLIC AFFAIRS REPRESENTATIVES (UPAR)	4.22	13.7	4.80	4.80
37	139 MAINTAIN FILES OF PAST EDITIONS OF BASE NEWSPAPERS	4.22	47.5	2.28	2.28
38	197 PERFORM QUALITY CONTROL AT PRINTING PLANTS	4.22	20.0	5.36	5.36

D TSK	TITLES	TRAINING EMPHASIS RATINGS				1 STD DEVIATION ABOVE MEAN TNG EMPHASIS			
		TNG EMP	1ST J08 (M)	1ST ENL (M)	TSM DIF (F)	TNG EMP	1ST J08 (M)	1ST ENL (M)	TSM DIF (F)
F 176	COORDINATE WITH TECHNICAL ADVISORS ON THE ACCURACY OF STORY OR HISTORICAL MATERIALS	4.17	31.3	32.1	5.00	4.17	31.3	32.1	5.00
I 322	RESPOND TO REQUESTS FOR SPEAKERS	4.13	15.0	15.3	4.04	4.13	15.0	15.3	4.04
B 49	SUPERVISE APPRENTICE PUBLIC AFFAIRS SPECIALISTS (AFSC 79130)	4.00	2.5	2.2	5.79	4.00	2.5	2.2	5.79
I 321	RESPOND TO REQUESTS FOR BASE TOURS	4.07	23.7	22.6	3.94	4.07	23.7	22.6	3.94
C 84	EVALUATE PUBLISHER PERFORMANCE	4.06	6.3	10.2	5.64	4.06	6.3	10.2	5.64
J 342	MAKE ENTRIES IN THE HOMETOWN NEWS RELEASE LOGS	4.04	23.7	24.8	2.52	4.04	23.7	24.8	2.52
H 298	UPDATE NEWSPAPER DISTRIBUTION LISTS	4.04	38.7	35.8	3.29	4.04	38.7	35.8	3.29
I 324	SET UP SPEAKER ENGAGEMENTS	4.04	12.5	10.9	4.63	4.04	12.5	10.9	4.63
J 343	MAKE ENTRIES IN THE MEDIA NEWS RELEASE LOGS	4.04	17.5	19.0	2.65	4.04	17.5	19.0	2.65
C 65	CRITIQUE NEWSPAPERS, MAGAZINES, OR NEWS RELEASES	3.98	16.2	14.6	5.93	3.98	16.2	14.6	5.93
C 79	EVALUATE NEWSPAPER DISTRIBUTION PROCEDURES	3.98	11.2	17.5	3.82	3.98	11.2	17.5	3.82
F 174	COORDINATE PRODUCTION OF ART WORK OTHER THAN PHOTOS WITH GRAPHICS SHOPS	3.96	27.5	27.7	4.19	3.96	27.5	27.7	4.19
C 67	EVALUATE AD-TO-COPY RATIOS	3.94	11.2	14.6	4.31	3.94	11.2	14.6	4.31
F 203	PREPARE AUDIENCE OR READERSHIP SURVEYS	3.94	5.0	8.8	6.41	3.94	5.0	8.8	6.41
F 207	PREPARE OR MAINTAIN A DISASTER RESPONSE KITS FOR ON-SCENE, NEWS MEDIA CENTERS OR COMMAND POSTS	3.94	6.3	8.8	5.48	3.94	6.3	8.8	5.48
H 276	DESIGN BASE GUIDE LAYOUTS	3.93	8.7	6.6	6.19	3.93	8.7	6.6	6.19
I 302	COORDINATE REPLIES TO CIVILIAN INQUIRIES WITH APPROPRIATE AGENCIES	3.93	25.0	20.4	4.98	3.93	25.0	20.4	4.98
G 255	WRITE FACT SHEETS	3.87	8.7	10.9	5.45	3.87	8.7	10.9	5.45
J 326	ARRANGE FOR NEWS MEDIA TOURS	3.87	11.2	11.7	5.87	3.87	11.2	11.7	5.87
J 340	FORWARD PROMOTIONAL MATERIAL ON MILITARY EVENTS TO MEDIA OUTLETS	3.81	13.7	16.1	3.96	3.81	13.7	16.1	3.96
F 165	ANALYZE AUDIENCE OR READERSHIP SURVEYS	3.78	8.7	10.9	6.25	3.78	8.7	10.9	6.25
D 102	CONDUCT OJT	3.74	5.0	5.8	5.97	3.74	5.0	5.8	5.97
F 177	DOCUMENT INQUIRIES FROM INTERNAL OR EXTERNAL SOURCES OTHER THAN NEWS MEDIA	3.74	15.0	14.6	4.29	3.74	15.0	14.6	4.29
G 244	REVIEW SCRIPTS, SPEECHES, OR PA MATERIALS FOR SECURITY, SENSITIVITY, POLICY, PROPRIETY, EDITORIALIZING, OR LABEL	3.74	15.0	16.1	6.24	3.74	15.0	16.1	6.24
A 8	DEVELOP WORK METHODS OR PROCEDURES	3.72	25.0	29.9	5.95	3.72	25.0	29.9	5.95
I 307	MAINTAIN SPEAKER BUREAU FILES	3.70	15.0	13.1	4.53	3.70	15.0	13.1	4.53
J 332	COORDINATE NEWS MEDIA INTERVIEWS	3.70	12.5	13.9	5.93	3.70	12.5	13.9	5.93
I 317	PLAN BASE TOURS OTHER THAN IN-HOUSE ORGANIZATIONAL TOURS	3.69	17.5	15.3	5.48	3.69	17.5	15.3	5.48
C 96	WRITE IPR	3.67	1.2	2.2	6.15	3.67	1.2	2.2	6.15
H 272	ARRANGE FOR OR DELIVER NEWSPAPERS TO LOCAL DISTRIBUTION POINTS	3.67	48.7	40.1	3.31	3.67	48.7	40.1	3.31
G 257	WRITE GENERAL CORRESPONDENCE, SUCH AS LETTERS, POINT PAPERS, OR STAFF SUMMARY SHEETS	3.65	20.0	25.5	5.47	3.65	20.0	25.5	5.47
H 287	PREPARE COMMANDER'S CALL TOPICS	3.59	11.2	10.2	4.75	3.59	11.2	10.2	4.75
J 327	BRIEF AIR FORCE PERSONNEL PRIOR TO MEDIA INTERVIEWS ON NEWS MEDIA INTERESTS AND TECHNIQUES	3.59	7.5	10.9	5.43	3.59	7.5	10.9	5.43
J 356	SET UP PRESS CENTERS	3.56	17.5	17.5	5.50	3.56	17.5	17.5	5.50
I 318	PREPARE PROMOTIONAL MATERIAL ON MILITARY EVENTS OF INTEREST TO AREA COMMUNITIES	3.54	11.2	12.4	5.30	3.54	11.2	12.4	5.30
G 240	GHOST-WRITE EDITORIALS	3.50	8.7	14.6	6.26	3.50	8.7	14.6	6.26

D TSK	TITLES	TNF EMP *DO*	1ST JOB (M)	1ST ENL (M)	TSK DIF (F)
M 270	DEVELOP INFORMATION MATERIALS FOR PUBLICATIONS, SUCH AS FACT SHEETS, SPEECHES, OR BIOGRAPHIES	3.48	7.5	9.5	5.83
I 310	MAKE ENTRIES ON BASE TOUR LOGS	3.46	22.5	17.5	2.91
M 271	ADMINISTER COMMANDER'S TELEPHONE ACTION LINES	3.44	13.7	13.1	4.94
F 169	COMPILE DATA FOR PUBLIC AFFAIRS MONTHLY ACTIVITY REPORTS	3.43	15.0	14.6	4.48
I 301	COORDINATE PARTICIPATION OF BASE PERSONNEL IN COMMUNITY ACTIVITIES	3.37	15.0	13.9	5.61
A 16	ESTABLISH PROCEDURES FOR REVIEW OF MATERIAL FOR COMPLIANCE WITH LOCAL, HOST COUNTRY, OR AIR FORCE POLICY	3.31	7.5	9.5	5.84
F 171	CONDUCT IN-HOUSE ORGANIZATIONAL TOURS	3.31	13.7	13.9	4.30
J 341	MAINTAIN NEWS MEDIA DISTRIBUTION LISTS	3.31	12.5	14.6	3.37
F 187	MAINTAIN PHOTO AND NEGATIVES FILES	3.30	45.0	46.7	3.43
M 293	REVIEW BASE GUIDE LAYOUTS	3.30	7.5	5.8	5.57
J 355	REVIEW PRINT MEDIA FOR ARTICLES OF INTEREST TO COMMANDER AND STAFF	3.30	16.2	14.6	4.11
G 254	WRITE BIOGRAPHIES OF AIR FORCE PERSONNEL OR OTHER DIGNITARIES	3.22	11.2	10.2	5.34
C 81	EVALUATE PROCEDURES USED IN COLLECTING, EVALUATING, OR DISSEMINATING INFORMATION MATERIALS	3.20	6.3	9.5	5.12
M 294	REVIEW COMMANDERS' CALLS FOR REQUIRED ACTIVITIES	3.20	7.5	8.0	4.15
F 135	MAINTAIN COMMUNITY RELATIONS FILES	3.19	10.0	8.0	4.40
E 146	MAINTAIN UNIT ROSTERS OF ADDITIONAL DUTY PUBLIC AFFAIRS REPRESENTATIVES	3.19	11.2	10.9	2.89
I 309	MAKE ENTRIES IN SPEAKER OR BRIEFING LOGS	3.19	13.7	10.9	2.95
I 313	PARTICIPATE IN PLANNING OPEN HOUSE ACTIVITIES	3.19	15.0	14.6	5.66
J 329	CONDUCT ACCIDENT AND SERIOUS INCIDENT BRIEFINGS	3.19	3.7	5.8	5.47
I 304	COORDINATE USE OF AIR FORCE EQUIPMENT OR EXHIBITS IN COMMUNITY EVENTS	3.17	16.2	12.4	5.40
M 270	ADMINISTER COMMANDER'S STRAIGHT-TALK LINES	3.15	7.5	5.8	5.13
J 336	DOCUMENT INCLUSIVE TIMES AND AGENCIES INVOLVED IN ESCORT OF NEWS MEDIA REPRESENTATIVES	3.09	3.7	8.0	4.82
A 5	DETERMINE TARGET AUDIENCES FOR DISTRIBUTION OF INFORMATIONAL PRODUCTS	3.07	12.5	14.6	5.60
D 107	DEMONSTRATE HOW TO LOCATE TECHNICAL INFORMATION	3.06	5.0	8.8	4.17
F 167	ASSEMBLE SLIDES FOR TAPE OR SLIDE PRESENTATIONS	3.07	17.5	13.9	4.49
F 200	PLAN MAGAZINE LAYOUTS	3.07	5.0	4.4	6.39
I 306	MAINTAIN BACKGROUND FILES ON COMMUNITY GROUPS OR INDIVIDUALS	2.96	12.5	8.0	4.58
M 279	DISPLAY PUBLIC AFFAIRS MATERIALS IN HIGH TRAFFIC AREAS	2.94	10.0	13.1	3.59
M 299	WRITE CRITIQUES ON UNIT COMMANDER'S CALL PRESENTATIONS	2.94	7.5	8.8	4.51
J 325	ARRANGE FOR NEWS MEDIA ORIENTATION FLIGHTS	2.94	5.0	5.1	6.17
G 247	REWRITE GENERAL CORRESPONDENCE, SUCH AS LETTERS, POINT PAPERS, OR STAFF SUMMARY SHEETS	2.93	15.0	13.9	5.42
F 225	SECURE CLASSIFIED MATERIALS	2.91	6.3	3.6	3.94
J 351	PROVIDE STILL PHOTOGRAPHS, VIDEO TAPE, OR MOTION PICTURES FOR CIVILIAN NEWS BROADCASTS	2.91	8.7	9.5	5.04
F 179	GATHER COLOR SLIDES	2.87	20.0	19.7	3.13
I 320	PROVIDE MATERIALS FOR SPEAKER ENGAGEMENTS, SUCH AS ORGANIZATION BACKGROUND MATERIALS OR VISUAL AIDS	2.87	11.2	9.5	4.60

ABOVE AVERAGE IN TRAINING EMPHASIS RATINGS

POI 791XO MATCHED W/OCCUPATIONAL SURVEY DATA

OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (ATC) RANDOLPH AFB TX

FAC109 PAGE 123

D TSK	TITLES	TNG EMP -DA	1ST JOB (M)	1ST ENL (M)	TSK DIF (F)
H 280	DISTRIBUTE COMMANDER'S CALL TOPICS	2.85	10.0	8.8	3.12
J 333	COORDINATE PRESS CONFERENCES	2.83	2.5	5.1	6.53
D 110	DEVELOP OR MAINTAIN TRAINING RECORDS, CHARTS, OR GRAPHS	2.81	2.5	2.2	5.04
J 347	PREPARE REQUEST FOR MEDIA ORIENTATION FLIGHTS	2.80	5.0	5.1	5.78
F 192	OPERATE PUBLIC ADDRESS SYSTEMS	2.74	12.5	11.7	3.44
C 60	ANALYZE WORKLOAD REQUIREMENTS	2.72	6.3	10.9	6.17
C 72	EVALUATE COMPLIANCE WITH PERFORMANCE STANDARDS	2.67	2.5	2.9	5.88
D 103	CONDUCT PROFICIENCY OR QUALIFICATION TRAINING	2.67	1.2	2.9	5.69
D 106	COUNSEL TRAINEES ON TRAINING PROGRESS	2.65	3.7	2.9	5.19
J 328	BRIEF COMMANDERS ON PUBLIC REACTIONS TO AIR FORCE ACTIVITIES	2.65	2.5	2.9	6.21
D 108	DETERMINE OJT TRAINING REQUIREMENTS	2.63	1.2	.7	5.35
D 115	EVALUATE OJT TRAINEES	2.63	3.7	2.9	5.47
A 10	ESTABLISH LIAISON WITH LOCAL COMMANDERS	2.61	15.0	17.5	5.07
A 15	ESTABLISH PROCEDURES FOR REVIEW OF MATERIAL FOR COMPLIANCE WITH SECURITY REGULATIONS	2.61	5.0	6.6	5.16
H 283	MONITOR DISTRIBUTION PROCEDURES FOR PUBLIC AFFAIRS PRODUCT, SUCH AS THE AIRMAN MAGAZINE, POLICY LETTERS, OR LITHOGRAPH	2.59	16.2	12.4	3.61
H 288	PREPARE CRITIQUES OF UNIT NEWSPAPER OR MAGAZINES	2.50	3.7	2.9	5.26
B 55	SUPERVISE PUBLIC AFFAIRS SPECIALISTS (AFSC 79150)	2.56	1.2	2.9	5.54
F 170	CONDUCT AUDIENCE SURVEYS	2.56	2.5	5.1	6.15
D 121	PLAN OJT	2.54	2.5	2.2	5.00
F 186	MAINTAIN OR DISTRIBUTE LITHOGRAPH SERIES	2.54	26.2	27.0	3.03
F 214	REQUEST CLEARANCE OF COPYRIGHT MATERIALS	2.54	5.0	6.6	4.28
B 32	COUNSEL PERSONNEL ON PERSONAL OR MILITARY RELATED PROBLEMS	2.52	1.2	5.1	5.99
I 308	MAKE ARRANGEMENTS FOR LUNCHEONS OR ON-BASE MEETING FOR CIVILIAN GROUPS	2.52	13.7	10.2	5.07
B 47	MANAGE PUBLIC AFFAIRS ACTIVITIES	2.46	5.0	5.8	6.46
F 132	MAINTAIN ADMINISTRATIVE FILES	2.46	5.0	2.9	4.99
F 211	PUBLICIZE DV VISITS OR SIGNIFICANT EVENTS INVOLVING BASE PERSONNEL, SUCH AS NOTICES POSTED ON MARQUES	2.46	18.8	21.2	4.15
A 17	ESTABLISH PROCEDURES FOR SPECIAL EVENTS, SUCH AS OPEN HOUSES	2.44	10.0	10.2	6.60
F 184	MAINTAIN COLOR SLIDES FILES	2.41	10.0	10.9	3.50
H 281	DRAFT CONTRACTS OR AGREEMENTS FOR PRINTING	2.39	2.5	4.4	6.79
G 237	EDIT SPEECHES	2.35	3.7	5.1	5.82
G 250	SELECT SLIDES FOR TELEVISION	2.33	7.5	7.3	4.53
I 315	PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES IN RESOLVING PROBLEMS CAUSED BY AIRCRAFT NOISE	2.33	6.3	8.0	6.87
I 312	PARTICIPATE IN BASE COMMUNITY COUNCIL SPONSORED EVENTS	2.30	6.3	5.1	4.03
I 319	PREPARE REQUESTS FOR MILITARY ORIENTATION FLIGHTS OF DISTINGUISHED PERSONS, ROTC CADETS, OR CIVIL AIR PATROL CADETS	2.30	10.0	8.8	5.50
F 188	MAINTAIN PUBLIC AFFAIRS MONTHLY ACTIVITY REPORTS	2.28	5.0	2.9	3.55
A 12	ESTABLISH PERFORMANCE STANDARDS FOR SUBORDINATES	2.24	2.5	3.6	5.73
G 229	CHECK STYLE CORRECTNESS USING AIR FORCE OR MAJOR COMMAND (MAJCOM) HISTORICAL DIRECTIVES	2.20	16.2	18.2	5.09
G 265	WRITE SCRIPTS FOR TAPE OR SLIDE PRESENTATIONS	2.20	5.0	4.4	6.11
H 284	MONITOR FAMILY CORRESPONDENCE PROGRAM	2.20	5.0	3.6	3.61
H 286	PREPARE BULLETIN BOARDS OR SIGN BOARDS	2.20	10.0	10.9	3.60

EMPHASIS RATINGS

IN TRAINING

ABOVE AVERAGE

D TSK	TITLES	TMC FMP #0*	1ST JOB (P)	1ST ENL (M)	TSK DIF (F)
I 305	INITIATE OR EVALUATE FLYOVER OR AERIAL DEMONSTRATION REQUESTS	2.20	6.3	5.1	5.79
J 354	REVIEW NATIONAL STORY IDEAS	2.19	8.7	10.2	5.35
D 119	IMPLEMENT OUT PROGRAMS	2.13	2.5	2.2	5.65
B 45	INTERPRET POLICIES, DIRECTIVES, OR PROCEDURES FOR SUBORDINATES	2.11	1.2	2.9	5.50
B 46	INVENTORY EQUIPMENT, TOOLS, OR SUPPLIES	2.11	5.0	6.6	3.73
F 173	COORDINATE MISSION REQUIREMENTS WITH CUSTOMERS	2.11	6.3	5.8	5.01
F 166	ARRANGE FOR MAILING OR SHIPMENT OF EQUIPMENT, SUPPLIES, OR MATERIALS	2.07	12.5	11.7	4.44
F 178	DRAFT PUBLISHER CONTRACTS OR AGREEMENTS	2.07	1.2	2.2	6.66
F 216	REQUEST CONSENT AGREEMENTS OR RELEASES FROM PERSONNEL INTERVIEWED OR APPEARING IN PRODUCTIONS	2.06	6.3	8.0	3.69
J 344	PREPARE CRITIQUES OF NEW RELEASES AND NATIONAL STORIES	2.06	1.2	2.2	5.25
E 151	PREPARE AND MAINTAIN AF FORMS 302 (ROOM OR AREA SECURITY INSPECTION RECORD)	2.02	6.3	5.1	2.56
C 61	BRIEF COMMANDERS AND STAFF PERSONNEL ON THE STATUS OF HISTORICAL OR PUBLIC AFFAIRS PROGRAMS	2.00	3.7	5.1	5.70
E 156	PREPARE AND SUBMIT AFTER-ACTION REPORTS ON SPECIAL ACTIVITIES	1.96	2.5	5.1	5.50
H 285	MONITOR SQUADRON OPEN HOUSE PROGRAMS	1.94	8.7	5.8	3.76
G 241	GHOST-WRITE SPEECHES	1.93	2.5	3.6	6.93
F 168	CATALOG AND LABEL AUDIOVISUAL MATERIALS	1.91	8.7	6.6	3.93
D 112	DIRECT OR IMPLEMENT OUT PROGRAMS	1.89	2.5	2.2	5.75
J 353	REVIEW MEDIA RELATIONS POLICY	1.89	3.7	5.1	5.95
J 350	PROVIDE SCRIPTS OR AUDIO TAPES FOR USE IN CIVILIAN NEWS OR FEATURE BROADCASTS	1.87	2.5	5.1	5.76
C 83	EVALUATE PUBLIC AFFAIRS PRODUCTS FOR AWARDS	1.83	5.0	8.0	5.87
G 249	SELECT AND CROP PHOTOS FOR TELEVISION	1.83	1.2	2.9	5.10
E 134	MAINTAIN AIR FORCE PUBLICATION INDEXES	1.81	2.5	1.5	4.13
I 316	PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES IN RESOLVING PROBLEMS CAUSED BY AIRCRAFT MISHAPS	1.81	6.3	4.4	7.35
D 117	EVALUATE PROGRESS OF STUDENTS	1.80	2.5	2.2	5.17
B 37	DIRECT UTILIZATION OF EQUIPMENT	1.78	1.2	1.5	4.76
B 40	IMPLEMENT COST-REDUCTION PROGRAMS, SUCH AS FRAUD, WASTE, AND ABUSE	1.78	2.5	1.5	4.51
I 323	SELECT AIR FORCE VIDEO MATERIALS FOR RELEASE TO CIVILIANS OTHER THAN NEWS MEDIA PERSONNEL	1.78	6.3	5.1	4.85
G 264	WRITE REPORTS ON PUBLIC AFFAIRS ACTIVITIES FOR HISTORICAL PURPOSES	1.74	1.2	1.5	5.49
A 27	REVIEW PLANS	1.72	1.2	2.2	4.63
F 182	INSPECT CONDITION OF FILMS	1.70	8.7	6.6	3.16
F 198	PERFORM QUALITY CONTROL ON TAPE OR SLIDE PRESENTATIONS	1.70	6.3	5.1	4.85
C 91	INDOOR AIRMAN PERFORMANCE REPORTS (APR)	1.67	1.2	.7	5.21
D 118	EVALUATE TRAINING METHODS OR TECHNIQUES	1.67	1.2	1.5	5.05
B 42	IMPLEMENT SECURITY PROGRAMS	1.65	3.7	2.2	4.39
A 9	DRAFT BUDGET OR FINANCIAL REQUIREMENTS	1.63	2.5	2.2	7.58
F 215	REQUEST CLEARANCES FOR PERSONNEL TO APPEAR ON RADIO, TELEVISION, OR IN MOTION PICTURE PRODUCTIONS	1.62	3.7	5.8	4.17

AVERAGE IN TRAINING EMPHASIS RATINGS

"ABOVE AVERAGE" IN TRAINING EMPHASIS

D TSK	TITLES	TNG FMP -D*	1ST JOB (M)	1ST ENL (M)	TSK DTF (F)
G 238	EDIT TELEVISION SCRIPTS	1.63	3.7	3.6	5.61
I 311	PARTICIPATE IN BASE COMMUNITY COUNCIL MEETINGS	1.61	6.3	5.1	3.03
C 90	EVALUATE WORK SCHEDULES	1.59	1.2	2.2	4.89
E 143	MAINTAIN PROGRAM BULLETINS	1.59	3.7	2.2	2.31
A 19	ESTABLISH PUBLICATION LIBRARIES	1.54	3.7	2.2	4.76
B 34	DIRECT MAINTENANCE OF ADMINISTRATIVE FILES	1.56	1.2	1.5	4.35
F 223	SCHEDULE BRIEFINGS	1.56	11.2	10.2	3.83
N 461	CLEAN CAMERAS OR ACCESSORIES	1.54	22.5	19.0	4.08
A 20	ESTABLISH UNIT ORGANIZATIONAL POLICIES, OFFICE INSTRUCTIONS (OI), OR STANDING OPERATING PROCEDURES (SOP)	1.52	3.7	3.6	5.87
J 331	COORDINATE ARRIVAL OF CIVILIAN PRESS AGENCY BY HELICOPTERS	1.50	0	2.2	6.28
N 457	ARRANGE TRANSPORTATION OF BASE PHOTOGRAPHERS OR ELECTRONIC FIELD PRODUCTION (EFP) OPERATORS OR EQUIPMENT	1.44	21.2	22.6	3.71
I 314	PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES UNDER THE DEFENSE COMMUNITY SERVICE PROGRAM	1.44	2.5	1.5	6.15
J 348	PREPARE REQUEST FOR PRESS HELICOPTER LANDING CLEARANCES	1.44	1.2	1.5	5.93
A 4	DETERMINE REQUIREMENTS FOR SPACE, PERSONNEL, EQUIPMENT, OR SUPPLIES	1.43	5.0	5.1	5.21
C 63	CONDUCT STAFF ASSISTANCE VISITS	1.43	1.2	0.7	6.09
A 3	COORDINATE PROTOCOL ACTIVITIES	1.41	7.5	6.6	5.94
C 69	EVALUATE ALERT OR EMERGENCY PROCEDURES	1.41	1.2	2.2	5.68
E 154	PREPARE AND MAINTAIN CLASSIFIED RECORDS	1.41	1.2	0.7	5.50
E 155	PREPARE AND MAINTAIN OP FORMS 62 (SAFE OR CABINET SECURITY RECORD)	1.41	1.2	1.5	3.27
N 473	PERFORM PREVENTIVE MAINTENANCE ON STILL CAMERAS OR ACCESSORIES	1.41	8.7	8.8	4.68
A 11	ESTABLISH OR MAINTAIN PLANS, OPERATIONS ORDERS, OR ANNEXES	1.37	1.2	0.7	5.82
B 33	DIRECT DEVELOPMENT OR MAINTENANCE OF STATUS BOARDS, GRAPHS, OR CHARTS	1.37	2.5	2.2	3.90
E 163	PREPARE REQUESTS FOR EXPENDITURE OF FUNDS, SUCH AS PRINTING OR SUPPLY FUNDS	1.37	5.0	5.1	5.78
B 38	DRAFT DIRECTIVES OR SUPPLEMENTS TO EXISTING DIRECTIVES OTHER THAN OI OR SOP	1.35	1.2	1.5	6.26
A 30	WRITE PLANS OR ANNEXES	1.31	1.2	0.7	6.46
E 147	MAKE ENTRIES ON AF FORMS 80 (FILES MAINTENANCE AND DISPOSITION PLAN)	1.31	3.7	2.9	4.12
E 152	PREPARE AND MAINTAIN AF FORMS 310 (DOCUMENT RECEIPT AND DESTRUCTION CERTIFICATE)	1.31	1.2	0.7	3.55
C 77	EVALUATE JOB DESCRIPTIONS	1.30	1.2	1.5	5.23
C 78	EVALUATE MAINTENANCE OR USE OF WORKSPACE, EQUIPMENT, OR SUPPLIES	1.30	2.5	3.6	5.07
D 122	PROCURE TRAINING AIDS, SPACE, OR EQUIPMENT	1.30	2.5	2.2	4.56
B 41	IMPLEMENT SAFETY PROGRAMS	1.24	5.0	4.4	4.01
A 24	PLAN SECURITY PROGRAMS	1.24	1.2	0.7	5.38
B 44	INITIATE PERSONNEL ACTION REQUESTS	1.24	3.7	2.9	4.53
C 68	EVALUATE ADMINISTRATIVE FORMS, FILES, OR PROCEDURES	1.26	3.7	3.6	4.84
C 87	EVALUATE SUGGESTIONS	1.26	5.0	5.1	4.79
A 1	ASSIGN PERSONNEL TO DUTY POSITIONS	1.24	2.5	1.5	4.03

D TSK	TITLES	TNG FMP *D*	1ST JOB (M)	1ST ENL (M)	TSK OIF (F)
C 75	EVALUATE INDIVIDUALS FOR PROMOTION, DEMOTION, OR RECLASSIFICATION	1.24	1.2	.7	6.22
C 92	PREPARE MISHAP OR INCIDENT REPORTS	1.24	1.2	2.2	5.07
E 133	PREPARE AND MAINTAIN AF FORMS 502 (PERSONS RESPONSIBLE FOR STORAGE FACILITY/CONTAINER)	1.27	1.2	.7	3.22
F 210	PREPLAN AUDIOVISUAL MISSION REQUIREMENTS	1.22	7.5	6.6	5.42
E 148	MAKE ENTRIES ON AF FORMS 82 (FILES DISPOSITION CONTROL LABEL)	1.19	3.7	2.9	3.96
F 205	PREPARE CLASSIFIED MATERIALS FOR MAILING	1.19	1.2	.7	5.32
B 43	IMPLEMENT SUGGESTION PROGRAMS	1.15	3.7	3.6	3.99
D 114	ESTABLISH STUDY REFERENCE FILES	1.15	1.2	2.9	4.69
F 212	READ AND DETERMINE SCRIPT REQUIREMENTS	1.15	3.7	2.9	5.52
A 7	DEVELOP ORGANIZATIONAL CHARTS	1.11	3.7	3.6	3.96
C 98	WRITE STAFF STUDIES, SURVEYS, OR SPECIAL REPORTS	1.11	3.7	2.2	6.81
D 113	DIRECT OR IMPLEMENT TRAINING PROGRAMS OTHER THAN OJT	1.09	1.2	.7	5.52
A 23	PLAN SAFETY PROGRAMS	1.07	2.5	2.9	4.83
L 395	RECORD "BEEPER"/RADIO NEWS REPORTS	1.07	2.5	4.4	4.76
A 26	PREPARE UNIT EMERGENCY PLANS	1.06	1.2	.7	5.42
C 73	EVALUATE CROSS TRAINEE APPLICANTS	1.06	1.2	.7	5.65
E 158	PREPARE AND SUBMIT INPUT FOR MONTHLY STATION ACTIVITY REPORTS	1.06	6.3	4.4	5.43
D 116	EVALUATE OJT TRAINERS	1.02	1.2	.7	5.56
E 131	COMPILE PUBLIC AFFAIRS PERSONNEL DIRECTORIES	1.02	2.5	2.2	3.84
A 29	WRITE JOB DESCRIPTIONS	1.00	1.2	.7	4.98
C 71	EVALUATE BUDGET OR FINANCIAL REQUIREMENTS	1.00	1.2	1.5	7.10
C 86	EVALUATE SECURITY PROGRAMS	1.00	1.2	.7	4.75
C 93	REVIEW DRAFT OF CHAPTERS, MANUSCRIPTS, OR TECHNICAL PAPERS	1.00	1.2	2.2	6.09
E 150	PREPARE AND MAINTAIN AF FORMS 12 (ACCOUNTABLE CONTAINER RECEIPT)	1.00	1.2	.7	3.31
A 2	ASSIGN SPONSORS FOR NEWLY ASSIGNED PERSONNEL	.98	1.2	.7	2.23
F 213	READ CITATIONS FOR AWARD OR RETIREMENT CEREMONIES	.98	2.5	2.9	2.92
F 199	PLAN BOOK LAYOUTS	.96	3.7	2.2	6.33
D 120	IMPLEMENT TRAINING PROGRAMS OTHER THAN OJT	.94	1.2	.7	5.36
B 36	DIRECT OR SUPERVISE RADIO OR TELEVISION OPERATION ACTIVITIES	.93	2.5	2.2	7.02
D 100	ASSIGN ON-THE-JOB TRAINING (OJT) TRAINERS	.93	1.2	.7	4.29
E 144	MAINTAIN QUARTERLY HISTORICAL SERVICES OR QUERIES LOGS	.93	2.5	2.2	2.90
B 31	CONDUCT STAFF MEETINGS	.91	3.7	3.6	4.33
C 85	EVALUATE SAFETY PROGRAMS	.89	2.5	2.9	4.21
E 162	PREPARE REQUESTS FOR ADMINISTRATIVE, TECHNICAL, OR HISTORICAL INFORMATION	.89	3.7	2.9	4.58
F 196	PACK OR UNPACK REMOTE EQUIPMENT	.89	3.7	2.2	3.34
A 18	ESTABLISH PROGRAMMING GUIDELINES FOR RADIO OR TELEVISION BROADCASTS	.87	2.5	1.5	6.09
C 76	EVALUATE INSPECTION REPORTS OR PROCEDURES	.85	1.2	1.5	5.60
D 125	WRITE TEST QUESTIONS	.83	1.2	.7	6.06
D 126	WRITE TRAINING REPORTS	.83	1.2	.7	5.28
M 424	LOAD OR UNLOAD 16MM FILM PROJECTORS	.83	3.7	5.8	3.09

D TSM	TITLES	TNG EMP #D#	1ST JOB (M)	1ST ENL (M)	TSM DIF (F)
B 52	SUPERVISE CIVILIAN PERSONNEL	.81	1.2	.7	5.93
C 80	EVALUATE PROCEDURES FOR STORAGE, INVENTORY, OR INSPECTION OF PROPERTY ITEMS	.81	5.0	3.6	4.22
C 88	EVALUATE UNIT EMERGENCY PLANS	.81	1.2	.7	5.29
N 464	MOUNT CAMERAS ON TRIPODS, SHOULDER PODS, BODY BRACES, OR PISTOL GRIPS	.80	13.7	10.2	3.39
F 189	MAINTAIN UNIT OR MAJOR COMMAND (MAJCOM) DISPLAYS	.76	2.5	1.5	4.46
L 393	PERFORM RADIO SPOT ANNOUNCEMENTS	.74	3.7	3.6	5.45
N 476	SELECT EQUIPMENT, ACCESSORIES, OR SUPPLIES FOR ASSIGNMENT	.74	11.2	9.5	4.64
A 28	SCHEDULE LEAVES OR PASSES	.69	1.2	2.2	3.26
E 159	PREPARE AND SUBMIT WORKLOAD FACTOR REPORTS	.69	1.2	.7	5.99
A 22	PLAN LAYOUT OF FACILITIES	.67	2.5	1.5	5.61
F 217	REQUEST CONSENT AGREEMENTS OR RELEASES FROM PERSONNEL INTERVIEWED AS PART OF ORAL HISTORY INTERVIEWS	.65	2.5	2.2	3.80
F 222	REVIEW MATERIALS FOR DOWNGRADING OR DECLASSIFICATION	.65	1.2	.7	5.89
C 62	CONDUCT JOB APPLICANT INTERVIEWS	.63	1.2	.7	5.59
C 95	SELECT INDIVIDUALS FOR SPECIALIZED TRAINING	.63	1.2	.7	5.14
D 111	DEVELOP RESIDENT COURSE OR CAREER DEVELOPMENT COURSE (CDC) CURRICULUM MATERIALS	.63	1.2	.7	7.34
B 57	SUPERVISE PUBLIC AFFAIRS TECHNICIANS (AFSC 79170)	.61	1.2	.7	5.42
L 378	CONDUCT RADIO INTERVIEWS	.61	1.2	1.5	5.90
C 97	WRITE CIVILIAN PERFORMANCE RATINGS OR SUPERVISORY APPRAISALS	.57	1.2	.7	6.21
E 136	MAINTAIN CURRENT OR FUTURE UNIT HISTORY RESEARCH FILES	.57	2.5	2.2	4.96
E 130	COMPILE MONTHLY STATION ACTIVITY	.56	3.7	2.2	5.58
E 160	PREPARE QUARTERLY HISTORICAL SERVICES OR QUERIES REPORTS	.56	1.2	.7	4.69
F 183	MAINTAIN AIR FORCE ART COLLECTION	.54	6.3	7.3	4.00
D 105	CONDUCT TRAINING CONFERENCES	.48	2.5	2.2	6.18
M 423	LOAD OR UNLOAD SLIDES INTO OR FROM SLIDE DRUMS	.48	5.0	6.6	2.50
D 124	SCORE TESTS	.46	1.2	.7	3.10
E 161	PREPARE REPORTS ON USE OF AUDIO MATERIALS	.46	2.5	1.5	4.74
L 383	EDIT OR SPLICE AUDIO TAPES	.44	1.2	1.5	4.35
L 390	PERFORM AS RADIO ANNOUNCER	.44	2.5	3.6	5.70
M 400	ADAPT COPY OR SCRIPT FOR VIDEO PRESENTATIONS	.44	3.7	2.2	5.89
B 50	SUPERVIS APPRENTICE RADIO AND TELEVISION (TV) BROADCASTING SPECIALISTS (AFSC 79131)	.43	1.2	.7	5.97
M 434	OPERATE VIDEOTAPE RECORDERS OR PLAYBACK UNITS	.43	1.2	2.2	4.41
O 480	ARRANGE PHOTOGRAPHIC COVERAGE OF HISTORICAL EVENTS	.43	13.7	18.2	3.07
D 109	DETERMINE RESIDENT COURSE TRAINING REQUIREMENTS	.41	1.2	.7	5.70
E 157	PREPARE AND SUBMIT AFTO FORMS 349 (MAINTENANCE DATA COLLECTION RECORD)	.41	1.2	.7	4.45
L 375	CLEAN AUDIO RECORDING OR PLAYBACK HEADS	.41	1.2	1.5	3.15
L 392	PERFORM AS RADIO NEWSCASTER	.41	2.5	2.9	6.08
M 446	PERFORM TELEVISION SPOT ANNOUNCEMENTS	.41	1.2	.7	5.66
N 465	OPERATE EFP EQUIPMENT	.41	1.2	.7	5.41
C 66	ENDORSE CIVILIAN PERFORMANCE REPORTS	.39	1.2	.7	5.80
L 386	OPERATE AUDIO RECORDERS	.39	5.0	5.8	3.90
L 397	SELECT BACKGROUND MUSIC OR SOUND EFFECTS FOR RADIO OR TV PRODUCTIONS	.39	1.2	.7	4.93



## D TSK TITLES

TSK	TNG	1ST JOB (M)	1ST ENL (M)	TSK DIF (F)
B 4A SUPERVISE APPRENTICE HISTORIAN SPECIALISTS (AFSC 79132)				
D 123 REVIEW CURRICULUM CHANGES FOR TRAINING COURSES	.37	1.2	.7	5.31
K 357 CATALOG AND LABEL ARMED FORCES RADIO AND TELEVISION SERVICE (AFRTS) PROGRAMMING MATERIALS	.37	1.2	.7	5.38
L 396 SELECT AND PLACE MICROPHONES	.37	1.2	.7	4.32
M 450 ASSEMBLE SOUND TRACK SEQUENCES	.37	2.5	2.2	4.50
L 374 ADAPT COPY OR SCRIPT FOR RADIO PRESENTATIONS	.37	1.2	.7	5.49
M 438 PERFORM AS TELEVISION NEWSCASTER	.35	3.7	3.6	5.76
F 191 OPERATE PORTABLE ELECTRICAL GENERATORS	.35	2.5	1.5	6.75
L 382 DUPLICATE AUDIO TAPES	.33	1.2	.7	3.03
M 406 CONDUCT TELEVISION INTERVIEWS	.33	1.2	1.5	3.40
M 410 EDIT OR SPLICE VIDEO MATERIALS	.32	2.5	1.5	6.32
C 82 EVALUATE PROCEDURES USED IN COLLECTING, EVALUATING, MAINTAINING, OR DISSEMINATING HISTORICAL MATERIALS	.32	1.2	.7	5.19
D 99 ADMINISTER TESTS	.30	1.2	.7	5.59
L 398 SELECT MUSIC FOR RADIO BROADCASTS	.30	1.2	.7	3.87
C 94 REVIEW HISTORICAL REPORTS FOR COMPLETENESS OR CLARITY	.30	1.2	.7	5.00
M 360 CONDUCT OR PARTICIPATE IN RADIO OR TV BROADCAST PREPLANNING CONFERENCES	.2A	2.5	1.5	5.95
K 369 PERFORM INVENTORY OF AFRTS PROGRAM MATERIAL	.2A	2.5	1.5	5.34
L 384 OPERATE AUDIO CONSOLES	.2A	1.2	.7	4.38
M 413 DETERMINE LIGHTING EQUIPMENT AND ACCESSORIES	.2A	1.2	1.5	4.92
M 477 SET UP EFP EQUIPMENT	.2A	1.2	.7	5.24
M 425 OPERATE CHARACTER GENERATORS	.2A	1.2	1.5	4.62
M 436 PERFORM AS TELEVISION ANNOUNCER	.2A	2.5	2.2	5.14
M 442 PERFORM OPERATOR MAINTENANCE ON 16MM FILM PROJECTORS	.26	2.5	1.5	6.07
B 56 SUPERVISE PUBLIC AFFAIRS SUPERINTENDENT (AFSC 79199)	.2A	2.5	1.5	4.59
C 64 CRITIQUE MONOGRAPHS, CHRONOLOGIES, SPECIAL REPORTS, OR HISTORY REPORTS	.2A	1.2	.7	4.61
C 74 EVALUATE HISTORY PRODUCTS FOR AWARDS	.2A	1.2	.7	6.01
K 365 DETERMINE SELECTION, TIMING, AND SEQUENCING OF AUDIO-VISUAL MATERIAL FOR POSTPRODUCTION EDITING	.24	1.2	.7	6.39
L 389 PERFORM AS NARRATOR	.24	1.2	.7	6.24
L 394 PREPARE RADIO OR TV DAILY OPERATION LOGS	.24	2.5	2.9	5.21
M 443 PERFORM OPERATOR MAINTENANCE ON 35MM SLIDE PROJECTORS	.24	1.2	.7	5.13
D 104 CONDUCT RESIDENT COURSE CLASSROOM TRAINING	.22	3.7	2.2	4.45
F 105 MAINTAIN MUSEUMS	.22	1.2	1.5	6.30
F 227 WRITE INTERVIEW QUESTIONS FOR ORAL HISTORY INTERVIEWS	.22	1.2	1.5	6.95
K 363 COORDINATE REMOTE RADIO/TV COVERAGE OF SPECIAL EVENTS	.22	7.5	4.4	5.39
M 419 ENSURE PROPER APPEARANCE OF TALENT	.22	2.5	1.5	6.12
N 471 PERFORM OPERATOR MAINTENANCE ON EFP EQUIPMENT	.22	1.2	.7	3.70
D 101 ASSIGN RESIDENT COURSE INSTRUCTORS	.27	.0	.0	5.03
K 361 COORDINATE DISPOSITION OF AFRTS PROGRAM MATERIALS	.20	1.2	.7	4.62
M 449 PREPARE SHOOTING OUTLINES OR SHOT LISTS	.20	2.5	1.5	4.51
M 450 PREPARE VISUAL AIDS FOR TELEVISION BROADCASTS	.20	1.2	.7	5.13
N 458 ASSEMBLE FILMED OR TAPED SEQUENCES	.19	1.2	.7	5.29
K 358 CLEAN FILM, RECORD, OR VIDEOTAPE	.19	1.2	.7	5.44
K 359 CONDUCT OR PARTICIPATE IN RADIO OR TV BROADCAST CRITIQUE SESSIONS	.17	1.2	.7	3.56
	.17	1.2	.7	5.04

D TSM	TITLES	YNG EMP #00	1ST JOB (M)	1ST ENL (M)	TSK DTF (F)
M 415	DIRECT TELEVISION PRODUCTIONS				
M 431	OPERATE REMOTE VIDEOTAPE RECORDER (VTR) CONTROLS	.17	1.2	.7	7.39
M 432	OPERATE VIDEO CONSOLES	.17	1.2	.7	4.26
M 441	PERFORM OPERATOR MAINTENANCE ON VIDEO RECORDERS OR PLAYBACK UNITS	.17	1.2	.7	5.89
		.17	1.2	.7	4.09
E 145	MAINTAIN RADIO OR TV BROADCASTINGS RELATED FILES				
M 364	DESIGN PRODUCTION AIDS	.15	6.3	3.6	4.39
L 388	OPERATE TURNABLES	.15	1.2	.7	5.08
M 429	OPERATE REMOTE PORTABLE TELEVISION CAMERAS OR RECORDERS	.15	2.5	1.5	3.20
M 445	PERFORM PREOPERATIONAL CHECKS ON VIDEO CASSETTE MACHINES	.15	1.2	.7	5.56
M 454	SET UP TV STUDIO LIGHTING	.15	1.2	.7	4.51
M 475	REVIEW STOCK FILMS, VIDEOTAPES, OR SOUND TRACKS	.15	1.2	.7	6.05
E 138	MAINTAIN FILES OF ADDITIONAL DUTY HISTORIAN APPOINTMENTS	.13	1.2	.7	3.89
K 362	COORDINATE MAINTENANCE OF RADIO OR TV EQUIPMENT	.13	1.2	.7	3.31
K 366	ENSURE AVAILABILITY OF LOCALLY PRODUCED PROGRAM MATERIALS	.13	3.7	2.2	5.23
					4.93
L 377	CONDUCT RADIO BROADCAST PRODUCTION MEETINGS	.13	1.2	.7	4.80
L 380	DIRECT AUDIO TAPE EDITING	.13	1.2	1.5	5.13
L 381	DIRECT RADIO PRODUCTIONS	.13	2.5	2.2	5.91
M 404	CONDUCT OR PARTICIPATE IN TELEVISION PRODUCTION CRITIQUE SESSIONS	.13	1.2	.7	5.50
M 410	CREATE VIDEO STORY BOARDS				
M 411	DESIGN SETS	.13	1.2	.7	5.51
M 451	PROGRAM CHARACTER GENERATORS	.13	1.2	.7	6.04
C 89	EVALUATE UNIT HISTORIES	.13	2.5	1.5	5.79
K 368	MAINTAIN RECORDS OF USE OF LIBRARY MATERIAL	.11	1.2	1.5	5.01
K 370	PREPARE OR MAINTAIN CONTINUITY BOOKS	.11	1.2	.7	3.89
K 371	PREPARE OR MAINTAIN MASTER SCHEDULES	.11	1.2	.7	4.86
L 385	OPERATE AUDIO PATCH PANELS	.11	1.2	.7	5.82
L 399	SELECT RADIO PROGRAM MATERIAL OTHER THAN MUSIC	.11	1.2	.7	4.57
M 405	CONDUCT OR PARTICIPATE IN TELEVISION PRODUCTION PREPLANNING CONFERENCES	.11	1.2	.7	5.16
			2.5	1.5	5.70
M 416	DIRECT VIDEOTAPE EDITING	.11	1.2	.7	6.54
M 456	WRITE VIDEOTAPE SYNOPSIS	.11	1.2	.7	4.54
O 528	WRITE SPECIAL HISTORICAL REPORTS, MONOGRAPHS, OR CHRONOLOGIES TO DOCUMENT UNUSUAL EVENTS	.11	1.2	.7	7.15
B 58	SUPERVISE RADIO AND TV BROADCASTING SPECIALISTS (AFSC 79151)	.00	1.2	.7	5.99
B 59	SUPERVISE RADIO AND TV BROADCASTING TECHNICIANS (AFSC 79171)	.09	1.2	.7	5.65
C 70	EVALUATE ARMED FORCES RADIO AND TELEVISION (AFRT) STATION OPERATIONS OR MAINTENANCE	.09	1.2	.7	6.50
K 372	RECEIVE OR SHIP AFRT PROGRAM MATERIAL	.09	1.2	.7	9.14
M 401	ADVISE DIRECTORS ON PROGRAM ELEMENTS, SUCH AS AVAILABILITY OF CAMERA SHOTS OR PROGRAM TIMING	.00	1.2	.7	5.74
M 452	SELECT TELEVISION PROGRAM MATERIALS	.09	2.5	1.5	5.41
M 453	SELECT TV VISUALS	.09	2.5	1.5	5.33
M 463	MARK FILM FOR OPTICAL EFFECTS, SUCH AS FADES OR DISSOLVES	.09	1.2	1.5	4.07
B 53	SUPERVISE HISTORIAN SPECIALISTS (AFSC 79152)	.07	1.2	.7	5.00

O TSK	TITLES	TNG FMP OD	1ST JOB (M)	1ST ENL (M)	TSM OTF (F)
B 54	SUPERVISE HISTORIAN TECHNICIANS (AFSC 79172)				
M 435	PERFORM AS FLOOR MANAGER	.07	1.2	.7	4.76
M 439	PERFORM GRIP DUTIES, SUCH AS PULLING CABLES OR CHANGING GRAPHICS	.07	2.5	1.5	4.41
		.07	1.2	.7	3.16
N 472	PERFORM OPERATOR MAINTENANCE ON FILM EDITING EQUIPMENT	.07	.0	.0	4.51
O 509	PROOFREAD HISTORICAL REPORTS	.07	2.5	2.2	5.65
O 510	RESEARCH HISTORICAL ARCHIVES	.07	2.5	1.5	5.50
O 511	RESEARCH ORGANIZATIONAL FILES, LIBRARIES, OR ARCHIVES FOR HISTORICALLY SIGNIFICANT DOCUMENTS	.07	1.2	.7	6.28
O 512	RESEARCH READ FILES FOR HISTORICALLY SIGNIFICANT DOCUMENTS	.07	1.2	.7	5.92
F 206	PREPARE DISPLAYS FOR MUSEUMS	.06	1.2	.7	5.99
L 391	PERFORM AS RADIO MODERATOR OR MASTER OF CEREMONIES (MC)	.06	1.2	.7	6.31
M 417	DUPLICATE VIDEO TAPES	.06	1.2	.7	3.58
N 474	PREPARE SOUND RECORDING OR MIXING CUE SHEETS	.04	.0	1.5	5.02
N 478	SET UP ELECTRICAL RELAY BOXES	.06	1.2	.7	4.41
K 367	MAINTAIN AFRTS SHIPPING DOCUMENT RECORDS	.02	1.2	.7	4.10
K 373	REVIEW AFRT STATION PROGRAMS FOR CONTENT, QUALITY, OR TIMING	.02	1.2	.7	5.59
L 376	CONDUCT ON-SITE SURVEYS OF REMOTE RADIO BROADCAST LOCATIONS	.02	1.2	.7	4.70
L 379	COORDINATE RADIO SUBJECT-MATTER TREATMENT WITH TECHNICAL ADVISORS	.02	1.2	.7	5.29
L 387	OPERATE REMOTE AUDIO SYSTEMS	.02	1.2	.7	4.53
M 402	CHANGE BULBS IN LIGHTING FIXTURES	.02	3.7	2.2	2.72
E 127	ANNOTATE AND SUBMIT AFRTS FORMS 60 (RADIO PROGRAM INDEX)	.00	1.2	.7	4.49
E 128	ANNOTATE AND SUBMIT DD FORMS 2137 (AFRTS OUTLET/NETWORK REGISTRATION)	.00	1.2	.7	6.07
E 129	COMPILE HISTORICAL PERSONNEL DIRECTORIES	.00	1.2	.7	4.32
E 133	MAINTAIN AFRTS FORMS 60 (RADIO PROGRAM INDEX)	.00	1.2	.7	4.04
M 403	CONDUCT ON-SITE SURVEYS OF REMOTE VIDEO BROADCAST LOCATIONS	.00	1.2	.7	5.31
M 407	CONDUCT TELEVISION PRODUCTION MEETINGS	.00	1.2	.7	5.48
M 408	CONSTRUCT SETS	.00	1.2	.7	5.70
M 409	COORDINATE TELEVISION SUBJECT-MATTER TREATMENT WITH TECHNICAL ADVISORS	.00	2.5	1.5	5.77
M 412	DETERMINE ELECTRICAL REQUIREMENTS FOR ARTIFICIAL LIGHTING	.00	1.2	.7	5.51
M 414	DETERMINE SELECTION, TIMING, AND SEQUENCING OF VIDEO MATERIALS FOR TELEVISION POSTPRODUCTION EDITING	.00	1.2	.7	6.56
M 420	INSPECT CONDITION OF VIDEO MATERIALS	.00	1.2	.7	3.34
M 421	INSTRUCT CREWS ON PRODUCTION REQUIREMENTS PRIOR TO TAPING OR FILMING	.00	1.2	.7	4.80
M 422	INSTRUCT TALENT	.00	1.2	.7	4.64
M 426	OPERATE ELECTRONIC TIME CODE GENERATORS	.00	1.2	.7	4.88
M 427	OPERATE FOLLOW SPOTLIGHTS	.00	1.2	.7	3.45
M 428	OPERATE LIGHTING CONTROL PANELS	.00	1.2	.7	4.50
M 430	OPERATE REMOTE TELESCINE CONTROLS	.00	1.2	.7	4.17
M 433	OPERATE VIDEO PATCH PANELS	.00	1.2	.7	4.61

D TSM	TITLES	TNG FMP *0*	1ST JOB (M)	1ST ENL (M)	TSK DIF (F)
M 437	PERFORM AS TELEVISION MODERATOR OR MASTER OF CEREMONIES (MC)	.00	1.2	.7	6.63
M 440	PERFORM ON CAMERA IN ACTING ROLES	.00	1.2	.7	6.32
M 444	PERFORM PROPERATIONAL CHECKS OF TELEVISION CAMERA EQUIPMENT OR ACCESSORIES	.00	1.2	.7	4.42
M 447	PLACE STUDIO EQUIPMENT OR PROPS IN STORAGE	.00	1.2	.7	2.99
M 448	PREPARE MECHANICAL SPECIAL EFFECTS, OTHER THAN LIGHTING EFFECTS, FOR TELEVISION	.00	1.2	.7	5.79
M 455	SLATE VIDEOTAPE	.00	1.2	.7	3.05
O 479	ARRANGE FOR REPRODUCTION OF HISTORICAL PRODUCTS	.00	3.7	3.6	3.91
O 481	ASSEMBLE HISTORICAL NARRATIVE AND SUPPORTING DOCUMENT VOLUMES	.00	.0	.7	5.41
O 482	CONDUCT INTERVIEWS TO SUPPLEMENT HISTORICAL MATERIALS	.00	2.5	4.4	5.71
O 483	COORDINATE FINAL REVIEWS OF HISTORICAL REPORTS WITH STAFF PERSONNEL	.00	.0	.0	4.09
O 484	DETERMINE SOLUTIONS TO LINEAGE AND HONOR PROBLEMS	.00	.0	.0	6.18
O 485	DRAFT CHARTS OR GRAPHS TO ILLUSTRATE HISTORICAL DATA	.00	1.2	1.5	5.45
O 486	EDIT HISTORICAL NARRATIVES	.00	.0	1.5	6.31
O 487	ESTABLISH PROCEDURES FOR COLLECTING HISTORICAL MATERIALS	.00	.0	.0	5.73
O 488	INTERVIEW UNIT COMMANDER OR KEY PERSONNEL TO OBTAIN A PERSPECTIVE OF HISTORICAL EVENTS	.00	1.2	4.4	5.60
O 489	MARK HISTORICAL REPORTS TO REFLECT SECURITY CLASSIFICATION	.00	.0	.7	5.37
O 490	MICROFILM HISTORICAL MATERIALS	.00	.0	.0	4.59
O 491	PREPARE APPENDICES FOR HISTORICAL REPORTS	.00	.0	.7	5.47
O 492	PREPARE BIBLIOGRAPHIES FOR HISTORICAL REPORTS	.00	1.2	.7	5.44
O 493	PREPARE CHRONOLOGIES FOR HISTORICAL REPORTS	.00	1.2	.7	5.19
O 494	PREPARE DISTRIBUTION LIST FOR HISTORICAL PRODUCTS	.00	1.2	1.5	3.49
O 495	PREPARE DOCUMENTS FOR INCLUSION IN SUPPORTING DOCUMENT VOLUMES	.00	1.2	1.5	4.06
O 496	PREPARE FOOTNOTES FOR HISTORICAL REPORTS	.00	1.2	1.5	5.20
O 497	PREPARE FRONT COVERS AND BACK COVERS FOR HISTORICAL REPORTS	.00	1.2	1.5	3.79
O 498	PREPARE GAZETEERS FOR HISTORICAL REPORTS	.00	1.2	.7	4.73
O 499	PREPARE GLOSSARIES FOR HISTORICAL REPORTS	.00	1.2	.7	4.52
O 500	PREPARE INDICES FOR HISTORICAL REPORTS	.00	1.2	.7	4.83
O 501	PREPARE LINEAGE AND HONORS DATA FOR HISTORICAL REPORTS	.00	1.2	.7	4.93
O 502	PREPARE LIST OF ILLUSTRATIONS FOR HISTORICAL REPORTS	.00	1.2	.7	4.02
O 503	PREPARE LIST OF SUPPORTING DOCUMENTS FOR HISTORICAL REPORTS	.00	1.2	1.5	4.20
O 504	PREPARE MONOGRAPHS OR EXPANDED CHRONOLOGIES	.00	1.2	.7	6.22
O 505	PREPARE OR ASSEMBLE TOPICAL FILES ON MAJOR PROBLEMS, EVENTS, OR SUBJECTS	.00	1.2	.7	5.69
O 506	PREPARE SECURITY MARKINGS FOR HISTORICAL REPORTS	.00	1.2	.7	4.95
O 507	PREPARE TABLE OF CONTENTS FOR HISTORICAL REPORTS	.00	1.2	.7	4.04
O 508	PREPARE TITLE PAGES FOR HISTORICAL REPORTS	.00	1.2	.7	3.55
O 513	RESPOND TO HIGHER HEADQUARTERS CRITICAL REVIEWS OF HISTORY	.00	1.2	.7	5.32
O 514	SCREEN OR PRESERVE UNIT OR STAFF HISTORICAL MATERIALS	.00	1.2	.7	5.44
O 515	SELECT BIOGRAPHICAL DATA FOR USE IN HISTORICAL REPORTS	.00	1.2	1.5	5.26

D TSK	TITLE	TNG	FMP	WDA	IST	JOB	ENL	IST	TSK
					(M)	(M)	(M)		(F)
0 516	SELECT DOCUMENTS FOR USE IN PREPARING HISTORICAL REPORTS	.00		.00	1.5				6.46
0 517	SELECT OR VERIFY AUTHENTICITY OF SUPPORTING DOCUMENTS	.00		.00	.7				6.49
0 518	SELECT PHOTOGRAPHS FOR USE IN HISTORICAL REPORTS	.00		2.5	2.9				5.18
0 519	SELECT TOPICS FOR COVERAGE IN HISTORICAL REPORTS	.00		2.5	2.2				6.38
0 520	TAKE NOTES AT MEETINGS OR EVENTS FOR HISTORICAL DOCUMENTATION	.00		1.2	.7				4.69
0 521	TYPE DRAFT COPIES OF HISTORICAL REPORTS	.00		3.7	3.6				5.65
0 522	TYPE FINAL COPIES OF HISTORICAL REPORTS	.00		3.7	2.9				6.42
0 523	WRITE ABSTRACTS FOR HISTORICAL REPORTS	.00		1.2	1.5				5.32
0 524	WRITE CRITIQUES OF SUBORDINATE UNIT HISTORIES	.00		1.2	.7				6.73
0 525	WRITE FOREWORDS FOR HISTORICAL REPORTS	.00		2.5	1.5				5.43
0 526	WRITE NARRATIVES FOR HISTORICAL REPORTS	.00		.0	1.5				7.41
0 527	WRITE QUESTIONS FOR USE IN OBTAINING HISTORICAL INFORMATION	.00		1.2	.7				5.58
P 529	ARRANGE FOR BINDING HISTORICAL REPORTS	.00		1.2	1.5				4.00
P 530	BIND HISTORICAL REPORTS	.00		1.2	1.5				4.08
P 531	DESTROY CLASSIFIED DOCUMENTS NOT NEPT IN HISTORICAL ARCHIVES	.00		1.2	1.5				4.50
P 532	EVALUATE INDIVIDUAL REQUESTS FOR HISTORICAL INFORMATION	.00		.0	.0				4.82
P 533	INSPECT MICROFILM TO INSURE INFORMATION IS RETRIEVABLE	.00		1.2	.7				4.76
P 534	MAINTAIN HISTORICAL ARCHIVES	.00		.0	1.5				4.87
P 535	MAINTAIN HISTORICAL FILES	.00		.0	2.2				4.78
P 536	MAINTAIN HISTORICAL READY REFERENCE FILES FOR RESPONSE TO FREQUENTLY ASKED QUESTIONS	.00		1.2	2.2				5.02
P 537	MAINTAIN MICROFILM	.00		1.2	1.5				3.79
P 538	PROVIDE STAFF WITH "CROSS-TELL" OF OTHER HISTORICAL MATERIALS	.00		1.2	.7				4.75
P 539	RESPOND TO INQUIRIES FOR HISTORICAL INFORMATION	.00		5.0	4.4				5.16

## 791XO TRAINING EMPHASIS RATINGS-DESCENDING ORDER

539 TASKS ARE PRESENTED BELOW IN DESCENDING ORDER OF FIRST-TERM TRAINING EMPHASIS RATINGS, TOGETHER WITH THE PERCENT OF VARIOUS CAREER LADDER GROUPS PERFORMING TASKS AND RELATIVE TASK DIFFICULTY.

TRAINING EMPHASIS RATINGS WERE COLLECTED FROM 54 EXPERIENCED CAREER LADDER NCO'S WHO WORKED IN A VARIETY OF COMMANDS AND LOCATIONS. THESE NCO'S RATED JOB INVENTORY TASKS ON A TEN-POINT SCALE RANGING FROM ZERO (NO TRAINING REQUIRED) TO NINE (EXTREMELY HEAVY TRAINING RECOMMENDED). RATERS HAD HIGH AGREEMENT AS TO WHICH TASKS REQUIRE SOME FORM OF STRUCTURED TRAINING DURING THE FIRST ENLISTMENT. IN THIS CAREER LADDER THE AVERAGE TRAINING EMPHASIS RATING WAS 1.83, WITH A STANDARD DEVIATION OF 1.85. TASKS RATED ABOVE 3.68 ARE HIGH IN TRAINING EMPHASIS AND SHOULD BE CONSIDERED FOR TECH SCHOOL TRAINING. TASKS RATED BELOW AVERAGE GENERALLY ARE NOT TRAINED IN FORMAL TECH SCHOOLS. IN DECIDING WHETHER TO INCLUDE TASKS IN TRAINING, CONSIDER THE FACT THAT TRAINING EMPHASIS RATINGS CAPTURE ELEMENTS OF TASK CRITICALITY AS WELL AS PERCENT OF FIRST TERMERS PERFORMING AND THE RELATIVE DIFFICULTY OF TASKS.

## VECTOR TYPE CODES:

(T) = % TIME SPENT BY ALL MEMBERS

(M) = % MEMBERS PERFORMING

(F) = TASK FACTOR

(D) = DICHOTOMOUS SET

(B) = % TIME SPENT BY MEMBERS PERFORMING

(I) = PROGRAM GENERATED VECTOR

NO	TYPE	VECTOR	MEMBERS/		DESCRIPTION	HIGH IN TRAINING EMPHASIS = 3.68+
			MEAN	SD		
1	-	SEONUM			SEQUENTIAL NUMBERING	
2	D	TNGEMP	1.83	1.85	TRAINING EMPHASIS RATINGS 791XD	
3	M	1STJOB		80	791XD AIRMEN WITH 1-24 MOS TAFMS	
4	M	1STENL		137	791XD AIRMEN WITH 1-48 MOS TAFMS	
5	M	791 50		228	DAFSC 79150 AIRMEN	
6	F	TSMOIF	5.00	1.00	AFSC 791XX TASK DIFFICULTY RATINGS	

791X0 TRAINING EMPHASIS RATINGS-DESCENDING ORDER

539 TASKS ARE PRESENTED BELOW IN DESCENDING ORDER OF FIRST-TERM TRAINING EMPHASIS RATINGS, TOGETHER WITH THE PERCENT OF VARIOUS CAREER LADDER GROUPS PERFORMING TASKS AND RELATIVE TASK DIFFICULTY.

TRAINING EMPHASIS RATINGS WERE COLLECTED FROM 54 EXPERIENCED CAREER LADDER NCO'S WHO WORKED IN A VARIETY OF COMMANDS AND LOCATIONS. THESE NCO'S RATED JOB INVENTORY TASKS ON A TEN-POINT SCALE RANGING FROM ZERO (NO TRAINING REQUIRED) TO NINE (EXTREMELY HEAVY TRAINING RECOMMENDED). RATERS MADE HIGH AGREEMENT AS TO WHICH TASKS REQUIRE SOME FORM OF STRUCTURED TRAINING DURING THE FIRST ENLISTMENT. IN THIS CAREER LADDER THE AVERAGE TRAINING EMPHASIS RATING WAS 1.83, WITH A STANDARD DEVIATION OF 1.85. TASKS RATED ABOVE 3.68 ARE HIGH IN TRAINING EMPHASIS AND SHOULD BE CONSIDERED FOR TECH SCHOOL TRAINING. TASKS RATED BELOW AVERAGE GENERALLY ARE NOT TRAINED IN FORMAL TECH SCHOOLS. IN DECIDING WHETHER TO INCLUDE TASKS IN TRAINING, CONSIDER THE FACT THAT TRAINING EMPHASIS RATINGS CAPTURE ELEMENTS OF TASK CRITICALITY AS WELL AS PERCENT OF FIRST TERMERS PERFORMING AND THE RELATIVE DIFFICULTY OF TASKS.

D	TSK	TITLES	SEQ NUM	TMC EMP #0*	1ST JOR (M)	1ST ENL (M)	791 50 (M)	TSM DIF (F)
G	260	WRITE NEWS STORIES	1	7.54	86.2	83.2	78.9	5.69
H	291	PROOFREAD COPY	2	7.26	81.3	75.9	69.3	5.10
G	262	WRITE PHOTO OUTLINES	3	7.15	88.7	83.2	80.7	4.61
G	256	WRITE FEATURES	4	6.98	85.0	82.5	78.9	6.11
G	235	EDIT NEWSPAPER COPY	5	6.87	71.2	68.6	61.4	5.46
H	289	PREPARE PAGE DUMMIES	6	6.85	56.3	55.5	49.6	5.53
F	201	PLAN NEWSPAPER LAYOUTS	7	6.83	63.7	59.1	49.1	6.28
G	258	WRITE HEADLINES	8	6.83	78.7	71.5	59.2	4.88
G	230	CHECK STYLE CORRECTNESS USING ASSOCIATED PRESS STYLEBOOK AND LABEL MANUAL	9	6.72	83.7	81.0	78.1	4.84
G	232	EDIT HEADLINES	10	6.69	61.2	59.1	53.5	5.01
G	248	SELECT AND CROP PHOTOS FOR STORIES	11	6.67	77.5	75.9	68.0	4.70
H	277	DESIGN NEWSPAPER LAYOUTS	12	6.65	67.5	63.5	51.3	6.27
G	246	REWRITE COPY TO UPDATE ARTICLES	13	6.48	67.5	65.7	63.6	5.05
G	253	USE COPY EDITING/PROOFREADING SYMBOLS	14	6.39	75.0	74.5	71.1	3.99
G	245	REWRITE COPY TO COMBINE STORIES OR CHANGE STORY EMPHASIS	15	6.31	65.0	64.2	60.1	5.44
G	268	WRITE SPORTS STORIES	16	6.22	67.5	62.0	49.1	5.22
H	295	REVIEW NEWSPAPER LAYOUTS	17	6.13	47.5	46.0	43.4	5.33
G	224	ADVISE PHOTOGRAPHERS ON PHOTO SELECTION OR PHOTO ARRANGEMENT	18	6.09	73.7	73.0	71.5	5.07
G	234	EDIT MEDIA RELEASES	19	6.07	23.7	24.8	29.8	5.40
G	242	LOCALIZE NEWS SERVICE MATERIALS	20	6.07	65.0	60.6	54.4	4.39
H	297	SELECT MATERIALS FOR PUBLICATION	21	5.94	45.0	43.8	39.5	5.12
A	13	ESTABLISH PROCEDURES FOR COLLECTING AND EVALUATING NEWS AND FEATURE ITEMS	22	5.83	28.7	35.0	46.9	5.02
H	282	MARK INSTRUCTIONS, SUCH AS TYPE SIZE OR COLUMN WIDTH, ON COPY OR PHOTOS	23	5.69	63.7	62.0	54.8	4.37
F	219	RESPOND TO DISASTER SITUATIONS OR DISASTER PREPAREDNESS EXERCISES	24	5.67	50.0	48.2	50.0	5.84
H	296	REVIEW OR SELECT NEWS SERVICE MATERIAL AND OTHER STORY INPUTS FOR PUBLICATIONS	25	5.63	47.5	47.4	45.6	4.86

## 791XO TRAINING EMPHASIS RATINGS-DESCENDING ORDER

OCCUPATIONAL ANALYSIS PROGRAM  
USAFJMC (ATC) WANDOLPH AFB TX

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O TSM	TITLES	SFO NUM	TNG EMP	1ST JOB	1ST FNL	791 SO	TSM JIF
		#	#00*	(M)	(M)	(M)	(F)
B 35	DIRECT NEWSPAPER MAKEUP AT PRINTING PLANTS	26	5.44	28.7	35.0	37.7	5.61
G 259	WRITE MAGAZINE STORIES	27	5.39	15.0	22.6	27.6	6.17
J 352	RESPOND TO NEWS MEDIA INQUIRIES	28	5.39	31.3	31.4	39.0	5.69
G 261	WRITE NEWS SUMMARIES	29	5.37	32.5	32.1	33.3	5.32
E 141	MAINTAIN LOGS, SUCH AS HOMETOWN NEWS RELEASES, BASE TOURS, NEWSPAPER, OR PRODUCTION LOGS	30	5.26	52.5	54.7	56.6	3.11
F 220	RESPOND TO INQUIRIES FROM SOURCES OTHER THAN NEWS MEDIA	31	5.20	31.3	29.9	43.9	5.20
J 345	PREPARE NATIONAL STORY IDEAS	32	5.19	20.0	22.6	27.6	5.85
F 172	COORDINATE ACTIVITIES AND STORIES INTERNALLY	33	5.15	38.7	42.3	48.7	4.49
J 339	ESCORT NEWS MEDIA REPRESENTATIVES	34	5.09	37.5	40.9	49.6	4.71
G 266	WRITE SPECIAL COLUMNS OR EDITORIALS	35	5.07	26.2	25.5	27.6	6.32
E 164	REVIEW OR SUBMIT DD FORMS 2266 (HOMETOWN NEWS RELEASE DATA)	36	5.00	25.0	27.7	29.8	3.69
F 202	PLAN TOURS	37	4.96	21.2	18.2	25.0	4.61
G 239	ESTABLISH PROCEDURES FOR COLLECTING NEWS MATERIALS, SUCH AS STRINGERS OR ASSIGNED BEATS	38	4.89	33.7	34.3	33.3	5.25
E 149	MAKE ENTRIES ON DD FORMS 2266 (INFORMATION FOR HOMETOWN NEWS RELEASE)	39	4.83	22.5	21.9	27.2	3.13
F 218	RESEARCH MATERIALS FOR INTERVIEWS	40	4.83	52.5	49.6	46.1	5.01
J 335	DEVELOP NATIONAL FEATURE STORY PROGRAM IDEAS AND SYNOPSIS	41	4.81	17.5	20.4	26.3	6.10
F 175	COORDINATE WITH AGENCIES OR INDIVIDUALS TO COMPLETE ASSIGNMENTS	42	4.80	32.5	38.0	45.2	4.90
F 195	OPERATE WORD PROCESSING EQUIPMENT	43	4.74	16.2	24.1	28.5	6.19
J 330	CONDUCT HOMETOWN NEWS RELEASE PROGRAM	44	4.72	22.5	21.9	25.0	4.25
G 233	EDIT MAGAZINE COPY	45	4.70	5.0	11.7	15.4	5.58
B 39	ESTABLISH DEADLINES	46	4.69	25.0	33.6	46.1	4.51
J 338	DRAFT REPLIES TO NEWS MEDIA INQUIRIES	47	4.69	15.0	17.5	26.8	5.81
E 137	MAINTAIN DD FORMS 2266 (HOMETOWN NEWS RELEASE DATA)	48	4.67	21.2	23.4	24.1	3.45
G 231	DETERMINE USE OF PUBLIC AFFAIRS MATERIALS	49	4.67	26.2	29.2	33.3	5.10
B 51	SUPERVISE BASE NEWSPAPER OR GUIDE PROGRAMS	50	4.59	8.7	10.2	19.3	6.05



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D TSM	TITLES	SFO NUM	TNG EMP #0*	1ST JOB (M)	1ST ENL (M)	791 SO (M)	TSM DIF (F)
G 251	TAKE NOTES AT MEETINGS OR ON-SCENE EVENTS FOR PUBLIC AFFAIRS USE	51	4.59	56.3	51.1	47.8	4.32
I 300	CONDUCT BASE TOURS OTHER THAN IN-HOUSE ORGANIZATIONAL TOURS	52	4.59	27.5	27.7	31.6	4.84
J 349	PROVIDE NEWS RELEASES AND NEWS BEEPERS FOR RADIO, TV, AND PRINT MEDIA	53	4.57	16.2	19.0	25.0	5.51
J 334	COORDINATE REPLIES TO NEWS MEDIA INQUIRIES	54	4.54	17.5	19.7	29.4	5.63
F 190	OPERATE AUDIOVISUAL EQUIPMENT	55	4.44	20.0	23.4	37.7	3.62
M 290	PREPARE TEMPORARY NEWS SHEETS FOR SPECIAL EVENTS	56	4.44	8.7	8.0	13.2	5.30
J 337	DOCUMENT NEWS MEDIA INQUIRIES	57	4.44	20.0	24.1	34.6	4.08
A 6	DETERMINE WORK PRIORITIES	58	4.43	35.0	42.3	53.9	5.32
F 226	WRITE INTERVIEW QUESTIONS FOR AUDIO, VIDEO PROGRAMS, OR PRINT MEDIA	59	4.41	53.7	48.9	43.4	5.37
G 243	RESEARCH FILES OR LIRRARIES FOR INFORMATIONAL MATERIALS	60	4.39	32.5	29.9	32.9	4.74
I 303	COORDINATE TOURS WITH BASE OR COMMUNITY AGENCIES	61	4.39	21.2	19.7	24.1	4.90
F 181	INITIATE WORK ORDERS FOR PHOTOGRAPHIC SUPPORT	62	4.31	70.0	67.9	75.0	2.76
F 193	OPERATE SLIDE PROJECTORS	63	4.30	22.5	25.5	36.0	2.89
F 221	RESPOND TO SONIC BOOM OR NOISE COMPLAINTS	64	4.30	20.0	21.2	27.2	5.19
E 140	MAINTAIN INTERNAL INFORMATION FILES	65	4.26	22.5	23.4	25.4	3.72
E 142	MAINTAIN MEDIA RELATIONS FILES	66	4.26	10.0	11.7	18.0	3.79
M 292	RESPOND TO RUMOR CONTROL SITUATIONS	67	4.24	16.2	21.2	24.6	5.47
J 346	PREPARE PRESS KITS	68	4.24	16.2	16.8	24.1	4.49
A 14	ESTABLISH PROCEDURES FOR LIAISON WITH UNIT PUBLIC AFFAIRS REPRESENTATIVES (UPAR)	69	4.22	13.7	19.7	29.4	4.80
E 139	MAINTAIN FILES OF PAST EDITIONS OF BASE NEWSPAPERS	70	4.22	47.5	46.0	42.5	2.28
F 197	PERFORM QUALITY CONTROL AT PRINTING PLANTS	71	4.22	20.0	23.4	23.2	5.36
F 176	COORDINATE WITH TECHNICAL ADVISORS ON THE ACCURACY OF STORY OR HISTORICAL MATERIALS	72	4.17	31.3	32.1	33.8	5.00
F 224	SCHEDULE INTERVIEWS	73	4.15	65.0	65.7	61.0	3.85
I 322	RESPOND TO REQUESTS FOR SPEAKERS	74	4.13	15.0	15.3	25.4	4.04

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D TSM	TITLES	SFO NUM	TNG EMP	1ST JOR (M)	1ST FNL (M)	701 50 (M)	TSM DIF (F)
B 09	SUPERVISE APPRENTICE PUBLIC AFFAIRS SPECIALISTS (AFSC 79130)	75	4.09	2.5	2.2	8.3	5.79
I 321	RESPOND TO REQUESTS FOR BASE TOURS	76	4.07	23.7	22.6	27.2	3.94
C 84	EVALUATE PUBLISHER PERFORMANCE	77	4.06	6.3	10.2	20.6	5.64
J 342	MAKE ENTRIES IN THE HOMETOWN NEWS RELEASE LOGS	78	4.06	23.7	24.8	28.1	2.52
H 274	COORDINATE PRINTING OPERATIONS, INCLUDING ADVERTISEMENT PLACEMENTS AND COPY FLOW	79	4.04	21.2	22.6	24.1	5.32
H 298	UPDATE NEWSPAPER DISTRIBUTION LISTS	80	4.04	38.7	35.8	34.6	3.29
I 324	SET UP SPEAKER ENGAGEMENTS	81	4.04	12.5	10.9	18.0	4.63
J 343	MAKE ENTRIES IN THE MEDIA NEWS RELEASE LOGS	82	4.04	17.5	19.0	25.0	2.65
C 65	CRITIQUE NEWSPAPERS, MAGAZINES, OR NEWS RELEASES	83	3.98	16.2	14.6	18.0	5.93
C 79	EVALUATE NEWSPAPER DISTRIBUTION PROCEDURES	84	3.98	11.2	17.5	28.5	3.82
F 174	COORDINATE PRODUCTION OF ART WORK OTHER THAN PHOTOS WITH GRAPHICS SHOPS	85	3.96	27.5	27.7	34.2	4.19
C 67	EVALUATE AD-TO-COPY RATIOS	86	3.94	11.2	14.6	17.1	4.31
F 203	PREPARE AUDIENCE OR READERSHIP SURVEYS	87	3.94	5.0	8.8	15.8	6.41
F 207	PREPARE OR MAINTAIN A DISASTER RESPONSE KITS FOR ON-SCENE, NEWS MEDIA CENTERS OR COMMAND POSTS	88	3.94	6.3	8.8	13.2	5.48
H 276	DESIGN BASE GUIDE LAYOUTS	89	3.93	8.7	6.6	10.1	6.19
I 302	COORDINATE REPLIES TO CIVILIAN INQUIRIES WITH APPROPRIATE AGENCIES	90	3.93	25.0	20.4	26.8	4.98
G 255	WRITE FACT SHEETS	91	3.87	8.7	10.9	21.1	5.45
J 326	ARRANGE FOR NEWS MEDIA TOURS	92	3.87	11.2	11.7	15.4	5.87
J 340	FORWARD PROMOTIONAL MATERIAL ON MILITARY EVENTS TO MEDIA OUTLETS	93	3.81	13.7	16.1	22.4	3.96
F 165	ANALYZE AUDIENCE OR READERSHIP SURVEYS	94	3.78	8.7	10.9	21.9	6.25
D 102	CONDUCT OUT	95	3.74	5.0	5.8	21.1	5.97
F 177	DOCUMENT INQUIRIES FROM INTERNAL OR EXTERNAL SOURCES OTHER THAN NEWS MEDIA	96	3.74	15.0	14.6	20.2	4.29
G 244	REVIEW SCRIPTS, SPEECHES, OR PA MATERIALS FOR SECURITY, SENSITIVITY, POLICY, PROPRIETY, EDITORIALIZING, OR LIREL	97	3.74	15.0	16.1	17.5	6.24

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D TSK	TITLES	SEQ NUM	TNG EMP #D*	1ST JOB (M)	1ST FIL (M)	701 50 (M)	TSM DIF (F)
A 8	DEVELOP WORK METHODS OR PROCEDURES	98	3.72	25.0	29.9	39.9	5.95
I 307	MAINTAIN SPEAKER BUREAU FILES	99	3.70	15.0	13.1	20.2	4.53
J 332	COORDINATE NEWS MEDIA INTERVIEWS	100	3.70	12.5	13.9	19.7	5.93
I 317	PLAN BASE TOURS OTHER THAN IN-HOUSE ORGANIZATIONAL TOURS	101	3.69	17.5	15.3	19.3	5.48
C 96	WRITE APR	102	3.67	1.2	2.2	17.1	6.15
H 272	ARRANGE FOR OR DELIVER NEWSPAPERS TO LOCAL DISTRIBUTION POINTS	103	3.67	48.7	40.1	36.4	3.31
N 468	OPERATE STILL CAMERAS	104	3.67	55.0	51.8	55.7	4.91
F 180	GATHER PHOTO AND NEGATIVES	105	3.65	56.3	51.8	56.6	2.96
G 257	WRITE GENERAL CORRESPONDENCE, SUCH AS LETTERS, POINT PAPERS, OR STAFF SUMMARY SHEETS	106	3.65	20.0	25.5	40.4	5.47
H 287	PREPARE COMMANDER'S CALL TOPICS	107	3.59	11.2	10.2	17.1	4.75
J 327	BRIEF AIR FORCE PERSONNEL PRIOR TO MEDIA INTERVIEWS ON NEWS MEDIA INTERESTS AND TECHNIQUES	108	3.59	7.5	10.9	18.9	5.43
J 356	SET UP PRESS CENTERS	109	3.56	17.5	17.5	16.7	5.50
I 318	PREPARE PROMOTIONAL MATERIAL ON MILITARY EVENTS OF INTEREST TO AREA COMMUNITIES	110	3.54	11.2	12.4	15.8	5.30
G 240	GHOST-WRITE EDITORIALS	111	3.50	8.7	14.6	23.2	6.26
H 278	DEVELOP INFORMATION MATERIALS FOR PUBLICATIONS, SUCH AS FACT SHEETS, SPEECHES, OR BIOGRAPHIES	112	3.48	7.5	9.5	20.2	5.83
I 310	MAKE ENTRIES ON BASE TOUR LOGS	113	3.46	22.5	17.5	19.3	2.91
H 271	ADMINISTER COMMANDER'S TELEPHONE ACTION LINES	114	3.44	13.7	13.1	10.1	4.94
A 25	PLAN WORK ASSIGNMENTS	115	3.43	23.7	27.0	36.8	5.15
F 169	COMPILE DATA FOR PUBLIC AFFAIRS MONTHLY ACTIVITY REPORTS	116	3.43	15.0	14.6	24.6	4.48
H 275	DELIVER NEWSPAPER COPY TO PRINTERS	117	3.37	46.2	43.1	36.4	2.28
I 301	COORDINATE PARTICIPATION OF BASE PERSONNEL IN COMMUNITY ACTIVITIES	118	3.37	15.0	13.9	18.9	5.61
F 194	OPERATE VIDEO DISPLAY TERMINALS (VDT)	119	3.33	10.0	16.1	17.5	4.76
A 16	ESTABLISH PROCEDURES FOR REVIEW OF MATERIAL FOR COMPLIANCE WITH LOCAL, HOST COUNTRY, OR AIR FORCE POLICY	120	3.31	7.5	9.5	13.6	5.84
F 171	CONDUCT IN-HOUSE ORGANIZATIONAL TOURS	121	3.31	13.7	13.9	19.3	4.30

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D TSK	TITLES	SFQ NUM	TMG EMP	1ST JOB	1ST ENL	791 50	TSK DIF
		#	#	(M)	(M)	(M)	(F)
J 341	MAINTAIN NEWS MEDIA DISTRIBUTION LISTS	122	3.31	12.5	14.6	19.3	3.37
F 187	MAINTAIN PHOTO AND NEGATIVES FILES	123	3.30	45.0	46.7	45.6	3.43
H 293	REVIEW BASE GUIDE LAYOUTS	124	3.30	7.5	5.8	13.2	5.57
J 355	REVIEW PRINT MEDIA FOR ARTICLES OF INTEREST TO COMMANDER AND STAFF	125	3.30	16.2	14.6	17.1	4.11
G 252	TRANSCRIBE TAPED INTERVIEWS	126	3.26	42.5	35.8	33.3	4.46
G 254	WRITE BIOGRAPHIES OF AIR FORCE PERSONNEL OR OTHER DIGNITARIES	127	3.22	11.2	10.2	20.2	5.34
C 81	EVALUATE PROCEDURES USED IN COLLECTING, EVALUATING, OR DISSEMINATING INFORMATION MATERIALS	128	3.20	6.3	9.5	18.9	5.12
H 294	REVIEW COMMANDERS' CALLS FOR EQUIPED ACTIVITIES	129	3.20	7.5	8.0	13.6	4.35
E 135	MAINTAIN COMMUNITY RELATIONS FILES	130	3.19	10.0	8.0	13.6	4.40
E 146	MAINTAIN UNIT POSTERS OF ADDITIONAL DUTY PUBLIC AFFAIRS REPRESENTATIVES	131	3.19	11.2	10.9	14.5	2.89
I 309	MAKE ENTRIES IN SPEAKER OR BRIEFING LOGS	132	3.19	13.7	10.9	17.1	2.95
I 313	PARTICIPATE IN PLANNING OPEN HOUSE ACTIVITIES	133	3.19	15.0	14.6	17.5	5.66
J 329	CONDUCT ACCIDENT AND SERIOUS INCIDENT BRIEFINGS	134	3.19	3.7	5.8	11.8	5.47
I 304	COORDINATE USE OF AIR FORCE EQUIPMENT OR EXHIBITS IN COMMUNITY EVENTS	135	3.17	16.2	12.4	14.9	5.40
H 270	ADMINISTER COMMANDER'S STRAIGHT-TALK LINES	136	3.15	7.5	5.8	7.9	5.13
J 336	DOCUMENT INCLUSIVE TIMES AND AGENCIES INVOLVED IN ESCORT OF NEWS MEDIA REPRESENTATIVES	137	3.09	3.7	8.0	14.5	4.82
J A 5	DETERMINE TARGET AUDIENCES FOR DISTRIBUTION OF INFORMATIONAL PRODUCTS	138	3.07	12.5	14.6	29.4	5.60
D 107	DEMONSTRATE HOW TO LOCATE TECHNICAL INFORMATION	139	3.06	5.0	8.8	15.8	4.17
F 167	ASSEMBLE SLIDES FOR TAPE OR SLIDE PRESENTATIONS	140	3.02	17.5	13.9	25.0	4.49
F 200	PLAN MAGAZINE LAYOUTS	141	3.02	5.0	4.4	8.8	6.39
N 466	OPERATE ELECTRONIC FLASH SYSTEMS	142	3.02	27.5	29.9	31.1	4.31
I 306	MAINTAIN BACKGROUND FILES ON COMMUNITY GROUPS OR INDIVIDUALS	143	2.96	12.5	8.0	11.8	4.58
H 279	DISPLAY PUBLIC AFFAIRS MATERIALS IN HIGH TRAFFIC AREAS	144	2.94	10.0	13.1	18.4	3.59

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D TSM	TITLES	SFQ NUM	TNG EMP	1ST JOB	1ST ENL	791 SD	TSK DIF
		#	*0*	(M)	(M)	(M)	(F)
M 299	WRITE CRITIQUES ON UNIT COMMANDER'S CALL PRESENTATIONS	145	2.94	7.5	9.8	14.5	4.51
J 325	ARRANGE FOR NEWS MEDIA ORIENTATION FLIGHTS	146	2.94	5.0	5.1	8.8	6.17
G 247	REWRITE GENERAL CORRESPONDENCE, SUCH AS LETTERS, POINT PAPERS, OR STAFF SUMMARY SHEETS	147	2.93	15.0	13.9	21.1	5.42
N 467	OPERATE EXPOSURE METERS	148	2.93	22.5	23.4	23.7	4.48
F 225	SECURE CLASSIFIED MATERIALS	149	2.91	6.3	3.6	7.5	3.94
J 351	PROVIDE STILL PHOTOGRAPHS, VIDEO TAPE, OR MOTION PICTURES FOR CIVILIAN NEWS BROADCASTS	150	2.91	8.7	9.5	14.9	5.04
F 179	GATHER COLOR SLIDES	151	2.87	20.0	19.7	31.6	3.13
I 320	PROVIDE MATERIALS FOR SPEAKER ENGAGEMENTS, SUCH AS ORGANIZATION BACKGROUND MATERIALS OR VISUAL AIDS	152	2.87	11.2	9.5	18.9	4.60
F 204	PREPARE BRIEFINGS	153	2.85	12.5	13.1	23.2	6.00
M 280	DISTRIBUTE COMMANDER'S CALL TOPICS	154	2.85	10.0	8.8	14.0	3.12
J 333	COORDINATE PRESS CONFERENCES	155	2.83	7.5	5.1	9.2	6.53
D 110	DEVELOP OR MAINTAIN TRAINING RECORDS, CHARTS, OR GRAPHS	156	2.81	2.5	2.2	14.5	5.04
J 347	PREPARE REQUEST FOR MEDIA ORIENTATION FLIGHTS	157	2.80	5.0	5.1	7.9	5.78
F 192	OPERATE PUBLIC ADDRESS SYSTEMS	158	2.74	12.5	11.7	17.1	3.44
C 60	ANALYZE WORKLOAD REQUIREMENTS	159	2.72	6.3	10.9	17.1	6.17
F 209	PREPARE VISUALS FOR PUBLICATION	160	2.72	12.5	11.7	15.4	5.11
C 72	EVALUATE COMPLIANCE WITH PERFORMANCE STANDARDS	161	2.67	2.5	2.9	13.6	5.88
D 103	CONDUCT PROFICIENCY OR QUALIFICATION TRAINING	162	2.67	1.2	2.9	9.2	5.69
D 106	COUNSEL TRAINEES ON TRAINING PROGRESS	163	2.65	3.7	2.9	13.2	5.19
J 328	BRIEF COMMANDERS ON PUBLIC REACTIONS TO AIR FORCE ACTIVITIES	164	2.65	2.5	2.9	9.2	6.21
N 469	OPERATE VARIABLE FOCAL LENGTH (200M) LENSES	165	2.65	38.7	35.8	36.0	4.68
D 108	DETERMINE OJT TRAINING REQUIREMENTS	166	2.63	1.2	.7	8.8	5.35
D 115	EVALUATE OJT TRAINEES	167	2.63	3.7	2.9	13.2	5.47
A 10	ESTABLISH LIAISON WITH LOCAL COMMANDERS	168	2.61	15.0	17.5	23.2	5.07
A 15	ESTABLISH PROCEDURES FOR REVIEW OF MATERIAL FOR COMPLIANCE WITH SECURITY REGULATIONS	169	2.61	5.0	6.6	11.8	5.16

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D YSM	TITLES	SFQ	TNG	EMP	#	1ST JOR (M)	1ST FNL (M)	791 SO (M)	TSM DIF (F)
M 283	MONITOR DISTRIBUTION PROCEDURES FOR PUBLIC AFFAIRS PRODUCT, SUCH AS THE ALPHEAN MAGAZINE, POLICY LETTERS, OR LITHOGRAPH	170	2.59			16.2	12.4	17.5	3.61
M 288	PREPARE CPITQUES OF UNIT NEWSPAPER OR MAGAZINES	171	2.59			3.7	2.9	7.0	5.96
B 55	SUPERVISE PUBLIC AFFAIRS SPECIALISTS (AFSC 791501)	172	2.56			1.2	2.9	14.9	5.54
F 170	CONDUCT AUDIENCE SURVEYS	173	2.56			2.5	5.1	11.4	6.15
D 121	PLAN OUT	174	2.54			2.5	2.2	10.1	5.90
F 186	MAINTAIN OR DISTRIBUTE LITHOGRAPH SERIES	175	2.54			26.2	27.0	29.4	3.03
F 214	REQUEST CLEARANCE OF COPYRIGHT MATERIALS	176	2.54			5.0	6.6	8.3	4.28
M 273	ASSIST WITH AND PROVIDE INFO MATERIALS FOR INDIVIDUALIZED NEWCOMER TREATMENT AND ORIENTATION (INTPO) PROGRAM	177	2.54			15.0	13.9	16.2	3.73
B 32	COUNSEL PERSONNEL ON PERSONAL OR MILITARY RELATED PROBLEMS	178	2.52			1.2	5.1	19.3	5.99
I 308	MAKE ARRANGEMENTS FOR LUNCHEONS OR ON-BASE MEETING FOR CIVILIAN GROUPS	179	2.52			13.7	10.2	12.3	5.07
B 47	MANAGE PUBLIC AFFAIRS ACTIVITIES	180	2.46			5.0	5.8	16.2	6.46
E 132	MAINTAIN ADMINISTRATIVE FILES	181	2.46			5.0	2.9	9.2	4.99
F 211	PUBLICIZE DV VISITS OR SIGNIFICANT EVENTS INVOLVING BASE PERSONNEL, SUCH AS NOTICES POSTED ON MAPQUES	182	2.46			18.8	21.2	24.1	4.15
A 17	ESTABLISH PROCEDURES FOR SPECIAL EVENTS, SUCH AS OPEN HOUSES	183	2.44			10.0	10.2	15.8	6.60
F 184	MAINTAIN COLOR SLIDES FILES	184	2.41			10.0	10.9	20.2	3.50
M 281	DRAFT CONTRACTS OR AGREEMENTS FOR PRINTING	185	2.39			2.5	4.4	11.8	6.79
G 237	EDIT SPEECHES	186	2.35			3.7	5.1	5.7	5.82
G 250	SELECT SLIDES FOR TELEVISION	187	2.33			7.5	7.3	7.5	4.53
I 315	PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES IN RESOLVING PROBLEMS CAUSED BY AIRCRAFT NOISE	188	2.33			6.3	8.0	12.7	6.87
I 312	PARTICIPATE IN BASE COMMUNITY COUNCIL SPONSORED EVENTS	189	2.30			6.3	5.1	6.1	4.03
I 319	PREPARE REQUESTS FOR MILITARY ORIENTATION FLIGHTS OF DISTINGUISHED PERSONS, ROTC CADETS, OR CIVIL AIR PATROL CADETS	190	2.30			10.0	8.8	9.6	5.50
F 188	MAINTAIN PUBLIC AFFAIRS MONTHLY ACTIVITY REPORTS	191	2.28			5.0	2.9	7.5	3.55
A 12	ESTABLISH PERFORMANCE STANDARDS FOR SUBORDINATES	192	2.26			2.5	3.6	15.8	5.73

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D TSK	TITLES	SFO NUM	TNG EMP #	1ST JOB (M)	1ST ENL (M)	791 SU (M)	TSK DIF (F)
G 229	CHECK STYLE CORRECTNESS USING AIR FORCE OR MAJOR COMMAND (MAJCOM) HISTORICAL DIRECTIVES	193	2.20	16.2	18.2	22.4	5.09
G 265	WRITE SCRIPTS FOR TAPE OR SLIDE PRESENTATIONS	194	2.20	5.0	4.4	7.0	6.11
M 284	MONITOR FAMILY CORRESPONDENCE PROGRAM	195	2.20	5.0	3.6	8.8	3.61
M 286	PREPARE BULLETIN BOARDS OR SIGN BOARDS	196	2.20	10.0	10.9	14.0	3.60
I 305	INITIATE OR EVALUATE FLYOVER OR AERIAL DEMONSTRATION REQUESTS	197	2.20	6.3	5.1	7.5	5.79
J 354	REVIEW NATIONAL STORY IDEAS	198	2.19	8.7	10.2	16.7	5.35
G 267	WRITE SPEECHES	199	2.15	3.7	3.6	5.3	7.12
D 119	IMPLEMENT OJT PROGRAMS	200	2.13	2.5	2.2	8.8	5.65
B 45	INTERPRET POLICIES, DIRECTIVES, OR PROCEDURES FOR SUBORDINATES	201	2.11	1.2	2.9	13.6	5.50
B 46	INVENTORY EQUIPMENT, TOOLS, OR SUPPLIES	202	2.11	5.0	6.6	16.2	3.73
F 173	COORDINATE MISSION REQUIREMENTS WITH CUSTOMERS	203	2.11	6.3	5.8	7.5	5.01
F 166	ARRANGE FOR MAILING OR SHIPMENT OF EQUIPMENT, SUPPLIES, OR MATERIALS	204	2.07	12.5	11.7	17.5	4.44
F 178	DRAFT PUBLISHER CONTRACTS OR AGREEMENTS	205	2.07	1.2	2.2	11.8	6.66
F 216	REQUEST CONSENT AGREEMENTS OR RELEASES FROM PERSONNEL INTERVIEWED OR APPEARING IN PRODUCTIONS	206	2.06	6.3	8.0	8.3	3.69
J 344	PREPARE CRITIQUES OF NEW RELEASES AND NATIONAL STORIES	207	2.06	1.2	2.2	2.2	5.25
E 151	PREPARE AND MAINTAIN AF FORMS 302 (ROOM OR AREA SECURITY INSPECTION RECORD)	208	2.02	6.3	5.1	7.5	2.56
C 61	BRIEF COMMANDERS AND STAFF PERSONNEL ON THE STATUS OF HISTORICAL OR PUBLIC AFFAIRS PROGRAMS	209	2.00	3.7	5.1	14.9	5.30
E 156	PREPARE AND SUBMIT AFTER-ACTION REPORTS ON SPECIAL ACTIVITIES	210	1.96	2.5	5.1	12.7	5.50
G 263	WRITE RADIO SCRIPTS	211	1.94	6.3	8.8	7.0	5.80
M 285	MONITOR SQUADRON OPEN HOUSE PROGRAMS	212	1.94	8.7	5.4	9.6	3.76
G 241	GHOST-WRITE SPEECHES	213	1.93	2.5	3.6	5.7	6.93
F 168	CATALOG AND LABEL AUDIOVISUAL MATERIALS	214	1.91	8.7	6.6	10.1	3.83
D 112	DIRECT OR IMPLEMENT OJT PROGRAMS	215	1.89	2.5	2.2	9.6	5.75

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D TSK	TITLES	SEQ NUM	TMC EMP #D*	1ST JOB (M)	1ST ENL (M)	701 50 (M)	TSK DIF (F)
J 353	REVIEW MEDIA RELATIONS POLICY	216	1.89	3.7	5.1	10.5	5.95
J 350	PROVIDE SCRIPTS OR AUDIO TAPES FOR USE IN CIVILIAN NEWS OR FEATURE BROADCASTS	217	1.87	2.5	5.1	6.1	5.76
C 83	EVALUATE PUBLIC AFFAIRS PRODUCTS FOR AWARDS	218	1.83	5.0	8.0	17.5	5.87
G 236	EDIT RADIO SCRIPTS	219	1.83	6.3	8.0	6.1	5.31
G 249	SELECT AND CROP PHOTOS FOR TELEVISION	220	1.82	1.2	2.9	1.8	5.10
E 134	MAINTAIN AIR FORCE PUBLICATION INDEXES	221	1.81	2.5	1.5	2.2	4.13
I 316	PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COM- MUNITIES IN RESOLVING PROBLEMS CAUSED BY AIRCRAFT MISHAPS	222	1.81	6.3	4.4	3.5	7.35
N 460	CHANGE CAMERA LENSES	223	1.81	37.5	36.5	39.0	3.41
N 470	PERFORM OPERATIONAL CHECKS OF STILL CAMERA EQUIPMENT OR ACCESSORIES	224	1.81	32.5	27.0	27.2	4.41
D 117	EVALUATE PROGRESS OF STUDENTS	225	1.80	2.5	2.2	8.3	5.17
B 37	DIRECT UTILIZATION OF EQUIPMENT	226	1.78	1.2	1.5	5.7	4.76
B 40	IMPLEMENT COST-REDUCTION PROGRAMS, SUCH AS FRAUD, WASTE, AND ABUSE	227	1.78	2.5	1.5	4.8	4.51
I 323	SELECT AIR FORCE VIDEO MATERIALS FOR RELEASE TO CIVILIANS OTHER THAN NEWS MEDIA PERSONNEL	228	1.78	6.3	5.1	5.3	4.85
G 264	WRITE REPORTS ON PUBLIC AFFAIRS ACTIVITIES FOR HISTORICAL PURPOSES	229	1.74	1.2	1.5	3.5	5.49
A 27	REVIEW PLANS	230	1.72	1.2	2.2	7.5	4.63
F 182	INSPECT CONDITION OF FILMS	231	1.70	8.7	6.6	10.1	3.16
F 198	PERFORM QUALITY CONTROL ON TAPE OR SLIDE PRESENTATIONS	232	1.70	6.3	5.1	7.5	4.85
C 91	ENDORSE AIRMAN PERFORMANCE REPORTS (APR)	233	1.67	1.2	.7	2.6	5.21
D 118	EVALUATE TRAINING METHODS OR TECHNIQUES	234	1.67	1.2	1.5	6.1	5.95
B 42	IMPLEMENT SECURITY PROGRAMS	235	1.65	3.7	2.2	4.8	4.39
A 9	DRAFT BUDGET OR FINANCIAL REQUIRMENTS	236	1.63	2.5	2.2	8.3	7.58
F 215	REQUEST CLEARANCES FOR PERSONNEL TO APPEAR ON RADIO, TELEVISION, OR IN MOTION PICTURE PRODUCTIONS	237	1.63	3.7	5.8	8.3	4.17
G 238	EDIT TELEVISION SCRIPTS	238	1.63	3.7	3.6	2.6	5.61
I 311	PARTICIPATE IN BASE COMMUNITY COUNCIL MEETINGS	239	1.61	6.3	5.1	3.1	3.93



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O TSK	TITLES	SEQ NUM	TNG EMP #D*	IST JOB (M)	IST ENL (M)	791 50 (M)	TSM DIF (F)
A 21	PLAN BRIEFINGS	240	1.59	8.7	9.5	21.5	5.55
C 90	EVALUATE WORK SCHEDULES	241	1.59	1.2	2.2	7.0	4.89
E 143	MAINTAIN PROGRAM BULLETINS	242	1.59	3.7	2.2	5.3	2.31
F 208	PREPARE PRESENTATION VISUALS	243	1.59	10.0	8.8	9.6	4.89
A 19	ESTABLISH PUBLICATION LIBRARIES	244	1.56	3.7	2.2	5.3	4.76
B 34	DIRECT MAINTENANCE OF ADMINISTRATIVE FILES	245	1.56	1.2	1.5	7.9	4.35
F 223	SCHEDULE BRIEFINGS	246	1.56	11.2	10.2	18.4	3.83
N 461	CLEAN CAMERAS OR ACCESSORIES	247	1.54	22.5	19.0	22.4	4.08
A 20	ESTABLISH UNIT ORGANIZATIONAL POLICIES, OFFICE INSTRUCTIONS (OI), OR STANDING OPERATING PROCEDURES (SOP)	248	1.52	3.7	3.6	16.7	5.87
J 331	COORDINATE ARRIVAL OF CIVILIAN PRESS AGENCY BY HELICOPTERS	249	1.50	.0	2.2	4.4	6.28
N 457	ARRANGE TRANSPORTATION OF BASE PHOTOGRAPHERS OR ELECTRONIC FIELD PRODUCTION (EFP) OPERATORS OR EQUIPMENT	250	1.48	21.2	22.6	27.2	3.71
I 314	PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES UNDER THE DEFENSE COMMUNITY SERVICE PROGRAM	251	1.44	2.5	1.5	.9	6.15
J 348	PREPARE REQUEST FOR PRESS HELICOPTER LANDING CLEARANCES	252	1.44	1.2	1.5	2.6	5.93
A 4	DETERMINE REQUIREMENTS FOR SPACE, PERSONNEL, EQUIPMENT, OR SUPPLIES	253	1.43	5.0	5.1	12.7	5.21
C 63	CONDUCT STAFF ASSISTANCE VISITS	254	1.43	1.2	.7	4.8	6.09
A 3	COORDINATE PROTOCOL ACTIVITIES	255	1.41	7.5	6.6	15.4	5.94
C 69	EVALUATE ALERT OR EMERGENCY PROCEDURES	256	1.41	1.2	2.2	5.3	5.68
E 154	PREPARE AND MAINTAIN CLASSIFIED RECORDS	257	1.41	1.2	.7	1.3	5.50
E 155	PREPARE AND MAINTAIN OP FORMS 62 (SAFE OR CABINET SECURITY RECORD)	258	1.41	1.2	1.5	.9	3.27
N 473	PERFORM PREVENTIVE MAINTENANCE ON STILL CAMERAS OR ACCESSORIES	259	1.41	8.7	8.8	10.5	4.68
A 11	ESTABLISH OR MAINTAIN PLANS, OPERATIONS ORDERS, OR ANNEXES	260	1.37	1.2	.7	8.8	5.82
B 33	DIRECT DEVELOPMENT OR MAINTENANCE OF STATUS BOARDS, GRAPHS, OR CHARTS	261	1.37	2.5	2.2	8.3	3.90

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D TSM	TITLES	SFO NUM	TNG EMP #	1ST JOR (M)	1ST ENL (M)	791 SU (M)	TSM DIF (F)
E 163	PREPARE REQUESTS FOR EXPENDITURE OF FUNDS, SUCH AS PRINTING OR SUPPLY FUNDS	262	1.37	5.0	5.1	9.6	5.78
B 38	DRAFT DIRECTIVES OR SUPPLEMENTS TO EXISTING DIRECTIVES OTHER THAN OI OR SOP	263	1.35	1.2	1.5	2.2	6.26
A 30	WRITE PLANS OR ANNEXES	264	1.31	1.2	.7	5.3	6.46
E 147	MAKE ENTRIES ON AF FORMS 80 (FILES MAINTENANCE AND DISPOSITION PLAN)	265	1.31	3.7	2.9	6.6	4.12
E 152	PREPARE AND MAINTAIN AF FORMS 310 (DOCUMENT RECEIPT AND DESTRUCTION CERTIFICATE)	266	1.31	1.2	.7	.4	3.55
C 77	EVALUATE JOB DESCRIPTIONS	267	1.30	1.2	1.5	5.3	5.23
C 78	EVALUATE MAINTENANCE OR USE OF WORKSPACE, EQUIPMENT, OR SUPPLIES	268	1.30	2.5	3.6	8.8	5.07
D 122	PROCURE TRAINING AIDS, SPACE, OR EQUIPMENT	269	1.30	2.5	2.2	3.9	4.56
B 41	IMPLEMENT SAFETY PROGRAMS	270	1.28	5.0	4.4	8.3	4.01
A 24	PLAN SECURITY PROGRAMS	271	1.26	1.2	.7	2.2	5.38
B 44	INITIATE PERSONNEL ACTION REQUESTS	272	1.26	3.7	2.9	4.4	4.53
C 68	EVALUATE ADMINISTRATIVE FORMS, FILES, OR PROCEDURES	273	1.26	3.7	3.6	7.0	4.88
C 87	EVALUATE SUGGESTIONS	274	1.26	5.0	5.1	8.8	4.79
A 1	ASSIGN PERSONNEL TO DUTY POSITIONS	275	1.24	2.5	1.5	6.1	4.01
C 75	EVALUATE INDIVIDUALS FOR PROMOTION, DEMOTION, OR RECLASSIFICATION	276	1.24	1.2	.7	4.8	6.22
C 92	PREPARE MISHAP OR INCIDENT REPORTS	277	1.24	1.2	2.2	2.2	5.07
E 153	PREPARE AND MAINTAIN AF FORMS 502 (PERSONS RESPONSIBLE FOR STORAGE FACILITY/CONTAINER)	278	1.22	1.2	.7	.4	3.22
F 210	PREPLAN AUDIOVISUAL MISSION REQUIREMENTS	279	1.22	7.5	6.6	9.2	5.42
G 269	WRITE TELEVISION SCRIPTS	280	1.22	2.5	1.5	1.8	6.37
E 148	MAKE ENTRIES ON AF FORMS 82 (FILES DISPOSITION CONTROL LABEL)	281	1.19	3.7	2.9	5.3	3.96
F 205	PREPARE CLASSIFIED MATERIALS FOR MAILING	282	1.19	1.2	.7	.4	5.32
B 43	IMPLEMENT SUGGESTION PROGRAMS	283	1.15	3.7	3.6	6.1	3.99
D 114	ESTABLISH STUDY REFERENCE FILES	284	1.15	1.2	2.9	4.8	4.69

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D TSK	TITLES	SFO NUM	ING EMP #0*	1ST JOR (M)	1ST ENL (M)	791 SD (M)	TSM DIF (F)
F 212	READ AND DETERMINE SCRIPT REQUIREMENTS	285	1.15	3.7	2.9	3.1	5.52
A 7	DEVELOP ORGANIZATIONAL CHARTS	286	1.11	3.7	3.6	4.8	3.96
C 9A	WRITE STAFF STUDIES, SURVEYS, OR SPECIAL REPORTS	287	1.11	3.7	2.2	7.9	6.81
D 113	DIRECT OR IMPLEMENT TRAINING PROGRAMS OTHER THAN OJT	288	1.09	1.2	.7	4.4	5.52
A 23	PLAN SAFETY PROGRAMS	289	1.07	2.5	2.9	7.5	4.83
L 395	RECORD "BEEPER"/RADIO NEWS REPORTS	290	1.07	2.5	4.4	5.7	4.76
A 26	PREPARE UNIT EMERGENCY PLANS	291	1.06	1.2	.7	2.6	5.82
C 73	EVALUATE CROSS TRAINEE APPLICANTS	292	1.06	1.2	.7	2.2	5.65
E 158	PREPARE AND SUBMIT INPUT FOR MONTHLY STATION ACTIVITY REPORTS	293	1.06	6.3	4.4	3.9	5.43
D 116	EVAL ATE OJT TRAINERS	294	1.02	1.2	.7	.9	5.56
E 131	COMPLETE PUBLIC AFFAIRS PERSONNEL DIRECTORIES	295	1.02	2.5	2.2	.9	3.84
A 29	WRITE JOB DESCRIPTIONS	296	1.00	1.2	.7	3.9	4.98
C 71	EVALUATE BUDGET OR FINANCIAL REQUIREMENTS	297	1.00	1.2	1.5	6.6	7.10
C 86	EVALUATE SECURITY PROGRAMS	298	1.00	1.2	.7	2.6	4.75
C 93	REVIEW DRAFT OF CHAPTERS, MANUSCRIPTS, OR TECHNICAL PAPERS	299	1.00	1.2	2.2	4.8	6.09
E 150	PREPARE AND MAINTAIN AF FORMS 12 (ACCOUNTABLE CONTAINER RECEIPT)	300	1.00	1.2	.7	.9	3.31
A 2	ASSIGN SPONSORS FOR NEWLY ASSIGNED PERSONNEL	301	.98	1.2	.7	6.6	2.23
F 213	READ CITATIONS FOR AWARD OR RETIREMENT CEREMONIES	302	.98	2.5	2.9	3.9	2.92
F 199	PLAN BOOK LAYOUTS	303	.96	3.7	2.2	3.9	6.33
D 120	IMPLEMENT TRAINING PROGRAMS OTHER THAN OJT	304	.94	1.2	.7	3.9	5.36
B 36	DIRECT OR SUPERVISE RADIO OR TELEVISION OPERATION ACTIVITIES	305	.93	2.5	2.2	1.8	7.02
D 100	ASSIGN ON-THE-JOB TRAINING (OJT) TRAINERS	306	.93	1.2	.7	1.3	4.29
E 144	MAINTAIN QUARTERLY HISTORICAL SERVICES OR QUERIES LOGS	307	.93	2.5	2.2	3.5	2.90
B 31	CONDUCT STAFF MEETINGS	308	.91	3.7	3.6	6.6	4.33
C 85	EVALUATE SAFETY PROGRAMS	309	.89	2.5	2.9	6.6	4.21
E 162	PREPARE REQUESTS FOR ADMINISTRATIVE, TECHNICAL, OR HISTORICAL INFORMATION	310	.89	3.7	2.9	3.9	4.58

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O TSK	TITLES	SFQ NUM	TNG EMP	FACIDR PAGE	147	791 SO (M)	TSK DIF (F)
F 196	PACK OR UNPACK REMOTE EQUIPMENT						
A 1A	ESTABLISH PROGRAMMING GUIDELINES FOR RADIO OR TELEVISION BROADCASTS	311	.89	3.7	2.2	1.1	3.34
		312	.87	2.5	1.5	2.2	6.09
C 76	EVALUATE INSPECTION REPORTS OR PROCEDURES	313	.85	1.2	1.5	3.9	5.60
D 125	WRITE TEST QUESTIONS	314	.83	1.2	.7	.4	6.06
D 126	WRITE TRAINING REPORTS	315	.83	1.2	.7	2.6	5.28
M 424	LOAD OR UNLOAD 16MM FILM PROJECTORS	316	.83	3.7	5.8	8.8	3.09
N 462	COMPUTE DEPTH OF FIELD OR HYPERFOCAL DISTANCES	317	.83	12.5	13.1	17.5	4.83
B 52	SUPERVISE CIVILIAN PERSONNEL	318	.81	1.2	.7	1.3	5.93
C 80	EVALUATE PROCEDURES FOR STORAGE, INVENTORY, OR INSPECTION OF PROPERTY ITEMS	319	.81	5.0	3.6	9.6	4.22
C 8A	EVALUATE UNIT EMERGENCY PLANS	320	.81	1.2	.7	1.8	5.29
N 464	MOUNT CAMERAS ON TRIPODS, SHOULDER PODS, BODY BRACES, OR PISTOL GRIPS	321	.80	13.7	10.2	13.2	3.39
F 189	MAINTAIN UNIT OR MAJOR COMMAND (MAJCOM) DISPLAYS	322	.76	2.5	1.5	2.6	4.46
L 393	PERFORM RADIO SPOT ANNOUNCEMENTS	323	.74	3.7	3.6	6.1	5.45
N 476	SELECT EQUIPMENT, ACCESSORIES, OR SUPPLIES FOR ASSIGNMENT	324	.74	11.2	9.5	8.8	4.64
A 28	SCHEDULE LEAVES OR PASSES	325	.69	1.2	2.2	8.8	3.26
E 159	PREPARE AND SUBMIT WORKLOAD FACTOR REPORTS	326	.69	1.2	.7	1.3	5.59
A 22	PLAN LAYOUT OF FACILITIES	327	.67	2.5	1.5	3.1	5.61
F 217	REQUEST CONSENT AGREEMENTS OR RELEASES FROM PERSONNEL INTERVIEWED AS PART OF ORAL HISTORY INTERVIEWS	328	.65	2.5	2.2	1.8	3.80
F 222	REVIEW MATERIALS FOR DOWNGRADING OR DECLASSIFICATION	329	.65	1.2	.7	2.2	5.89
C 62	CONDUCT JOB APPLICANT INTERVIEWS	330	.63	1.2	.7	.0	5.59
C 95	SELECT INDIVIDUALS FOR SPECIALIZED TRAINING	331	.63	1.2	.7	1.8	5.14
D 111	DEVELOP RESIDENT COURSE OR CAREER DEVELOPMENT COURSE (CDC) CURRICULUM MATERIALS	332	.63	1.2	.7	.4	7.34
B 57	SUPERVISE PUBLIC AFFAIRS TECHNICIANS (AFSC 79170)	333	.61	1.2	.7	.4	5.42
L 378	CONDUCT RADIO INTERVIEWS	334	.61	1.2	1.5	.9	5.90
C 97	WRITE CIVILIAN PERFORMANCE RATINGS OR SUPERVISORY APPRAISALS	335	.57	1.2	.7	.0	6.21

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D TSM	TITLES	SEQ NUM	TNG EMP #DE	1ST JOB (M)	1ST ENL (M)	791 SD (M)	TSK DIF (F)
E 136	MAINTAIN CURRENT OR FUTURE UNIT HISTORY RESEARCH FILES	336	.57	2.5	2.2	3.5	4.96
E 130	COMPILE MONTHLY STATION ACTIVITY	337	.56	1.7	2.2	2.6	5.58
E 160	PREPARE QUARTERLY HISTORICAL SERVICES OR QUERIES REPORTS	338	.56	1.2	.7	2.2	4.69
F 183	MAINTAIN AIR FORCE ART COLLECTION	339	.54	6.3	7.3	5.7	4.00
D 105	CONDUCT TRAINING CONFERENCES	340	.48	2.5	2.2	2.6	6.18
M 423	LOAD OR UNLOAD SLIDES INTO OR FROM SLIDE DRUMS	341	.48	5.0	6.6	7.5	2.57
D 124	SCORE TESTS	342	.46	1.2	.7	.4	3.10
E 161	PREPARE REPORTS ON USE OF AUDIO MATERIALS	343	.46	2.5	1.5	.4	4.74
L 383	EDIT OR SPLICE AUDIO TAPES	344	.44	1.2	1.5	.9	4.35
L 390	PERFORM AS RADIO ANNOUNCER	345	.44	2.5	3.6	2.2	5.70
M 400	ADAPT COPY OR SCRIPT FOR VIDEO PRESENTATIONS	346	.44	3.7	2.2	1.3	5.89
B 50	SUPERVISE APPRENTICE RADIO AND TELEVISION (TV) BROADCASTING SPECIALISTS (AFSC 79131)	347	.43	1.2	.7	.0	5.97
M 434	OPERATE VIDEOTAPE RECORDERS OR PLAYBACK UNITS	348	.43	1.2	2.2	3.1	4.41
O 480	ARRANGE PHOTOGRAPHIC COVERAGE OF HISTORICAL EVENTS	349	.43	13.7	18.2	14.0	3.97
O 109	DETERMINE RESIDENT COURSE TRAINING REQUIREMENTS	350	.41	1.2	.7	.4	5.70
E 157	PREPARE AND SUBMIT AFTO FORMS 349 (MAINTENANCE DATA COLLECTION RECORD)	351	.41	1.2	.7	.0	4.45
L 375	CLEAN AUDIO RECORDING OR PLAYBACK HEADS	352	.41	1.2	1.5	1.3	3.15
L 392	PERFORM AS RADIO NEWSCASTER	353	.41	2.5	2.9	1.8	6.09
M 446	PERFORM TELEVISION SPOT ANNOUNCEMENTS	354	.41	1.2	.7	.0	5.66
N 465	OPERATE EFP EQUIPMENT	355	.41	1.2	.7	.0	5.81
C 66	ENDORSE CIVILIAN PERFORMANCE REPORTS	356	.39	1.2	.7	.0	5.40
L 386	OPERATE AUDIO RECORDERS	357	.39	5.0	5.8	5.7	3.90
L 397	SELECT BACKGROUND MUSIC OR SOUND EFFECTS FOR RADIO OR TV PRODUCTIONS	358	.39	1.2	.7	.9	4.93
B 48	SUPERVISE APPRENTICE HISTORIAN SPECIALISTS (AFSC 79132)	359	.37	1.2	.7	.0	5.31
D 123	REVIEW CURRICULUM CHANGES FOR TRAINING COURSES	360	.37	1.2	.7	1.3	5.38
K 357	CATALOG AND LABEL ARMED FORCES RADIO AND TELEVISION SERVICE (AFRTS) PROGRAMMING MATERIALS	361	.37	1.2	.7	.4	4.32
L 396	SELECT AND PLACE MICROPHONES	362	.37	2.5	2.2	1.8	4.50

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D TSK	TITLES	SEQ NUM	TNG EMP #D*	FACIOR PAGE	149	1ST JOB (M)	1ST ENL (M)	791 SO (M)	TSK DIF (F)
N 459	ASSEMBLE SOUND TRACK SEQUENCES	363	.37	1.2	.7	.0	.0	5.49	
L 374	ADAPT COPY OR SCRIPT FOR RADIO PRESENTATIONS	364	.35	3.7	3.6	2.6	2.6	5.76	
M 438	PERFORM AS TELEVISION NEWSCASTER	365	.35	2.5	1.5	.0	.0	6.75	
F 191	OPERATE PORTABLE ELECTRICAL GENERATORS	366	.33	1.2	.7	.9	.9	3.93	
L 382	Duplicate AUDIO TAPES	367	.33	1.2	1.5	2.2	2.2	3.40	
M 406	CONDUCT TELEVISION INTERVIEWS	368	.32	2.5	1.5	.9	.9	6.32	
M 418	EDIT OR SPLICE VIDEO MATERIALS	369	.32	1.2	.7	.4	.4	5.19	
C 82	EVALUATE PROCEDURES USED IN COLLECTING, EVALUATING, MAINTAINING, OR DISSEMINATING HISTORICAL MATERIALS	370	.30	1.2	.7	.9	.9	5.59	
D 99	ADMINISTER TESTS	371	.30	1.2	.7	1.8	1.8	3.87	
L 398	SELECT MUSIC FOR RADIO BROADCASTS	372	.30	1.2	.7	1.3	1.3	5.00	
C 94	REVIEW HISTORICAL REPORTS FOR COMPLETENESS OR CLARITY	373	.28	2.5	1.5	1.8	1.8	5.95	
M 360	CONDUCT OR PARTICIPATE IN RADIO OR TV BROADCAST PREPLANNING CONFERENCES	374	.28	2.5	1.5	1.8	1.8	5.34	
M 369	PERFORM INVENTORY OF AFRTS PROGRAM MATERIAL	375	.28	1.2	.7	.0	.0	4.38	
L 384	OPERATE AUDIO CONSOLES	376	.28	1.2	1.5	1.8	1.8	4.92	
M 413	DETERMINE LIGHTING EQUIPMENT AND ACCESSORIES	377	.28	1.2	.7	.9	.9	5.24	
M 477	SET UP EFF EQUIPMENT	378	.28	1.2	1.5	.4	.4	4.62	
M 425	OPERATE CHARACTER GENERATORS	379	.26	2.5	2.2	.9	.9	5.14	
M 436	PERFORM AS TELEVISION ANNOUNCER	380	.26	2.5	1.5	.0	.0	6.07	
M 442	PERFORM OPERATOR MAINTENANCE ON 16MM FILM PROJECTORS	381	.26	2.5	1.5	2.2	2.2	4.59	
B 56	SUPERVISE PUBLIC AFFAIRS SUPERINTENDENT (AFSC 79199)	382	.24	1.2	.7	.0	.0	4.61	
C 64	CRITIQUE MONOGRAPHS, CHRONOLOGIES, SPECIAL REPORTS, OR HISTORY REPORTS	383	.24	1.2	.7	1.8	1.8	6.01	
C 74	EVALUATE HISTORY PRODUCTS FOR AWARDS	384	.24	1.2	.7	.0	.0	6.39	
K 365	DETERMINE SELECTION, TIMING, AND SEQUENCING OF AUDIO-VISUAL MATERIAL FOR POSTPRODUCTION EDITING	385	.24	1.2	.7	.0	.0	6.24	
L 389	PERFORM AS NARRATOR	386	.24	2.5	2.9	2.6	2.6	5.21	
L 394	PREPARE RADIO OR TV DAILY OPERATION LOGS	387	.24	1.2	.7	.4	.4	5.13	
M 443	PERFORM OPERATOR MAINTENANCE ON 35MM SLIDE PROJECTORS	388	.24	3.7	2.2	3.1	3.1	4.45	
D 104	CONDUCT RESIDENT COURSE CLASSROOM TRAINING	389	.22	1.2	1.5	.9	.9	6.30	

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D TSK	TITLES	FACIDR PAGE 150				TNG		SEQ NUM	TST JOB (M)	FNL (M)	TST JOB (M)	791 SO (M)	TSK DIF (F)
		EMP	*DA	1ST	1ST	1ST	1ST						
F 185	MAINTAIN MUSEUMS												
F 227	WRITE INTERVIEW QUESTIONS FOR ORAL HISTORY INTERVIEWS	.22		1.2	1.5	1.5	1.5	300				1.8	6.95
K 363	COORDINATE REMOTE RADIO/TV COVERAGE OF SPECIAL EVENTS	.22		7.5	4.4	4.4	4.4	391				1.8	5.39
M 419	ENSURE PROPER APPEARANCE OF TALENT	.22		2.5	1.5	1.5	1.5	392				2.6	6.12
M 471	PERFORM OPERATOR MAINTENANCE ON FFP EQUIPMENT	.22		1.2	.7	.7	.7	393				.4	3.70
D 101	ASSIGN RESIDENT COURSE INSTRUCTORS	.22		.0	.0	.0	.0	394				.0	5.03
K 361	COORDINATE DISPOSITION OF AFRTS PROGRAM MATERIALS	.20		1.2	.7	.7	.7	395				.0	4.62
M 449	PREPARE SHOOTING OUTLINES OR SHOT LISTS	.20		2.5	1.5	1.5	1.5	396				.4	4.51
M 450	PREPARE VISUAL AIDS FOR TELEVISION BROADCASTS	.20		1.2	.7	.7	.7	397				.0	5.13
M 458	ASSEMBLE FILMED OR TAPED SEQUENCES	.19		1.2	.7	.7	.7	398				.0	5.29
M 358	CLEAN FILM, RECORD, OR VIDEOTAPE	.19		1.2	.7	.7	.7	399				.9	5.44
K 359	CONDUCT OR PARTICIPATE IN RADIO OR TV BROADCAST CRITIQUE SESSIONS	.17		1.2	.7	.7	.7	400				.4	3.56
		.17		1.2	.7	.7	.7	401				.4	5.04
M 415	DIRECT TELEVISION PRODUCTIONS	.17		1.2	.7	.7	.7	402				.0	7.39
M 431	OPERATE REMOTE VIDEOTAPE RECORDER (VTR) CONTROLS	.17		1.2	.7	.7	.7	403				.0	4.26
M 432	OPERATE VIDEO CONSOLES	.17		1.2	.7	.7	.7	404				.0	5.89
M 441	PERFORM OPERATOR MAINTENANCE ON VIDEO RECORDERS OR PLAYBACK UNITS	.17		1.2	.7	.7	.7	405				.0	4.99
E 145	MAINTAIN RADIO OR TV BROADCASTINGS RELATED FILES	.15		6.3	3.6	3.6	3.6	406				1.8	4.39
K 364	DESIGN PRODUCTION AIDS	.15		1.2	.7	.7	.7	407				.0	5.98
L 388	OPERATE TURNTABLES	.15		2.5	1.5	1.5	1.5	408				2.2	3.20
M 429	OPERATE REMOTE PORTABLE TELEVISION CAMERAS OR RECORDERS	.15		1.2	.7	.7	.7	409				.4	5.56
M 445	PERFORM PREOPERATIONAL CHECKS ON VIDEO CASSETTE MACHINES	.15		1.2	.7	.7	.7	410				.9	4.51
M 454	SET UP TV STUDIO LIGHTING	.15		1.2	.7	.7	.7	411				.0	6.05
M 475	REVIEW STOCK FILMS, VIDEOTAPE, OR SOUND TRACKS	.15		1.2	.7	.7	.7	412				2.6	3.89
F 138	MAINTAIN FILES OF ADDITIONAL DUTY HISTORIAN APPOINTMENTS	.13		1.2	.7	.7	.7	413				.9	3.31
K 362	COORDINATE MAINTENANCE OF RADIO OR TV EQUIPMENT	.13		1.2	.7	.7	.7	414				.0	5.23
K 366	ENSURE AVAILABILITY OF LOCALLY PRODUCED PROGRAM MATERIALS	.13		3.7	2.2	2.2	2.2	415				1.3	4.93
L 377	CONDUCT RADIO BROADCAST PRODUCTION MEETINGS	.13		1.2	.7	.7	.7	416				.0	4.80
L 380	DIRECT AUDIO TAPE EDITING	.13		1.2	1.5	1.5	1.5	417				.4	5.13

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D TSK	TITLES	SFO NUM	INC EMP #	1ST JOB (M)	1ST ENL (M)	791 50 (M)	TSM DIF (F)
L 381	DIRECT RADIO PRODUCTIONS	418	.13	2.5	2.2	.4	5.91
M 404	CONDUCT OR PARTICIPATE IN TELEVISION PRODUCTION CRITIQUE SESSIONS	419	.13	1.2	.7	.0	5.50
M 410	CREATE VIDEO STORY BOARDS	420	.13	1.2	.7	.0	5.51
M 411	DESIGN SETS	421	.13	1.2	.7	.0	6.04
M 451	PROGRAM CHARACTER GENERATORS	422	.13	2.5	1.5	.4	5.79
C 89	EVALUATE UNIT HISTORIES	423	.11	1.2	1.5	1.8	5.01
K 368	MAINTAIN RECORDS OF USE OF LIBRARY MATERIAL	424	.11	1.2	.7	.4	3.89
K 370	PREPARE OR MAINTAIN CONTINUITY BOOKS	425	.11	1.2	.7	.4	4.86
K 371	PREPARE OR MAINTAIN MASTER SCHEDULES	426	.11	1.2	.7	.0	5.82
L 385	OPERATE AUDIO PATCH PANELS	427	.11	1.2	.7	1.3	4.57
L 399	SELECT RADIO PROGRAM MATERIAL OTHER THAN MUSIC	428	.11	1.2	.7	1.8	5.16
M 405	CONDUCT OR PARTICIPATE IN TELEVISION PRODUCTION PREPLANNING CONFERENCES	429	.11	2.5	1.5	.9	5.70
M 416	DIRECT VIDEOTAPE EDITING	430	.11	1.2	.7	.4	6.54
M 456	WRITE VIDEOTAPE SYNOPSIS	431	.11	1.2	.7	.0	4.58
O 528	WRITE SPECIAL HISTORICAL REPORTS, MONOGRAPHS, OR CHRONOLOGIES TO DOCUMENT UNUSUAL EVENTS	432	.11	1.2	.7	1.3	7.15
B 58	SUPERVISE RADIO AND TV BROADCASTING SPECIALISTS (AFSC 79151)	433	.09	1.2	.7	.0	5.99
B 59	SUPERVISE RADIO AND TV BROADCASTING TECHNICIANS (AFSC 79171)	434	.09	1.2	.7	.0	5.65
C 70	EVALUATE ARMED FORCES RADIO AND TELEVISION (AFRT) STATION OPERATIONS OR MAINTENANCE	435	.09	1.2	.7	.0	6.50
K 372	RECEIVE OR SHIP AFRT PROGRAM MATERIAL	436	.09	1.2	.7	.4	4.14
M 401	ADVISE DIRECTORS ON PROGRAM ELEMENTS, SUCH AS AVAILABILITY OF CAMERA SHOTS OR PROGRAM TIMING	437	.09	1.2	.7	.0	5.74
M 452	SELECT TELEVISION PROGRAM MATERIALS	438	.09	2.5	1.5	.0	5.41
M 453	SELECT TV VISUALS	439	.09	2.5	1.5	.4	5.33
M 463	MARK FILM FOR OPTICAL EFFECTS, SUCH AS FADES OR DISSOLVES	440	.09	1.2	1.5	.4	4.97
B 53	SUPERVISE HISTORIAN SPECIALISTS (AFSC 79152)	441	.07	1.2	.7	.0	5.00



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O TSK	TITLES	SFQ NUM	TNG EMP #DA	1ST JOR (M)	1ST ENL (M)	791 SD (M)	TSK DIF (F)
B 54	SUPERVISE HISTORIAN TECHNICIANS (AFSC 79172)	442	.07	1.2	.7	.0	4.76
M 435	PERFORM AS FLOOR MANAGER	443	.07	2.5	1.5	.0	4.41
M 439	PERFORM GRIP DUTIES, SUCH AS PULLING CABLES OR CHANGING GRAPHICS	444	.07	1.2	.7	.0	3.16
N 472	PERFORM OPERATOR MAINTENANCE ON FILM EDITING EQUIPMENT	445	.07	.0	.0	.0	4.51
O 509	PROOFREAD HISTORICAL REPORTS	446	.07	2.5	2.2	3.1	5.65
O 510	RESEARCH HISTORICAL ARCHIVES	447	.07	2.5	1.5	1.3	5.50
O 511	RESEARCH ORGANIZATIONAL FILES, LIBRARIES, OR ARCHIVES FOR HISTORICALLY SIGNIFICANT DOCUMENTS	448	.07	1.2	.7	1.8	6.28
O 512	RESEARCH READ FILES FOR HISTORICALLY SIGNIFICANT DOCUMENTS	449	.07	1.2	.7	.9	5.92
F 206	PREPARE DISPLAYS FOR MUSEUMS	450	.06	1.2	.7	2.2	5.99
L 391	PERFORM AS RADIO MODERATOR OR MASTER OF CEREMONIES (MC)	451	.06	1.2	.7	.0	6.31
M 417	DUPLICATE VIDEO TAPES	452	.06	1.2	.7	.9	3.58
N 474	PREPARE SOUND RECORDING OR MIXING CUE SHEETS	453	.06	.0	1.5	1.8	5.02
N 478	SET UP ELECTRICAL RELAY BOXES	454	.06	1.2	.7	.0	4.41
M 367	MAINTAIN AFRTS SHIPPING DOCUMENT RECORDS	455	.02	1.2	.7	.4	4.10
M 373	REVIEW AFRT STATION PROGRAMS FOR CONTENT, QUALITY, OR TIMING	456	.02	1.2	.7	.0	5.59
L 376	CONDUCT ON-SITE SURVEYS OF REMOTE RADIO BROADCAST LOCATIONS	457	.02	1.2	.7	.4	4.70
L 379	COORDINATE RADIO SUBJECT-MATTER TREATMENT WITH TECHNICAL ADVISORS	458	.02	1.2	.7	.4	5.29
L 387	OPERATE REMOTE AUDIO SYSTEMS	459	.02	1.2	.7	.4	4.53
M 402	CHANGE BULBS IN LIGHTING FIXTURES	460	.02	3.7	2.2	.4	2.72
E 127	ANNOTATE AND SUBMIT AFRTS FORMS 60 (RADIO PROGRAM INDEX)	461	.00	1.2	.7	.0	4.49
E 128	ANNOTATE AND SUBMIT DD FORMS 2137 (AFRTS OUTLET/NETWORK REGISTRATION)	462	.00	1.2	.7	.0	6.07
E 129	COMPILE HISTORICAL PERSONNEL DIRECTORIES	463	.00	1.2	.7	.0	4.32
E 133	MAINTAIN AFRTS FORMS 60 (RADIO PROGRAM INDEX)	464	.00	1.2	.7	.0	4.04

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ID TSK	TITLES	SEQ NUM	TNG EMP	1ST JOB	1ST FNL	791 50	TSM DIF
		#	#00	(H)	(H)	(M)	(F)
M 403	CONDUCT ON-SITE SURVEYS OF REMOTE VIDEO BROADCAST LOCATIONS	465	.00	1.2	.7	.0	5.31
M 407	CONDUCT TELEVISION PRODUCTION MEETINGS	466	.00	1.2	.7	.0	5.48
M 408	CONSTRUCT SETS	467	.00	1.2	.7	.0	5.70
M 409	COORDINATE TELEVISION SUBJECT-MATTER TREATMENT WITH TECHNICAL ADVISORS	468	.00	2.5	1.5	.0	5.77
M 412	DETERMINE ELECTRICAL REQUIREMENTS FOR ARTIFICIAL LIGHTING	469	.00	1.2	.7	.0	5.51
M 414	DETERMINE SELECTION, TIMING, AND SEQUENCING OF VIDEO MATERIALS FOR TELEVISION POSTPRODUCTION EDITING	470	.00	1.2	.7	.0	6.56
M 420	INSPECT CONDITION OF VIDEO MATERIALS	471	.00	1.2	.7	.9	3.34
M 421	INSTRUCT CREWS ON PRODUCTION REQUIREMENTS PRIOR TO TAPING OR FILMING	472	.00	1.2	.7	.0	4.80
M 422	INSTRUCT TALENT	473	.00	1.2	.7	.0	4.64
M 426	OPERATE ELECTRONIC TIME CODE GENERATORS	474	.00	1.2	.7	.0	4.88
M 427	OPERATE FOLLOW SPOTLIGHTS	475	.00	1.2	.7	.0	3.45
M 428	OPERATE LIGHTING CONTROL PANELS	476	.00	1.2	.7	.0	4.50
M 430	OPERATE REMOTE TELECINE CONTROLS	477	.00	1.2	.7	.0	4.17
M 433	OPERATE VIDEO PATCH PANELS	478	.00	1.2	.7	.4	4.61
M 437	PERFORM AS TELEVISION MODERATOR OR MASTER OF CEREMONIES (MC)	479	.00	1.2	.7	.0	6.63
M 440	PERFORM ON CAMERA IN ACTING ROLES	480	.00	1.2	.7	.4	6.32
M 444	PERFORM PREOPERATIONAL CHECKS OF TELEVISION CAMERA EQUIPMENT OR ACCESSORIES	481	.00	1.2	.7	.0	4.42
M 447	PLACE STUDIO EQUIPMENT OR PROPS IN STORAGE	482	.00	1.2	.7	.0	2.99
M 448	PREPARE MECHANICAL SPECIAL EFFECTS, OTHER THAN LIGHTING EFFECTS, FOR TELEVISION	483	.00	1.2	.7	.0	5.79
M 455	SLATE VIDEOTAPE	484	.00	1.2	.7	.4	3.05
O 479	ARRANGE FOR REPRODUCTION OF HISTORICAL PRODUCTS	485	.00	3.7	3.6	3.5	3.91
O 481	ASSEMBLE HISTORICAL NARRATIVE AND SUPPORTING DOCUMENT VOLUMES	486	.00	.0	.7	1.8	5.41
O 482	CONDUCT INTERVIEWS TO SUPPLEMENT HISTORICAL MATERIALS	487	.00	2.5	4.4	1.8	5.71

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D TSK	TITLES	SFO NUM	TNG EMP 000	1ST JOR (M)	1ST ENL (M)	791 SD (M)	TSK DIF (F)
0 483	COORDINATE FINAL REVIEWS OF HISTORICAL REPORTS WITH STAFF PERSONNEL	488	.00	.0	.0	.9	4.99
0 484	DETERMINE SOLUTIONS TO LINEAGE AND HONOR PROBLEMS	489	.00	.0	.0	.4	6.18
0 485	DRAFT CHARTS OR GRAPHS TO ILLUSTRATE HISTORICAL DATA	490	.00	1.2	1.5	1.3	5.45
0 486	EDIT HISTORICAL NARRATIVES	491	.00	.0	1.5	3.5	6.31
0 487	ESTABLISH PROCEDURES FOR COLLECTING HISTORICAL MATERIALS	492	.00	.0	.0	.9	5.73
0 488	INTERVIEW UNIT COMMANDER OR KEY PERSONNEL TO OBTAIN A PERSPECTIVE OF HISTORICAL EVENTS	493	.00	1.2	4.4	2.6	5.60
0 489	MARK HISTORICAL REPORTS TO REFLECT SECURITY CLASSIFICATION	494	.00	.0	.7	.9	5.37
0 490	MICROFILM HISTORICAL MATERIALS	495	.00	.0	.0	.4	4.59
0 491	PREPARE APPENDICES FOR HISTORICAL REPORTS	496	.00	.0	.7	.9	5.47
0 492	PREPARE BIBLIOGRAPHIES FOR HISTORICAL REPORTS	497	.00	1.2	.7	.4	5.44
0 493	PREPARE CHRONOLOGIES FOR HISTORICAL REPORTS	498	.00	1.2	.7	.9	5.19
0 494	PREPARE DISTRIBUTION LIST FOR HISTORICAL PRODUCTS	499	.00	1.2	1.5	.9	3.49
0 495	PREPARE DOCUMENTS FOR INCLUSION IN SUPPORTING DOCUMENT VOLUMES	500	.00	1.2	1.5	1.8	4.96
0 496	PREPARE FOOTNOTES FOR HISTORICAL REPORTS	501	.00	1.2	1.5	1.3	5.20
0 497	PREPARE FRONT COVERS AND BACK COVERS FOR HISTORICAL REPORTS	502	.00	1.2	1.5	.9	3.79
0 498	PREPARE GAZETEERS FOR HISTORICAL REPORTS	503	.00	1.2	.7	.4	4.73
0 499	PREPARE GLOSSARIES FOR HISTORICAL REPORTS	504	.00	1.2	.7	.4	4.52
0 500	PREPARE INDICES FOR HISTORICAL REPORTS	505	.00	1.2	.7	.4	4.83
0 501	PREPARE LINEAGE AND HONORS DATA FOR HISTORICAL REPORTS	506	.00	1.2	.7	.4	4.93
0 502	PREPARE LIST OF ILLUSTRATIONS FOR HISTORICAL REPORTS	507	.00	1.2	.7	.4	4.02
0 503	PREPARE LIST OF SUPPORTING DOCUMENTS FOR HISTORICAL REPORTS	508	.00	1.2	1.5	1.8	4.20
0 504	PREPARE MONOGRAPHS OR EXPANDED CHRONOLOGIES	509	.00	1.2	.7	.4	6.22
0 505	PREPARE OR ASSEMBLE TOPICAL FILES ON MAJOR PROBLEMS, EVENTS, OR SUBJECTS	510	.00	1.2	.7	.4	5.69
0 506	PREPARE SECURITY MARKINGS FOR HISTORICAL REPORTS	511	.00	1.2	.7	.9	4.95

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D TSK	TITLES	SEQ NUM	TMC EMP AD*	IST JOB (M)	IST ENL (M)	791 SO (M)	TSK OIF (F)
0 507	PREPARE TABLE OF CONTENTS FOR HISTORICAL REPORTS	512	.00	1.2	.7	.9	4.04
0 508	PREPARE TITLE PAGES FOR HISTORICAL REPORTS	513	.00	1.2	.7	.9	3.55
0 513	RESPOND TO HIGHER HEADQUARTERS CRITICAL REVIEWS OF HISTORY	514	.00	1.2	.7	.4	5.32
0 514	SCREEN OR PRESERVE UNIT OR STAFF HISTORICAL MATERIALS	515	.00	1.2	.7	.9	5.44
0 515	SELECT BIOGRAPHICAL DATA FOR USE IN HISTORICAL REPORTS	516	.00	1.2	1.5	.9	5.26
0 516	SELECT DOCUMENTS FOR USE IN PREPARING HISTORICAL REPORTS	517	.00	.0	1.5	2.6	6.46
0 517	SELECT OR VERIFY AUTHENTICITY OF SUPPORTING DOCUMENTS	518	.00	.0	.7	1.3	6.49
0 518	SELECT PHOTOGRAPHS FOR USE IN HISTORICAL REPORTS	519	.00	2.5	2.9	2.6	5.18
0 519	SELECT TOPICS FOR COVERAGE IN HISTORICAL REPORTS	520	.00	2.5	2.2	1.3	6.38
0 520	TAKE NOTES AT MEETINGS OR EVENTS FOR HISTORICAL DOCUMENTATION	521	.00	1.2	.7	.4	4.69
0 521	TYPE DRAFT COPIES OF HISTORICAL REPORTS	522	.00	3.7	3.6	1.8	5.65
0 522	TYPE FINAL COPIES OF HISTORICAL REPORTS	523	.00	3.7	2.9	1.3	6.42
0 523	WRITE ABSTRACTS FOR HISTORICAL REPORTS	524	.00	1.2	1.5	.9	5.32
0 524	WRITE CRITIQUES OF SUBORDINATE UNIT HISTORIES	525	.00	1.2	.7	.9	6.73
0 525	WRITE FOREWORDS FOR HISTORICAL REPORTS	526	.00	2.5	1.5	.9	5.43
0 526	WRITE NARRATIVES FOR HISTORICAL REPORTS	527	.00	.0	1.5	2.2	7.41
0 527	WRITE QUESTIONS FOR USE IN OBTAINING HISTORICAL INFORMATION	528	.00	1.2	.7	.9	5.68
P 529	ARRANGE FOR BINDING HISTORICAL REPORTS	529	.00	1.2	1.5	.9	4.00
P 530	BIND HISTORICAL REPORTS	530	.00	1.2	1.5	1.3	4.08
P 531	DESTROY CLASSIFIED DOCUMENTS NOT KEPT IN HISTORICAL ARCHIVES	531	.00	1.2	1.5	.9	4.50
P 532	EVALUATE INDIVIDUAL REQUESTS FOR HISTORICAL INFORMATION	532	.00	.0	.0	.4	4.82
P 533	INSPECT MICROFILM TO INSURE INFORMATION IS RETRIEVABLE	533	.00	1.2	.7	.4	4.36
P 534	MAINTAIN HISTORICAL ARCHIVES	534	.00	.0	1.5	2.6	4.87
P 535	MAINTAIN HISTORICAL FILES	535	.00	.0	2.2	1.8	4.78
P 536	MAINTAIN HISTORICAL READY REFERENCE FILES FOR RESPONSE TO FREQUENTLY ASKED QUESTIONS	536	.00	1.2	2.2	1.8	5.02
P 537	MAINTAIN MICROFILM	537	.00	1.2	1.5	1.3	3.79

O TSK	TITLES	SEQ NUM	TNG EMP	1ST JOB	1ST ENL	791 SO	TSK DIF
		#	00	(M)	(M)	(M)	(F)
P 538	PROVIDE STAFF WITH "CROSS-TELL" OF OTHER HISTORICAL MATERIALS	538	00	1.2	0.7	0.4	4.75
P 539	RESPOND TO INQUIRIES FOR HISTORICAL INFORMATION	539	00	5.0	4.4	4.4	5.16

791XO TASKS ARE PRESENTED IN USAF JOB INVENTORY ORDER UNDER DUTY HEADINGS, WITH PERCENT OF TAFMS/DAFSC GROUP MEMBERS PERFORMING TASKS, THE RELATIVE TASK DIFFICULTY AND TRAINING EMPHASIS PRESENTED TO THE RIGHT OF EACH TASK.

NOTE THAT TASKS ARE LISTED IN ALPHABETICAL ORDER UNDER EACH DUTY HEADING SO THAT TASKS MAY BE EASILY LOCATED AND CROSS-REFERENCED. DIFFERENCES BETWEEN GROUPS MAY BE HIGHLIGHTED BY COMPARING THE LARGE DIFFERENCES IN PERCENT PERFORMING EACH TASK ACROSS GROUPS.

VECTOR TYPE CODES:

- (Y) = % TIME SPENT BY ALL MEMBERS
- (M) = % MEMBERS PERFORMING
- (F) = TASK FACTOR
- (D) = DICHOTOMOUS SET
- (B) = % TIME SPENT BY MEMBERS PERFORMING
- (-) = PROGRAM GENERATED VECTOR

NO	TYPE	VECTOR	/MEMBERS/		SO	DESCRIPTION	HIGH IN TRAINING EMPHASIS = 3.68+
			MEAN	-			
1	D	TNGEMP	1.83	1.85		TRAINING EMPHASIS RATINGS 791XO	
2	M	1STENL	137			791XO AIRMEN WITH 1-48 MOS TAFMS	
3	M	2NDENL	87			791XO AIRMEN WITH 49-96 MOS TAFMS	
4	M	CAREER	248			791XO AIRMEN WITH 97+ MOS TAFMS	
5	M	791 50	228			DAFSC 79150 AIRMEN	
6	M	791 70	199			DAFSC 79170 AIRMEN	
7	F	TSKDIFF	5.00	1.00		AFSC 791XX TASK DIFFICULTY RATINGS	

791XD TASKS ARE PRESENTED IN USAF JOB INVENTORY ORDER UNDER DUTY HEADINGS, WITH PERCENT OF TAFMS/DAFSC GROUP MEMBERS PERFORMING TASKS, THE RELATIVE TASK DIFFICULTY AND TRAINING EMPHASIS PRESENTED TO THE RIGHT OF EACH TASK.

NOTE THAT TASKS ARE LISTED IN ALPHABETICAL ORDER UNDER EACH DUTY HEADING SO THAT TASKS MAY BE EASILY LOCATED AND CROSS-REFERENCED. DIFFERENCES BETWEEN GROUPS MAY BE HIGHLIGHTED BY COMPARING THE LARGE DIFFERENCES IN PERCENT PERFORMING EACH TASK ACROSS GROUPS.

D	TASK	TITLES	TNG FMP (D)	1ST EHL (M)	2ND ENL (M)	CAP EEP (M)	791 SD (M)	791 70 (M)	TSK DIF (F)
A	----- ORGANIZING AND PLANNING -----								
A	1	ASSIGN PERSONNEL TO DUTY POSITIONS	1.24	1.5	6.0	29.0	6.1	32.2	4.03
A	2	ASSIGN SPONSORS FOR NEWLY ASSIGNED PERSONNEL	.9A	.7	9.2	28.2	6.6	31.7	2.23
A	3	COORDINATE PROTOCOL ACTIVITIES	1.41	6.6	16.1	27.8	15.4	28.1	5.94
A	4	DETERMINE REQUIREMENTS FOR SPACE, PERSONNEL, EQUIPMENT, OR SUPPLIES	1.43	5.1	18.4	46.0	12.7	53.8	5.21
A	5	DETERMINE TARGET AUDIENCES FOR DISTRIBUTION OF INFORMATIONAL PRODUCTS	3.07	14.6	34.5	48.4	20.4	48.7	5.60
A	6	DETERMINE WORK PRIORITIES	4.43	42.3	60.9	68.1	53.9	70.4	5.32
A	7	DEVELOP ORGANIZATIONAL CHARTS	1.11	3.6	10.3	14.5	4.8	18.1	3.96
A	8	DEVELOP WORK METHODS OR PROCEDURES	3.72	29.9	40.2	58.5	30.9	59.8	5.05
A	9	DRAFT BUDGET OR FINANCIAL REQUIREMENTS	1.63	2.2	9.2	36.7	8.3	41.2	7.58
A	10	ESTABLISH LIAISON WITH LOCAL COMMANDERS	2.61	17.5	24.1	39.1	23.2	40.2	5.07
A	11	ESTABLISH OR MAINTAIN PLANS, OPERATIONS ORDERS, OR ANNEXES	1.37	.7	9.2	35.5	8.8	37.7	5.82
A	12	ESTABLISH PERFORMANCE STANDARDS FOR SUBORDINATES	2.26	3.6	26.4	44.0	15.8	49.2	5.73
A	13	ESTABLISH PROCEDURES FOR COLLECTING AND EVALUATING NEWS AND FEATURE ITEMS	5.83	35.0	52.9	45.2	46.9	43.2	5.02
A	14	ESTABLISH PROCEDURES FOR LIAISON WITH UNIT PUBLIC AFFAIRS REPRESENTATIVES (UPAR)	4.22	19.7	29.9	40.3	29.4	38.2	4.80
A	15	ESTABLISH PROCEDURES FOR REVIEW OF MATERIAL FOR COMPLIANCE WITH SECURITY REGULATIONS	2.61	6.6	9.2	25.4	11.8	25.6	5.16
A	16	ESTABLISH PROCEDURES FOR REVIEW OF MATERIAL FOR COMPLIANCE WITH LOCAL, HOST COUNTRY, OR AIR FORCE POLICY	3.31	9.5	8.0	26.6	13.6	26.6	5.84
A	17	ESTABLISH PROCEDURES FOR SPECIAL EVENTS, SUCH AS OPEN HOUSES	2.44	10.2	13.8	27.4	15.8	28.1	6.60
A	18	ESTABLISH PROGRAMMING GUIDELINES FOR RADIO OR TELEVISION BROADCASTS	.87	1.5	3.4	4.0	2.2	4.0	6.09
A	19	ESTABLISH PUBLICATION LIBRARIES	1.56	2.2	5.7	12.9	5.3	13.1	4.76
A	20	ESTABLISH UNIT ORGANIZATIONAL POLICIES, OFFICE INSTRUCTIONS (OI), OR STANDING OPERATING PROCEDURES (SOP)	1.52	3.6	10.5	45.6	16.7	48.2	5.87
A	21	PLAN BRIEFINGS	1.50	9.5	23.0	37.5	21.5	36.2	5.55
A	22	PLAN LAYOUT OF FACILITIES	.67	1.5	4.6	19.8	3.1	23.1	5.61
A	23	PLAN SAFETY PROGRAMS	1.07	2.9	0.2	19.4	7.5	21.1	4.83
A	24	PLAN SECURITY PROGRAMS	1.24	.7	.0	18.5	2.2	20.6	5.38
A	25	PLAN WORK ASSIGNMENTS	3.43	27.0	47.1	51.6	36.8	55.3	5.15
A	26	PREPARE UNIT EMERGENCY PLANS	1.04	.7	2.3	19.4	2.6	22.1	5.82
A	27	REVIEW PLANS	1.72	2.2	2.3	36.3	7.5	38.2	4.63
A	28	SCHEDULE LEAVES OR PASSES	.60	2.2	11.5	36.7	8.8	41.7	3.26
A	29	WRITE JOB DESCRIPTIONS	1.00	.7	3.4	21.8	3.9	24.1	4.98
A	30	WRITE PLANS OR ANNEXES	1.31	.7	2.3	28.4	5.3	30.7	6.46

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D TASK TITLES

YNG	1ST	2ND	CAP	791	791	TSK
FMP	ENL	ENL	EED	50	70	DIF
(D)	(M)	(M)	(M)	(M)	(M)	(F)

## B DIRECTING AND IMPLEMENTING

## B 31 CONDUCT STAFF MEETINGS

0.91	3.6	5.7	14.0	6.6	15.6	4.33
2.52	5.1	27.6	50.4	10.3	55.3	5.99
1.37	2.2	11.5	21.0	8.3	22.6	3.90

## B 32 COUNSEL PERSONNEL ON PERSONAL OR MILITARY RELATED PROBLEMS

1.56	1.5	8.0	28.6	7.9	30.7	4.35
5.44	35.0	44.8	29.0	37.7	29.6	5.61
.93	2.2	1.1	4.8	1.8	5.0	7.02

## B 33 DIRECT DEVELOPMENT OR MAINTENANCE OF STATUS BOARDS, GRAPHS, OR CHARTS

1.78	1.5	8.0	26.6	5.7	30.7	4.76
1.35	1.5	2.3	16.0	2.2	20.1	6.26

## B 34 DIRECT MAINTENANCE OF ADMINISTRATIVE FILES

4.60	33.6	52.9	54.4	46.1	55.3	4.51
1.78	1.5	6.9	21.0	4.8	24.1	4.51

## B 35 DIRECT NEWSPAPER MAKEUP AT PRINTING PLANTS

1.28	4.4	10.3	23.4	8.3	26.6	4.01
1.65	2.2	1.1	23.0	4.8	24.6	4.39
1.15	3.6	1.1	17.3	6.1	17.1	3.99
1.26	2.9	4.6	26.6	4.4	30.7	4.53
2.11	2.9	24.1	41.5	13.6	47.7	5.50

## B 36 DIRECT OR SUPERVISE RADIO OR TELEVISION OPERATION ACTIVITIES

2.11	6.6	14.9	45.2	16.2	48.2	3.73
2.46	5.8	16.1	48.0	16.2	50.8	6.46
.37	.7	.0	.8	.0	1.0	5.31
4.00	2.2	14.9	17.7	8.3	20.1	5.79

## B 37 DIRECT UTILIZATION OF EQUIPMENT

4.7	.7	.0	.8	.0	1.0	5.97
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## B 38 DRAFT DIRECTIVES OR SUPPLEMENTS TO EXISTING DIRECTIVES OTHER THAN OI OR SOP

4.59	10.2	27.6	33.5	19.3	37.2	6.05
.81	.7	2.3	7.7	1.3	9.0	5.93
.07	.7	.0	.4	.0	.5	5.00
.07	.7	.0	.4	.0	.5	4.76
2.56	2.9	16.1	38.7	14.9	39.7	5.54
.24	.7	.0	.0	.0	.0	4.61
.61	.7	.0	8.0	.4	10.6	5.42
.00	.7	.0	3.6	.0	4.5	5.99

## B 39 ESTABLISH DEADLINES

.09	.7	.0	.8	.0	1.0	5.65
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## B 40 IMPLEMENT COST-REDUCTION PROGRAMS, SUCH AS FRAUD, WASTE, AND ABUSE

2.72	10.9	16.1	39.5	17.1	41.2	6.17
2.00	5.1	18.4	34.7	14.9	36.7	5.30

## B 41 IMPLEMENT SAFETY PROGRAMS

.63	.7	.0	.8	.0	1.0	5.59
1.43	.7	.0	6.0	.0	7.5	6.09

## B 42 IMPLEMENT SECURITY PROGRAMS

2.72	10.9	16.1	39.5	17.1	41.2	6.17
2.00	5.1	18.4	34.7	14.9	36.7	5.30

## B 43 IMPLEMENT SUGGESTION PROGRAMS

.63	.7	.0	.8	.0	1.0	5.59
1.43	.7	.0	6.0	.0	7.5	6.09

## B 44 INITIATE PERSONNEL ACTION REQUESTS

2.72	10.9	16.1	39.5	17.1	41.2	6.17
2.00	5.1	18.4	34.7	14.9	36.7	5.30

## B 45 INTERPRET POLICIES, DIRECTIVES, OR PROCEDURES FOR SUBORDINATES

.63	.7	.0	.8	.0	1.0	5.59
1.43	.7	.0	6.0	.0	7.5	6.09

## B 46 INVENTORY EQUIPMENT, TOOLS, OR SUPPLIES

2.72	10.9	16.1	39.5	17.1	41.2	6.17
2.00	5.1	18.4	34.7	14.9	36.7	5.30

## B 47 MANAGE PUBLIC AFFAIRS ACTIVITIES

.63	.7	.0	.8	.0	1.0	5.59
1.43	.7	.0	6.0	.0	7.5	6.09

## B 48 SUPERVISE APPRENTICE HISTORIAN SPECIALISTS (AFSC 79132)

2.72	10.9	16.1	39.5	17.1	41.2	6.17
2.00	5.1	18.4	34.7	14.9	36.7	5.30

## B 49 SUPERVISE APPRENTICE PUBLIC AFFAIRS SPECIALISTS (AFSC 79130)

.63	.7	.0	.8	.0	1.0	5.59
1.43	.7	.0	6.0	.0	7.5	6.09

## B 50 SUPERVISE APPRENTICE RADIO AND TELEVISION (ITV) BROADCASTING SPECIALISTS (AFSC 79131)

4.59	10.2	27.6	33.5	19.3	37.2	6.05
.81	.7	2.3	7.7	1.3	9.0	5.93
.07	.7	.0	.4	.0	.5	5.00
.07	.7	.0	.4	.0	.5	4.76
2.56	2.9	16.1	38.7	14.9	39.7	5.54
.24	.7	.0	.0	.0	.0	4.61
.61	.7	.0	8.0	.4	10.6	5.42
.00	.7	.0	3.6	.0	4.5	5.99

## B 51 SUPERVISE BASE NEWSPAPER OR GUIDE PROGRAMS

.09	.7	.0	.8	.0	1.0	5.65
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## B 52 SUPERVISE CIVILIAN PERSONNEL

2.72	10.9	16.1	39.5	17.1	41.2	6.17
2.00	5.1	18.4	34.7	14.9	36.7	5.30

## B 53 SUPERVISE HISTORIAN SPECIALISTS (AFSC 79152)

.63	.7	.0	.8	.0	1.0	5.59
1.43	.7	.0	6.0	.0	7.5	6.09

## B 54 SUPERVISE HISTORIAN TECHNICIANS (AFSC 79172)

2.72	10.9	16.1	39.5	17.1	41.2	6.17
2.00	5.1	18.4	34.7	14.9	36.7	5.30

## B 55 SUPERVISE PUBLIC AFFAIRS SPECIALISTS (AFSC 79150)

.63	.7	.0	.8	.0	1.0	5.59
1.43	.7	.0	6.0	.0	7.5	6.09

## B 56 SUPERVISE PUBLIC AFFAIRS SUPERINTENDENT (AFSC 79199)

2.72	10.9	16.1	39.5	17.1	41.2	6.17
2.00	5.1	18.4	34.7	14.9	36.7	5.30

## B 57 SUPERVISE PUBLIC AFFAIRS TECHNICIANS (AFSC 79170)

.63	.7	.0	.8	.0	1.0	5.59
1.43	.7	.0	6.0	.0	7.5	6.09

## B 58 SUPERVISE RADIO AND TV BROADCASTING SPECIALISTS (AFSC 79151)

2.72	10.9	16.1	39.5	17.1	41.2	6.17
2.00	5.1	18.4	34.7	14.9	36.7	5.30

## B 59 SUPERVISE RADIO AND TV BROADCASTING TECHNICIANS (AFSC 79171)

.63	.7	.0	.8	.0	1.0	5.59
1.43	.7	.0	6.0	.0	7.5	6.09

## C INSPECTING AND EVALUATING

## C 60 ANALYZE WORKLOAD REQUIREMENTS

2.72	10.9	16.1	39.5	17.1	41.2	6.17
2.00	5.1	18.4	34.7	14.9	36.7	5.30

## C 61 BRIEF COMMANDERS AND STAFF PERSONNEL ON THE STATUS OF HISTORICAL OR PUBLIC AFFAIRS PROGRAMS

.63	.7	.0	.8	.0	1.0	5.59
1.43	.7	.0	6.0	.0	7.5	6.09

## C 62 CONDUCT JOB APPLICANT INTERVIEWS

2.72	10.9	16.1	39.5	17.1	41.2	6.17
2.00	5.1	18.4	34.7	14.9	36.7	5.30

## C 63 CONDUCT STAFF ASSISTANCE VISITS

.63	.7	.0	.8	.0	1.0	5.59
1.43	.7	.0	6.0	.0	7.5	6.09



D TSM	TITLES	TNG (D)	1ST ENL (M)	2ND ENL (M)	CAP EEP (M)	791 50 (M)	70 (M)	TSK DIF (F)
C 64	CRITIQUE MONOGRAPHS, CHRONOLOGIES, SPECIAL REPORTS, OR HISTORY REPORTS	.24	.7	3.4	4.8	1.8	5.5	6.01
C 65	CRITIQUE NEWSPAPERS, MAGAZINES, OR NEWS RELEASES	3.98	14.6	20.7	33.5	18.0	35.2	5.93
C 66	ENDORSE CIVILIAN PERFORMANCE REPORTS	.30	.7	.0	.0	.0	.0	5.40
C 67	EVALUATE AD-TO-COPY RATIOS	3.94	14.6	18.4	14.5	17.1	14.6	4.31
C 68	EVALUATE ADMINISTRATIVE FORMS, FILES, OR PROCEDURES	1.26	3.6	3.4	26.6	7.0	28.6	4.88
C 69	EVALUATE ALERT OR EMERGENCY PROCEDURES	1.41	2.2	3.4	25.4	5.3	28.1	5.68
C 70	EVALUATE ARMED FORCES RADIO AND TELEVISION (AFRT) STATION OPERATIONS OR MAINTENANCE	.09	.7	.0	.0	.0	.0	6.50
C 71	EVALUATE BUDGET OR FINANCIAL REQUIREMENTS	1.00	1.5	5.7	37.1	6.6	41.7	7.10
C 72	EVALUATE COMPLIANCE WITH PERFORMANCE STANDARDS	2.67	2.9	16.1	37.1	13.6	38.7	5.88
C 73	EVALUATE CROSS TRAINEE APPLICANTS	1.06	.7	1.1	10.1	2.2	10.6	5.65
C 74	EVALUATE HISTORY PRODUCTS FOR AWARDS	.24	.7	.0	.4	.0	.5	6.39
C 75	EVALUATE INDIVIDUALS FOR PROMOTION, DEMOTION, OR RECLASSIFICATION	1.24	.7	5.7	20.6	4.8	22.6	6.22
C 76	EVALUATE INSPECTION REPORTS OR PROCEDURES	.85	1.5	1.1	23.4	3.9	25.6	5.60
C 77	EVALUATE JOB DESCRIPTIONS	1.30	1.5	4.6	16.0	5.3	17.6	5.23
C 78	EVALUATE MAINTENANCE OR USE OF WORKSPACE, EQUIPMENT, OR SUPPLIES	1.30	3.6	6.9	30.6	8.8	33.2	5.07
C 79	EVALUATE NEWSPAPER DISTRIBUTION PROCEDURES	3.98	17.5	33.3	35.1	28.5	36.7	3.82
C 80	EVALUATE PROCEDURES FOR STORAGE, INVENTORY, OR INSPECTION OF PROPERTY ITEMS	.81	3.6	8.0	26.6	0.6	27.6	4.22
C 81	EVALUATE PROCEDURES USED IN COLLECTING, EVALUATING, OR DISSEMINATING INFORMATION MATERIALS	3.20	9.5	19.5	35.1	18.9	36.2	5.12
C 82	EVALUATE PROCEDURES USED IN COLLECTING, EVALUATING, OR MAINTAINING, OR DISSEMINATING HISTORICAL MATERIALS	.30	.7	1.1	3.2	.9	3.5	5.59
C 83	EVALUATE PUBLIC AFFAIRS PRODUCTS FOR AWARDS	1.83	8.0	23.0	31.9	17.5	33.7	5.87
C 84	EVALUATE PUBLISHER PERFORMANCE	4.06	10.2	21.8	31.5	20.6	30.2	5.64
C 85	EVALUATE SAFETY PROGRAMS	.80	2.9	5.7	18.5	6.6	19.6	4.21
C 86	EVALUATE SECURITY PROGRAMS	1.00	.7	.0	16.1	2.6	17.1	4.75
C 87	EVALUATE SUGGESTIONS	1.26	5.1	3.4	25.4	8.8	26.1	4.79
C 88	EVALUATE UNIT EMERGENCY PLANS	.81	.7	1.1	17.7	1.8	20.6	5.29
C 89	EVALUATE UNIT HISTORIES	.11	1.5	1.1	2.0	1.8	1.5	5.01
C 90	EVALUATE WORK SCHEDULES	1.50	2.2	8.0	23.4	7.0	26.1	4.89
C 91	ENDORSE AIRMAN PERFORMANCE REPORTS (APR)	1.67	.7	5.7	14.5	2.6	17.6	5.21
C 92	PREPARE MISHAP OR INCIDENT REPORTS	1.24	2.2	2.3	8.1	2.2	9.5	5.07
C 93	REVIEW DRAFT OF CHAPTERS, MANUSCRIPTS, OR TECHNICAL PAPERS	1.00	2.2	5.7	10.0	4.8	11.6	6.09
C 94	REVIEW HISTORICAL REPORTS FOR COMPLETENESS OR CLARITY	.28	1.5	3.4	2.4	1.8	3.0	5.95
C 95	SELECT INDIVIDUALS FOR SPECIALIZED TRAINING	.63	.7	2.3	14.0	1.8	17.6	5.14
C 96	WRITE APR	3.67	2.2	20.7	46.4	17.1	48.2	6.15
C 97	WRITE CIVILIAN PERFORMANCE RATINGS OR SUPERVISORY APPRAISALS	.57	.7	.0	1.6	.0	2.0	6.21
C 98	WRITE STAFF STUDIES, SURVEYS, OR SPECIAL REPORTS	1.11	2.2	6.9	25.4	7.9	25.6	6.81
D	TRAINING							

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D TSK	TITLES	TNG EMP (D)	1ST EHL (M)	2ND FNL (M)	CAP EER (M)	791 50 (M)	791 70 (M)	TSK DIF (F)
D 99	ADMINISTER TESTS	.30	.7	1.1	9.3	1.8	10.1	3.87
D 100	ASSIGN ON-THE-JOB TRAINING (OJT) TRAINERS	.93	.7	.0	17.7	1.3	20.6	4.29
D 101	ASSIGN RESIDENT COURSE INSTRUCTORS	.20	.7	.0	.4	.0	.5	4.62
D 102	CONDUCT OJT	3.74	5.8	25.3	44.0	21.1	45.2	5.97
D 103	CONDUCT PROFICIENCY OR QUALIFICATION TRAINING	2.67	2.9	11.5	24.2	9.2	26.1	5.69
D 104	CONDUCT RESIDENT COURSE CLASSROOM TRAINING	.22	1.5	.0	1.6	.9	1.5	6.30
D 105	CONDUCT TRAINING CONFERENCES	.48	2.2	4.6	4.4	2.6	5.0	6.18
D 106	COUNSEL TRAINEES ON TRAINING PROGRESS	2.65	2.9	18.4	27.4	13.2	28.6	5.19
D 107	DEMONSTRATE HOW TO LOCATE TECHNICAL INFORMATION	3.06	8.8	18.4	27.8	15.8	30.2	4.17
D 108	DETERMINE OJT TRAINING REQUIREMENTS	2.63	.7	12.6	28.2	8.8	30.7	5.35
D 109	DETERMINE RESIDENT COURSE TRAINING REQUIREMENTS	.41	.7	1.1	7.7	.4	9.5	5.70
D 110	DEVELOP OR MAINTAIN TRAINING RECORDS, CHARTS, OR GRAPHS	2.81	2.2	21.8	35.5	14.5	38.2	5.04
D 111	DEVELOP RESIDENT COURSE OR CAREER DEVELOPMENT COURSE (CDC)	.63	.7	.0	1.2	.4	1.0	7.34
	CURRICULUM MATERIALS							
D 112	DIRECT OR IMPLEMENT OJT PROGRAMS	1.89	2.2	10.3	30.2	9.6	32.2	5.75
D 113	DIRECT OR IMPLEMENT TRAINING PROGRAMS OTHER THAN OJT	1.09	.7	5.7	17.7	4.4	19.6	5.52
D 114	ESTABLISH STUDY REFERENCE FILES	1.15	2.9	4.6	9.7	4.8	10.1	4.69
D 115	EVALUATE OJT TRAINEES	2.63	2.9	17.2	32.7	13.2	34.7	5.47
D 116	EVALUATE OJT TRAINERS	1.02	.7	.0	12.9	.9	15.1	5.56
D 117	EVALUATE PROGRESS OF STUDENTS	1.80	2.2	9.2	16.5	8.3	16.1	5.17
D 118	EVALUATE TRAINING METHODS OR TECHNIQUES	1.67	1.5	10.3	19.0	6.1	21.6	5.95
D 119	IMPLEMENT OJT PROGRAMS	2.13	2.2	5.7	23.4	8.8	22.6	5.65
D 120	IMPLEMENT TRAINING PROGRAMS OTHER THAN OJT	.94	.7	4.6	14.5	3.9	15.6	5.36
D 121	PLAN OJT	2.54	2.2	12.6	26.4	10.1	28.1	5.90
D 122	PROCURE TRAINING AIDS, SPACE, OR EQUIPMENT	1.30	2.2	3.4	17.3	3.9	19.1	4.56
D 123	REVIEW CURRICULUM CHANGES FOR TRAINING COURSES	.37	.7	2.3	3.6	1.3	4.0	5.38
D 124	SCORE TESTS	.46	.7	.0	3.6	.4	4.0	3.10
D 125	WRITE TEST QUESTIONS	.83	.7	.0	4.8	.4	5.5	6.06
D 126	WRITE TRAINING REPORTS	.83	.7	1.1	6.0	2.6	6.0	5.28
	PREPARING AND MAINTAINING FILES, RECORDS, AND REPORTS							
E 127	ANNOTATE AND SUBMIT AFRTS FORMS 60 (RADIO PROGRAM INDEX)	.00	.7	.0	.0	.0	.0	4.49
E 128	ANNOTATE AND SUBMIT DD FORMS 2137 (AFRTS OUTLET/NETWORK REGISTRATION)	.00	.7	.0	.0	.0	.0	6.07
E 129	COMPILE HISTORICAL PERSONNEL DIRECTORIES	.00	.7	.0	.4	.0	.5	4.32
E 130	COMPILE MONTHLY STATION ACTIVITY	.56	2.2	2.3	3.6	2.6	3.0	5.58
E 131	COMPILE PUBLIC AFFAIRS PERSONNEL DIRECTORIES	1.02	2.2	1.1	9.7	.9	12.1	3.84
E 132	MAINTAIN ADMINISTRATIVE FILES	2.46	2.9	12.6	26.6	9.2	28.6	4.99
E 133	MAINTAIN AFRTS FORMS 60 (RADIO PROGRAM INDEX)	.00	.7	.0	.4	.0	.5	4.04
E 134	MAINTAIN AIR FORCE PUBLICATION INDEXES	1.81	1.5	2.3	6.0	2.2	7.0	4.13
E 135	MAINTAIN COMMUNITY RELATIONS FILES	3.19	8.0	11.5	19.4	13.6	16.6	4.40
E 136	MAINTAIN CURRENT OR FUTURE UNIT HISTORY RESEARCH FILES	.57	2.2	2.3	4.4	3.5	3.5	4.96
E 137	MAINTAIN DD FORMS 2266 (HOMETOWN NEWS RELEASE DATA)	4.67	23.4	25.3	25.8	24.1	25.1	3.45
E 138	MAINTAIN FILES OF ADDITIONAL DUTY HISTORIAN APPOINTMENTS	.13	.7	.0	1.6	.9	1.0	3.31
E 139	MAINTAIN FILES OF PAST EDITIONS OF BASE NEWSPAPERS	4.22	46.0	35.6	29.0	42.5	25.6	2.28
E 140	MAINTAIN INTERNAL INFORMATION FILES	4.26	23.4	23.0	29.4	25.4	28.6	3.72

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C TSK	TITLES	TNG FMP (O)	1ST ENL (M)	2ND ENL (M)	CAP EEP (M)	791 50 (M)	791 70 (M)	TSK DIF (F)
E 141	MAINTAIN LOGS, SUCH AS HOMETOWN NEWS RELEASES, BASE TOURS, NEWSPAPER, OR PRODUCTION LOGS	5.26	54.7	55.2	54.0	56.6	51.3	3.11
E 142	MAINTAIN MEDIA RELATIONS FILES	4.26	11.7	20.7	24.2	18.0	23.1	3.79
E 143	MAINTAIN PROGRAM BULLETINS	1.50	2.2	3.4	12.5	5.3	12.1	2.31
E 144	MAINTAIN QUARTERLY HISTORICAL SERVICES OR QUERIES LOGS	.93	2.2	4.6	4.4	3.5	4.0	2.90
E 145	MAINTAIN RADIO OR TV BROADCASTINGS RELATED FILES	.15	3.6	2.3	.8	1.8	1.0	4.39
E 146	MAINTAIN UNIT ROSTERS OF ADDITIONAL DUTY PUBLIC AFFAIRS REPRESENTATIVES	3.19	10.9	17.2	24.2	14.5	24.6	2.89
E 147	MAKE ENTRIES ON AF FORMS 80 (FILES MAINTENANCE AND DISPOSITION PLAN)	1.31	2.9	4.6	15.7	6.6	15.6	4.12
E 148	MAKE ENTRIES ON AF FORMS 82 (FILES DISPOSITION CONTROL LABEL)	1.10	2.9	4.6	12.5	5.1	13.1	3.96
E 149	MAKE ENTRIES ON DD FORMS 2266 (INFORMATION FOR HOMETOWN NEWS RELEASE)	4.83	21.9	29.2	30.6	27.2	28.6	3.13
E 150	PREPARE AND MAINTAIN AF FORMS 12 (ACCOUNTABLE CONTAINER RECEIPT)	1.00	.7	.0	5.2	.9	5.5	3.31
E 151	PREPARE AND MAINTAIN AF FORMS 302 (ROOM OR AREA SECURITY INSPECTION RECORD)	2.02	5.1	9.2	18.5	7.5	21.1	2.56
E 152	PREPARE AND MAINTAIN AF FORMS 310 (DOCUMENT RECEIPT AND DESTRUCTION CERTIFICATE)	1.31	.7	1.1	7.7	.4	9.5	3.55
E 153	PREPARE AND MAINTAIN AF FORMS 502 (PERSONS RESPONSIBLE FOR STORAGE FACILITY/CONTAINER)	1.22	.7	1.1	4.4	.4	5.5	3.22
E 154	PREPARE AND MAINTAIN CLASSIFIED RECORDS	1.41	.7	3.4	9.3	1.3	11.6	5.50
E 155	PREPARE AND MAINTAIN OP FORMS 62 (SAFE OR CABINET SECURITY RECORD)	1.41	1.5	1.1	5.6	.9	7.0	3.27
E 156	PREPARE AND SUBMIT AFTER-ACTION REPORTS ON SPECIAL ACTIVITIES	1.96	5.1	13.8	33.0	12.7	35.7	5.50
E 157	PREPARE AND SUBMIT AFTO FORMS 349 (MAINTENANCE DATA COLLECTION RECORD)	.41	.7	.0	.4	.0	.5	4.45
E 158	PREPARE AND SUBMIT INPUT FOR MONTHLY STATION ACTIVITY REPORTS	1.06	4.4	3.4	7.7	3.9	8.0	5.43
E 159	PREPARE AND SUBMIT WORKLOAD FACTOR REPORTS	.69	.7	1.1	4.4	1.3	4.5	5.99
E 160	PREPARE QUARTERLY HISTORICAL SERVICES OR QUERIES REPORTS	.56	.7	2.3	6.0	2.2	5.5	4.69
E 161	PREPARE REPORTS ON USE OF AUDIO MATERIALS	.46	1.5	.0	1.2	.4	1.5	4.74
E 162	PREPARE REQUESTS FOR ADMINISTRATIVE, TECHNICAL, OR HISTORICAL INFORMATION	.80	2.9	6.0	8.5	3.9	10.1	4.58
E 163	PREPARE REQUESTS FOR EXPENDITURE OF FUNDS, SUCH AS PRINTING OR SUPPLY FUNDS	1.37	5.1	8.0	30.6	9.6	33.2	5.78
E 164	REVIEW OR SUBMIT DD FORMS 2266 (HOMETOWN NEWS RELEASE DATA)	5.00	27.7	29.9	35.5	29.8	35.2	3.69
F	PERFORMING GENERAL PUBLIC AFFAIRS, BROADCASTING, OR HISTORIAN TASKS							
F 165	ANALYZE AUDIENCE OR READERSHIP SURVEYS	3.78	10.9	28.7	23.0	21.9	22.1	6.25
F 166	ARRANGE FOR MAILING OR SHIPMENT OF EQUIPMENT, SUPPLIES, OR MATERIALS	2.07	11.7	21.8	34.7	17.5	36.2	4.44

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D TSK	TITLES	TNG				CAP				791				TSK	
		EMP (D)	ENL (M)	2ND (M)	FNL (M)	1ST (M)	ENL (M)	2ND (M)	FNL (M)	50 (M)	70 (M)	791 (M)	791 (M)	DIF (F)	(F)
F 167	ASSEMBLE SLIDES FOR TAPE OR SLIDE PRESENTATIONS	3.02	13.9	25.3	35.1					25.0	33.2			4.49	
F 168	CATALOG AND LABEL AUDIOVISUAL MATERIALS	1.91	6.6	8.0	12.5					10.1	10.6			3.83	
F 169	COMPLETE DATA FOR PUBLIC AFFAIRS MONTHLY ACTIVITY REPORTS	3.43	14.6	26.4	39.0					24.6	39.7			4.48	
F 170	CONDUCT AUDIENCE SURVEYS	2.56	5.1	13.0	11.3					11.4	10.1			6.15	
F 171	CONDUCT IN-HOUSE ORGANIZATIONAL TOURS	3.31	13.9	16.1	24.2					19.3	21.6			4.30	
F 172	COORDINATE ACTIVITIES AND STORIES INTERNALLY	5.15	42.3	48.3	50.0					48.7	50.3			4.49	
F 173	COORDINATE MISSION REQUIREMENTS WITH CUSTOMERS	2.11	5.8	9.2	12.5					7.5	14.1			5.01	
F 174	COORDINATE PRODUCTION OF ART WORK OTHER THAN PHOTOS WITH GRAPHICS SHOPS	3.96	27.7	31.0	41.5					34.2	40.2			4.19	
F 175	COORDINATE WITH AGENCIES OR INDIVIDUALS TO COMPLETE ASSIGNMENTS	4.80	38.0	54.0	52.0					45.2	54.3			4.90	
F 176	COORDINATE WITH TECHNICAL ADVISORS ON THE ACCURACY OF STORY OR HISTORICAL MATERIALS	4.17	32.1	33.3	29.8					33.8	31.2			5.00	
F 177	DOCUMENT INQUIRIES FROM INTERNAL OR EXTERNAL SOURCES OTHER THAN NEWS MEDIA	3.74	14.6	20.7	34.7					20.2	35.7			4.29	
F 178	DRAFT PUBLISHER CONTRACTS OR AGREEMENTS	2.07	2.2	11.5	23.4					11.8	22.1			6.66	
F 179	GATHER COLOR SLIDES	2.87	19.7	25.3	44.0					31.6	40.7			3.13	
F 180	GATHER PHOTO AND NEGATIVES	3.65	51.8	55.2	52.4					56.6	49.7			2.96	
F 181	INITIATE WORK ORDERS FOR PHOTOGRAPHIC SUPPORT	4.31	67.9	77.0	77.0					75.0	75.4			2.76	
F 182	INSPECT CONDITION OF FILMS	1.70	6.6	11.5	12.1					10.1	11.1			3.16	
F 183	MAINTAIN AIR FORCE ART COLLECTION	.54	7.3	8.0	5.6					5.7	7.5			4.00	
F 184	MAINTAIN COLOR SLIDES FILES	2.41	10.9	14.9	25.4					20.2	21.6			3.50	
F 185	MAINTAIN MUSEUMS	.22	1.5	2.3	2.0					1.8	2.0			6.95	
F 186	MAINTAIN OR DISTRIBUTE LITHOGRAPH SERIES	2.54	27.0	31.0	36.7					29.4	38.7			3.03	
F 187	MAINTAIN PHOTO AND NEGATIVES FILES	3.30	46.7	37.9	35.5					45.6	33.2			3.43	
F 188	MAINTAIN PUBLIC AFFAIRS MONTHLY ACTIVITY REPORTS	2.28	2.9	9.2	25.4					7.5	27.6			3.55	
F 189	MAINTAIN UNIT OR MAJOR COMMAND (MAJCOM) DISPLAYS	.76	1.5	5.7	4.4					2.6	5.5			4.46	
F 190	OPERATE AUDIOVISUAL EQUIPMENT	4.44	23.4	37.9	54.8					37.7	53.3			3.62	
F 191	OPERATE PORTABLE ELECTRICAL GENERATORS	.33	.7	2.3	1.2					.9	1.5			3.93	
F 192	OPERATE PUBLIC ADDRESS SYSTEMS	2.74	11.7	10.3	26.6					17.1	24.1			3.44	
F 193	OPERATE SLIDE PROJECTORS	4.30	25.5	41.4	56.5					36.0	57.8			2.89	
F 194	OPERATE VIDEO DISPLAY TERMINALS (VOT)	3.33	16.1	13.8	21.4					17.5	20.6			4.76	
F 195	OPERATE WORD PROCESSING EQUIPMENT	4.74	24.1	28.7	36.3					28.5	37.7			6.19	
F 196	PACK OR UNPACK REMOTE EQUIPMENT	.80	2.2	.0	3.6					1.3	4.0			3.34	
F 197	PERFORM QUALITY CONTROL AT PRINTING PLANTS	4.22	23.4	24.1	23.8					23.2	24.1			5.36	
F 198	PERFORM QUALITY CONTROL ON TAPE OR SLIDE PRESENTATIONS	1.70	5.1	4.6	16.1					7.5	15.6			4.85	
F 199	PLAN BOOK LAYOUTS	.96	2.2	3.4	8.2					3.2	8.5			6.33	
F 200	PLAN MAGAZINE LAYOUTS	3.02	4.4	12.6	13.3					8.8	13.1			6.39	
F 201	PLAN NEWSPAPER LAYOUTS	6.83	59.1	48.3	33.0					49.1	33.7			6.28	
F 202	PLAN TOURS	4.96	18.2	26.4	29.8					25.0	26.6			4.61	
F 203	PREPARE AUDIENCE OR READERSHIP SURVEYS	3.94	8.8	18.4	18.5					15.8	17.6			6.41	
F 204	PREPARE BRIEFINGS	2.85	13.1	25.3	34.7					23.2	33.2			6.00	
F 205	PREPARE CLASSIFIED MATERIALS FOR MAILING	1.19	.7	1.1	3.2					.4	4.0			5.32	
F 206	PREPARE DISPLAYS FOR MUSEUMS	.04	.7	4.6	1.6					2.2	1.5			5.99	
F 207	PREPARE OR MAINTAIN A DISASTER RESPONSE KITS FOR ON-SCENE, NEWS MEDIA CENTERS OR COMMAND POSTS	3.94	8.8	17.2	32.3					13.2	37.2			5.48	
F 208	PREPARE PRESENTATION VISUALS	1.50	8.8	8.0	15.7					9.6	16.1			4.89	
F 209	PREPARE VISUALS FOR PUBLICATION	2.72	11.7	12.6	21.0					15.4	19.6			5.11	
F 210	PREPLAN AUDIOVISUAL MISSION REQUIREMENTS	1.22	6.6	6.9	17.7					9.2	17.6			5.42	

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D TSK	TITLES	TNG (D)	1ST (M)	2ND (M)	CAP EEP	791 (M)	791 (M)	791 (M)	TSK DIF (F)
F 211	PUBLICIZE DV VISITS OR SIGNIFICANT EVENTS INVOLVING BASE PERSONNEL, SUCH AS NOTICES POSTED ON MARQUES	2.46	21.2	24.1	22.2	24.1	21.6		4.15
F 212	READ AND DETERMINE SCRIPT REQUIREMENTS	1.15	2.9	5.7	5.2	3.1	6.5		5.52
F 213	READ CITATIONS FOR AWARD OR RETIREMENT CEREMONIES	.98	2.9	3.4	8.5	3.9	9.0		2.92
F 214	REQUEST CLEARANCE OF COPYRIGHT MATERIALS	2.54	6.6	8.0	11.7	8.3	12.1		4.28
F 215	REQUEST CLEARANCES FOR PERSONNEL TO APPEAR ON RADIO, TELEVISION, OR IN MOTION PICTURE PRODUCTIONS	1.63	5.8	10.3	10.9	8.3	10.6		4.17
F 216	REQUEST CONSENT AGREEMENTS OR RELEASES FROM PERSONNEL INTERVIEWED OR APPEARING IN PRODUCTIONS	2.06	8.0	9.2	8.9	8.3	8.5		3.69
F 217	REQUEST CONSENT AGREEMENTS OR RELEASES FROM PERSONNEL INTERVIEWED AS PART OF ORAL HISTORY INTERVIEWS	.65	2.2	1.1	1.2	1.8	1.0		3.80
F 218	RESEARCH MATERIALS FOR INTERVIEWS	4.83	49.6	44.8	41.0	46.1	42.2		5.01
F 219	RESPOND TO DISASTER SITUATIONS OR DISASTER PREPAREDNESS EXERCISES	5.67	48.2	49.4	53.6	50.0	53.3		5.88
F 220	RESPOND TO INQUIRIES FROM SOURCES OTHER THAN NEWS MEDIA	5.20	29.9	49.4	56.5	43.9	56.3		5.20
F 221	RESPOND TO SONIC BOOM OR NOISE COMPLAINTS	4.30	21.2	33.3	31.0	27.2	31.7		5.19
F 222	REVIEW MATERIALS FOR DOWNGRADING OR DECLASSIFICATION	.65	.7	2.3	8.0	2.2	9.5		5.69
F 223	SCHEDULE BRIEFINGS	1.56	10.2	21.8	28.6	18.4	28.1		3.83
F 224	SCHEDULE INTERVIEWS	4.15	65.7	58.6	52.0	61.0	50.8		3.85
F 225	SECURE CLASSIFIED MATERIALS	2.91	3.6	8.0	23.0	7.5	25.6		3.94
F 226	WRITE INTERVIEW QUESTIONS FOR AUDIO, VIDEO PROGRAMS, OR PRINT MEDIA	4.41	48.9	37.9	41.0	43.4	41.2		5.37
F 227	WRITE INTERVIEW QUESTIONS FOR ORAL HISTORY INTERVIEWS	.22	4.4	1.1	1.6	1.8	2.0		5.39
G	WRITING, EDITING, AND PREPARING INFORMATIONAL MATERIALS								
G 228	ADVISE PHOTOGRAPHERS ON PHOTO SELECTION OR PHOTO ARRANGEMENT	6.09	73.0	70.1	66.1	71.5	65.3		5.07
G 229	CHECK STYLE CORRECTNESS USING AIR FORCE OR MAJOR COMMAND (MAJCOM) HISTORICAL DIRECTIVES	2.20	18.2	23.0	20.2	22.4	19.1		5.09
G 230	CHECK STYLE CORRECTNESS USING ASSOCIATED PRESS STYLEBOOK AND LABEL MANUAL	6.72	81.0	74.7	72.2	78.1	70.9		4.84
G 231	DETERMINE USE OF PUBLIC AFFAIRS MATERIALS	4.67	29.2	29.9	55.2	33.3	57.8		5.10
G 232	EDIT HEADLINES	6.60	59.1	52.9	42.7	53.5	42.7		5.01
G 233	EDIT MAGAZINE COPY	4.70	11.7	17.2	22.2	15.4	23.6		5.58
G 234	EDIT MEDIA RELEASES	6.07	24.8	33.3	41.0	29.8	44.2		5.40
G 235	EDIT NEWSPAPER COPY	6.87	68.6	59.8	47.6	61.4	46.2		5.46
G 236	EDIT RADIO SCRIPTS	1.83	8.0	4.6	7.3	6.1	6.5		5.31
G 237	EDIT SPEECHES	2.35	5.1	6.9	11.7	5.7	13.6		5.82
G 238	EDIT TELEVISION SCRIPTS	1.63	3.6	2.3	4.4	2.6	4.5		5.61
G 239	ESTABLISH PROCEDURES FOR COLLECTING NEWS MATERIALS, SUCH AS SPRINGERS OR ASSIGNED BEATS	4.80	34.3	29.9	28.6	33.3	25.6		5.25
G 240	GHOST-WRITE EDITORIALS	3.50	14.6	28.7	29.8	23.2	30.7		6.26
G 241	GHOST-WRITE SPEECHES	1.93	3.6	0.2	10.5	5.7	11.6		6.93
G 242	LOCALIZE NEWS SERVICE MATERIALS	6.07	60.6	57.5	36.7	54.4	34.7		4.39
G 243	RESEARCH FILES OR LIBRARIES FOR INFORMATIONAL MATERIALS	4.39	29.9	29.9	35.1	32.9	33.7		4.74

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D TSK	TITLES	TNG FMP (D)	1ST ENL (M)	2ND ENL (M)	CAP EEP (M)	791 50 (M)	791 70 (M)	TSK DIF (F)
G 244	REVIEW SCRIPTS, SPEECHES, OR PA MATERIALS FOR SECURITY, SENSITIVITY, POLICY, PROPRIETY, EDITORIALIZING, OR LABEL	3.74	16.1	17.2	26.6	17.5	28.6	6.24
G 245	REWRITE COPY TO COMBINE STORIES OR CHANGE STORY EMPHASIS	6.31	64.2	59.8	41.0	60.1	39.7	5.44
G 246	REWRITE COPY TO UPDATE ARTICLES	6.44	65.7	64.4	48.0	63.6	46.2	5.05
G 247	REWRITE GENERAL CORRESPONDENCE, SUCH AS LETTERS, POINT PAPERS, OR STAFF SUMMARY SHEETS	2.93	13.9	21.8	38.7	21.1	39.7	5.42
G 248	SELECT AND CROP PHOTOS FOR STORIES	6.67	75.9	62.1	48.8	68.0	45.2	4.70
G 249	SELECT AND CROP PHOTOS FOR TELEVISION	1.83	2.9	.0	3.2	1.8	3.0	5.10
G 250	SELECT SLIDES FOR TELEVISION	2.33	7.3	4.6	10.0	7.5	10.6	4.53
G 251	TAKE NOTES AT MEETINGS OR ON-SCENE EVENTS FOR PUBLIC AFFAIRS USE	4.50	51.1	40.4	54.4	47.8	57.3	4.32
G 252	TRANSCRIBE TAPED INTERVIEWS	3.26	35.8	34.5	29.0	33.3	28.1	4.46
G 253	USE COPY EDITING/PROOFREADING SYMBOLS	6.39	74.5	73.6	64.0	71.1	65.8	3.99
G 254	WRITE BIOGRAPHIES OF AIR FORCE PERSONNEL OR OTHER OIGNITARIES	3.22	10.2	20.7	36.7	20.2	36.2	5.34
G 255	WRITE FACT SHEETS	3.87	10.9	14.9	31.0	21.1	29.1	5.45
G 256	WRITE FEATURES	6.94	82.5	83.9	62.5	78.9	61.8	6.11
G 257	WRITE GENERAL CORRESPONDENCE, SUCH AS LETTERS, POINT PAPERS, OR STAFF SUMMARY SHEETS	3.65	25.5	46.0	67.3	40.4	69.3	5.47
G 258	WRITE HEADLINES	6.83	71.5	58.6	42.3	59.2	42.7	4.88
G 259	WRITE MAGAZINE STORIES	5.30	22.6	31.0	28.6	27.6	28.6	6.17
G 260	WRITE NEWS STORIES	7.54	83.2	81.6	69.0	78.9	68.3	5.69
G 261	WRITE NEWS SUMMARIES	5.37	32.1	32.2	24.2	33.3	21.1	5.32
G 262	WRITE PHOTO CUTLINES	7.15	83.2	80.5	67.7	80.7	65.3	4.61
G 263	WRITE RADIO SCRIPTS	1.94	8.8	2.3	7.7	7.0	8.0	5.80
G 264	WRITE REPORTS ON PUBLIC AFFAIRS ACTIVITIES FOR HISTORICAL PURPOSES	1.74	1.5	2.3	11.7	3.5	12.1	5.49
G 265	WRITE SCRIPTS FOR TAPE OR SLIDE PRESENTATIONS	2.20	4.4	6.0	10.0	7.0	10.6	6.11
G 266	WRITE SPECIAL COLUMNS OR EDITORIALS	5.07	25.5	32.2	26.6	27.6	27.1	6.32
G 267	WRITE SPEECHES	2.15	3.6	8.0	9.3	5.3	10.6	7.12
G 268	WRITE SPORTS STORIES	6.22	62.0	40.2	28.6	49.1	24.6	5.22
G 269	WRITE TELEVISION SCRIPTS	1.22	1.5	2.3	3.6	1.8	3.5	6.37
----- H PERFORMING INTERNAL INFORMATION FUNCTIONS -----								
H 270	ADMINISTER COMMANDER'S STRAIGHT-TALK LINES	3.15	5.8	8.0	11.7	7.9	12.6	5.13
H 271	ADMINISTER COMMANDER'S TELEPHONE ACTION LINES	3.44	13.1	8.0	11.7	10.1	12.6	4.94
H 272	ARRANGE FOR OR DELIVER NEWSPAPERS TO LOCAL DISTRIBUTION POINTS	3.67	40.1	33.3	27.0	36.4	24.6	3.31
H 273	ASSIST WITH AND PROVIDE INFO MATERIALS FOR INDIVIDUALIZED NEWCOMER TREATMENT AND ORIENTATION (INTRO) PROGRAM	2.54	13.9	18.4	22.2	16.2	22.6	3.73
H 274	COORDINATE PRINTING OPERATIONS, INCLUDING ADVERTISEMENT PLACEMENTS AND COPY FLOW	4.04	22.6	23.0	18.5	24.1	17.6	5.32
H 275	DELIVER NEWSPAPER COPY TO PRINTERS	3.37	43.1	34.5	23.4	36.4	22.6	2.28
H 276	DESIGN BASE GUIDE LAYOUTS	3.93	6.6	11.5	19.4	10.1	20.6	6.19
H 277	DESIGN NEWSPAPER LAYOUTS	6.65	63.5	44.3	33.1	51.3	33.2	6.27

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OCCUPATIONAL ANALYSIS PROGRAM  
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## D TSM TITLES

TNG	1ST	2ND	CAP	791	791	TSM
FMP	FNL	FNL	ECP	50	70	DIF
(D)	(M)	(M)	(M)	(M)	(M)	(F)

M 278 DEVELOP INFORMATION MATERIALS FOR PUBLICATIONS, SUCH AS

FACT SHEETS, SPEECHES, OR BIOGRAPHIES

M 279 DISPLAY PUBLIC AFFAIRS MATERIALS IN HIGH TRAFFIC AREAS

M 280 DISTRIBUTE COMMANDER'S CALL TOPICS

M 281 DRAFT CONTRACTS OR AGREEMENTS FOR PRINTING

M 282 MARK INSTRUCTIONS, SUCH AS TYPE SIZE OR COLUMN WIDTH,  
ON COPY OR PHOTOSM 283 MONITOR DISTRIBUTION PROCEDURES FOR PUBLIC AFFAIRS PRODUCT,  
SUCH AS THE AIRMAN MAGAZINE, POLICY LETTERS, OR LITHOGRAPH

M 284 MONITOR FAMILY CORRESPONDENCE PROGRAM

M 285 MONITOR SQUADRON OPEN HOUSE PROGRAMS

M 286 PREPARE BULLETIN BOARDS OR SIGN BOARDS

M 287 PREPARE COMMANDER'S CALL TOPICS

M 288 PREPARE CRITIQUES OF UNIT NEWSPAPER OR MAGAZINES

M 289 PREPARE PAGE DUMMIES

M 290 PREPARE TEMPORARY NEWS SHEETS FOR SPECIAL EVENTS

M 291 PROOFREAD COPY

M 292 RESPOND TO RUMOR CONTROL SITUATIONS

M 293 REVIEW BASE GUIDE LAYOUTS

M 294 REVIEW COMMANDER'S CALLS FOR REQUIRED ACTIVITIES

M 295 REVIEW NEWSPAPER LAYOUTS

M 296 REVIEW OR SELECT NEWS SERVICE MATERIAL AND OTHER STORY

INPUTS FOR PUBLICATIONS

M 297 SELECT MATERIALS FOR PUBLICATION

M 298 UPDATE NEWSPAPER DISTRIBUTION LISTS

M 299 WRITE CRITIQUES ON UNIT COMMANDER'S CALL PRESENTATIONS

## I PERFORMING COMMUNITY RELATIONS FUNCTIONS

I 300 CONDUCT BASE TOURS OTHER THAN IN-HOUSE ORGANIZATIONAL  
TOURSI 301 COORDINATE PARTICIPATION OF BASE PERSONNEL IN COMMUNITY  
ACTIVITIESI 302 COORDINATE REPLIES TO CIVILIAN INQUIRIES WITH APPROPRIATE  
AGENCIES

I 303 COORDINATE TOURS WITH BASE OR COMMUNITY AGENCIES

I 304 COORDINATE USE OF AIR FORCE EQUIPMENT OR EXHIBITS IN  
COMMUNITY EVENTSI 305 INITIATE OR EVALUATE FLYOVER OR AERIAL DEMONSTRATION  
REQUESTSI 306 MAINTAIN BACKGROUND FILES ON COMMUNITY GROUPS OR INDI-  
VIDUALS

I 307 MAINTAIN SPEAKER BUREAU FILES

I 308 MAKE ARRANGEMENTS FOR LUNCHEONS OR ON-BASE MEETING FOR  
CIVILIAN GROUPS

I 309 MAKE ENTRIES IN SPEAKER OR BRIEFING LOGS

I 310 MAKE ENTRIES ON BASE TOUR LOGS

I	O	TSK	TITLES		TNG EMP (D)	1ST ENL (M)	2ND ENL (M)	CAP EEP (M)	791 SO (M)	791 70 (M)	TSK DIF (F)
I	311		PARTICIPATE IN BASE COMMUNITY COUNCIL MEETINGS		1.61	5.1	2.3	4.8	3.1	4.5	3.93
I	312		PARTICIPATE IN BASE COMMUNITY COUNCIL SPONSORED EVENTS		2.30	5.1	5.7	12.1	6.1	12.6	4.03
I	313		PARTICIPATE IN PLANNING OPEN HOUSE ACTIVITIES		3.19	14.6	13.8	24.2	17.5	22.1	5.66
I	314		PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES UNDER THE DEFENSE COMMUNITY SERVICE PROGRAM		1.44	1.5	2.3	1.2	.9	1.5	6.15
I	315		PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES IN RESOLVING PROBLEMS CAUSED BY AIRCRAFT NOISE		2.37	8.0	16.1	13.7	12.7	13.1	6.87
I	316		PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES IN RESOLVING PROBLEMS CAUSED BY AIRCRAFT MISHAPS		1.81	4.4	5.7	6.0	3.5	7.0	7.35
I	317		PLAN BASE TOURS OTHER THAN IN-HOUSE ORGANIZATIONAL TOURS		3.69	15.3	21.8	22.6	19.3	20.6	5.48
I	318		PREPARE PROMOTIONAL MATERIAL ON MILITARY EVENTS OF INTEREST TO AREA COMMUNITIES		3.54	12.4	19.5	21.0	15.8	22.1	5.30
I	319		PREPARE REQUESTS FOR MILITARY ORIENTATION FLIGHTS OF DISTINGUISHED PERSONS, ROTC CADETS, OR CIVIL AIR PATROL CADETS		2.30	8.8	9.2	14.9	9.6	14.1	5.50
I	320		PROVIDE MATERIALS FOR SPEAKER ENGAGEMENTS, SUCH AS ORGANIZATION BACKGROUND MATERIALS OR VISUAL AIDS		2.87	9.5	21.8	21.8	18.9	18.6	4.60
I	321		RESPOND TO REQUESTS FOR BASE TOURS		4.07	22.6	31.0	27.0	27.2	25.1	3.94
I	322		RESPOND TO REQUESTS FOR SPEAKERS		4.17	15.3	27.6	28.2	25.4	25.1	4.04
I	323		SELECT AIR FORCE VIDEO MATERIALS FOR RELEASE TO CIVILIANS OTHER THAN NEWS MEDIA PERSONNEL		1.78	5.1	5.7	8.9	5.3	9.5	4.85
I	324		SET UP SPEAKER ENGAGEMENTS		4.04	10.9	17.2	20.2	18.0	16.6	4.63
J			PERFORMING MEDIA RELATIONS FUNCTIONS								
J	325		ARRANGE FOR NEWS MEDIA ORIENTATION FLIGHTS		2.94	5.1	12.6	14.9	8.8	16.6	6.17
J	326		ARRANGE FOR NEWS MEDIA TOURS		3.87	11.7	16.1	27.0	15.4	28.6	5.87
J	327		BRIEF AIR FORCE PERSONNEL PRIOR TO MEDIA INTERVIEWS ON NEWS MEDIA INTERESTS AND TECHNIQUES		3.59	10.9	23.0	31.9	18.9	32.7	5.43
J	328		BRIEF COMMANDERS ON PUBLIC REACTIONS TO AIR FORCE ACTIVITIES		2.65	2.9	10.3	22.6	9.2	23.6	6.21
J	329		CONDUCT ACCIDENT AND SERIOUS INCIDENT BRIEFINGS		3.19	5.8	12.6	26.2	11.8	26.1	5.47
J	330		CONDUCT HOMETOWN NEWS RELEASE PROGRAM		4.72	21.9	27.6	28.6	25.0	28.1	4.25
J	331		COORDINATE ARRIVAL OF CIVILIAN PRESS AGENCY BY HELICOPTERS		1.50	2.2	6.9	4.4	4.4	4.5	6.28
J	332		COORDINATE NEWS MEDIA INTERVIEWS		3.70	13.9	21.8	33.5	19.7	35.2	5.93
J	333		COORDINATE PRESS CONFERENCES		2.83	5.1	10.3	14.9	9.2	15.1	6.53
J	334		COORDINATE REPLIES TO NEWS MEDIA INQUIRIES		4.54	19.7	37.9	46.4	29.4	48.7	5.63
J	335		DEVELOP NATIONAL FEATURE STORY PROGRAM IDEAS AND SYNOPSIS		4.81	20.4	33.3	27.8	26.3	28.6	6.10
J	336		DOCUMENT INCLUSIVE TIMES AND AGENCIES INVOLVED IN ESCORT OF NEWS MEDIA REPRESENTATIVES		3.09	8.0	16.1	22.6	14.5	22.6	4.82
J	337		DOCUMENT NEWS MEDIA INQUIRIES		4.44	24.1	42.5	49.6	34.6	50.8	4.08
J	338		DRAFT REPLIES TO NEWS MEDIA INQUIRIES		4.69	17.5	35.6	45.2	26.8	48.7	5.81
J	339		ESCORT NEWS MEDIA REPRESENTATIVES		5.09	40.9	47.1	56.5	49.6	54.3	4.71
J	340		FORWARD PROMOTIONAL MATERIAL ON MILITARY EVENTS TO MEDIA OUTLETS		3.81	16.1	28.7	30.2	22.4	32.7	3.96
J	341		MAINTAIN NEWS MEDIA DISTRIBUTION LISTS		3.31	14.6	21.8	26.6	19.3	28.1	3.37
J	342		MAKE ENTRIES IN THE HOMETOWN NEWS RELEASE LOGS		4.06	24.8	29.9	32.3	28.1	31.7	2.52



D	TSK	TITLES	TNG EMP (O)	1ST EPL (M)	2ND ENL (M)	CAP EEP (M)	791 SO (M)	791 70 (M)	TSK DIF (F)
J	343	MAKE ENTRIES IN THE MEDIA NEWS RELEASE LOGS	4.04	19.0	32.2	34.7	25.0	37.7	2.65
J	344	PREPARE CRITIQUES OF NEW RELEASES AND NATIONAL STORIES	2.06	2.2	6.9	6.0	2.2	9.5	5.25
J	345	PREPARE NATIONAL STORY IDEAS	5.19	22.6	32.2	29.4	27.6	30.2	5.85
J	346	PREPARE PRESS KITS	4.24	16.8	26.4	39.5	24.1	41.2	4.49
J	347	PREPARE REQUEST FOR MEDIA ORIENTATION FLIGHTS	2.80	5.1	12.6	10.9	7.9	12.6	5.78
J	348	PREPARE REQUEST FOR PRESS HELICOPTER LANDING CLEARANCES	1.44	1.5	3.4	4.4	2.6	4.5	5.93
J	349	PROVIDE NEWS RELEASES AND NEWS BEEPERS FOR RADIO, TV, AND PRINT MEDIA	4.57	19.0	32.2	35.9	25.0	38.7	5.51
J	350	PROVIDE SCRIPTS OR AUDIO TAPES FOR USE IN CIVILIAN NEWS OR FEATURE BROADCASTS	1.87	5.1	5.7	6.0	6.1	5.5	5.76
J	351	PROVIDE STILL PHOTOGRAPHS, VIDEO TAPE, OR MOTION PICTURES FOR CIVILIAN NEWS BROADCASTS	2.91	9.5	18.4	23.0	14.9	23.6	5.04
J	352	RESPOND TO NEWS MEDIA INQUIRIES	5.39	31.4	51.7	52.8	39.0	57.3	5.69
J	353	REVIEW MEDIA RELATIONS POLICY	1.89	5.1	16.1	20.6	10.5	23.1	5.95
J	354	REVIEW NATIONAL STORY IDEAS	2.19	10.2	20.7	24.6	16.7	25.1	5.35
J	355	REVIEW PRINT MEDIA FOR ARTICLES OF INTEREST TO COMMANDER AND STAFF	3.30	14.6	20.7	27.0	17.1	29.1	4.11
J	356	SET UP PRESS CENTERS	3.56	17.5	17.2	22.2	16.7	23.6	5.50
K		PERFORMING RADIO OR TELEVISION PROGRAMMING FUNCTIONS							
K	357	CATALOG AND LABEL ARMED FORCES RADIO AND TELEVISION SERVICE (AFRS) PROGRAMMING MATERIALS	.37	.7	.0	.8	.4	.5	4.12
K	358	CLEAN FILM, RECORD, OR VIDEOTAPE	.17	.7	.0	1.2	.4	1.0	3.56
K	359	CONDUCT OR PARTICIPATE IN RADIO OR TV BROADCAST CRITIQUE SESSIONS	.17	.7	.0	1.6	.4	1.5	5.04
K	360	CONDUCT OR PARTICIPATE IN RADIO OR TV BROADCAST PREPLANNING CONFERENCES	.28	1.5	1.1	2.0	1.8	1.5	5.34
K	361	COORDINATE DISPOSITION OF AFRS PROGRAM MATERIALS	.20	1.5	.0	.4	.4	.5	4.51
K	362	COORDINATE MAINTENANCE OF RADIO OR TV EQUIPMENT	.13	.7	.0	1.6	.0	2.0	5.23
K	363	COORDINATE REMOTE RADIO/TV COVERAGE OF SPECIAL EVENTS	.22	1.5	1.1	4.4	2.6	3.5	6.12
K	364	DESIGN PRODUCTION AIDS	.15	.7	.0	.8	.0	1.0	5.98
K	365	DETERMINE SELECTION, TIMING, AND SEQUENCING OF AUDIO-VISUAL MATERIAL FOR POSTPRODUCTION EDITING	.24	.7	.0	1.2	.0	1.5	6.24
K	366	ENSURE AVAILABILITY OF LOCALLY PRODUCED PROGRAM MATERIALS	.13	2.2	.0	1.6	1.3	1.0	4.93
K	367	MAINTAIN AFRS SHIPPING DOCUMENT RECORDS	.02	.7	.0	.4	.4	.0	4.10
K	368	MAINTAIN RECORDS OF USE OF LIBRARY MATERIAL	.11	.7	.0	.8	.4	.5	3.89
K	369	PERFORM INVENTORY OF AFRS PROGRAM MATERIAL	.28	.7	.0	.0	.0	.0	4.38
K	370	PREPARE OR MAINTAIN CONTINUITY BOOKS	.11	.7	.0	.8	.4	.5	4.86
K	371	PREPARE OR MAINTAIN MASTER SCHEDULES	.11	.7	.0	.0	.0	.0	5.82
K	372	RECEIVE OR SHIP AFRS PROGRAM MATERIAL	.09	.7	.0	.8	.4	.5	4.14
K	373	REVIEW AFRS STATION PROGRAMS FOR CONTENT, QUALITY, OR TIMING	.02	.7	.0	.0	.0	.0	5.59

## 791XO OCCUPATIONAL SURVEY DATA (INVENTORY ORDER)

OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (ATC) RANDOLPH AFB TX

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O TASK TITLES

TNG  
EMP  
(D)1ST  
ENL  
(M)CAP  
EEP  
(M)791  
50  
(M)791  
70  
(M)TSK  
DIF  
(F)

## PERFORMING AUDIO FUNCTIONS

L 374 ADAPT COPY OR SCRIPT FOR RADIO PRESENTATIONS  
L 375 CLEAN AUDIO RECORDING OR PLAYBACK HEADS  
L 376 CONDUCT ON-SITE SURVEYS OF REMOTE RADIO BROADCAST  
LOCATIONS

L 377 CONDUCT RADIO BROADCAST PRODUCTION MEETINGS

L 378 CONDUCT RADIO INTERVIEWS

L 379 COORDINATE RADIO SUBJECT-MATTER TREATMENT WITH TECHNICAL  
ADVISORS

L 380 DIRECT AUDIO TAPE EDITING

L 381 DIRECT RADIO PRODUCTIONS

L 382 DUPLICATE AUDIO TAPES

L 383 EDIT OR SPLICE AUDIO TAPES

L 384 OPERATE AUDIO CONSOLES

L 385 OPERATE AUDIO PATCH PANELS

L 386 OPERATE AUDIO RECORDERS

L 387 OPERATE REMOTE AUDIO SYSTEMS

L 388 OPERATE TURNABLES

L 389 PERFORM AS NARRATOR

L 390 PERFORM AS RADIO ANNOUNCER

L 391 PERFORM AS RADIO MODERATOR OR MASTER OF CEREMONIES (MC)

L 392 PERFORM AS RADIO NEWSCASTER

L 393 PERFORM RADIO SPOT ANNOUNCEMENTS

L 394 PREPARE RADIO OR TV DAILY OPERATION LOGS

L 395 RECORD "BEEPER"/RADIO NEWS REPORTS

L 396 SELECT AND PLACE MICROPHONES

L 397 SELECT BACKGROUND MUSIC OR SOUND EFFECTS FOR RADIO OR  
TV PRODUCTIONS

L 398 SELECT MUSIC FOR RADIO BROADCASTS

L 399 SELECT RADIO PROGRAM MATERIAL OTHER THAN MUSIC

## PERFORMING VIDEO FUNCTIONS

M 400 ADAPT COPY OR SCRIPT FOR VIDEO PRESENTATIONS

M 401 ADVISE DIRECTORS ON PROGRAM ELEMENTS, SUCH AS AVAILABILITY  
OF CAMERA SHOTS OR PROGRAM TIMING

M 402 CHANGE BULBS IN LIGHTING FIXTURES

M 403 CONDUCT ON-SITE SURVEYS OF REMOTE VIDEO BROADCAST  
LOCATIONS

M 404 CONDUCT OR PARTICIPATE IN TELEVISION PRODUCTION CRITIQUE  
SESSIONS

M 405 CONDUCT OR PARTICIPATE IN TELEVISION PRODUCTION  
PREPLANNING CONFERENCES

M 406 CONDUCT TELEVISION INTERVIEWS

M 407 CONDUCT TELEVISION PRODUCTION MEETINGS

M 408 CONSTRUCT SETS

.35	3.6	1.1	5.2	2.6	4.0	5.76
.41	1.5	.0	3.2	1.3	3.0	3.15
.02	.7	.0	.4	.4	.0	4.70
.13	.7	.0	.0	.0	.0	4.80
.61	1.5	.0	1.2	.9	1.0	5.90
.02	.7	.0	.4	.4	.0	5.29
.13	1.5	.0	.8	.4	1.0	5.13
.17	2.2	.0	.0	.4	.0	5.91
.33	1.5	.0	3.6	2.2	2.5	3.40
.44	1.5	.0	2.4	.9	2.5	4.35
.28	1.5	.0	3.6	1.8	3.0	4.92
.11	.7	.0	2.0	1.1	1.0	4.57
.39	5.8	2.3	8.9	5.7	9.0	3.90
.07	.7	.0	.4	.4	.0	4.53
.15	1.5	.0	4.8	2.2	4.0	3.20
.24	2.9	2.3	4.8	2.6	5.0	5.21
.44	3.6	1.1	2.8	2.2	2.5	5.70
.06	.7	.0	.0	.0	.0	6.31
.41	2.9	.0	2.0	1.8	1.0	6.08
.74	3.6	9.2	4.0	6.1	3.0	5.45
.24	.7	.0	.8	.4	.5	5.13
1.07	4.4	3.4	7.3	5.7	5.5	4.76
.37	2.2	.0	2.0	1.8	1.5	4.50
.39	.7	.0	2.0	.9	1.5	4.93
.30	.7	.0	2.8	1.3	2.0	5.00
.11	.7	1.1	2.0	1.8	1.0	5.16
.44	2.2	1.1	3.2	1.3	3.0	5.89
.09	.7	.0	.4	.0	.5	5.74
.02	2.2	1.1	2.0	.4	3.0	2.72
.00	.7	.0	.8	.0	1.0	5.31
.13	.7	.0	1.2	.0	1.5	5.50
.11	1.5	1.1	1.6	.9	2.0	5.70
.32	1.5	.0	2.8	.9	2.0	6.32
.00	.7	.0	.4	.0	.5	5.48
.00	.7	.0	.0	.0	.0	5.70

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OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (AFC) RANDOLPH AFB TX

O TSK	TITLES	TNG EMP (D)	1ST ENL (M)	2ND ENL (M)	CAP EEP (M)	791 50 (M)	791 70 (M)	TSK DIF (F)
M 409	COORDINATE TELEVISION SUBJECT-MATTER TREATMENT WITH TECHNICAL ADVISORS	.00	1.5	.0	.8	.0	.5	5.77
M 410	CREATE VIDEO STORY BOARDS							
M 411	DESIGN SETS	.13	.7	.0	.0	.0	.0	5.51
M 412	DETERMINE ELECTRICAL REQUIREMENTS FOR ARTIFICIAL LIGHTING	.13	.7	.0	.4	.0	.5	6.04
M 413	DETERMINE LIGHTING EQUIPMENT AND ACCESSORIES	.00	.7	.0	1.2	.0	1.5	5.51
M 414	DETERMINE SELECTION, TIMING, AND SEQUENCING OF VIDEO MATERIALS FOR TELEVISION POSTPRODUCTION EDITING	.28	.7	.0	2.4	.9	2.0	5.24
M 415	DIRECT TELEVISION PRODUCTIONS	.00	.7	.0	1.2	.0	1.5	6.56
M 416	DIRECT VIDEO TAPE EDITING	.17	.7	.0	.8	.0	1.0	7.39
M 417	Duplicate VIDEO TAPES	.11	.7	.0	1.6	.4	1.5	6.54
M 418	EDIT OR SPLICE VIDEO MATERIALS	.06	.7	.0	3.2	.9	3.0	3.58
M 419	ENSURE PROPER APPEARANCE OF TALENT	.32	.7	.0	2.4	.4	2.5	5.19
M 420	INSPECT CONDITION OF VIDEO MATERIALS	.22	.7	.0	2.8	.4	2.5	3.70
M 421	INSTRUCT CREWS ON PRODUCTION REQUIREMENTS PRIOR TO TAPING OR FILMING	.00	.7	.0	2.8	.9	2.5	3.34
M 422	INSTRUCT TALENT	.00	.7	.0	.8	.0	1.0	4.80
M 423	LOAD OR UNLOAD SLIDES INTO OR FROM SLIDE DRUMS	.44	6.6	4.6	7.3	.0	2.5	4.64
M 424	LOAD OR UNLOAD 16MM FILM PROJECTORS	.83	5.8	6.9	10.0	7.5	6.0	2.50
M 425	OPERATE CHARACTER GENERATORS	.26	2.2	.0	2.0	8.8	10.1	3.09
M 426	OPERATE ELECTRONIC TIME CODE GENERATORS	.00	.7	.0	.0	.0	.0	5.14
M 427	OPERATE FOLLOW SPOTLIGHTS	.00	.7	.0	.0	.0	.0	4.88
M 428	OPERATE LIGHTING CONTROL PANELS	.00	.7	.0	.0	.0	.0	3.45
M 429	OPERATE REMOTE PORTABLE TELEVISION CAMERAS OR RECORDERS	.00	.7	.0	.4	.0	.5	4.50
M 430	OPERATE REMOTE TELEVISION CONTROLS	.15	.7	.0	2.4	.4	2.5	5.56
M 431	OPERATE REMOTE VIDEO TAPE RECORDER (VTR) CONTROLS	.00	.7	.0	.0	.0	.0	4.17
M 432	OPERATE VIDEO CONSOLES	.17	.7	.0	2.4	.0	3.0	4.26
M 433	OPERATE VIDEO PATCH PANELS	.17	.7	.0	1.2	.0	1.5	5.89
M 434	OPERATE VIDEO TAPE RECORDERS OR PLAYBACK UNITS	.00	.7	.0	.8	.4	.5	4.61
M 435	PERFORM AS FLOOR MANAGER	.43	2.2	1.1	6.0	3.1	6.5	4.41
M 436	PERFORM AS TELEVISION ANNOUNCER	.07	1.5	.0	1.2	.0	1.5	4.41
M 437	PERFORM AS TELEVISION MODERATOR OR MASTER OF CEREMONIES (MC)	.26	1.5	.0	1.6	.0	2.0	6.07
M 438	PERFORM AS TELEVISION NEWSCASTER	.00	.7	.0	.4	.0	.5	6.63
M 439	PERFORM GRIP DUTIES, SUCH AS PULLING CABLES OR CHANGING GRAPHICS	.35	1.5	.0	.8	.0	1.0	6.75
M 440	PERFORM ON CAMERA IN ACTING ROLES	.07	.7	.0	.8	.0	1.0	3.16
M 441	PERFORM OPERATOR MAINTENANCE ON VIDEO RECORDERS OR PLAYBACK UNITS	.00	.7	1.1	.4	.4	.5	6.32
M 442	PERFORM OPERATOR MAINTENANCE ON 16MM FILM PROJECTORS	.17	.7	.0	1.2	.0	1.5	4.99
M 443	PERFORM OPERATOR MAINTENANCE ON 35MM SLIDE PROJECTORS	.26	1.5	1.1	2.4	2.2	1.5	4.59
M 444	PERFORM PREOPERATIONAL CHECKS OF TELEVISION CAMERA EQUIP- MENT OR ACCESSORIES	.24	2.2	1.1	4.0	3.1	3.0	4.45
M 445	PERFORM PREOPERATIONAL CHECKS ON VIDEO CASSETTE MACHINES	.00	.7	.0	1.6	.0	2.0	4.42
M 446	PERFORM TELEVISION SPOT ANNOUNCEMENTS	.15	.7	.0	3.6	.9	3.5	4.51
M 447	PLACE STUDIO EQUIPMENT OR PROPS IN STORAGE	.41	.7	.0	1.2	.0	1.5	5.66
M 448	PREPARE MECHANICAL SPECIAL EFFECTS, OTHER THAN LIGHTING EFFECTS, FOR TELEVISION	.00	.7	.0	.8	.0	1.0	2.99
M 449	PREPARE SHOOTING OUTLINES OR SHOT LISTS	.00	.7	.0	.4	.0	.5	5.79
M 449	PREPARE SHOOTING OUTLINES OR SHOT LISTS	.20	.7	.0	1.2	.0	1.5	5.13

D	TASK	TITLES	TNG EMP (O)	1ST EML (H)	2ND FNL (M)	CAP FEP (M)	791 SG (M)	791 70 (M)	TSI DIF (F)
M	450	PREPARE VISUAL AIDS FOR TELEVISION BROADCASTS	.19	.7	.0	1.2	.0	1.5	5.29
M	451	PROGRAM CHARACTER GENERATORS	.13	1.5	.0	1.2	.4	1.5	5.79
M	452	SELECT TELEVISION PROGRAM MATERIALS	.00	1.5	.0	.4	.0	.5	5.41
M	453	SELECT TV VISUALS	.00	1.5	.0	.4	.4	.0	5.33
M	454	SET UP TV STUDIO LIGHTING	.15	.7	.0	.0	.0	.0	6.05
M	455	SLATE VIDEOTAPE	.00	.7	.0	1.2	.4	1.0	3.05
M	456	WRITE VIDEOTAPE SYNOPSIS	.11	.7	.0	.0	.0	.0	4.54
N		PERFORMING STILL CAMERA, MOTION, OR ELECTRONIC FIELD PRODUCTION (EFF) FUNCTIONS							
N	457	ARRANGE TRANSPORTATION OF BASE PHOTOGRAPHERS OR ELECTRONIC FIELD PRODUCTION (EFF) OPERATORS OR EQUIPMENT	1.4A	22.6	2A.7	35.1	27.2	35.2	3.71
N	458	ASSEMBLE FILMED OR TAPED SEQUENCES	.19	.7	.0	2.4	.9	2.0	5.44
N	459	ASSEMBLE SOUND TRACK SEQUENCES	.37	.7	.0	.A	.0	1.0	5.49
N	460	CHANGE CAMERA LENSES	1.81	36.5	36.8	41.0	39.0	41.2	3.41
N	461	CLEAN CAMERAS OR ACCESSORIES	1.54	19.0	26.4	23.8	22.4	24.6	4.08
N	462	COMPUTE DEPTH OF FIELD OR HYPERFOCAL DISTANCES	.83	13.1	24.1	1A.5	17.5	19.1	4.83
N	463	MARK FILM FOR OPTICAL EFFECTS, SUCH AS FADES OR DISSOLVES	.09	1.5	.0	.0	.4	.0	4.97
N	464	MOUNT CAMERAS ON TRIPODS, SHOULDER PODS, BODY BRACES, OR PISTOL GRIPS	.80	10.2	16.1	16.0	13.2	17.6	3.39
N	465	OPERATE EFF EQUIPMENT	.41	.7	.0	1.6	.0	2.0	5.81
N	466	OPERATE ELECTRONIC FLASH SYSTEMS	3.02	29.9	29.9	33.0	31.1	33.7	4.31
N	467	OPERATE EXPOSURE METERS	2.93	23.4	24.1	22.6	23.7	24.1	4.48
N	468	OPERATE STILL CAMERAS	3.67	51.8	54.0	58.0	55.7	56.8	4.91
N	469	OPERATE VARIABLE FOCAL LENGTH (ZOOM) LENSES	2.65	35.8	29.9	41.0	36.0	41.7	4.68
N	470	PERFORM OPERATIONAL CHECKS OF STILL CAMERA EQUIPMENT OR ACCESSORIES	1.81	27.0	25.3	35.0	27.2	36.7	4.41
N	471	PERFORM OPERATOR MAINTENANCE ON EFF EQUIPMENT	.22	.0	.0	.8	.0	1.0	5.03
N	472	PERFORM OPERATOR MAINTENANCE ON FILM EDITING EQUIPMENT	.07	.0	.0	.0	.0	.0	4.51
N	473	PERFORM PREVENTIVE MAINTENANCE ON STILL CAMERAS OR ACCESSORIES	1.41	8.8	9.2	15.7	10.5	15.1	4.68
N	474	PREPARE SOUND RECORDING OR MIXING CUE SHEETS	.06	1.5	.0	1.2	1.8	.5	5.02
N	475	REVIEW STOCK FILMS, VIDEOTAPE, OR SOUND TRACKS	.14	.7	3.4	4.0	2.6	4.0	3.89
N	476	SELECT EQUIPMENT, ACCESSORIES, OR SUPPLIES FOR ASSIGNMENT	.74	9.5	6.9	14.0	8.8	14.6	4.64
N	477	SET UP EFF EQUIPMENT	.28	1.5	.0	.A	.4	1.0	4.62
N	478	SET UP ELECTRICAL RELAY BOXES	.06	.7	.0	.A	.0	1.0	4.41
O		COLLECTING AND PREPARING HISTORICAL MATERIALS							
O	479	ARRANGE FOR REPRODUCTION OF HISTORICAL PRODUCTS	.00	3.6	2.3	3.2	3.5	3.0	3.91
O	480	ARRANGE PHOTOGRAPHIC COVERAGE OF HISTORICAL EVENTS	.43	18.2	19.5	12.0	14.0	16.1	3.97
O	481	ASSEMBLE HISTORICAL NARRATIVE AND SUPPORTING DOCUMENT VOLUMES	.00	.7	1.1	2.A	1.8	2.5	5.41
O	482	CONDUCT INTERVIEWS TO SUPPLEMENT HISTORICAL MATERIALS	.00	4.4	3.4	2.0	1.5	3.5	5.71

## 791XD OCCUPATIONAL SURVEY DATA (INVENTORY ORDER)

OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (ATC) RANDOLPH AFB TX

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D TSK	TITLES	TNG (D)	1ST FNL (M)	2ND FNL (M)	CAP EEP (M)	791 50 (M)	791 70 (M)	TSM DIF (F)
0 483	COORDINATE FINAL REVIEWS OF HISTORICAL REPORTS WITH STAFF PERSONNEL	.00	.0	1.1	1.2	.9	1.0	4.99
0 484	DETERMINE SOLUTIONS TO LINEAGE AND HONOR PROBLEMS	.00	.0	1.1	.4	.4	.5	6.18
0 485	DRAFT CHARTS OR GRAPHS TO ILLUSTRATE HISTORICAL DATA	.00	1.5	1.1	1.2	1.3	1.5	5.45
0 486	EDIT HISTORICAL NARRATIVES	.00	1.5	3.4	2.0	3.5	1.0	6.31
0 487	ESTABLISH PROCEDURES FOR COLLECTING HISTORICAL MATERIALS	.00	.0	1.1	1.2	.9	1.0	5.73
0 488	INTERVIEW UNIT COMMANDER OR KEY PERSONNEL TO OBTAIN A PERSPECTIVE OF HISTORICAL EVENTS	.00	4.4	2.3	1.6	2.6	2.0	5.60
0 489	MARK HISTORICAL REPORTS TO REFLECT SECURITY CLASSIFICATION	.00	.7	1.1	.4	.9	.5	5.37
0 490	MICROFILM HISTORICAL MATERIALS	.00	.0	1.1	.4	.4	.5	4.59
0 491	PREPARE APPENDICES FOR HISTORICAL REPORTS	.00	.7	1.1	.4	.9	1.0	5.47
0 492	PREPARE BIBLIOGRAPHIES FOR HISTORICAL REPORTS	.00	.7	1.1	.4	.4	.5	5.44
0 493	PREPARE CHRONOLOGIES FOR HISTORICAL REPORTS	.00	.7	1.1	.4	.9	.5	5.19
0 494	PREPARE DISTRIBUTION LIST FOR HISTORICAL PRODUCTS	.00	1.5	1.1	.4	.9	.5	3.49
0 495	PREPARE DOCUMENTS FOR INCLUSION IN SUPPORTING DOCUMENT VOLUMES	.00	1.5	1.1	1.2	1.8	.5	4.96
0 496	PREPARE FOOTNOTES FOR HISTORICAL REPORTS	.00	1.5	1.1	1.2	1.3	1.0	5.20
0 497	PREPARE FRONT COVERS AND BACK COVERS FOR HISTORICAL REPORTS	.00	1.5	1.1	.4	.9	.5	3.79
0 498	PREPARE GAZETEERS FOR HISTORICAL REPORTS	.00	.7	1.1	.0	.4	.0	4.73
0 499	PREPARE GLOSSARIES FOR HISTORICAL REPORTS	.00	.7	1.1	.4	.4	.5	4.52
0 500	PREPARE INDICES FOR HISTORICAL REPORTS	.00	.7	1.1	.0	.4	.0	4.83
0 501	PREPARE LINEAGE AND HONORS DATA FOR HISTORICAL REPORTS	.00	.7	1.1	.4	.4	1.0	4.93
0 502	PREPARE LIST OF ILLUSTRATIONS FOR HISTORICAL REPORTS	.00	.7	1.1	.4	.4	.5	4.02
0 503	PREPARE LIST OF SUPPORTING DOCUMENTS FOR HISTORICAL REPORTS	.00	1.5	2.3	1.2	1.8	1.0	4.23
0 504	PREPARE MONOGRAPHS OR EXPANDED CHRONOLOGIES	.00	.7	1.1	.4	.4	.5	6.22
0 505	PREPARE OR ASSEMBLE TOPICAL FILES ON MAJOR PROBLEMS, EVENTS, OR SUBJECTS	.00	.7	1.1	1.2	.4	1.0	5.69
0 506	PREPARE SECURITY MARKINGS FOR HISTORICAL REPORTS	.00	.7	1.1	.4	.9	.5	4.95
0 507	PREPARE TABLE OF CONTENTS FOR HISTORICAL REPORTS	.00	.7	1.1	.4	.9	.5	4.04
0 508	PREPARE TITLE PAGES FOR HISTORICAL REPORTS	.00	.7	1.1	.4	.9	.5	3.55
0 509	PROOFREAD HISTORICAL REPORTS	.07	2.2	2.3	3.2	3.1	2.0	5.65
0 510	RESEARCH HISTORICAL ARCHIVES	.07	1.5	2.3	2.0	1.3	2.0	5.50
0 511	RESEARCH ORGANIZATIONAL FILES, LIBRARIES, OR ARCHIVES FOR HISTORICALLY SIGNIFICANT DOCUMENTS	.07	.7	2.3	2.4	1.8	2.0	6.28
0 512	RESEARCH READ FILES FOR HISTORICALLY SIGNIFICANT DOCUMENTS	.07	.7	1.1	.4	.9	.5	5.92
0 513	RESPOND TO HIGHER HEADQUARTERS CRITICAL REVIEWS OF HISTORY	.00	.7	1.1	.4	.4	1.0	5.32
0 514	SCREEN OR PRESERVE UNIT OR STAFF HISTORICAL MATERIALS	.00	.7	1.1	1.4	.9	1.5	5.44
0 515	SELECT BIOGRAPHICAL DATA FOR USE IN HISTORICAL REPORTS	.00	1.5	1.1	.4	.9	1.0	5.26
0 516	SELECT DOCUMENTS FOR USE IN PREPARING HISTORICAL REPORTS	.00	1.5	2.3	2.4	2.6	1.5	6.46
0 517	SELECT OR VERIFY AUTHENTICITY OF SUPPORTING DOCUMENTS	.00	.7	1.1	1.2	1.3	1.0	6.49
0 518	SELECT PHOTOGRAPHS FOR USE IN HISTORICAL REPORTS	.00	2.9	1.1	2.0	2.6	1.0	5.18
0 519	SELECT TOPICS FOR COVERAGE IN HISTORICAL REPORTS	.00	2.2	1.1	1.4	1.3	1.5	6.38
0 520	TAKE NOTES AT MEETINGS OR EVENTS FOR HISTORICAL DOCUMENTATION	.00	.7	1.1	.4	.4	.5	4.69
0 521	TYPE DRAFT COPIES OF HISTORICAL REPORTS	.00	3.6	1.1	2.4	1.8	2.0	5.65

D TSK	TITLES		TNG	1ST	2ND	CAP	791	701	TSK
			FMP (M)	EML (M)	EML (M)	EEP (M)	SO (M)	70 (M)	DIF (F)
0 522	TYPE FINAL COPIES OF HISTORICAL REPORTS		.00	2.9	1.1	1.2	1.3	1.0	6.42
0 523	WRITE ABSTRACTS FOR HISTORICAL REPORTS		.00	1.5	1.1	.4	.9	.5	5.32
0 524	WRITE CRITIQUES OF SUBORDINATE UNIT HISTORIES		.00	.7	2.3	.0	.9	.0	6.73
0 525	WRITE FOREWORDS FOR HISTORICAL REPORTS		.00	1.5	2.3	.4	.9	.5	5.43
0 526	WRITE NARRATIVES FOR HISTORICAL REPORTS		.00	1.5	2.3	1.2	2.2	.5	7.41
0 527	WRITE QUESTIONS FOR USE IN OBTAINING HISTORICAL INFORMATION		.00	.7	1.1	1.2	.9	1.0	5.68
0 528	WRITE SPECIAL HISTORICAL REPORTS, MONOGRAPHS, OR CHRONOLOGIES TO DOCUMENT UNUSUAL EVENTS		.11	.7	2.3	.8	1.3	.5	7.15

MAINTAINING HISTORICAL MATERIALS

P 529	ARRANGE FOR BINDING HISTORICAL REPORTS		.00	1.5	1.1	.4	.9	.5	4.00
P 530	BIND HISTORICAL REPORTS		.00	1.5	1.1	.4	1.3	.5	4.08
P 531	DESTROY CLASSIFIED DOCUMENTS NOT KEPT IN HISTORICAL ARCHIVES		.00	1.5	1.1	.4	.9	.5	4.50
P 532	EVALUATE INDIVIDUAL REQUESTS FOR HISTORICAL INFORMATION		.00	.0	1.1	.8	.4	1.0	4.82
P 533	INSPECT MICROFILM TO INSURE INFORMATION IS RETRIEVABLE		.00	.7	1.1	.0	.4	.0	4.36
P 534	MAINTAIN HISTORICAL ARCHIVES		.00	1.5	1.1	2.0	2.6	.5	4.87
P 535	MAINTAIN HISTORICAL FILES		.00	2.2	2.3	.8	1.8	1.0	4.78
P 536	MAINTAIN HISTORICAL READY REFERENCE FILES FOR RESPONSE TO FREQUENTLY ASKED QUESTIONS		.00	2.2	1.1	1.6	1.8	1.5	5.02
P 537	MAINTAIN MICROFILM		.00	1.5	2.3	.4	1.3	.5	3.79
P 538	PROVIDE STAFF WITH "CROSS-TELL" OF OTHER HISTORICAL MATERIALS		.00	.7	1.1	.0	.4	.0	4.75
P 539	RESPOND TO INQUIRIES FOR HISTORICAL INFORMATION		.00	4.4	3.4	3.6	4.4	3.0	5.16

791XD MATCHED WITH OCCUPATIONAL SURVEY DATA

CDC 79150, PUBLIC AFFAIRS SPECIALIST (DATED 1984), IS  
PRESENTED BELOW WITH MATCHED JOB INVENTORY TASKS AND OCCUPATIONAL SURVEY  
DATA.

USE OF CDC FACPRY PRINTOUTS: CDC LEARNING OBJECTIVES ARE LISTED BETWEEN THE  
DOTTED LINES, WITH MATCHED TASKS LISTED BELOW AND SURVEY DATA PRINTED TO THE  
RIGHT EACH TASK. THESE DATA CAN BE USED TO VALIDATE CDC CONTENT AND CODE  
LEVELS AT UTILIZATION AND TRAINING WORKSHOPS. JOB INVENTORY TASKS TO BE  
EMPHASIZED WITHIN EACH CDC AREA CAN ALSO BE IDENTIFIED USING THIS PRINTOUT. IN  
ADDITION, TASKS WHICH WERE NOT MATCHED WITH CDC ITEMS ARE LISTED IN THE "TASKS  
NOT REFERENCED" SECTION IN DESCENDING ORDER OF TRAINING EMPHASIS RATINGS. THESE  
TASKS CAN BE USED TO IDENTIFY NEW AREAS WHICH MAY WARRANT INCLUSION IN FUTURE  
CDCS. FOR A MORE DETAILED EXPLANATION OF TRAINING EMPHASIS AND TASK  
DIFFICULTY RATINGS, SEE THE NARRATIVE OCCUPATIONAL SURVEY REPORT, OR FOR  
ASSISTANCE PHONE USAFOMC/OMYO AT AUTOVON 487-5811.

VECTOR TYPE CODES:

- (T) = % TIME SPENT BY ALL MEMBERS
- (M) = % MEMBERS PERFORMING
- (F) = TASK FACTOR
- (D) = DICHOTOMOUS SET
- (B) = % TIME SPENT BY MEMBERS PERFORMING
- (-) = PROGRAM GENERATED VECTOR

NO	TYPE	VECTOR	/MEMBERS/		SD	DESCRIPTION
			MEAN	-		
1	D	TNGEMP	1.83	1.85		TRAINING EMPHASIS RATINGS 791XD
2	M	791 30		45		DAFSC 79130 AIRMEN
3	M	791 50		228		DAFSC 79150 AIRMEN
4	M	791 70		199		DAFSC 79170 AIRMEN
5	M	TOT AL		472		COMBINED DAFSC 79130/79150/79170 AMN
6	F	TSKOTF	5.00	1.00		AFSC 791XX TASK DIFFICULTY RATINGS

HIGH IN TRAINING EMPHASIS = 3.68+

## 791X0 MATCHED WITH OCCUPATIONAL SURVEY DATA

CDC 79150, PUBLIC AFFAIRS SPECIALIST (DATED 1984), IS  
PRESENTED BELOW WITH MATCHED JOB INVENTORY TASKS AND OCCUPATIONAL SURVEY  
DATA.

USE OF CDC FACPART PRINTOUTS: CDC LEARNING OBJECTIVES ARE LISTED BETWEEN THE  
DOTTED LINES, WITH MATCHED TASKS LISTED BELOW AND SURVEY DATA PRINTED TO THE  
RIGHT EACH TASK. THESE DATA CAN BE USED TO VALIDATE CDC CONTENT AND CODE  
LEVELS AT UTILIZATION AND TRAINING WORKSHOPS. JOB INVENTORY TASKS TO RE  
EMPHASIZED WITHIN EACH CDC AREA CAN ALSO BE IDENTIFIED USING THIS PRINTOUT. IN  
ADDITION, TASKS WHICH WERE NOT MATCHED WITH CDC ITEMS ARE LISTED IN THE "TASKS  
NOT REFERENCED" SECTION IN DESCENDING ORDER OF TRAINING EMPHASIS RATINGS. THESE  
TASKS CAN BE USED TO IDENTIFY NEW AREAS WHICH MAY WARRANT INCLUSION IN FUTURE  
CDCS. FOR A MORE DETAILED EXPLANATION OF TRAINING EMPHASIS AND TASK  
DIFFICULTY RATINGS, SEE THE NARRATIVE OCCUPATIONAL SURVEY REPORT, OR FOR  
ASSISTANCE PHONE USAFOMC/OMYO AT AUTODON 487-5811.

D TSK	TNG	791	791	791	TOT	TSM
	EMP	30	50	70	AL	DIF
	*D*	(M)	(M)	(M)	(M)	(F)

## TITLES

001 PUBLIC AFFAIRS SPECIALIST CDC 79150

002 I. ORGANIZATION, ADMINISTRATION, WRITING, AND PHOTOGRAPHY

003 I 1. ORGANIZATION

004 I 1-1. AIRMAN CLASSIFICATION SYSTEM

005 I 1-2. PUBLIC AFFAIRS CAREER FIELD

006 I 1-3. DUTIES OF AFSC 791X0

B 49 SUPERVISE APPRENTICE PUBLIC AFFAIRS SPECIALISTS (AFSC 791301)	4.00	2.2	8.3	20.1	12.7	5.79
B 55 SUPERVISE PUBLIC AFFAIRS SPECIALISTS (AFSC 79150)	2.56	2.2	14.9	39.7	24.2	5.54
B 57 SUPERVISE PUBLIC AFFAIRS TECHNICIANS (AFSC 79170)	.61	2.2	.4	10.6	4.9	5.92



D TSK	TITLES	TNG FMP *D*	791 30 (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSM DIF (F)
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007 I 1-4. PROGRESSION IN AFSC 791XO

B 49 SUPERVISE APPRENTICE PUBLIC AFFAIRS SPECIALISTS  
(AFSC 79130)

B 55 SUPERVISE PUBLIC AFFAIRS SPECIALISTS (AFSC 79150)	4.00	2.2	8.3	20.1	12.7	5.79
B 57 SUPERVISE PUBLIC AFFAIRS TECHNICIANS (AFSC 79170)	2.56	2.2	14.9	39.7	24.2	5.54
	.61	2.2	.4	10.6	4.9	5.42

008 I 1-5. PROFESSIONAL PA TRAINING

009 I 1-6. FIELD EVALUATION OF TRAINING PROGRAMS

010 I 2. ADMINISTRATION

011 I 2-1. FILES

E 132 MAINTAIN ADMINISTRATIVE FILES	2.46	6.7	9.2	28.6	17.2	4.99
B 34 DIRECT MAINTENANCE OF ADMINISTRATIVE FILES	1.56	2.2	7.9	30.7	16.9	4.35

012 I 2-2. REFERENCE MATERIALS

E 140 MAINTAIN INTERNAL INFORMATION FILES	4.26	22.2	25.4	28.6	26.5	3.72
E 143 MAINTAIN PROGRAM BULLETINS	1.50	2.2	5.3	12.1	7.8	2.31

013 I 2-3. COORDINATION

014 I 2-4. BUDGET

A 9 DRAFT BUDGET OR FINANCIAL REQUIREMENTS	1.63	2.2	8.3	41.2	21.6	7.58
C 71 EVALUATE BUDGET OR FINANCIAL REQUIREMENTS	1.00	2.2	6.6	41.7	21.0	7.10

## 791XD MATCHED WITH OCCUPATIONAL SURVEY DATA

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OCCUPATIONAL ANALYSIS PROGRAM  
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O	TSM	TITLES	TNG	FMP	*D*	701	701	701	701	701	TOT	TSM
						30	50	70	70	70	AL	DIF
						(M)	(M)	(M)	(M)	(M)	(M)	(F)

## 015 I 3. WRITING

## 016 I 3-1. PREPARING NEWS MATERIAL, FILES, AND LIBRARIES

G 239	ESTABLISH PROCEDURES FOR COLLECTING NEWS MATERIALS, SUCH AS STRINGERS OR ASSIGNED BEATS	4.80	37.8	33.3	25.6	30.5	5.25
F 210	RESEARCH MATERIALS FOR INTERVIEWS	4.83	48.9	46.1	42.2	44.7	5.01
G 251	TAKE NOTES AT MEETINGS OR ON-SCENE EVENTS FOR PUBLIC AFFAIRS USE	4.50	55.6	47.8	57.3	52.5	4.32
F 226	WRITE INTERVIEW QUESTIONS FOR AUDIO, VIDEO PROGRAMS, OR PRINT MEDIA	4.41	51.1	43.4	41.2	43.2	5.37
G 243	RESEARCH FILES OR LIBRARIES FOR INFORMATIONAL MATERIALS	4.30	26.7	32.9	33.7	32.6	4.74

## 017 I 3-2. WRITING NEWS STORIES AND ARTICLES AND WRITING TECHNIQUES AND GUIDELINES

G 260	WRITE NEWS STORIES	7.54	88.9	78.9	68.3	75.4	5.69
G 262	WRITE PHOTO CUTLINES	7.15	84.4	80.7	65.3	74.6	4.61
G 256	WRITE FEATURES	6.98	84.4	78.9	61.8	72.2	6.11
G 246	REWRITE COPY TO UPDATE ARTICLES	6.44	62.2	63.6	46.2	56.1	5.05
G 245	REWRITE COPY TO COMBINE STORIES OR CHANGE STORY EMPHASIS	6.31	62.2	60.1	39.7	51.7	5.44
G 268	WRITE SPORTS STORIES	6.22	66.7	49.1	24.6	40.5	5.22
G 234	EDIT MEDIA RELEASES	6.07	24.4	29.8	44.2	35.4	5.40
G 266	WRITE SPECIAL COLUMNS OR EDITORIALS	5.07	26.7	27.6	27.1	27.3	6.32
J 349	PROVIDE NEWS RELEASES AND NEWS BEEPERS FOR RADIO, TV, AND PRINT MEDIA	4.57	20.0	25.0	38.7	30.3	5.51
J	G 240 GHOST-WRITE EDITORIALS	3.50	11.1	23.2	30.7	25.2	6.26

## 018 I 3-3. EDITING NEWS MATERIAL AND EDITING TECHNIQUES AND GUIDELINES

## 019 I 4. PHOTOJOURNALISM

## 020 I 4-1. PHOTOGRAPHIC ASSIGNMENTS

G 248 SELECT AND CROP PHOTOS FOR STORIES

6.67	75.6	68.0	45.2	59.1	4.70
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## D TSK TITLES

TNG FMP #0*	791 30 (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSK DIF (F)
6.09	71.1	71.5	65.3	68.9	5.07
4.31	66.7	75.0	75.4	74.4	2.76
2.72	11.1	15.4	19.6	16.7	5.11

G 228 ADVISE PHOTOGRAPHERS ON PHOTO SELECTION OR PHOTO ARRANGEMENT

F 181 INITIATE WORK ORDERS FOR PHOTOGRAPHIC SUPPORT

F 209 PREPARE VISUALS FOR PUBLICATION

021 I N-2. OTHER TYPES OF PUBLIC AFFAIRS PHOTOGRAPHS

022 I N-3. AEROSPACE AUDIOVISUAL SERVICE

023 II. INTERNAL INFORMATION, MEDIA RELATIONS, AND COMMUNITY RELATIONS

024 II 1. INTERNAL INFORMATION

025 II 1-1. NEWSPAPERS, BASE GUIDES, MAPS AND YEARBOOKS

M 291 PROOFREAD COPY

G 235 EDIT NEWSPAPER COPY

F 201 PLAN NEWSPAPER LAYOUTS

G 258 WRITE HEADLINES

G 230 CHECK STYLE CORRECTNESS USING ASSOCIATED PRESS STYLEBOOK AND LIBEL MANUAL

G 232 EDIT HEADLINES

M 277 DESIGN NEWSPAPER LAYOUTS

G 253 USE COPY EDITING/PROOFREADING SYMBOLS

M 295 REVIEW NEWSPAPER LAYOUTS

G 242 LOCALIZE NEWS SERVICE MATERIALS

M 297 SELECT MATERIALS FOR PUBLICATION

A 13 ESTABLISH PROCEDURES FOR COLLECTING AND EVALUATING NEWS AND FEATURE ITEMS

M 282 MARK INSTRUCTIONS, SUCH AS TYPE SIZE OR COLUMN WIDTH, ON COPY OR PHOTOS

M 296 REVIEW OR SELECT NEWS SERVICE MATERIAL AND OTHER STORY INPUTS FOR PUBLICATIONS

B 35 DIRECT NEWSPAPER MAKEUP AT PRINTING PLANTS

7.26	80.0	69.3	57.3	65.3	5.10
6.87	71.1	61.4	46.2	55.9	5.46
6.83	62.2	49.1	33.7	43.9	6.28
6.83	75.6	59.2	42.7	53.8	4.88
6.72	80.0	78.1	70.9	75.2	4.84
6.69	57.8	53.5	42.7	49.4	5.01
6.65	62.2	51.3	33.2	44.7	6.27
6.39	75.6	71.1	65.8	69.3	3.99
6.13	46.7	43.4	35.2	40.3	5.33
6.07	68.9	54.4	34.7	47.5	4.39
5.94	44.4	39.5	34.2	37.7	5.12
5.83	28.9	46.9	43.2	43.6	5.02
5.69	64.4	54.8	34.7	47.2	4.37
5.63	37.8	45.6	33.7	39.8	4.86
5.44	31.1	37.7	29.6	33.7	5.61

## 791X0 MATCHED WITH OCCUPATIONAL SURVEY DATA

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OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (ATC) RANDOLPH AFB TX

D	TSC	TITLES	TNG FMP *D*	791 30 (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSC DIF (F)
F	195	OPERATE WORD PROCESSING EQUIPMENT	4.74	17.8	28.5	37.7	31.4	6.19
G	231	DETERMINE USE OF PUBLIC AFFAIRS MATERIALS	4.67	26.7	33.3	57.8	43.0	5.10
B	51	SUPERVISE BASE NEWSPAPER OR GUIDE PROGRAMS	4.50	6.7	19.3	37.2	25.6	6.05
A	6	DETERMINE WORK PRIORITIES	4.43	37.8	53.9	70.4	59.3	5.32
A	14	ESTABLISH PROCEDURES FOR LIAISON WITH UNIT PUBLIC AFFAIRS REPRESENTATIVES (UPAR)	4.22	22.2	29.4	38.2	32.4	4.80
M	274	COORDINATE PRINTING OPERATIONS, INCLUDING ADVERTISEMENT PLACEMENTS AND COPY FLOW	4.04	15.6	24.1	17.6	20.6	5.32
C	65	CRITIQUE NEWSPAPERS, MAGAZINES, OR NEWS RELEASES	3.98	22.2	18.0	35.2	25.6	5.93
C	79	EVALUATE NEWSPAPER DISTRIBUTION PROCEDURES	3.98	4.4	28.5	36.7	29.7	3.82
C	67	EVALUATE AD-TO-COPY RATIOS	3.94	8.9	17.1	14.6	15.3	4.31
F	203	PREPARE AUDIENCE OR READERSHIP SURVEYS	3.94	6.7	15.8	17.6	15.7	6.41
F	165	ANALYZE AUDIENCE OR READERSHIP SURVEYS	3.78	6.7	21.9	22.1	20.6	6.25
M	272	ARRANGE FOR OR DELIVER NEWSPAPERS TO LOCAL DISTRIBUTION POINTS	3.67	42.2	36.4	24.6	32.0	3.31
M	287	PREPARE COMMANDER'S CALL TOPICS	3.59	13.3	17.1	27.6	21.2	4.75
A	25	PLAN WORK ASSIGNMENTS	3.43	26.7	36.8	55.3	43.6	5.15
F	194	OPERATE VIDEO DISPLAY TERMINALS (VDT)	3.33	13.3	17.5	20.6	18.4	4.76
C	81	EVALUATE PROCEDURES USED IN COLLECTING, EVALUATING, OR DISSEMINATING INFORMATION MATERIALS	3.20	4.4	18.9	36.2	24.8	5.12
M	294	REVIEW COMMANDERS' CALLS FOR REQUIRED ACTIVITIES	3.20	13.3	13.6	27.1	19.3	4.35
M	280	DISTRIBUTE COMMANDER'S CALL TOPICS	2.85	15.6	14.0	24.1	18.4	3.12
M	288	PREPARE CRITIQUE OF UNIT NEWSPAPER OR MAGAZINES	2.59	6.7	7.0	14.1	10.0	5.96
B	47	MANAGE PUBLIC AFFAIRS ACTIVITIES	2.46	6.7	16.2	50.8	29.9	6.46
M	284	MONITOR FAMILY CORRESPONDENCE PROGRAM	2.20	6.7	8.8	19.1	12.9	3.61
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026	II 1-2. ADDITIONAL COMMUNICATIONS TOOLS							
-----								
A	17	ESTABLISH PROCEDURES FOR SPECIAL EVENTS, SUCH AS OPEN HOUSES	2.44	4.4	15.8	28.1	19.9	6.60
-----								
027	II 1-3. ARMED FORCES RADIO AND TELEVISION SERVICE (AFRTS)							
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028	II 1-4. BIOGRAPHIES OF AIR FORCE LEADERS							
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M	278	DEVELOP INFORMATION MATERIALS FOR PUBLICATIONS, SUCH AS FACT SHEETS, SPEECHES, OR BIOGRAPHIES	3.44	6.7	20.2	31.2	23.5	5.83
G	254	WRITE BIOGRAPHIES OF AIR FORCE PERSONNEL OR OTHER DIGNITARIES	3.22	11.1	20.2	36.2	26.1	5.34
B	47	MANAGE PUBLIC AFFAIRS ACTIVITIES	2.46	6.7	16.2	50.8	29.9	6.46

O	YSM	TITLES	TNG FMP *D*	791 30 (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSK DIF (F)
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## 029 II 2. MEDIA RELATIONS

## 030 II 2-1. RELEASE OF INFORMATION

G 244	REVIEW SCRIPTS, SPEECHES, OR PA MATERIALS FOR SECURITY, SENSITIVITY, POLICY, PROPRIETY, EDITORIALIZING, OR LABEL	3.74	13.3	17.5	28.6	21.8	6.24
A 16	ESTABLISH PROCEDURES FOR REVIEW OF MATERIAL FOR COMPLIANCE WITH LOCAL, HOST COUNTRY, OR AIR FORCE POLICY	3.31	4.4	13.6	26.6	18.2	5.84
A 15	ESTABLISH PROCEDURES FOR REVIEW OF MATERIAL FOR COMPLIANCE WITH SECURITY REGULATIONS	2.61	4.4	11.8	25.6	16.9	5.16
B 47	MANAGE PUBLIC AFFAIRS ACTIVITIES	2.46	6.7	16.2	50.8	29.9	6.46
J 353	REVIEW MEDIA RELATIONS POLICY	1.89	4.4	10.5	23.1	15.3	5.95

## 031 II 2-2. MEDIA LIAISON

J 329	CONDUCT ACCIDENT AND SERIOUS INCIDENT BRIEFINGS	3.19	11.1	11.8	26.1	17.8	5.47
J 333	COORDINATE PRESS CONFERENCES	2.83	4.4	9.2	15.1	11.2	6.51

## 032 II 2-3. RESPONDING TO QUERY

J 352	RESPOND TO NEWS MEDIA INQUIRIES	5.30	35.6	39.0	57.3	46.4	5.69
J 338	DRAFT REPLIES TO NEWS MEDIA INQUIRIES	4.60	20.0	26.8	48.7	35.4	5.81
J 334	COORDINATE REPLIES TO NEWS MEDIA INQUIRIES	4.54	24.4	29.4	48.7	37.1	5.63
J 337	DOCUMENT NEWS MEDIA INQUIRIES	4.44	28.9	34.6	50.8	40.9	4.08

## 033 II 2-4. HANDLING EMERGENCY SITUATIONS

J 325	ARRANGE FOR NEWS MEDIA ORIENTATION FLIGHTS	2.94	4.4	8.8	16.6	11.7	6.17
I 316	PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES IN RESOLVING PROBLEMS CAUSED BY AIRCRAFT MISHAPS	1.81	8.9	3.5	7.0	5.5	7.35

## 034 II 2-5. NATIONAL STORY PROGRAM

J 345	PREPARE NATIONAL STORY IDEAS	5.19	20.0	27.6	30.2	28.0	5.85
J 335	DEVELOP NATIONAL FEATURE STORY PROGRAM IDEAS AND SYNOPSIS	4.81	20.0	26.3	28.6	26.7	6.10
J 354	REVIEW NATIONAL STORY IDEAS	2.10	11.1	16.7	25.1	19.7	5.35



D TSK	TITLES	TNG FMP *D*	791 30 (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSK DIF (F)
I 322	RESPOND TO REQUESTS FOR SPEAKERS	4.13	15.6	25.4	25.1	24.4	4.04
I 324	SET UP SPEAKER ENGAGEMENTS	4.04	13.3	18.0	16.6	16.9	4.63
I 307	MAINTAIN SPEAKER BUREAU FILES	3.70	15.6	20.2	12.6	16.5	4.53
I 320	PROVIDE MATERIALS FOR SPEAKER ENGAGEMENTS, SUCH AS ORGANIZATION BACKGROUND MATERIALS OR VISUAL AIDS	2.87	13.3	18.9	18.6	18.2	4.60

041 YI 3-5. COORDINATING CIVIC LEADER TOURS, BASE TOURS, OPEN  
HOUSE AND BAND APPEARANCE

F 202	PLAN TOURS	4.96	26.7	25.0	26.6	25.8	4.61
I 303	COORDINATE TOURS WITH BASE OR COMMUNITY AGENCIES	4.39	26.7	24.1	28.6	26.3	4.90
I 321	RESPOND TO REQUESTS FOR BASE TOURS	4.07	28.9	27.2	25.1	26.5	3.94
I 317	PLAN BASE TOURS OTHER THAN IN-HOUSE ORGANIZATIONAL TOURS	3.69	24.4	19.3	20.6	20.3	5.48
I 313	PARTICIPATE IN PLANNING OPEN HOUSE ACTIVITIES	3.19	17.8	17.5	22.1	19.5	5.66
I 304	COORDINATE USE OF AIR FORCE EQUIPMENT OR EXHIBITS IN COMMUNITY EVENTS	3.17	13.3	14.9	21.6	17.6	5.40
B 47	MANAGE PUBLIC AFFAIRS ACTIVITIES	2.46	6.7	16.2	50.8	29.9	6.46
I 312	PARTICIPATE IN BASE COMMUNITY COUNCIL SPONSORED EVENTS	2.30	6.7	6.1	12.6	8.9	4.03
I 305	INITIATE OR EVALUATE FLYOVER OR AERIAL DEMONSTRATION REQUESTS	2.20	6.7	7.5	12.6	9.5	5.79

D	TSM	TITLES	TNG FMP #D*	791 30 (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSM DIF (F)
----- TASKS NOT REFERENCED -----								
H	289	PREPARE PAGE DUMMIES	6.85	55.6	49.6	34.2	43.6	5.53
F	219	RESPOND TO DISASTER SITUATIONS OR DISASTER PREPAREDNESS EXERCISES	5.67	48.9	50.0	53.3	51.3	5.88
G	259	WRITE MAGAZINE STORIES	5.30	20.0	27.6	28.6	27.3	6.17
G	261	WRITE NEWS SUMMARIES	5.37	31.1	33.3	21.1	28.0	5.32
E	141	MAINTAIN LOGS, SUCH AS HOMETOWN NEWS RELEASES, BASE TOURS, NEWSPAPER, OR PRODUCTION LOGS	5.26	57.8	56.6	51.3	54.4	3.11
F	172	COORDINATE ACTIVITIES AND STORIES INTERNALLY	5.15	28.9	48.7	50.1	47.5	4.49
J	339	ESCORT NEWS MEDIA REPRESENTATIVES	5.09	35.6	49.6	54.3	50.2	4.71
F	175	COORDINATE WITH AGENCIES OR INDIVIDUALS TO COMPLETE ASSIGNMENTS	4.80	37.8	45.2	54.3	48.3	4.90
G	233	EDIT MAGAZINE COPY	4.70	8.9	15.4	23.6	18.2	5.58
B	39	ESTABLISH DEADLINES	4.69	26.7	46.1	55.3	48.1	4.51
I	300	CONDUCT BASE TOURS OTHER THAN IN-HOUSE ORGANIZATIONAL TOURS	4.59	28.9	31.6	26.1	29.0	4.84
F	190	OPERATE AUDIOVISUAL EQUIPMENT	4.44	20.0	37.7	53.3	42.6	3.62
H	290	PREPARE TEMPORARY NEWS SHEETS FOR SPECIAL EVENTS	4.44	6.7	13.2	18.1	14.6	5.30
F	193	OPERATE SLIDE PROJECTORS	4.30	31.1	36.0	57.8	44.7	2.89
E	142	MAINTAIN MEDIA RELATIONS FILES	4.26	15.6	18.0	23.1	19.9	3.79
H	292	RESPOND TO RUMOR CONTROL SITUATIONS	4.24	22.2	24.6	41.2	31.4	5.47
J	346	PREPARE PRESS KITS	4.24	15.6	24.1	41.2	30.5	4.49
E	139	MAINTAIN FILES OF PAST EDITIONS OF BASE NEWSPAPERS	4.22	40.0	42.5	25.6	35.2	2.28
F	197	PERFORM QUALITY CONTROL AT PRINTING PLANTS	4.22	24.4	23.2	24.1	23.7	5.36
F	176	COORDINATE WITH TECHNICAL ADVISORS ON THE ACCURACY OF STORY OR HISTORICAL MATERIALS	4.17	17.8	33.8	31.2	31.1	5.00
F	224	SCHEDULE INTERVIEWS	4.15	66.7	61.0	50.8	57.2	3.85
C	84	EVALUATE PUBLISHER PERFORMANCE	4.06	8.9	20.6	30.2	23.5	5.64
J	342	MAKE ENTRIES IN THE HOMETOWN NEWS RELEASE LOGS	4.06	28.9	28.1	31.7	29.7	2.52
H	298	UPDATE NEWSPAPER DISTRIBUTION LISTS	4.04	33.3	34.6	24.6	30.3	3.29
J	343	MAKE ENTRIES IN THE MEDIA NEWS RELEASE LOGS	4.04	17.8	25.0	37.7	29.7	2.65
F	174	COORDINATE PRODUCTION OF ART WORK OTHER THAN PHOTOS WITH GRAPHICS SHOPS	3.96	22.2	34.2	40.2	35.6	4.19
F	207	PREPARE OR MAINTAIN A DISASTER RESPONSE KITS FOR ON-SCENE, NEWS MEDIA CENTERS OR COMMAND POSTS	3.94	6.7	13.2	37.2	22.7	5.48
H	276	DESIGN BASE GUIDE LAYOUTS	3.93	6.7	10.1	20.6	14.2	6.19
G	255	WRITE FACT SHEETS	3.87	2.2	21.1	29.1	22.7	5.45
J	326	ARRANGE FOR NEWS MEDIA TOURS	3.87	11.1	15.4	20.6	20.6	5.87
D	102	CONDUCT OUT	3.74	2.2	21.1	45.2	29.4	5.97
A	8	DEVELOP WORK METHODS OR PROCEDURES	3.72	24.4	39.9	59.8	46.8	5.95
C	96	WRITE APR	3.67	2.2	17.1	48.2	28.8	6.15
N	468	OPERATE STILL CAMERAS	3.67	53.3	55.7	56.8	55.9	4.91
F	180	GATHER PHOTO AND NEGATIVES	3.65	46.7	56.6	49.7	52.8	2.96
G	257	WRITE GENERAL CORRESPONDENCE, SUCH AS LETTERS, POINT PAPERS, OR STAFF SUMMARY SHEETS	3.65	26.7	40.4	69.3	51.3	5.47
J	327	BRIEF AIR FORCE PERSONNEL PRIOR TO MEDIA INTERVIEWS ON NEWS MEDIA INTERESTS AND TECHNIQUES	3.59	13.3	18.9	32.7	24.2	5.43
J	356	SET UP PRESS CENTERS	3.56	20.0	16.7	23.6	19.9	5.50



D TSK	TITLES	TNG EMP *D*	791 30 (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSK DIF (F)
I 318	PREPARE PROMOTIONAL MATERIAL ON MILITARY EVENTS OF INTEREST TO AREA COMMUNITIES	3.54	13.3	15.8	22.1	18.2	5.30
I 310	MAKE ENTRIES ON BASE TOUR LOGS	3.44	28.9	19.3	20.6	20.8	2.91
M 271	ADMINISTER COMMANDER'S TELEPHONE ACTION LINES	3.44	13.3	10.1	12.6	11.4	4.94
F 169	COMPILE DATA FOR PUBLIC AFFAIRS MONTHLY ACTIVITY REPORTS	3.43	15.6	24.6	22.6	30.1	4.48
M 275	DELIVER NEWSPAPER COPY TO PRINTERS	3.37	44.4	36.4	32.6	31.4	2.28
I 301	COORDINATE PARTICIPATION OF BASE PERSONNEL IN COMMUNITY ACTIVITIES	3.37	17.8	18.9	23.6	20.8	5.61
F 171	CONDUCT IN-HOUSE ORGANIZATIONAL TOURS	3.31	13.3	19.3	21.6	19.7	4.30
J 341	MAINTAIN NEWS MEDIA DISTRIBUTION LISTS	3.31	11.1	19.3	28.1	22.2	3.37
F 187	MAINTAIN PHOTO AND NEGATIVES FILES	3.30	33.3	45.6	33.2	39.2	3.43
M 293	REVIEW BASE GUIDE LAYOUTS	3.30	4.4	13.2	23.1	16.5	5.57
J 355	REVIEW PRINT MEDIA FOR ARTICLES OF INTEREST TO COMMANDER AND STAFF	3.30	17.8	17.1	29.1	22.2	4.11
G 252	TRANSCRIBE TAPED INTERVIEWS	3.26	42.2	33.3	28.1	32.0	4.46
E 135	MAINTAIN COMMUNITY RELATIONS FILES	3.10	11.1	13.6	16.6	14.6	4.40
E 146	MAINTAIN UNIT POSTERS OF ADDITIONAL DUTY PUBLIC AFFAIRS REPRESENTATIVES	3.10	17.8	14.5	24.6	19.1	2.89
I 309	MAKE ENTRIES IN SPEAKER OR BRIEFING LOGS	3.19	20.0	17.1	17.1	17.4	2.95
M 270	ADMINISTER COMMANDER'S STRAIGHT-TALK LINES	3.15	2.2	7.9	12.6	9.3	5.13
J 336	DOCUMENT INCLUSIVE TIMES AND AGENCIES INVOLVED IN ESCORT OF NEWS MEDIA REPRESENTATIVES	3.09	6.7	14.5	22.6	17.2	4.82
A 5	DETERMINE TARGET AUDIENCES FOR DISTRIBUTION OF INFORMATIONAL PRODUCTS	3.07	13.3	29.4	48.7	36.0	5.60
D 107	DEMONSTRATE HOW TO LOCATE TECHNICAL INFORMATION	3.06	2.2	15.8	30.2	20.6	4.17
F 167	ASSEMBLE SLIDES FOR TAPE OR SLIDE PRESENTATIONS	3.02	11.1	25.0	33.2	27.1	4.49
F 200	PLAN MAGAZINE LAYOUTS	3.02	8.9	8.8	13.1	10.6	6.39
M 466	OPERATE ELECTRONIC FLASH SYSTEMS	3.02	28.9	31.1	33.7	32.0	4.31
I 306	MAINTAIN BACKGROUND FILES ON COMMUNITY GROUPS OR INDIVIDUALS	2.96	11.1	11.8	11.6	11.7	4.58
M 279	DISPLAY PUBLIC AFFAIRS MATERIALS IN HIGH TRAFFIC AREAS	2.94	6.7	18.4	21.6	18.6	3.59
M 299	WRITE CRITIQUES ON UNIT COMMANDER'S CALL PRESENTATIONS	2.94	20.0	14.5	24.6	19.3	4.51
G 247	REWRITE GENERAL CORRESPONDENCE, SUCH AS LETTERS, POINT PAPERS, OR STAFF SUMMARY SHEETS	2.93	15.6	21.1	39.7	28.4	5.42
M 467	OPERATE EXPOSURE METERS	2.93	15.6	23.7	24.1	23.1	4.48
F 225	SECURE CLASSIFIED MATERIALS	2.91	2.2	7.5	25.6	14.6	3.94
J 351	PROVIDE STILL PHOTOGRAPHS, VIDEO TAPE, OR MOTION PICTURES FOR CIVILIAN NEWS BROADCASTS	2.91	11.1	14.9	23.6	18.2	5.04
F 179	GATHER COLOR SLIDES	2.87	11.1	31.6	40.7	33.5	3.13
F 204	PREPARE BRIEFINGS	2.85	15.6	23.2	33.2	26.7	6.00
D 110	DEVELOP OR MAINTAIN TRAINING RECORDS, CHARTS, OR GRAPHS	2.81	2.2	14.5	38.2	23.3	5.04
F 192	OPERATE PUBLIC ADDRESS SYSTEMS	2.74	8.9	17.1	24.1	19.3	3.44
C 60	ANALYZE WORKLOAD REQUIREMENTS	2.72	13.3	17.1	41.2	26.9	4.17
C 72	EVALUATE COMPLIANCE WITH PERFORMANCE STANDARDS	2.67	4.4	13.6	38.7	23.3	5.88
D 103	CONDUCT PROFICIENCY OR QUALIFICATION TRAINING	2.67	2.2	9.2	26.1	15.7	5.69
D 106	COUNSEL TRAINEES ON TRAINING PROGRESS	2.65	2.2	13.2	28.6	18.6	5.19
J 328	BRIEF COMMANDERS ON PUBLIC REACTIONS TO AIR FORCE ACTIVITIES	2.65	2.2	9.2	23.6	14.6	6.21
M 469	OPERATE VARIABLE FOCAL LENGTH (200M) LENSES	2.65	31.1	36.0	41.7	37.9	4.68

D TSK

TITLES

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(M)791  
70  
(M)TOT  
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(M)TSK  
DIF  
(F)

D 108 DETERMINE OJT TRAINING REQUIREMENTS

D 115 EVALUATE OJT TRAINEES

A 10 ESTABLISH LIAISON WITH LOCAL COMMANDERS

W 283 MONITOR DISTRIBUTION PROCEDURES FOR PUBLIC AFFAIRS PRODUCT,  
SUCH AS THE AIRMAN MAGAZINE, POLICY LETTERS, OR LITHOGRAPH

F 170 CONDUCT AUDIENCE SURVEYS

D 121 PLAN OJT

F 186 MAINTAIN OR DISTRIBUTE LITHOGRAPH SERIES

F 214 REQUEST CLEARANCE OF COPYRIGHT MATERIALS

W 273 ASSIST WITH AND PROVIDE INFO MATERIALS FOR INDIVIDUALIZED  
NEWCOMER TREATMENT AND ORIENTATION (INTRO) PROGRAM

B 32 COUNSEL PERSONNEL ON PERSONAL OR MILITARY RELATED PROBLEMS

I 308 MAKE ARRANGEMENTS FOR LUNCHEONS OR ON-BASE MEETING FOR

CIVILIAN GROUPS

F 211 PUBLICIZE DV VISITS OR SIGNIFICANT EVENTS INVOLVING BASE

PERSONNEL, SUCH AS NOTICES POSTED ON MARQUES

F 184 MAINTAIN COLOR SLIDES FILES

W 281 DRAFT CONTRACTS OR AGREEMENTS FOR PRINTING

G 237 EDIT SPEECHES

G 250 SELECT SLIDES FOR TELEVISION

F 188 MAINTAIN PUBLIC AFFAIRS MONTHLY ACTIVITY REPORTS

A 12 ESTABLISH PERFORMANCE STANDARDS FOR SUBORDINATES

I G 229 CHECK STYLE CORRECTNESS USING AIR FORCE OR MAJOR COMMAND  
(MAJCOM) HISTORICAL DIRECTIVES

G 265 WRITE SCRIPTS FOR TAPE OR SLIDE PRESENTATIONS

W 286 PREPARE BULLETIN BOARDS OR SIGN BOARDS

G 267 WRITE SPEECHES

D 119 IMPLEMENT OJT PROGRAMS

B 45 INTERPRET POLICIES, DIRECTIVES, OR PROCEDURES FOR  
SUBORDINATES

B 46 INVENTORY EQUIPMENT, TOOLS, OR SUPPLIES

F 173 COORDINATE MISSION REQUIREMENTS WITH CUSTOMERS

F 166 ARRANGE FOR MAILING OR SHIPMENT OF EQUIPMENT, SUPPLIES,  
OR MATERIALS

F 178 DRAFT PUBLISHER CONTRACTS OR AGREEMENTS

F 216 REQUEST CONSENT AGREEMENTS OR RELEASES FROM PERSONNEL  
INTERVIEWED OR APPEARING IN PRODUCTIONS

J 344 PREPARE CRITIQUES OF NEW RELEASES AND NATIONAL STORIES

E 151 PREPARE AND MAINTAIN AF FORMS 302 (ROOM OR AREA SECURITY  
INSPECTION RECORD)C 61 BRIEF COMMANDERS AND STAFF PERSONNEL ON THE STATUS OF  
HISTORICAL OR PUBLIC AFFAIRS PROGRAMSE 156 PREPARE AND SUBMIT AFTER-ACTION REPORTS ON SPECIAL  
ACTIVITIES

G 263 WRITE RADIO SCRIPTS

W 285 MONITOR SQUADRON OPEN HOUSE PROGRAMS

I G 241 GHOST-WRITE SPEECHES

F 168 CATALOG AND LABEL AUDIOVISUAL MATERIALS

D 112 DIRECT OR IMPLEMENT OJT PROGRAMS

2.63 2.2 8.8 30.7 17.4 5.35

2.63 2.2 13.2 34.7 21.2 5.47

2.61 20.0 23.2 40.2 30.1 5.07

2.50 13.3 17.5 30.2 22.5 3.61

2.56 2.2 11.4 10.1 10.0 6.15

2.54 2.2 10.1 28.1 16.9 5.90

2.54 24.4 29.4 38.7 32.8 3.03

2.54 4.4 8.3 12.1 9.5 4.28

2.54 17.8 16.2 22.6 19.1 3.73

2.52 4.4 19.3 55.3 33.1 5.99

2.52 17.8 12.3 13.6 13.1 5.07

2.46 15.6 24.1 21.6 22.2 4.15

2.41 4.4 20.2 21.6 19.3 3.50

2.39 4.4 11.8 22.1 15.5 6.79

2.35 4.4 5.7 13.6 8.9 5.82

2.33 6.7 7.5 10.6 8.7 4.53

2.28 6.7 7.5 27.6 15.9 3.55

2.26 6.7 15.8 49.2 29.0 5.73

2.20 13.3 22.4 19.1 20.1 5.09

2.20 4.4 7.0 10.6 8.1 6.11

2.20 4.4 14.0 16.1 14.0 3.60

2.15 4.4 5.3 10.6 7.4 7.12

2.13 2.2 8.8 22.6 14.0 5.65

2.11 4.4 13.6 47.7 27.1 5.50

2.11 2.2 16.2 48.2 28.4 3.73

2.11 4.4 7.5 14.1 10.0 5.01

2.07 11.1 17.5 38.2 25.6 4.44

2.07 0 11.8 22.1 15.0 6.66

2.06 11.1 8.3 8.5 8.7 3.69

2.06 4.4 2.2 9.5 5.5 5.25

2.02 4.4 7.5 21.1 12.9 2.56

2.00 4.4 14.9 36.7 23.1 5.30

1.96 6.7 12.7 35.7 21.8 5.50

1.94 11.1 7.0 6.0 7.0 5.80

1.94 11.1 9.6 18.6 13.6 3.76

1.93 6.7 5.7 11.6 8.3 6.93

1.91 6.7 10.1 10.6 10.0 3.83

1.80 2.2 9.6 32.2 18.4 5.75

D TSK	TITLES	TNG	791 FMP 40a	791 SD (M)	791 70 (M)	791 AL (M)	791 TSK DIF (F)
J 350	PROVIDE SCRIPTS OR AUDIO TAPES FOR USE IN CIVILIAN NEWS OR FEATURE BROADCASTS	1.87	4.4	6.1	5.5	5.1	5.76
C 83	EVALUATE PUBLIC AFFAIRS PRODUCTS FOR AWARDS	1.83	6.7	17.5	33.7	23.3	5.87
G 236	EDIT RADIO SCRIPTS	1.83	13.3	6.1	6.5	7.0	5.31
G 249	SELECT AND CROP PHOTOS FOR TELEVISION	1.83	1.8	1.8	3.0	2.5	5.10
E 134	MAYTAIN AIR FORCE PUBLICATION INDEXES	1.81	4.4	2.2	7.0	4.4	4.13
N 460	CHANGE CAMERA LENSES	1.81	33.3	39.0	41.2	39.4	3.41
N 470	PERFORM OPERATIONAL CHECKS OF STILL CAMERA EQUIPMENT OR ACCESSORIES	1.81	28.9	27.2	36.7	31.4	4.41
D 117	EVALUATE PROGRESS OF STUDENTS	1.80	2.2	8.3	16.1	11.0	5.17
B 37	DIRECT UTILIZATION OF EQUIPMENT	1.78	2.2	5.7	30.7	15.9	4.76
B 40	IMPLEMENT COST-REDUCTION PROGRAMS, SUCH AS FRAUD, WASTE, AND ABUSE	1.78	2.2	4.8	24.1	12.7	4.51
I 323	SELECT AIR FORCE VIDEO MATERIALS FOR RELEASE TO CIVILIANS OTHER THAN NEWS MEDIA PERSONNEL	1.78	6.7	5.3	9.5	7.2	4.85
G 264	WRITE REPORTS ON PUBLIC AFFAIRS ACTIVITIES FOR HISTORICAL PURPOSES	1.74	2.2	3.5	12.1	7.0	5.49
A 27	REVIEW PLANS	1.72	4.4	7.5	38.2	20.1	4.63
F 182	INSPECT CONDITION OF FILMS	1.70	8.9	10.1	11.1	10.4	3.16
F 198	PERFORM QUALITY CONTROL ON TAPE OR SLIDE PRESENTATIONS	1.70	6.7	7.5	15.6	10.8	4.85
C 91	ENDORSE AIRMAN PERFORMANCE REPORTS (APR)	1.67	2.2	2.6	17.6	8.9	5.21
D 118	EVALUATE TRAINING METHODS OR TECHNIQUES	1.67	2.2	6.1	21.6	12.3	5.95
B 42	IMPLEMENT SECURITY PROGRAMS	1.65	2.2	4.8	24.6	12.9	4.39
F 215	REQUEST CLEARANCES FOR PERSONNEL TO APPEAR ON RADIO, TELEVISION, OR IN MOTION PICTURE PRODUCTIONS	1.63	8.9	8.3	10.6	9.3	4.17
G 238	EDIT TELEVISION SCRIPTS	1.63	6.7	2.6	4.5	3.8	5.61
I 311	PARTICIPATE IN BASE COMMUNITY COUNCIL MEETINGS	1.61	11.1	3.1	4.5	4.4	3.93
A 21	PLAN BRIEFINGS	1.59	11.1	21.5	36.2	26.7	5.55
C 90	EVALUATE WORK SCHEDULES	1.59	2.2	7.0	26.1	14.6	4.89
F 208	PREPARE PRESENTATION VISUALS	1.59	8.9	9.6	16.1	12.3	4.89
A 19	ESTABLISH PUBLICATION LIBRARIES	1.56	4.4	5.3	13.1	8.5	4.76
F 223	SCHEDULE BRIEFINGS	1.56	13.3	18.4	28.1	22.0	3.83
N 461	CLEAN CAMERAS OR ACCESSORIES	1.54	17.8	22.4	24.6	22.9	4.08
A 20	ESTABLISH UNIT ORGANIZATIONAL POLICIES, OFFICE INSTRUCTIONS (OI), OR STANDING OPERATING PROCEDURES (SOP)	1.52	2.2	16.7	48.2	28.6	5.87
J 331	COORDINATE ARRIVAL OF CIVILIAN PRESS AGENCY BY HELICOPTERS	1.50	2.2	4.4	4.5	4.2	6.28
N 457	ARRANGE TRANSPORTATION OF BASE PHOTOGRAPHERS OR ELECTRONIC FIELD PRODUCTION (EFP) OPERATORS OR EQUIPMENT	1.48	24.4	27.2	35.2	30.3	3.71
I 314	PERFORM LIAISON DUTIES BETWEEN CIVILIAN AND MILITARY COMMUNITIES UNDER THE DEFENSE COMMUNITY SERVICE PROGRAM	1.44	4.4	.9	1.5	1.5	6.15
J 348	PREPARE REQUEST FOR PRESS HELICOPTER LANDING CLEARANCES	1.44	2.2	2.6	4.5	3.4	5.93
A 4	DETERMINE REQUIREMENTS FOR SPACE, PERSONNEL, EQUIPMENT, OR SUPPLIES	1.43	2.2	12.7	53.8	29.0	5.21
C 63	CONDUCT STAFF ASSISTANCE VISITS	1.43	4.4	4.8	14.6	8.9	6.09
A 3	COORDINATE PROTOCOL ACTIVITIES	1.41	2.2	15.4	28.1	19.5	5.94
C 69	EVALUATE ALERT OR EMERGENCY PROCEDURES	1.41	2.2	5.3	28.1	14.6	5.68
E 154	PREPARE AND MAINTAIN CLASSIFIED RECORDS	1.41	2.2	1.3	11.6	5.7	5.50
E 155	PREPARE AND MAINTAIN OP FORMS 62 (SAFE OR CABINET SECURITY RECORD)	1.41	2.2	.9	7.0	3.6	7.27

D TSK	TITLES	TNC FMP #0*	791 30 (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSK DIF (F)
N 473	PERFORM PREVENTIVE MAINTENANCE ON STILL CAMERAS OR ACCESSORIES	1.41	11.1	10.5	15.1	12.5	4.68
A 11	ESTABLISH OR MAINTAIN PLANS, OPERATIONS ORDERS, OR ANNEXES	1.37	4.4	8.8	37.7	20.6	5.82
B 33	DIRECT DEVELOPMENT OR MAINTENANCE OF STATUS BOARDS, GRAPHS, OR CHARTS	1.37	2.2	8.3	22.6	13.8	3.90
E 163	PREPARE REQUESTS FOR EXPENDITURE OF FUNDS, SUCH AS PRINTING OR SUPPLY FUNDS	1.37	4.4	9.6	33.2	19.1	5.78
B 30	DRAFT DIRECTIVES OR SUPPLEMENTS TO EXISTING DIRECTIVES OTHER THAN OI OR SOP	1.35	2.2	2.2	20.1	9.7	6.26
A 30	WRITE PLANS OR ANNEXES	1.31	2.2	5.3	30.7	15.7	6.46
E 147	MAKE ENTRIES ON AF FORMS 80 (FILES MAINTENANCE AND DISPOSITION PLAN)	1.31	2.2	6.6	15.6	10.0	4.12
E 152	PREPARE AND MAINTAIN AF FORMS 310 (DOCUMENT RECEIPT AND DESTRUCTION CERTIFICATE)	1.31	2.2	.4	9.5	4.4	3.55
C 77	EVALUATE JOB DESCRIPTIONS	1.30	2.2	5.3	17.6	10.2	5.23
C 70	EVALUATE MAINTENANCE OR USE OF WORKSPACE, EQUIPMENT, OR SUPPLIES	1.30	2.2	8.8	33.2	18.4	5.07
D 122	PROCURE TRAINING AIDS, SPACE, OR EQUIPMENT	1.30	4.4	3.9	19.1	10.4	4.56
B 41	IMPLEMENT SAFETY PROGRAMS	1.28	2.2	8.3	26.6	15.5	4.01
A 24	PLAN SECURITY PROGRAMS	1.26	2.2	2.2	20.6	10.0	5.38
B 44	INITIATE PERSONNEL ACTION REQUESTS	1.26	6.7	4.4	30.7	15.7	4.53
C 68	EVALUATE ADMINISTRATIVE FORMS, FILES, OR PROCEDURES	1.26	2.2	7.0	28.6	15.7	4.88
C 87	EVALUATE SUGGESTIONS	1.26	2.2	8.8	26.1	15.5	4.79
A 1	ASSIGN PERSONNEL TO DUTY POSITIONS	1.24	4.4	6.1	32.2	16.9	4.03
C 75	EVALUATE INDIVIDUALS FOR PROMOTION, DEMOTION, OR RECLASSIFICATION	1.24	2.2	4.8	22.6	12.1	6.22
C 92	PREPARE MISHAP OR INCIDENT REPORTS	1.24	2.2	2.2	9.5	5.3	5.07
E 153	PREPARE AND MAINTAIN AF FORMS 502 (PERSONS RESPONSIBLE FOR STORAGE FACILITY/CONTAINER)	1.22	2.2	.4	5.5	2.8	3.22
F 210	PREPLAN AUDIOVISUAL MISSION REQUIREMENTS	1.22	6.7	9.2	17.6	12.5	5.42
G 269	WRITE TELEVISION SCRIPTS	1.22	4.4	1.8	3.5	2.8	6.37
E 140	MAKE ENTRIES ON AF FORMS 87 (FILES DISPOSITION CONTROL LABEL)	1.10	2.2	5.3	13.1	8.3	3.96
F 205	PREPARE CLASSIFIED MATERIALS FOR MAILING	1.10	2.2	.4	4.0	2.1	5.32
B 43	IMPLEMENT SUGGESTION PROGRAMS	1.15	2.2	6.1	17.1	10.4	3.99
D 114	ESTABLISH STUDY REFERENCE FILES	1.15	2.2	4.8	10.1	6.8	4.69
F 212	READ AND DETERMINE SCRIPT REQUIREMENTS	1.15	4.4	3.1	6.5	4.7	5.52
A 7	DEVELOP ORGANIZATIONAL CHARTS	1.11	6.7	4.8	18.1	10.6	3.96
C 98	WRITE STAFF STUDIES, SURVEYS, OR SPECIAL REPORTS	1.11	6.7	7.9	25.6	15.3	6.81
D 113	DIRECT OR IMPLEMENT TRAINING PROGRAMS OTHER THAN OJT	1.00	2.2	4.4	19.6	10.6	5.52
A 23	PLAN SAFETY PROGRAMS	1.07	2.2	7.5	21.1	12.7	4.83
L 395	RECORD "BEEPER"/RADIO NEWS REPORTS	1.07	6.7	5.7	5.5	5.7	4.76
A 26	PREPARE UNIT EMERGENCY PLANS	1.06	2.2	2.6	22.1	10.8	5.82
C 73	EVALUATE CROSS TRAINEE APPLICANTS	1.06	2.2	2.2	10.6	5.7	5.65
E 158	PREPARE AND SUBMIT INPUT FOR MONTHLY STATION ACTIVITY REPORTS	1.06	6.7	3.9	8.0	5.9	5.43
D 116	EVALUATE OJT TRAINERS	1.02	2.2	.9	15.1	7.0	5.56
E 131	COMPILE PUBLIC AFFAIRS PERSONNEL DIRECTORIES	1.02	4.4	.9	12.1	5.9	3.84

D TSK	TITLES	TNG FMP *D*	791 3U (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSK DIF (F)
A 29	WRITE JOB DESCRIPTIONS	1.00	2.2	3.9	24.1	12.3	4.98
C 86	EVALUATE SECURITY PROGRAMS	1.00	2.2	2.6	17.1	8.7	4.75
C 93	REVIEW DRAFT OF CHAPTERS, MANUSCRIPTS, OR TECHNICAL PAPERS	1.00	2.2	4.8	11.6	7.4	6.09
E 150	PREPARE AND MAINTAIN AF FORMS 12 (ACCOUNTABLE CONTAINER RECEIPT)	1.00	2.2	.9	5.5	3.0	3.31
A 2	ASSIGN SPONSORS FOR NEWLY ASSIGNED PERSONNEL	.9A	2.2	6.6	31.7	16.7	2.23
F 213	READ CITATIONS FOR AWARD OR RETIREMENT CEREMONIES	.9A	2.2	3.9	9.0	5.9	2.92
F 199	PLAN BOOK LAYOUTS	.96	4.4	3.9	8.5	5.9	6.33
D 120	IMPLEMENT TRAINING PROGRAMS OTHER THAN OJT	.94	2.2	3.9	15.6	8.7	5.36
B 36	DIRECT OR SUPERVISE RADIO OR TELEVISION OPERATION	.93	4.4	1.8	5.0	3.4	7.02
ACTIVITIES							
D 100	ASSIGN ON-THE-JOB TRAINING (OJT) TRAINERS	.93	2.2	1.3	20.6	9.5	4.29
E 144	MAINTAIN QUARTERLY HISTORICAL SERVICES OR QUERIES LOGS	.93	4.4	3.5	4.0	3.8	2.90
B 31	CONDUCT STAFF MEETINGS	.91	2.2	6.6	15.6	10.0	4.33
C 85	EVALUATE SAFETY PROGRAMS	.89	2.2	6.6	19.6	11.7	4.21
E 162	PREPARE REQUESTS FOR ADMINISTRATIVE, TECHNICAL, OR HISTORICAL INFORMATION	.80	4.4	3.9	10.1	6.6	4.58
F 196	PACK OR UNPACK REMOTE EQUIPMENT	.89	2.2	1.3	4.0	2.5	3.34
A 18	ESTABLISH PROGRAMMING GUIDELINES FOR RADIO OR TELEVISION BROADCASTS	.87	4.4	2.2	4.0	3.2	6.09
C 76	EVALUATE INSPECTION REPORTS OR PROCEDURES	.85	2.2	3.9	25.6	12.9	5.60
D 125	WRITE TEST QUESTIONS	.83	2.2	.4	5.5	2.8	6.06
D 126	WRITE TRAINING REPORTS	.83	2.2	2.6	6.0	4.0	5.28
M 424	LOAD OR UNLOAD 16MM FILM PROJECTORS	.83	2.2	8.8	10.1	8.7	3.09
M 462	COMPUTE DEPTH OF FIELD OR HYPERFOCAL DISTANCES	.83	15.6	17.5	19.1	18.0	4.83
B 52	SUPERVISE CIVILIAN PERSONNEL	.81	2.2	1.3	9.0	4.7	5.93
C 80	EVALUATE PROCEDURES FOR STORAGE, INVENTORY, OR INSPECTION OF PROPERTY ITEMS	.81	2.2	9.6	27.6	16.5	4.22
C 88	EVALUATE UNIT EMERGENCY PLANS	.81	2.2	1.8	20.6	9.7	5.29
M 464	MOUNT CAMERAS ON TRIPODS, SHOULDER PODS, OR PISTOL GRIPS	.80	11.1	13.2	17.6	14.8	3.39
F 189	MAINTAIN UNIT OR MAJOR COMMAND (MAJCOM) DISPLAYS	.76	2.2	2.6	5.5	3.8	4.46
L 393	PERFORM RADIO SPOT ANNOUNCEMENTS	.74	6.7	6.1	3.0	4.9	5.45
M 476	SELECT EQUIPMENT, ACCESSORIES, OR SUPPLIES FOR ASSIGNMENT	.74	15.6	8.8	14.6	11.9	4.64
A 28	SCHEDULE LEAVES OR PASSES	.69	2.2	8.8	41.7	22.0	3.26
E 159	PREPARE AND SUBMIT WORKLOAD FACTOR REPORTS	.69	2.2	1.3	4.5	2.8	5.99
A 22	PLAN LAYOUT OF FACILITIES	.67	4.4	3.1	23.1	11.7	5.61
F 217	REQUEST CONSENT AGREEMENTS OR RELEASES FROM PERSONNEL INTERVIEWED AS PART OF ORAL HISTORY INTERVIEWS	.65	2.2	1.8	1.0	1.5	3.80
F 222	REVIEW MATERIALS FOR DOWNGRADING OR DECLASSIFICATION	.65	2.2	2.2	9.5	5.3	5.89
C 62	CONDUCT JOB APPLICANT INTERVIEWS	.63	2.2	.0	7.5	3.4	5.59
C 95	SELECT INDIVIDUALS FOR SPECIALIZED TRAINING	.63	2.2	1.8	17.6	8.5	5.14
D 111	DEVELOP RESIDENT COURSE OR CAREER DEVELOPMENT COURSE (CDC) CURRICULUM MATERIALS	.63	2.2	.4	1.0	.8	7.34
L 378	CONDUCT RADIO INTERVIEWS	.61	2.2	.9	1.0	1.1	5.90
C 97	WRITE CIVILIAN PERFORMANCE RATINGS OR SUPERVISORY APPRAISALS	.57	2.2	.0	2.0	1.1	6.21
E 136	MAINTAIN CURRENT OR FUTURE UNIT HISTORY RESEARCH FILES	.57	2.2	3.5	3.5	3.4	4.96

ID	TSM	TITLES	TNG EMP AD*	791 30 (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSK DIF (F)
E 130		COMPILE MONTHLY STATION ACTIVITY	.56	4.4	2.6	3.0	3.0	5.58
E 160		PREPARE QUARTERLY HISTORICAL SERVICES OR QUERIES REPORTS	.56	4.4	2.2	5.5	3.8	4.69
O 105		CONDUCT TRAINING CONFERENCES	.48	4.4	2.6	5.0	3.8	6.18
M 423		LOAD OR UNLOAD SLIDES INTO OR FROM SLIDE DRUMS	.48	4.4	7.5	6.0	6.6	2.50
D 124		SCORE TESTS	.46	2.2	.4	4.0	2.1	3.10
E 161		PREPARE REPORTS ON USE OF AUDIO MATERIALS	.46	2.2	.4	1.5	1.1	4.74
L 383		EDIT OR SPLICE AUDIO TAPES	.44	2.2	.9	2.5	1.7	4.35
L 390		PERFORM AS RADIO ANNOUNCER	.44	6.7	2.2	2.5	2.8	5.70
M 400		ADAPT COPY OR SCRIPT FOR VIDEO PRESENTATIONS	.44	6.7	1.3	3.0	2.5	5.89
B 50		SUPERVISE APPRENTICE RADIO AND TELEVISION (TV) BROADCASTING SPECIALISTS (AFSC 79131)	.43	2.2	.0	1.0	.6	5.97
M 434		OPERATE VIDEOTAPE RECORDERS OR PLAYBACK UNITS	.43	2.2	3.1	6.5	4.4	4.41
O 480		ARRANGE PHOTOGRAPHIC COVERAGE OF HISTORICAL EVENTS	.43	22.2	14.0	16.1	15.7	3.97
D 109		DETERMINE RESIDENT COURSE TRAINING REQUIREMENTS	.41	2.2	.4	9.5	4.4	5.70
E 157		PREPARE AND SUBMIT AFTO FORMS 349 (MAINTENANCE DATA COLLECTION RECORD)	.41	2.2	.0	.5	.4	4.45
L 375		CLEAN AUDIO RECORDING OR PLAYBACK HEADS	.41	2.2	1.3	3.0	2.1	3.15
L 392		PERFORM AS RADIO NEWSCASTER	.41	6.7	1.8	1.0	1.9	6.08
M 446		PERFORM TELEVISION SPOT ANNOUNCEMENTS	.41	2.2	.0	1.5	.8	5.66
N 465		OPERATE EFF EQUIPMENT	.41	2.2	.0	2.0	1.1	5.81
C 66		ENDORSE CIVILIAN PERFORMANCE REPORTS	.39	2.2	.0	.0	.2	5.40
L 386		OPERATE AUDIO RECORDERS	.39	2.2	5.7	9.0	6.8	3.90
L 397		SELECT BACKGROUND MUSIC OR SOUND EFFECTS FOR RADIO OR TV PRODUCTIONS	.39	2.2	.9	1.5	1.3	4.93
B 48		SUPERVISE APPRENTICE HISTORIAN SPECIALISTS (AFSC 79132)	.37	2.2	.0	1.0	.6	5.11
D 123		REVIEW CURRICULUM CHANGES FOR TRAINING COURSES	.37	2.2	1.3	4.0	2.5	5.38
M 357		CATALOG AND LABEL ARMED FORCES RADIO AND TELEVISION SERVICE (AFRS) PROGRAMMING MATERIALS	.37	2.2	.4	.5	.6	4.32
L 396		SELECT AND PLACE MICROPHONES	.37	2.2	1.9	1.5	1.7	4.50
M 459		ASSEMBLE SOUND TRACK SEQUENCES	.37	2.2	.0	1.0	.6	5.49
L 374		ADAPT COPY OR SCRIPT FOR RADIO PRESENTATIONS	.35	11.1	2.6	4.0	4.0	5.76
M 438		PERFORM AS TELEVISION NEWSCASTER	.35	4.4	.0	1.0	.8	6.75
F 191		OPERATE PORTABLE ELECTRICAL GENERATORS	.33	2.2	.9	1.5	1.3	3.93
L 382		Duplicate AUDIO TAPES	.33	2.2	2.2	2.5	2.3	3.40
M 406		CONDUCT TELEVISION INTERVIEWS	.32	6.7	.9	2.0	1.9	6.32
M 418		EDIT OR SPLICE VIDEO MATERIALS	.32	2.2	.4	2.5	1.5	5.19
C 82		EVALUATE PROCEDURES USED IN COLLECTING, EVALUATING, MAINTAINING, OR DISSEMINATING HISTORICAL MATERIALS	.30	2.2	.9	3.5	2.1	5.59
D 99		ADMINISTER TESTS	.30	2.2	1.8	10.1	5.3	3.87
L 398		SELECT MUSIC FOR RADIO BROADCASTS	.30	2.2	1.3	2.0	1.7	5.00
C 94		REVIEW HISTORICAL REPORTS FOR COMPLETENESS OR CLARITY	.28	4.4	1.8	3.0	2.5	5.95
M 360		CONDUCT OR PARTICIPATE IN RADIO OR TV BROADCAST PREPLANNING CONFERENCES	.28	2.2	1.8	1.5	1.7	5.34
M 369		PERFORM INVENTORY OF AFRTS PROGRAM MATERIAL	.28	2.2	.0	.0	.2	4.38
L 384		OPERATE AUDIO CONSOLES	.28	2.2	1.8	3.0	2.3	4.92
M 413		DETERMINE LIGHTING EQUIPMENT AND ACCESSORIES	.28	2.2	.9	2.0	1.5	5.24
M 477		SET UP EFF EQUIPMENT	.28	2.2	.4	1.0	.8	4.62
M 425		OPERATE CHARACTER GENERATORS	.26	2.2	.9	2.5	1.7	5.14
M 436		PERFORM AS TELEVISION ANNOUNCER	.26	4.4	.0	2.0	1.3	6.07

D TSK	TITLES	TNG EMP #D*	791 30 (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSK DIF (F)
M 442	PERFORM OPERATOR MAINTENANCE ON 16MM FILM PROJECTORS	.24	2.2	2.2	1.5	1.9	4.59
B 56	SUPERVISE PUBLIC AFFAIRS SUPERINTENDENT (AFSC 79199)	.24	2.2	.0	.0	.2	4.61
C 64	CRITIQUE MONOGRAPHS, CHRONOLOGIES, SPECIAL REPORTS, OR HISTORY REPORTS	.24	2.2	1.8	5.5	3.4	6.01
C 74	EVALUATE HISTORY PRODUCTS FOR AWARDS	.24	2.2	.0	.5	.4	6.39
K 365	DETERMINE SELECTION, TIMING, AND SEQUENCING OF AUDIO-VISUAL MATERIAL FOR POSTPRODUCTION EDITING	.24	2.2	.0	1.5	.8	6.24
L 389	PERFORM AS NARRATOR	.24	4.4	2.6	5.0	3.8	5.21
L 394	PREPARE RADIO OR TV DAILY OPERATION LOGS	.24	2.2	.4	.5	.6	5.13
M 443	PERFORM OPERATOR MAINTENANCE ON 35MM SLIDE PROJECTORS	.24	2.2	3.1	3.0	3.0	4.45
D 104	CONDUCT RESIDENT COURSE CLASSROOM TRAINING	.27	2.2	.9	1.5	1.3	6.30
F 185	MAINTAIN MUSEUMS	.22	2.2	1.8	2.0	1.9	6.95
F 227	WRITE INTERVIEW QUESTIONS FOR ORAL HISTORY INTERVIEWS	.22	6.7	1.8	2.0	2.3	5.19
K 363	COORDINATE REMOTE RADIO/TV COVERAGE OF SPECIAL EVENTS	.22	2.2	2.6	3.5	3.0	6.12
M 419	ENSURE PROPER APPEARANCE OF TALENT	.22	4.4	.4	2.5	1.7	3.70
N 471	PERFORM OPERATOR MAINTENANCE ON EFP EQUIPMENT	.22	.0	.0	1.0	.4	5.03
D 101	ASSIGN RESIDENT COURSE INSTRUCTORS	.20	2.2	.0	.5	.4	4.62
K 361	COORDINATE DISPOSITION OF AFRTS PROGRAM MATERIALS	.20	2.2	.4	.5	.6	4.51
M 449	PREPARE SHOOTING OUTLINES OR SHOT LISTS	.20	2.2	.0	1.5	.8	5.11
M 450	PREPARE VISUAL AIDS FOR TELEVISION BROADCASTS	.19	2.2	.0	1.5	.8	5.29
N 458	ASSEMBLE FILMED OR TAPED SEQUENCES	.19	2.2	.9	2.0	1.5	5.44
K 358	CLEAN FILM, RECORD, OR VIDEOTAPE	.17	2.2	.4	1.0	.8	3.56
K 359	CONDUCT OR PARTICIPATE IN RADIO OR TV BROADCAST CRITIQUE SESSIONS	.17	2.2	.4	1.5	1.1	5.04
M 415	DIRECT TELEVISION PRODUCTIONS	.17	2.2	.0	1.0	.6	7.39
M 431	OPERATE REMOTE VIDEOTAPE RECORDER (VTR) CONTROLS	.17	2.2	.0	3.0	1.5	4.26
M 432	OPERATE VIDEO CONSOLES	.17	2.2	.0	1.5	.8	5.89
M 441	PERFORM OPERATOR MAINTENANCE ON VIDEO RECORDERS OR PLAYBACK UNITS	.17	2.2	.0	1.5	.8	4.99
E 145	MAINTAIN RADIO OR TV BROADCASTINGS RELATED FILES	.15	6.7	1.8	1.0	1.9	4.39
M 364	DESIGN PRODUCTION AIDS	.15	2.2	.0	1.0	.6	5.98
L 388	OPERATE TURNTABLES	.15	2.2	2.2	4.0	3.0	3.20
M 429	OPERATE REMOTE PORTABLE TELEVISION CAMERAS OR RECORDERS	.15	2.2	.4	2.5	1.5	5.56
M 445	PERFORM PREOPERATIONAL CHECKS ON VIDEO CASSETTE MACHINES	.15	2.2	.9	3.5	2.1	4.51
M 454	SET UP TV STUDIO LIGHTING	.15	2.2	.0	.0	.2	6.05
N 475	REVIEW STOCK FILMS, VIDEOTAPES, OR SOUND TRACKS	.15	.0	2.6	4.0	3.0	3.89
E 138	MAINTAIN FILES OF ADDITIONAL DUTY HISTORIAN APPOINTMENTS	.13	2.2	.9	1.0	1.1	3.31
K 362	COORDINATE MAINTENANCE OF RADIO OR TV EQUIPMENT	.13	2.2	.0	2.0	1.1	5.23
K 366	ENSURE AVAILABILITY OF LOCALLY PRODUCED PROGRAM MATERIALS	.13	4.4	1.3	1.0	1.5	4.93
L 377	CONDUCT RADIO BROADCAST PRODUCTION MEETINGS	.13	2.2	.0	.0	.2	4.80
L 380	DIRECT AUDIO TAPE EDITING	.13	2.2	.4	1.0	.8	5.13
L 381	DIRECT RADIO PRODUCTIONS	.13	4.4	.4	.0	.6	5.91
M 404	CONDUCT OR PARTICIPATE IN TELEVISION PRODUCTION CRITIQUE SESSIONS	.13	2.2	.0	1.5	.8	5.50
M 410	CREATE VIDEO STORY BOARDS	.13	2.2	.0	.0	.2	5.51
M 411	DESIGN SETS	.13	2.2	.0	.5	.4	6.04
M 451	PROGRAM CHARACTER GENERATORS	.13	2.2	.4	1.5	1.1	5.79
C 89	EVALUATE UNIT HISTORIES	.11	2.2	1.8	1.5	1.7	5.01

D TSK	TITLES	TNF EMP #04	791 30 (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSK DIF (F)
K 368	MAINTAIN RECORDS OF USE OF LIBRARY MATERIAL	.11	2.2	.4	.5	.6	3.89
K 370	PREPARE OR MAINTAIN CONTINUITY BOOKS	.11	2.2	.4	.5	.6	4.86
K 371	PREPARE OR MAINTAIN MASTER SCHEDULES	.11	2.2	.0	.0	.2	5.82
L 385	OPERATE AUDIO PATCH PANELS	.11	2.2	1.3	1.0	1.3	4.57
L 399	SELECT RADIO PROGRAM MATERIAL OTHER THAN MUSIC	.11	2.2	1.8	1.0	1.5	5.16
M 405	CONDUCT OR PARTICIPATE IN TELEVISION PRODUCTION PREPLANNING CONFERENCES	.11	2.2	.9	2.0	1.5	5.70
M 416	DIRECT VIDEOTAPE EDITING	.11	2.2	.4	1.5	1.1	6.54
M 456	WRITE VIDEOTAPE SYNOPSIS	.11	2.2	.0	.0	.2	4.54
O 528	WRITE SPECIAL HISTORICAL REPORTS, MONOGRAPHS, OR CHRONOLOGIES TO DOCUMENT UNUSUAL EVENTS	.11	2.2	1.3	.5	1.1	7.15
B 58	SUPERVISE RADIO AND TV BROADCASTING SPECIALISTS (AFSC 79151)	.09	2.2	.0	4.5	2.1	5.99
B 59	SUPERVISE RADIO AND TV BROADCASTING TECHNICIANS (AFSC 79171)	.09	2.2	.0	1.0	.6	5.65
C 70	EVALUATE ARMED FORCES RADIO AND TELEVISION (AFRT) STATION OPERATIONS OR MAINTENANCE	.09	2.2	.0	.0	.2	6.50
K 372	RECEIVE OR SHIP AFRT PROGRAM MATERIAL	.09	2.2	.4	.5	.6	4.14
M 401	ADVISE DIRECTORS ON PROGRAM ELEMENTS, SUCH AS AVAILABILITY OF CAMERA SHOTS OR PROGRAM TIMING	.09	2.2	.0	.5	.4	5.74
M 452	SELECT TELEVISION PROGRAM MATERIALS	.09	4.4	.0	.5	.6	5.41
M 453	SELECT TV VISUALS	.09	4.4	.4	.0	.6	5.33
N 463	MARK FILM FOR OPTICAL EFFECTS, SUCH AS FADES OR DISSOLVES	.09	2.2	.4	.0	.4	4.97
B 53	SUPERVISE HISTORIAN SPECIALISTS (AFSC 79152)	.07	2.2	.0	.5	.4	5.00
B 54	SUPERVISE HISTORIAN TECHNICIANS (AFSC 79172)	.07	2.2	.0	.5	.4	4.76
M 435	PERFORM AS FLOOR MANAGER	.07	4.4	.0	1.5	1.1	4.41
M 439	PERFORM GRIP DUTIES, SUCH AS PULLING CABLES OR CHANGING GRAPHICS	.07	2.2	.0	1.0	.6	3.16
M 472	PERFORM OPERATOR MAINTENANCE ON FILM EDITING EQUIPMENT	.07	4.0	.0	.0	.0	4.51
O 509	PROOFREAD HISTORICAL REPORTS	.07	4.4	3.1	2.0	2.8	5.65
O 510	RESEARCH HISTORICAL ARCHIVES	.07	4.4	1.3	2.0	1.9	5.50
O 511	RESEARCH ORGANIZATIONAL FILES, LIBRARIES, OR ARCHIVES FOR HISTORICALLY SIGNIFICANT DOCUMENTS	.07	2.2	1.8	2.0	1.9	6.28
O 512	RESEARCH READ FILES FOR HISTORICALLY SIGNIFICANT DOCUMENTS	.07	2.2	.9	.5	.8	5.92
F 206	PREPARE DISPLAYS FOR MUSEUMS	.06	2.2	2.2	1.5	1.9	5.99
L 391	PERFORM AS RADIO MODERATOR OR MASTER OF CEREMONIES (MC)	.06	2.2	.0	.0	.2	6.31
M 417	DUPPLICATE VIDEO TAPES	.06	2.2	.9	3.0	1.9	3.58
N 474	PREPARE SOUND RECORDING OR MIXING CUE SHEETS	.04	.0	1.8	.5	1.1	5.02
N 478	SET UP ELECTRICAL RELAY BOXES	.06	2.2	.0	1.0	.6	4.41
K 367	MAINTAIN AFRTS SHIPPING DOCUMENT RECORDS	.02	2.2	.4	.0	.4	4.10
K 373	REVIEW AFRT STATION PROGRAMS FOR CONTENT, QUALITY, OR TIMING	.02	2.2	.0	.0	.2	5.59
L 376	CONDUCT ON-SITE SURVEYS OF REMOTE RADIO BROADCAST LOCATIONS	.02	2.2	.4	.0	.4	4.70
L 379	COORDINATE RADIO SUBJECT-MATTER TREATMENT WITH TECHNICAL ADVISORS	.02	2.2	.4	.0	.4	5.29
L 387	OPERATE REMOTE AUDIO SYSTEMS	.02	2.2	.4	.0	.4	4.53
M 402	CHANGE BULBS IN LIGHTING FIXTURES	.02	4.4	.4	3.0	1.9	2.72



AD-A161 182

TRAINING EXTRACT AFSC 791X0 PUBLIC AFFAIRS(U) AIR FORCE  
OCCUPATIONAL MEASUREMENT CENTER RANDOLPH AFB TX SEP 85

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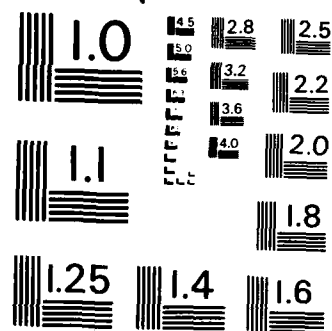
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MICROCOPY RESOLUTION TEST CHART  
NATIONAL BUREAU OF STANDARDS-1963-A

## 791XO MATCHED WITH OCCUPATIONAL SURVEY DATA

OCCUPATIONAL ANALYSIS PROGRAM  
USAFOMC (ATC) RANDOLPH AFB TX

PAGE 192

D TSK	TITLES	TNG	791 SO (M)	791 70 (M)	TOT AL (M)	TSK DIF (F)
E 127	ANNOTATE AND SUBMIT AFRTS FORMS 60 (RADIO PROGRAM INDEX)	.00	2.2	.0	.2	4.49
E 128	ANNOTATE AND SUBMIT DU FORMS 2137 (AFRTS OUTLET/NETWORK REGISTRATION)	.00	2.2	.0	.2	6.07
E 129	COMPILE HISTORICAL PERSONNEL DIRECTORIES	.00	2.2	.0	.4	4.32
E 133	MAINTAIN AFRTS FORMS 60 (RADIO PROGRAM INDEX)	.00	2.2	.0	.4	4.04
M 403	CONDUCT ON-SITE SURVEYS OF REMOTE VIDEO BROADCAST LOCATIONS	.00	2.2	1.0	.6	5.31
M 407	CONDUCT TELEVISION PRODUCTION MEETINGS	.00	2.2	.0	.4	5.48
M 408	CONSTRUCT SETS	.00	2.2	.0	.2	5.70
M 409	COORDINATE TELEVISION SUBJECT-MATTER TREATMENT WITH TECHNICAL ADVISORS	.00	6.7	.0	.4	5.77
M 412	DETERMINE ELECTRICAL REQUIREMENTS FOR ARTIFICIAL LIGHTING	.00	2.2	.0	.8	5.51
M 414	DETERMINE SELECTION, TIMING, AND SEQUENCING OF VIDEO MATERIALS FOR TELEVISION POSTPRODUCTION EDITING	.00	2.2	1.5	.8	4.56
M 420	INSPECT CONDITION OF VIDEO MATERIALS	.00	2.2	.0	1.7	3.34
M 421	INSTRUCT CREWS ON PRODUCTION REQUIREMENTS PRIOR TO TAPING OR FILMING	.00	2.2	1.0	.6	4.80
M 422	INSTRUCT TALENT	.00	4.4	.0	1.5	4.64
M 426	OPERATE ELECTRONIC TIME CODE GENERATORS	.00	2.2	.0	.2	4.88
M 427	OPERATE FOLLOW SPOTLIGHTS	.00	2.2	.0	.2	3.45
M 430	OPERATE LIGHTING CONTROL PANELS	.00	2.2	.0	.4	4.50
M 430	OPERATE REMOTE TELECINE CONTROLS	.00	2.2	.0	.2	4.17
M 433	OPERATE VIDEO PATCH PANELS	.00	2.2	.0	.6	4.61
M 437	PERFORM AS TELEVISION MODERATOR OR MASTER OF CEREMONIES (MC)	.00	2.2	.0	.4	6.63
M 440	PERFORM ON CAMERA IN ACTING ROLES	.00	2.2	.0	.6	6.32
M 444	PERFORM PREOPERATIONAL CHECKS OF TELEVISION CAMERA EQUIPMENT OR ACCESSORIES	.00	2.2	2.0	1.1	4.42
M 447	PLACE STUDIO EQUIPMENT OR PROPS IN STORAGE	.00	2.2	.0	.6	2.99
M 448	PREPARE MECHANICAL SPECIAL EFFECTS, OTHER THAN LIGHTING EFFECTS, FOR TELEVISION	.00	2.2	.0	.4	5.79
M 455	SLATE VIDEOTAPES	.00	2.2	.0	.8	3.05
O 479	ARRANGE FOR REPRODUCTION OF HISTORICAL PRODUCTS	.00	2.2	3.0	3.2	3.91
O 481	ASSEMBLE HISTORICAL NARRATIVE AND SUPPORTING DOCUMENT VOLUMES	.00	.0	1.8	1.9	5.41
O 482	CONDUCT INTERVIEWS TO SUPPLEMENT HISTORICAL MATERIALS	.00	6.7	1.8	3.0	5.71
O 483	COORDINATE FINAL REVIEWS OF HISTORICAL REPORTS WITH STAFF PERSONNEL	.00	.0	.0	.8	4.99
O 484	DETERMINE SOLUTIONS TO LINEAGE AND HONOR PROBLEMS	.00	.0	.0	.4	6.18
O 485	DRAFT CHARTS OR GRAPHS TO ILLUSTRATE HISTORICAL DATA	.00	.0	1.3	1.3	5.45
O 486	EDIT HISTORICAL NARRATIVES	.00	.0	3.5	2.1	6.31
O 487	ESTABLISH PROCEDURES FOR COLLECTING HISTORICAL MATERIALS	.00	.0	.0	.8	5.73
O 488	INTERVIEW UNIT COMMANDER OR KEY PERSONNEL TO OBTAIN A PERSPECTIVE OF HISTORICAL EVENTS	.00	4.4	2.6	2.5	5.60
O 489	MARK HISTORICAL REPORTS TO REFLECT SECURITY CLASSIFICATION	.00	.0	.0	.6	5.37
O 490	MICROFILM HISTORICAL MATERIALS	.00	.0	.0	.4	4.59
O 491	PREPARE APPENDICES FOR HISTORICAL REPORTS	.00	.0	.0	.8	4.47
O 492	PREPARE BIBLIOGRAPHIES FOR HISTORICAL REPORTS	.00	2.2	.0	.6	5.44

TNG	791	791	791	TOT	TSK
EMP	30	50	70	AL	DIF
00	(M)	(M)	(M)	(M)	(F)
0 493 PREPARE CHRONOLOGIES FOR HISTORICAL REPORTS	2.2	.9	.5	.8	5.19
0 494 PREPARE DISTRIBUTION LIST FOR HISTORICAL PRODUCTS	2.2	.9	.5	.8	3.49
0 495 PREPARE DOCUMENTS FOR INCLUSION IN SUPPORTING DOCUMENT VOLUMES	2.2	1.8	.5	1.3	4.96
0 496 PREPARE FOOTNOTES FOR HISTORICAL REPORTS	2.2	1.3	1.0	1.3	5.20
0 497 PREPARE FRONT COVERS AND BACK COVERS FOR HISTORICAL REPORTS	2.2	.9	.5	.8	3.79
0 498 PREPARE GAZETTERS FOR HISTORICAL REPORTS	2.2	.4	.0	.4	4.73
0 499 PREPARE GLOSSARIES FOR HISTORICAL REPORTS	2.2	.4	.5	.6	4.52
0 500 PREPARE INDICES FOR HISTORICAL REPORTS	2.2	.4	.0	.4	4.83
0 501 PREPARE LINEAGE AND HONORS DATA FOR HISTORICAL REPORTS	2.2	.4	1.0	.8	4.93
0 502 PREPARE LIST OF ILLUSTRATIONS FOR HISTORICAL REPORTS	2.2	.4	.5	.6	4.02
0 503 PREPARE LIST OF SUPPORTING DOCUMENTS FOR HISTORICAL REPORTS	2.2	1.8	1.0	1.5	5.20
0 504 PREPARE MONOGRAPHS OR EXPANDED CHRONOLOGIES	2.2	.4	.5	.6	6.22
0 505 PREPARE OR ASSEMBLE TOPICAL FILES ON MAJOR PROBLEMS, EVENTS, OR SUBJECTS	4.4	.4	1.0	1.1	5.69
0 506 PREPARE SECURITY MARKINGS FOR HISTORICAL REPORTS	2.2	.9	.5	.8	4.95
0 507 PREPARE TABLE OF CONTENTS FOR HISTORICAL REPORTS	2.2	.9	.5	.8	4.04
0 508 PREPARE TITLE PAGES FOR HISTORICAL REPORTS	2.2	.9	.5	.8	3.55
0 509 PREPARE TO HIGHER HEADQUARTERS CRITICAL REVIEWS OF HISTORY	2.2	.4	1.0	.8	5.32
0 510 SCREEN OR PRESERVE UNIT OR STAFF HISTORICAL MATERIALS	2.2	.9	1.5	1.3	5.44
0 511 SELECT BIOGRAPHICAL DATA FOR USE IN HISTORICAL REPORTS	2.2	.9	1.0	1.1	5.26
0 512 SELECT DOCUMENTS FOR USE IN PREPARING HISTORICAL REPORTS	2.2	2.6	1.5	2.1	6.46
0 513 SELECT OR VERIFY AUTHENTICITY OF SUPPORTING DOCUMENTS	4.0	1.3	1.0	1.1	6.49
0 514 SELECT PHOTOGRAPHS FOR USE IN HISTORICAL REPORTS	4.4	2.6	1.0	2.1	5.18
0 515 SELECT TOPICS FOR COVERAGE IN HISTORICAL REPORTS	4.4	1.3	1.5	1.7	6.38
0 516 TAKE NOTES AT MEETINGS OR EVENTS FOR HISTORICAL DOCUMENTATION	2.2	.4	.5	.6	4.69
0 521 TYPE DRAFT COPIES OF HISTORICAL REPORTS	8.9	1.8	2.0	2.5	5.65
0 522 TYPE FINAL COPIES OF HISTORICAL REPORTS	6.7	1.3	1.0	1.7	6.42
0 523 WRITE ABSTRACTS FOR HISTORICAL REPORTS	2.2	.9	.5	.8	5.32
0 524 WRITE CRITIQUES OF SUBORDINATE UNIT HISTORIES	2.2	.9	.0	.6	6.73
0 525 WRITE FOREWORDS FOR HISTORICAL REPORTS	4.4	.9	.5	1.1	5.43
0 526 WRITE NARRATIVES FOR HISTORICAL REPORTS	2.2	2.2	.5	1.5	7.41
0 527 WRITE QUESTIONS FOR USE IN OBTAINING HISTORICAL INFORMATION	2.2	.9	1.0	1.1	5.68
P 529 ARRANGE FOR BINDING HISTORICAL REPORTS	2.2	.9	.5	.8	4.00
P 530 BIND HISTORICAL REPORTS	2.2	1.3	.5	1.1	4.08
P 531 DESTROY CLASSIFIED DOCUMENTS NOT KEPT IN HISTORICAL ARCHIVES	2.2	.9	.5	.8	4.50
P 532 EVALUATE INDIVIDUAL REQUESTS FOR HISTORICAL INFORMATION	.0	.4	1.0	.6	4.82
P 533 INSPECT MICROFILM TO INSURE INFORMATION IS RETRIEVABLE	2.2	.4	.0	.4	4.36
P 534 MAINTAIN HISTORICAL ARCHIVES	2.2	2.6	.5	1.7	4.87
P 535 MAINTAIN HISTORICAL FILES	2.2	1.8	1.0	1.5	4.78
P 536 MAINTAIN HISTORICAL READY REFERENCE FILES FOR RESPONSE TO FREQUENTLY ASKED QUESTIONS	2.2	1.8	1.5	1.7	5.02
P 537 MAINTAIN MICROFILM	2.2	1.3	.5	1.1	3.79

D TSM	TITLES	TNG FMP *0*	701 30 (M)	791 50 (M)	791 70 (M)	TOT AL (M)	TSK DIF (F)
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P 538 PROVIDE STAFF WITH "CROSS-TELL" OF OTHER HISTORICAL MATERIALS

		.00	2.2	.4	.0	.4	4.75
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P 539 RESPOND TO INQUIRIES FOR HISTORICAL INFORMATION

		.00	4.4	4.4	3.0	3.8	5.16
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**END**

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